

Juvenile Probation Commission
 Meeting Date: April 10, 2024
 Re: JPD Contracts for Commission Review & Approval

The Juvenile Probation Department requests delegated authority from the Juvenile Probation Commission to approve the following contractual agreement(s):

Contractor	1) AutoMon, LLC (Transferor) and Catalis Courts & Land Records, LLC (Transferee)	2) Catalis Courts & Land Records, LLC	3) Todd Wright
Action	Novation Agreement	Amendment 3	Amendment 2
Description	Novation Agreement to formalize the merger of AutoMon, LLC into Catalis Courts & Land Records, LLC	Software Maintenance and Support for Case Management System	Ombuds Services
Term	N/A	Extend the original 6-year term by 3-years, for a revised total term of 9-years.	Extend the original 2-year term by 1-year, for a revised total term of 3-years.
Not-to-Exceed-Amount	N/A	Increase not-to-exceed amount of \$824,467 by \$317,820 for a revised amount of \$1,142,287.	Increase not-to-exceed amount of \$140,000 by \$70,000 for a revised amount of \$210,000.
Contracting Authority	N/A	SF Admin Code 21.9	SF Admin Code 21.9
Court-Ordered Service	N/A	N/A	Yes

Contract Descriptions:
1) AutoMon, LLC (Transferor) and Catalis Courts & Land Records, LLC (Transferee)
AutoMon, LLC (Transferor) has been merged into Catalis Courts & Land Records, LLC (Transferee), which requires executing a Novation Agreement. Catalis Courts & Land Records, LLC shall assume all existing contractual obligations upon the execution of the Novation Agreement and amendment of the existing services contract.
2) Catalis Courts & Land Records, LLC
JPD currently contracts with Catalis Courts & Land Records, LLC (formerly AutoMon, LLC) for Software Maintenance and Support for its Case Management System, as outlined in Contract ID 1000013012. The original contract is dated 1/1/2018, as amended by Amendment 1 on 7/1/2020, Amendment 2 on 7/1/2022, and the yet to be executed Amendment 3.
3) Todd Wright
JPD currently contracts with Todd Wirght for Ombuds Services for young people residing at the Juvenile Justice Center, as outlined in Contract ID 1000025806. The original contract is dated 7/1/2022, as amended by Amendment 1 on 9/1/2022. This agreement is being renewed while JPD initiates a new procurement process to solicit a new contractor for Ombuds Services.