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Edward A. Chow, M.D.
Commissioner

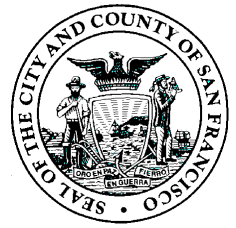
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday April 2, 2024 2:00 p.m.

**101 Grove Street, Room 300
San Francisco, CA 94102 & via Webex**

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member
Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:02pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF MARCH 5, 2024.

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Heluna Health contract, Commissioner Guillermo asked for clarification regarding unspent funds that were put into this contract. Mr. Goodwin stated that the carryover funds are from previous years and the additional funding ensures services will continue until a new contract is in place. Nikole Trainor, Budget, Contract & Communications Coordinator, Community Health Equity & Promotion Branch, Population Health Division, stated that CDC funding is delayed a few months so the new contract will begin in August of this year. Commissioner Guillermo asked how the funds are applied to the whole year, not just the last two months. Ms. Trainor stated that once the contract is approved, billing can begin for this cost reimbursement contract. She noted that CDC did not release the funds until recently so the vendor could not bill.

Regarding the PRC contract, Commissioner Chow asked if the contract will fund the services for the same cohort served in the previous contract. Beth Neary, Assistant Director of HIV Health Services, stated that vendor attempts to match staff with clients and will rematch if necessary.

Commissioner Guillermo asked if all the services listed are funded through the DPH. Ms. Neary stated that all but a \$40,000 job training element funded by a Board of Supervisor addback is funded by the DPH. Commissioner Guillermo asked if it makes sense to combine programs for uniformity and consistency. Ms. Neary stated that funding sources require that the programs remain separate.

Commissioner Guillermo asked if the outcome measurements for the programs differ. Ms. Neary stated that there are four separate monitoring reports for these programs, which will be completed by December.

Commissioner Guillermo is concerned about the stability of the organization due to the financial issues in their past. She asked how monitoring of programs has been impacted. Michelle Ruggels, DPH Business Office Director, stated that the agency is fiscally audited and monitored annually. The DPH developed an agency financial stability plan which coordinates all information regarding the agency's financial issues, corrective action plans, and any other findings. There are monthly meetings of DPH staff working with the vendor to coordinate workflow and corrective action monitoring.

Commissioner Guillermo asked is there alignment between fiscal monitoring and monitoring of performance outcomes; the Commissioners only view the monitoring report scores. Ms. Ruggels stated that she would forward the summary monitoring form which will be used for fiscal and programmatic scores in the future. Commissioner Chow asked if the Board of Supervisors approved the payback deal with PRC/Baker Places .Ms. Ruggels stated that the Board did approve the deal.

Commissioner Guillermo stated that it is important for the public to understand that the vast majority of the services funded by the DPH are doing the job they are paid to do. There are only a few vendors that have issues. It is also important for the public to understand that the DPH is monitoring all contracts thoroughly and communicating issues to the Health Commission.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve March 2024 Contracts Report.

- 4) **Request for approval of a New Professional Service Agreement with the Regents of the University of California to provide a Black African American Maternal Mental Health Program. The UCSF Embrace program will provide equitable, trauma-informed and culturally responsive prevention and mental health care to serve a population that has experienced disparities in care and health outcomes. The total proposed agreement amount is \$9,615,203 which includes a 12% contingency for the term of March 1, 2024 through June 30, 2029 (5 years and 3 months).**

Jessica N. Brown, Director, BHS Office of Justice, Equity, Diversity, and Inclusion/Mental Health Services Act, presented the item.

Commissioner Comments:

Commissioner Guillermo asked where the addback funds derived. Ms. Brown stated that the Board of Supervisors allocated funds that were earmarked for COVID-19; MHSA funds are also being used.

Commissioner Chow asked how this program works with the program at ZSFG. Ms. Brown stated that all the programs work together and refer to one another.

Commissioner Chow asked how all the programs funded by this RFP work together. Ms. Brown stated that the funded programs previously worked together and have built-in communication and partnership.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

5) EMERGING ISSUES

Commissioner Chow stated that the committee and full Commission continue to be interested in ensuring that the funds being spent on contract are being spent well, eliminating duplication of services, and ensuring that the DPH fiscal and programmatic staff work together on program monitoring.

6) PUBLIC COMMENT

There was no public comment.

7) ADJOURNMENT

The meeting was adjourned at 3:03pm.