



**Juvenile Justice Coordinating Council Meeting
DJJ Realignment Subcommittee Meeting
April 24, 2024, 3:00- 3:30pm**

**Hosted by the San Francisco Juvenile Probation Department
375 Woodside Avenue, San Francisco, CA 94127
Multipurpose Room**

This meeting will be held in person as listed above. Members of the public may attend the meeting **IN PERSON** to observe and provide public comment at the physical meeting location listed above.

Meeting materials and documents can be found on the SFJPD website at:
<https://www.sf.gov/departments/juvenile-justice-coordinating-council>

Any materials not posted 72-hrs prior to the meeting can be requested by calling 415-753-7556 or emailing sheryl.cowan@sfgov.org.

A G E N D A

1. Introductions – Roll call
2. Statement regarding making public comment during the meeting.*
3. Public Comment on items not on the agenda.
4. Review of Proposed 2024 San Francisco DJJ Realignment Annual Plan Submission to Office of Youth and Community Restoration (Discussion & Action Item)
5. Announcements and Requests for Future Agenda Items (Discussion & Possible Action)
6. Adjournment (Action)

*** PUBLIC COMMENT INFORMATION**

Members of the public may address the DJJ Realignment Subcommittee (“Committee”) for up to three (3) minutes on any matter within the Committee’s jurisdiction. The Committee will hear public comment on all agenda items before, or during discussion of, the item. The members will also hear public comments on items not listed (see Agenda, Item 3).

The period of time allowed for public comment may be modified by the Chair in the interest of fairness to all those wishing to address the Committee. Speakers shall address their remarks to the Committee as a whole and not to individual members or Department personnel. The lack of a response by the members or department personnel does not necessarily constitute agreement with, or support of, statements made during public comment.

Public comment may be made:

- 1) In person at the meeting.
- 2) By email to sheryl.cowan@sfgov.org if received no later than 5:00pm the day before the meeting.
- 3) By leaving voicemail at 415-753-7556. Comments submitted no later than 5:00pm the day before the meeting will be read into the record during the meeting and will be treated as a substitute to providing public comment during the meeting.

NOTE: Persons who submit by written public comment or by voice mail in advance on an agenda item **will not be permitted to also provide public comment on the same agenda item(s) in-person during the mtg.**

DISABILITY ACCESS & ACCOMMODATION

The Juvenile Probation Department located at 375 Woodside Avenue, San Francisco, CA 94127 is wheelchair accessible. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one (1) hour prior to the start of the meeting helps ensure availability of the meeting link.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting.

For all other modification or accommodation requests, please contact the DJJ Realignment Subcommittee Secretary by phone at (415) 753-7556 or by email sheryl.cowan@sfgov.org at least two (2) business days before the meeting.

Allowing a minimum of 48-business hours for all other accommodation requests helps ensure availability.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force. You may contact the current Sunshine Ordinance Task Force Administrator, Frank Darby, Jr., as follows: Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco CA 94102- 4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at <https://sf.gov/>.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: <https://sfethics.org/>.

MEETING AND AGENDAS POLICIES Citizens are encouraged to testify in person at DJJ Realignment Subcommittee Meetings and/or write letters to the JJJC/DJJ Realignment Subcommittee: c/o Juvenile Probation Department, 375 Woodside Avenue, Room 243, San Francisco, CA 94127.

JJCC & DJJ Realignment Subcommittee procedures do not permit:

- Persons in the audience to vocally express support or opposition to statements by members or by other persons testifying;
- Ringing and use of cell phones, pagers and similar sound-producing electronic devices, (Violators may be removed from the meeting room); and
- Signs to be brought into the meeting or displayed in the meeting room.

CHEMICAL SENSITIVITY In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.