

MOHCD Capacity Building RFP FY23-24 (2023-03b)

Questions and Answers

This document contains MOHCD response to the questions submitted regarding MOHCD Capacity Building RFP from April 15 through April 22, 2024. The questions were collected during the webinar as well as those submitted via email. MOHCD may have modified or adjusted the questions for clarity.

#	Question	MOHCD Response
1	The cover sheet found on the website still has information from the 2022 cycle filled in and shows two options: (A.) General Capacity Building and (B.) African American Community Stabilization Capacity Building. Are there still these two options? They aren't listed on the RFP.	The only one option is available through this RFP. The cover sheet template has been updated.
2	I noticed the proposal cover sheet that is on the website says 2022, is that okay to still use that to fill out?	Please use the updated version provided on our website.
3	If your organization is not located in the areas specified in the RFP but serves African Americans, does that meet eligibility?	Yes as long as your organization can demonstrate through data that it targets the African American community for example public housing and has culturally relevant connections to the historically Black neighborhoods.
4	Regarding the potential of submissions, although Children's Council is not headquartered in the neighborhoods listed in the RFP, but still within San Francisco, would our targeted focus on Early Childhood Outcome Disparities for African Americans within those targeted neighborhoods still qualify us to submit a response to this RFP?	Yes as long as you can demonstrate through data that you are building the agency's capacity to reduce the childhood outcome disparities for the African American community in those historically black neighborhoods.
5	Is this RFP exclusively open to a nonprofit addressing HOUSING stabilization ? or also education as long as they serve the target population in the target neighborhood?	In the context of this RFP, community stabilization is broadly defined and is not limited to housing stabilization.
6	Is there a preference for Black led organizations	No specific preference will be given to Black led organizations.
7	Can my organization apply if we have no history of serving the African American community but would like to begin serving this community?	All organizations that meet the eligibility requirements are welcome to submit a proposal. However, if you are unable to demonstrate how you meet the applicant qualifications described in Page 7, your proposal will be not very competitive.
8	We are a community-based organization dedicated to youth education and empowerment. We have served the RFP's target neighborhoods and target population for decades until a few years ago, when our funding terminated because our low-income population in the city no longer met the federal poverty line. We currently operate in another county, and continue to be registered as a service provider with the City of San Francisco where we continue to have our headquarters. We would like to apply for this grant to return to the city and implement the same programs serving the target population in the target neighborhoods we used to serve. Would our application qualify for this RFP?	This capacity building RFP is intended to support currently operating community based organizations that target San Francisco's African American community in the historically Black neighborhoods. It is not intended for those organizations seeking to begin work or return to work in San Francisco.

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9	In reviewing the RFP, it looks like specifically African American serving organizations can apply. In previous years, the RFP was open to other communities as well. My organization the Japantown Community Benefit District is interested in applying, but want to check on whether or not we are eligible. Can you please provide more information? Thank you!	All organizations that meet the eligibility requirements are welcome to submit a proposal. However, if you are unable to demonstrate how you meet the applicant qualifications described in Page 7, your proposal will be not very competitive.
10	This opportunity is only for non-profits organizations or for-profit business as well?	To be eligible for an award through this RFP, your organization must meet eligibility requirements including non-profit and tax-exempt status under Section 501(c)(3) of the Internal Revenue Code or apply under a valid fiscal sponsor.
11	If consultants are included, do we need to address the form H prior to submission?	Form H is not required as part of proposal submission. Form H will be required if for example if you are selected for award and decide to contract a consultant who is not identified in the proposal.
12	Can you clarify whether we need to submit Form H? I thought any consultants paid over 10,000 required one	Completion of Form H will be required for consultants who are not identified in the proposal and therefore must be procured in accordance with the city's laws and regulations. Again, Form H will not be required as part of proposal submission.
13	is hiring staff to address these areas also within scope?	Yes.
14	Can I ask for funding to hire staff and a grant writer?	Yes.
15	Just to understand - we can hire an external contractor to do a project for this grant? (vs training an internal staff member)	Yes.
16	Is this funding intended for only organizations located in/serving the African American communities listed on the bottom of page 7? Or can they be serving the target populations on page 16?	Please reference the information found in Page 7
17	To clarify, if our organization already has a loan with the MOHCD, are we still able to apply for stabilization funds?	Yes. This RFP is open to all eligible organizations including organizations with a loan from MOHCD.
18	If an organization has a fiscal sponsor, is it the fiscal sponsor who submits the application and the required attachments? Does the sponsored nonprofit have to be a City Supplier as well as the fiscal agent?	Fiscally sponsored organizations may submit a proposal in collaboration with their fiscal sponsor. Please consult with your fiscal sponsor prior to proposal submission and be sure that this fiscal arrangement is clearly explained in the proposal. Fiscally sponsored organizations are not required to be approved City suppliers. However, other compliance requirements may apply to fiscally sponsored organizations.
19	Will you please clarify if an organization (who is a fiscal sponsor) can apply multiple times for different fiscally-sponsored programs or entities?	If a fiscal sponsor submits multiple proposals on behalf of its fiscally sponsored organizations, each project will be considered for award independently.

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20	Can an organization apply for this funding if they have received it in the past? If so, is there a preference for a continuation of the same project or for a new project?	Yes they can as long as they can describe how this request builds on the previous requests
21	Can funding be used to support marketing/branding? I see that mentioned on page 6 but that isn't included in funding areas listed on page 7.	To clarify if you have a loan with MOHCD already would we still be able to apply for stabilization fund?
22	Can our organization submit a scope of work that includes all or parts of the 4 areas of projects or do we need to select one?	You are more than welcome to design your project that meets your organizational needs. However, your proposal will likely be more competitive if you are able to focus on 1 or 2 priority areas with highest needs and on a project that is most feasible/ready to be executed.
23	Can an organization apply multiple times for different programs?	It is very unlikely that an organization will receive multiple awards. If a fiscal sponsor submits multiple proposals on behalf of its fiscally sponsored organizations, each project will be considered for award independently.
24	When discussing what we aim to expand upon, should we focus exclusively on operations/activities previously funded by MOHDC?	No, This request doesn't have to be exclusively for MOHCD activities or previously funded by MOHCD
25	What is the full amount you can apply for?	Recommended funding range per project is \$25,000 - \$75,000.
26	Is there a template to use?	Templates for proposal packet can be found on MOHCD website.
27	Is there a certain number of pages required to apply?	We ask that you limit your response to narrative questions to 10 pages total.
28	Our organization's authorized signatory is our Chief Program Officer (CPO). Is that OK to submit this RFP, or must it be signed by the CEO?	Yes, cover sheet may be signed by any properly authorized signatory.
29	Why is there only \$1-million dollars available for the black community, but the Marijuana initiative offered \$26 million dollars in grants?	We are unable to speak to other initiatives. \$1 million offered through this RFP are from MOHCD.
30	Does MOHCD have plans to offer stabilization for funds outside of these particular areas in the future?	Not currently.