

# FAM Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▼



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▼



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▼



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Convergint, Microbiz

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Effective surveillance systems enhance our ability to deter criminal activity, document incidents, and support investigations, ensuring the safety of valuable artifacts, staff, and visitors. Over time, technological advancements, such as improved camera resolution, analytics capabilities, and access control integrations, have significantly strengthened our security posture. While older systems may have had limitations in coverage and functionality, modern upgrades address these gaps, enabling more comprehensive protection and operational efficiency. Surveillance remains a vital component in safeguarding the museum's collections and reputation.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The Museum Security Department, Human Resources and the City Attorney's Office received surveillance technology data from our department.

Type of Data Disclosed:

- Video footage from surveillance cameras.
- Specific instances of recorded incidents involving employee activities.

Legal Standard for Disclosure: The data was disclosed in accordance with applicable legal standards, including those governing:

- Employee Investigations: Data was provided under the guidance of the City Attorney's Office to support lawful investigations related to employee conduct or allegations.
- Workers' Compensation Filings: Surveillance footage was disclosed to substantiate or refute claims in compliance with workers' compensation regulations and legal requirements for claim evaluation.

Justification for Disclosure:

The disclosures were necessary to:

- Aid in the resolution of employee-related investigations conducted under the supervision of the City Attorney's Office.
- Provide evidence for workers' compensation claims to ensure fair and accurate adjudication.

All disclosures adhered to established legal frameworks and institutional policies to protect the process's integrity and the individuals' privacy.

**9.4 Was the data shared with entities outside of city and county government?**

No

**Accidental Receipt of Face Recognition Data** ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

**Complaints** ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ∨



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ∨



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ∨



**14.1 List the number of FTE (new & existing).**

2

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$29,000

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Corporation Fine Art Museums and COIT

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No