



Katherine Weinstein Miller
Chief Probation Officer

To: Juvenile Probation Commission

Meeting Date: September 11, 2024

Re: JPD Contracts for Commission Review & Approval

The Juvenile Probation Department requests delegated authority from the Juvenile Probation Commission to approve the following agreement(s):

VENDOR	ACTION	DESCRIPTION	TERM	NOT-TO-EXCEED-AMOUNT	CONTRACTING AUTHORITY	COURT-ORDERED SERVICE
1) Lacuna Ergonomic	Amendment 2	Ergonomic evaluations for JPD staff	Extend the original 21-month term by 9-months, for a revised total term of 30-months.	No Change	SF Admin Code 21.1	No
2) SF County Office of Education	New Agreement	Career & Technical Ed teacher hiring/ training, and student supports	2-years	\$700,000	SF Admin Code 21.25	No
3) Alternative Family Services	Amendment 1	Intensive Services Foster Care	Extend the original 12-month term by 24-months, for a revised total term of 36-months.	Increase original NTE amount of \$900k by \$1,800,000 for a revised NTE amount of \$2,700,000.	SF Admin Code 21.1	No
4) Seneca Family of Agencies	Amendment 1	Multisystemic Therapy Services	No Change	No Change	SF Admin Code 21.1	No

AGREEMENT DESCRIPTIONS

1) Lacuna Ergonomic

JPD currently contracts with Lacuna Ergonomic for ergonomic evaluations and assessments for JPD staff, as outlined in Contract ID 1000027550. The Juvenile Probation Commission approved the *Initial Agreement* on October 12, 2022, and *Amendment 1* on January 10, 2024.

- Amend the term of the agreement by extending the original 21-month term by 9-months, for a revised total term of 30-months.

2) SF County Office of Education

The Juvenile Probation Department will enter into an agreement with the San Francisco County Office of Education who will provide Career Technical Education programming and college liaison support services at the San Francisco Juvenile Justice Center hereinafter referred to as JJC.

Senate Bill 823 and 92 realigned the responsibilities originally assigned to the state Division of Juvenile Justice to local counties resulting in San Francisco operating a Secure Youth Treatment Facility (SYTF) to which young people may be committed by the court for a period of 2-7 years. This realignment has created the need for postsecondary academic and vocational training opportunities for those youth serving these long-term commitments.

Target Population: Young people committed to the JJC.

Scope of Work: SFCOE shall support the hiring of credentialed teachers and a college liaison who are to be placed at San Francisco's Juvenile Justice Center to provide programming and college counseling support to youth on Secure Youth Treatment Facility (SYTF) units.

3) Alternative Family Services

JPD currently contracts with Alternative Family Services for intensive services foster care for young persons served by the department, as outlined in Contract ID 1000033130. The Juvenile Probation Commission approved the *Initial Agreement* on May 8, 2024.

- Amend Appendix B ("Calculation of Charges") to update cost reimbursement protocol according to current departmental procedures, increase the original NTE amount of \$900,000 by \$1,800,000 for a revised NTE amount of \$2,700,000, and extend the original 12-month term by 24-months, for a revised total term of 36-months.

4) Seneca Family of Agencies

JPD currently contracts with Seneca for multisystem therapy services for young persons served by the department, as outlined in Contract ID 1000031986. The Juvenile Probation Commission approved the *Initial Agreement* on November 8, 2023.

- Amend Appendix B ("Calculation of Charges") to update cost reimbursement protocol according to current departmental procedures.