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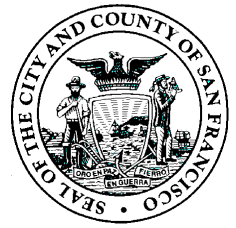
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday March 5, 2024 2:00 p.m.

101 Grove Street, Room 300

San Francisco, CA 94102 & via Webex

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Cecilia Chung, Chair

Excused: Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:03pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF FEBRUARY 6, 2024.

Action Taken: The committee unanimously approved the meeting minutes.

3) AMENDED SUBSECTION OF THE FEBRUARY 2024 CONTRACTS REPORT

Dean Goodwin, SFPDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Seneca contract, Commissioner Chow asked for clarification regarding services provided by the contract. Farah Farahmand, Director, Children, Youth, and Families System of Care, stated that the contract offers wrap-around intensive services including meeting 3-4 times a week with the children; case management; individual and family therapy; collaboration with the court and schools; and intensive care coordination.

Commissioner Chow noted the contract is retroactive to July 2023 and is concerned that the agency had to provide funds for these services without being paid. Michelle Ruggels, Director of the DPH Business Office, stated that service came through a solicitation from the Human Services Agency (HSA). The contract had previously been approved with HSA: she noted that the agency will continue to get paid even though this is a retroactive contract.

Regarding the corrective action plan with the agency, Ms. Farah stated that it is difficult to show measurable progress with this complex client population; the most recent monitoring noted this issue, and the plan was developed.

Commissioner Chow stated that outcome objective information is needed by the Commissioners in their review process for contract approvals to better understand the actual impact of services. Ms. Ruggels stated that the Business Office conducts fiscal monitoring to gauge fiscal stability and responsibility. Program staff are responsible for outcome evaluations.

Regarding the Edgewood, \$3,170,116 contract, Commissioner Chung asked for clarification regarding the number of unduplicated clients for each type of service. Ms. Farahmand stated that the same 33 individuals will receive all the contract services.

Regarding the Edgewood \$9,554,807 contract, Commissioner Chung asked for clarification regarding the unduplicated clients for each contract services. Ms. Farahmand stated that the DPH funds 2 beds in the 24-hour stabilization unit; it is anticipated that 52 individuals will use these beds. There is a continuum of services offered at hospital diversion including step-down diversion and outpatient services. Some of the same youth may be clinically appropriate for partial hospital programs. She noted that the DPH is working with Edgewood to revise the number of clients for the intensive outpatient services.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the Subsection of the February 2024 Contracts Report.

4) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Hospitality House contract, Commissioner Chung asked for clarification on the use of "NOC," number of clients instead of UDC, unduplicated clients. Ms. Ruggels stated that this contract funds drop-in services so information on individual clients is not kept.

Regarding the Salvation Army contract, Commissioner Chow asked why the DPH does not monitor these contract services. Ms. Ruggels stated that this is a work order from Adult Probation so that department monitors the contract. She added that at the time of the beginning of the contract period, Adult Probation did not contract with community organizations so the DPH was used for that purpose. The DPH and Adult Probation meet quarterly to review issues related to the contract. At the end of the contract term, it is expected that Adult Probation will directly contract with this provider. The number of probation violations are metrics used for success of the program.

Regarding the HealthRight360 contract, Commissioners Chung and Chow suggested that "N/A" is more appropriate to list for number of clients.

Commissioner Chow stated that he is concerned that the DPH be on top of this agency's fiscal issues due to its size and the number of DPH contracts with this organization. Ms. Ruggels stated that the DPH has in-depth audited financial statements which show fiscal stability.

Commissioner Chow voiced concern that the DPH closely track its biggest contractors to ensure there are no fiscal issues.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the March 2024 Contracts Report.

- 5) **Request for approval of a new contract with CSI Healthcare IT to provide one overall project manager, and additional as needed At-The Elbow resources to support Behavioral Health Services Implementation as part of Phase 3 of the Epic Electronic Health Record Project. All contractor provided resources must have relevant experience with BHS Go Live and experienced in Epic EHR. The total proposed contract amount is \$3,903,200, which may or may not be executed depending on the Department's needs and availability of resources. The total proposed contract includes a 12% contingency for the term of February 19, 2024 through February 18, 2025 (1 year).**

Jeff Scarafia, Deputy CIO, presented the item.

Commissioner Comments:

Commissioner Chow asked if DPH funded community based agency behavioral health contractors will be included in this service. Mr. Scarafia stated that both DPH staff and contractors will be assisted by this contract.

Commissioner Chung asked the meaning of CSI. Mr. Scarafia stated that the company name started out as Custom Staffing Inc. many years ago.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **Request for retroactive approval of a new contract with Richmond Area Multi-Services, Inc. (RAMS) to provide Peer Counselors to staff the City's Street Overdose Response Team (SORT) and the Department's Post Overdose Engagement Team (POET). The total proposed agreement amount is \$8,860,928 which includes a 12% contingency for the term of 01/01/2024-12/31/2028 through (5 years).**

Dara Papo, Director, Whole Person Integrated Care, presented the item.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

Commissioner Comments:

Commissioner Chow asked if 9FTE means 9 individual staff are funded. Ms. Papo stated that staff generally do not work full time so more than 9 people fill the positions.

- 6) **Request for Health Commission approval of an Amendment to the previously approved FY23-24 San Francisco Administrative Code Section 21.42 vendor list**

Michelle Ruggels, Director DPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked for more information regarding the Gubbio Project. Ms. Ruggels stated that the organization works with unhoused individuals in a low threshold overdose prevention team; the Board of Supervisors is very interested in this provider.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the Amended FY23-24 San Francisco Administrative Code Section 21.42 Vendor List

- 7) **EMERGING ISSUES**

This issue was not discussed.

8) PUBLIC COMMENT

There was no public comment.

9) ADJOURNMENT

The meeting was adjourned at 3:33pm.