

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT  
REQUEST TO THE HEALTH COMMISSION**

*A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.*

<b>Contractor:</b> <u>United Audit Systems, Inc.</u>	<b>Division/Section:</b> <u>DPH/ Dept wide</u>
<b>Address:</b> <u>1924 DANA AVE</u> <u>CINCINNATI, OH 45207</u>	<b>Deputy Director:</b> <u>Roland Pickens</u> <b>DPH Administrator:</b> <u>Mary Holloway</u> <b>Program Administrator:</b> <u>Tammy Higgason</u> <b>Phone:</b> <u>415-755-5310</u>
<b>Contact:</b> <u>Tyler Moore</u> <b>Phone:</b> <u>513-419-4101</u>	<b>Contract Analyst:</b> <u>Tim Vo</u> <b>Phone:</b> <u>628-271-6177</u>

Request for approval of a New Professional Services Agreement with United Audit Systems, Inc. to provide remote Cancer Registry services for Department of Public Health. The total proposed contract amount is \$206,976 which includes a 12% contingency for the term of May 1, 2024 through June 30, 2025 (1 year and 2 months).

**Mark only one for each question below:**

- Vendor Type**  For Profit  Non-Profit  Government Entity
- Is the Vendor a CMD Certified LBE?**  Yes  No
- Purchasing Authority:**  RFP  Sole Source  GPO
- Does DPH have other existing contracts with this Vendor?**  Yes  No  
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. 3 years

**CONTRACT INFORMATION**

**Proposed Transaction**

May 1, 2024 through June 30, 2025

**FUNDING SOURCES:**

General Fund	\$184,800
<b>TOTAL DPH REVENUES:</b>	<b>\$184,800</b>
12% Contingency Amount	\$22,176
<b>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</b>	<b>\$206,976</b>
<b>ONE-TIME UPFRONT COSTS:</b>	N/A
<b>ANNUAL AMOUNT OF CONTRACT*:</b>	<b>\$160,160</b>
<i>*Excludes one-time upfront/implementation costs.</i>	

**[FOR PROGRAM ADMINISTRATION CONTRACTS ONLY]**

Program Administrator Indirect Percent	
<b>TOTAL INDIRECT EXPENSES:</b>	
<b>TOTAL DIRECT EXPENSES:</b>	

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**PROPOSED BREAKDOWN OF ITEMS/SERVICES**

Item or Service	Rate	5/1/2024-4/30/2025	5/1/2025-6/30/2025	Amount
Cancer Tumor Registrar Professional Services	\$77.00	\$160,160	\$24,640	\$184,800
<b>Total</b>				\$184,800

United Audit Systems, Inc. (UASI) is a privately held company headquartered in Cincinnati, Ohio that has been in business for over 39 years (1984). All coders and CDIs are employees of UASI and offered health insurance, PTO, and 401k benefits. UASI employs over 400 staff across the United States.

United Audit Systems, Inc. was selected under the authority of Section 21A.2 of the Administrative Code through the Department's membership in the Group Purchasing Organization (GPO), Vizient, which was formerly known as University Health Systems Consortium and the University Health Systems Consortium Services Corporation Purchasing Program (Novation).

UASI will provide remote Cancer Registry services within SFDPH and its affiliated entities. UASI's credentialed Certified Tumor Registrar (CTR) professional(s) will provide remote CTR services as requested by SFDPH. The objective of this service is to provide Cancer Registry case identification, abstraction and data submission for the patient, the disease, the cancer directed treatment. Achieving this goal is based on the ability of UASI's remote CTR staff to have full connectivity to SFDPH.

**Performance Monitoring:**

The contract will be monitored in accordance with Hospital and network monitoring procedures by the Program Manager assigned to these services.

**Health Equity and Inclusion Compliance:**

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

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**Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:**

**CEO:** Patrick Burke

**Board of Directors:** Jim Fraley  
Patrick Burke  
Michael Burke  
Ty Hare  
Frank Kerley  
Dave Conway

**Owners of 10% or more of the Firm:** Jim Fraley  
Marcia Burke  
Patrick Burke