

CITY AND COUNTY OF SAN FRANCISCO
JUVENILE PROBATION COMMISSION



FULL COMMISSION REGULAR MEETING

Wednesday, July 10, 2024, 5:30 pm

Meeting held hybrid with public

comment at:

**City Hall, #1 Dr. Carlton B. Goodlett Place,
Hearing Room 408 San Francisco, CA 94102**

Recording link:

<https://sfpublic.webex.com/sfpublic/ldr.php?RCID=3ca0427e0c8e75ea396e19202fe35e42>

Full Commission:

Margaret Brodtkin, President
Linda Martley-Jordan, Vice President
Johanna Lacoce
Allison Magee
Toye Moses
Manuel Rodriguez
James Spingola

Meeting Minutes

Hybrid meeting. Comments would have to be from the public sitting in the audience or by using the meeting link listed above.

The meeting was called to order at 5:33 pm.

1. Roll Call:

1. Margaret Brodtkin, President – Present
2. Linda Martley-Jordan, Vice-President – Present
3. Johanna Lacoce – Present
4. Allison Magee – Present
5. Toye Moses – Present
6. Manuel Rodriguez – Present
7. James Spingola – Present

2. Public Comment on Items Not on the Agenda:

- a. No public comment.

3. Juvenile Probation Practice

a. **Presentation from Lorena Garcia and Maria McKee on Juvenile Probation Department Probation Supervision Population – see attached [PowerPoint](#).**

1. **Comments & Questions from the Commissioners:**

1. **Commissioner Spingola:** What qualifies as home detention, and do you determine if a home is safe for the young person?
 - a. **Lorena Garcia:** If appropriate, the young person should be returned to their home. If not, the Court orders home evaluation. The probation officer will then inspect the prospective home and meet with the house's occupants.
2. **Commissioner Magee:** Why is the deferred entry of judgment seldom used?
 - a. **Lorena Garcia:** Nothing permits the judge to make those orders – it just isn't being used regularly.
3. **Commissioner Moses:** Regarding home detention, how do you handle the revolving door syndrome?
 - a. **Lorena Garcia:** A probation officer can intervene. A CMT meeting can be conducted to discuss how they can support the young person. Their progress is updated with the court, who will decide to violate the young person or give them another opportunity to be in the community.

b. **Presentation from Kevin Williams, Probation Services Manager, on Probation Practice in Pierce County, Washington – see attached [PowerPoint](#).**

1. **Comments & Questions from the Commissioners:**

1. **President Brodtkin:** When do you start working with the community, and which agencies? What role do they play, and how do you start changing the balance between what CBOs do and what probation does?
2. **Commissioner Rodriguez:** What specific support does JPD provide to support the families of the young people in custody?

c. **Public Comment:**

1. **Dan Macallair:** How many kids are on informal probation? It would be helpful to have more information about who constitutes informal probation, what level of supervision, or how much supervision they need.

4. **Chief's Report - Power points and written reports are [attached](#).**

- a. Monthly data report highlights
- b. Workforce update
- c. Transformation update
- d. Budget Update
- e. No public comment

5. Program Committee Report:

1. Discussed the planning of the October meeting.
2. No public comment.

6. Consent Calendar:

1. Submit a request to amend agreement with Dr. Norbert Ralph for Competency Attainment Program and Juvenile Sex Offender Services with the proposed revisions: 1) extend the current 2-year term by 1-year for a revised total term of 3-years.
2. Submit a request to enter into a new agreement with 3rd Street Youth Center & Clinic for Secure Youth Treatment Facility Transitional Housing Program services, with a proposed 3-year term and a not-to-exceed amount of \$300,000.
3. Submit a request to enter into a new agreement with a vendor that is to be announced upon the completion of an informal solicitation process for Housing Supports and Services, with a proposed 1-year term and a not-to-exceed amount that is to be determined during award negotiations, but that will not exceed an amount greater than the Minimum Competitive Amount in effect at the time advertised (up to \$199,999). More than one award may be issued.
 - a. No public comment.
 - b. Motion:
 - Commissioner Rodriguez moves to approve the consent calendar.
 - Commissioner Lacoce seconds the motion.
 - Votes: Yes: Brodtkin, Lacoce, Magee, Martley-Jordan, Moses, Rodriguez, and Spingola
 - Motion passes.

7. Future Agenda Items:

- a. The October meeting will be at the Southeast Community Center.
- b. Invite Judge Chan to a future meeting.
- c. Invite the DA to a future meeting.
- d. No public comment.

8. Review and Approval of the Commission Meeting Minutes for May 8, 2024 and June 12, 2024:

- a. Motion:
 - a. Commissioner Magee moves to approve minutes.
 - b. Commissioner Martley-Jordan seconds.
 - c. No public comments.
 - d. Votes: Yes: Brodtkin, Lacoce, Magee, Martley-Jordan, Moses, Rodriguez, and Spingola
 - e. Motion passes.

9. Adjournment:

- a. The meeting was adjourned at 7:52 pm.