



San Francisco Department of Public Health Mental Health Services Act (MHSA)

JANUARY 2012

CALENDAR ITEMS: meetings, training, events

Monthly DCR Meeting

DATE: Friday, February 10, 2012

TIME: 1:00 – 2:30 p.m.

LOCATION: 1380 Howard Street, 4th floor MAIN conference room (Rm. 424)

CONTACT: Ann Santos/Diane Prentiss

Monthly ICM-SOC Meeting

DATE: Tuesday, January 31, 2012

TIME: 2:00 – 3:30 p.m.

LOCATION: 1380 Howard Street, 4th Floor Main Conference Room (Rm. 424)

CONTACT: Sidney Lam, 415-255-3730, sidney.lam@sfdph.org

DCR Training for SF FIRST ONLY:

DATE: Tuesday, February 21, 2012

TIME: 2:30 – 4:30 p.m.

LOCATION: 1380 Howard Street, 1st Floor Computer Training Room **CONTACT**: Ann Santos, 415-255-3546, ann.santos@sfdph.org

IMPORTANT DCR REMINDERS

Technical Issues

What browsers are supported?

The DCR System is ONLY compatible with the Microsoft Internet Explorer web browser version 5.5 and above. The system is not compatible with other browsers such as Google Chrome, Mozilla Firefox, etc. The other browsers will cause errors (and you will have trouble saving your data).

Where can I connect from:

You can connect to the DCR from any internet-connected computer. However, to protect the confidentiality of the information, you should only connect to the DCR using computers and networks on which your organization can guarantee the security. If you use unsecured public or home computers, malicious software can capture your login and password. If you connect over insecure networks, such as at a café, your data could be intercepted by others.

MORS: Milestones of Recovery Scale

Developed by The Village Integrated Service Agency, it measures a client's progress toward recovery on a scale from 1-8. Please contact ANN if your program would like MORS training for New staff or as a Refresher course. This training will be 1-2 hours long and can be conducted at your program or at 1380 Howard Street.

WHO DO I CONTACT?

Primary DCR Support: <u>Ann Santos</u>, 415-255-3546, Ann.santos@sfdph.org **Backup DCR Support**: Steve Solnit, 415-255-3922, steve.solnit@sfdph.org

MHSA Evaluation Questions: Diane Prentiss, 415-255-3696, diane.prentiss@sfdph.org

DMH ITWS, Login & Password Support: 916-654-3117





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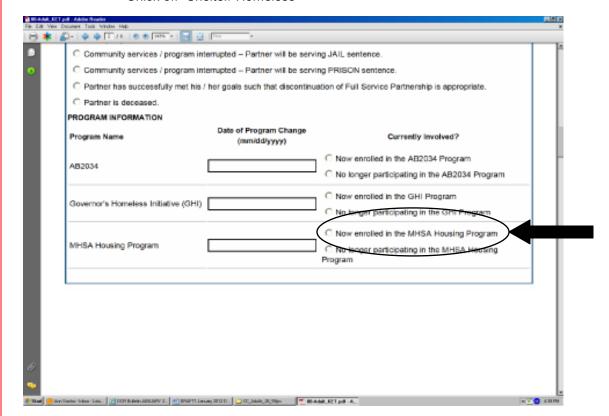
IMPORTANT DCR REMINDERS

Technical Issues

ESUs: Emergency Stabilization Units

ESUs are a part of MHSA and can be documented in the KET for TAY, ADULT, & Older Adult -Under administrative Information Domain:

- 1) Check off "Now enrolled in the MHSA Housing Program"
- 2) Under Residential Domain
 - -Chick off "Shelter/ Homeless"



Please be sure to LOG-IN to the DCR at least once a week to check for any:

Pending PAFs that need to be completed

30 Day Key Event Notification (s) reminders

Quarterly Assessments that are coming due!

Please be sure to LOG-IN to the DCR at least once a week to check for any Quarterly Reports coming due!





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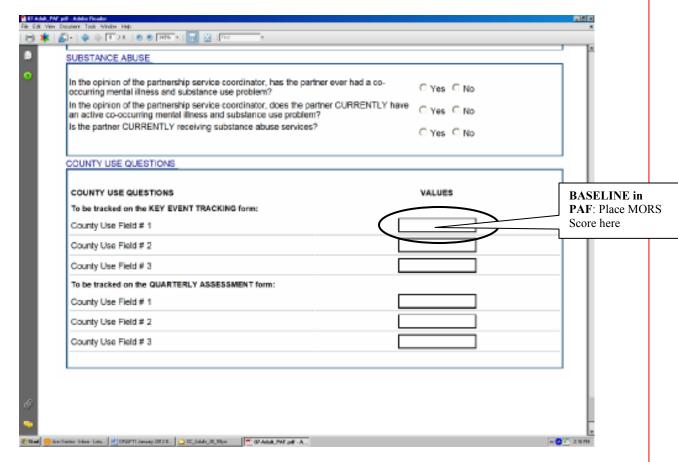
Technical Issues

* INFORMATION FOR HYDE STREET FSP & FSA FSPs ONLY *

MORS: Milestones of Recovery Scale ...

Where and when should I enter the MORS score in the DCR?

1) **BASELINE:** In the PAF, enter the MORS score in County Use Field 1 under the fields to be tracked on the Key Event Tracking (KET) form



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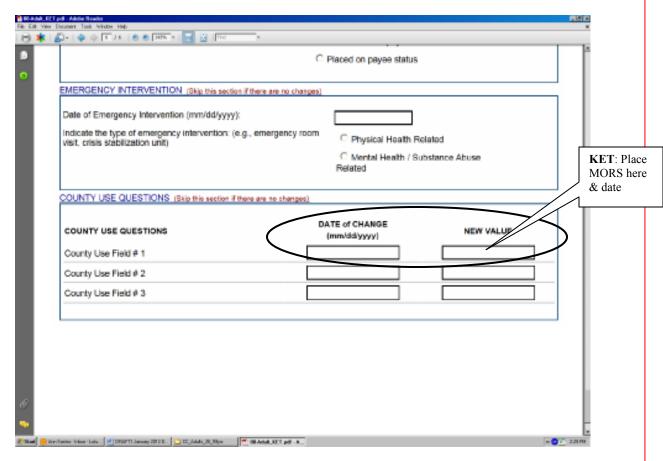
Technical Issues

* INFORMATION FOR HYDE STREET FSP & FSA FSPs ONLY *

MORS: Milestones of Recovery Scale...

Where and when should I enter the MORS score in the DCR?

2) <u>MONTHLY:</u> During the first week of every month, create a KET for each partner and enter the MORS score in County Use Field 1



Please contact Ann if you have a question or an idea for a DCR Bulletin item! Thanks.

Please be sure to LOG-IN to the DCR at least once a week to check for any Quarterly Reports coming due!