



Notice

COIT Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday April 5, 2024

10:00 am – 12:00 pm

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

[<https://sfpublic.webex.com/sfpublic/j.php?MTID=m438df60092e1bec210ead3651bbdd5b6>]

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code [2661 165 0049] and dial *3.

Agenda

Members

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator’s Office

Cyd Harrell – Chief Digital Services Officer, City Administrator’s Office

Tiffany Young – Analyst, Mayor’s Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo – Project Delivery IT Director, Airport

Todd Rydstrom – Deputy Controller, Controller’s Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resource

Chia Yu Ma – Chief Financial Officer, Department of Technology

1. Call to Order by Chair

2. Roll Call:

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator’s Office

Cyd Harrell – Chief Digital Services Officer, City Administrator’s Office

Tiffany Young – Analyst, Mayor’s Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo – Project Delivery IT Director, Airport

Todd Rydstrom – Deputy Controller, Controller’s Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resource

Chia Yu Ma – Chief Financial Officer, Department of Technology

3. General Public Comment

4. Department Updates & Announcements

5. Approval of the Meeting Minutes from March 29, 2024 (Action Item)

6. FY 2024-25 & FY 2025-26 Budget Project Presentations

- **Theme: Customer & Case Management**

- **ADM – Digital building permit application platform**
- **ADM- Permit Database Replacement**
- **SHF- New Jail Management System**
- **DAT – Electronic Subpoena Solution**

7. Review Project Approvals and Funding Recommendations (Action Item)

8. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.