



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

**AGENDA
Regular Meeting
April 1, 2024**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id # 2663 422 1957. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: # 2663 422 1957
Press # twice to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

LONDON N. BREED, MAYOR

COMMISSIONERS

JACQUELINE MINOR

President

KATE FAVETTI

Vice President

F.X. CROWLEY

VITUS LEUNG

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meeting use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code # 2663 422 1957.

Regular Meeting April 1, 2024

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID #
2663 422 1957

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sf.gov/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take in-person public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended. People who have received accommodation due to a disability (as described below) may provide their public comments remotely. The Commission will also allow public comment from members of the public who choose to participate remotely. It is possible that the Commission may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Commission will attempt to correct the problem, but may continue the hearing so long as people attending in-person are able to observe and offer public comment.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, remote participation, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner F. X. Crowley
Commissioner Vitus Leung
Commissioner Elizabeth Salveson

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of March 18, 2024 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(5) HUMAN RESOURCES DIRECTOR'S REPORT

(6) EXECUTIVE OFFICER'S REPORT

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(7) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0059-24-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
41586-23/24	Airport	\$9,500,000	Contractor will be responsible for the operation, management and administration of the Medical Clinic at the San Francisco International Airport (SFO). Medical clinic services including travel medicine, urgent care and occupational health services for San Francisco International Airport (SFO) passengers, visitors, Airport Commission (Airport) employees, and employees of SFO tenants.	Regular	06/30/2029
45154-23/24	Airport	\$400,000	Contractor will provide transport of 14 buses from Phoenix Sky Harbor (PHX) Airport to San Francisco International Airport (SFO). The 14 buses are considered inoperable as they have not had any maintenance done in over 14 months. Seven of the buses are known to need mechanical repairs that prevent them from operating under their own power.	Regular	03/31/2025
49784-23/24	City Administrator	\$5,600,000	Unarmed private security patrol of Treasure Island Development Authority (TIDA) owned and managed buildings, grounds and common areas on Treasure and Yerba Buena Islands, on a 24/7/365 basis with one or two patrol officers on duty at all times. Vendor will patrol public buildings and grounds to safeguard property against damage, hazardous situations, or unauthorized entry. Security patrol service will ensure the security of critical TIDA-owned properties and support TIDA in maintaining a safe environment on Treasure and Yerba Buena Islands through securing unoccupied/abandoned TIDA-owned buildings, performing regular mobile patrol/observe/report of Treasure Island residential housing and high-traffic public areas of the Islands, serving as visible public ambassadors providing directions to visitors, managing residential parking programs on behalf of Treasure Island housing manager agencies.	Regular	01/31/2031 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>
45432-23/24	Department of Early Childhood	\$10,000,000	DEC is seeking to partner with external experts for four distinct service areas for the early care and education field: 1) Data Mapping and Data Governance for better utilization, tracking, and reporting of information coming into the Department of Early Childhood (DEC); 2) High quality Evaluation Implementation for six critical early childhood initiative program areas within the DEC; 3) Landscape Analysis to understand the broader context DEC operates within; and 4) Data Systems Development and Systems Project Management for identifying database and data system needs and advising on software development. Services will include: 1) connecting and standardizing multiple data sources into a cohesive framework to aid evaluation, while also supporting the further development and refining of the data at DEC; 2) formative, process, and outcome evaluation efforts; 3) yearly needs assessment of San Francisco families; 4) supporting the development and management of data systems technology.	Regular	06/30/2029

PSC	Department	Amount	Type of Service	Type of Approval	Duration
40625-23/24	Municipal Transportation Agency	\$20,000,000	<p>The scope of this project is to purchase roughly \$14.5M of custom manufactured brake parts required for the Light Rail Vehicles (LRV4) proprietary brake system then also perform roughly \$6M of professional overhaul services for a planned overhaul program in accordance with recommended maintenance interval established by the manufacturer.</p> <p>This overhaul will be for the hydraulic brake systems on 68 Phase 1 Siemens LRV4 light rail vehicles for the San Francisco Municipal Transportation Agency. This overhaul conforms to the scheduled maintenance recommended by the Brakes Manufacturer. Maintenance intervals on the brakes system are every 6 years. This will be the first major system overhaul on LRV4 vehicles, the oldest of which are coming out of their 5-year base warranty period. Performing this overhaul is in keeping with SFMTA's commitment to remain up-to-date on scheduled maintenance to maximize life and minimize lifecycle costs for the LRV4 fleet.</p> <p>The overhaul program includes brakes subsystems including the Hydraulic Power Unit (HPU), Accumulator, and Brake Discs. Motor Truck (MT) calipers and Center Truck (CT) calipers in this overhaul program will be included in the necessary standard overhaul activities as well as upgrading parts (to improve reliability and address known warranty issues) to optimize the performance of these products.</p> <p>\$14.5M of this project will be used for the purchase of proprietary custom-manufactured parts. The parts are to be sold as a packaged overhaul kit as part of this contract. In delivering the overhaul, the Contractor shall provide all parts, materials, tools, labor, inspections, facilities, and equipment required to complete this work, which includes removal and replacement (R&R) of the brake system, shipment of the system to the site of original manufacture in Duncan, South Carolina, disassembly of the existing brakes systems, disposal of used parts, cleaning, inspecting for wear and damage, overhaul and remanufacture to original specifications, quality inspection, shipping back to San Francisco Municipal Transportation Agency (SFMTA), and putting the brake systems back on the LRV4 fleet.</p> <p>All rehabilitation work will be performed off-site, as the work requires a clean room with specialized production equipment. The Contractor shall provide a Field Services team to execute on-train services.</p> <p>Because the contractor is also the original manufacturer, and because the manufacturer is supplying all parts, and because the manufacturer is performing the overhaul rebuild, the Contractor will provide a three-year warranty on all rebuilt components.</p>	Regular	9/30/2026

PSC	Department	Amount	Type of Service	Type of Approval	Duration
45046-23/24	Port	\$190,000	<p>The Port is interested in entering in one or more contracts for training and coaching on psychological training on an ongoing basis for 2 years. The general scope of work would include training and coaching at several levels of the organization: executive team, managers, and supervisors (approximately 65 -75 employees). The Port has a total of 258 employees and are divided in the following divisions: Engineering, Environmental and Planning, Real Estate, Finance and Administration, Maintenance, Maritime. The awardee(s) will work with leadership from each of the above-mentioned divisions.</p> <p>Project Outcomes: Below are the expected outcomes from this project: Port supervisors, managers and executive team understand and can fluently discuss and explain the concept of psychological safety. Measure how psychologically safe our workplace is currently. Identify what might be hindering psychological safety in our teams/divisions. Create actions to help us build a psychologically safe workplace that include training and coaching. The Port understands psychological safety to be the condition in which you feel (1) included, (2) safe to learn, (3) safe to contribute, and (4) safe to challenge the status quo – all without fear of being embarrassed, marginalized, or punished in some way.</p>	Regular	09/30/2025
41513-23/24	Public Health	\$5,000,000	<p>The contractor will provide a neurophysiologist or neurophysiology technologist with a specialization in the fields of neurophysiological monitoring performing many tests that help diagnose brain and nervous system functions. Tests and procedures they perform include electroencephalograms (EEGs) and electromyography (EMG) that are used to assess brain activity.</p>	Regular	05/31/2029
39276-23/24	Public Utilities Commission	\$120,000	<p>Holm Powerhouse (HPH) thrust, and guide bearings were manufactured by supplier. Each Hetch Hetchy Water and Power (HHWP) powerhouse keeps a spare set of bearings on location for emergency replacement as the bearings are not a readily available part. In Fall of 2018 HPH spares were used to replace damaged bearings, leaving the powerhouse without a functional set of spares for the past 5 years. Without these emergency spares, the powerhouse is at great risk of an extended shutdown if failure of the operating set was to occur. It is critical that these spares are ready and available for operation with confidence that they will perform without failure. The supplier holds proprietary drawings of these specific bearings that contain critical dimensions not found elsewhere. Use of a different vendor would require measurement of an existing, non-damaged bearing surface to gather these dimensions. The uncertainty of where the measured bearing could lay in the OEM tolerance range coupled with the unknown level of wear to the measured surface itself makes this unacceptable to base rehabilitation on and compromises the precise nature of these hydrodynamic bearings. It is for the reasons listed above that this work must be done by the original manufacturer. In the past, use of different vendors has previously resulted in defective re-pours and fretting from the factory. With the performance of the generators relying heavily on the proper function of these bearings, any defects are unacceptable and original design parameters must be maintained.</p>	Regular	12/29/2025

PSC	Department	Amount	Type of Service	Type of Approval	Duration
42198-23/24	Public Utilities Commission	\$140,000	<p>CleanPowerSF's 100% renewable energy products have been Green-e verified since its launch in 2016. Certifying renewable energy products through Green-e provides customers with the assurance that they are reducing the environmental impact of their energy use. Green-e provides consumer protection through clear guidelines, disclosures and standards regarding the sale and marketing of renewable energy. Participating in the program has become an industry standard, and customers committed to quantifying and reporting their emissions through the purchase of a CleanPowerSF renewable energy product may require a verified product. For example, customers who are looking to earn leadership in Energy and Environmental Design (LEED) points for their LEED certification by purchasing renewable energy are required to sign contracts for products that are Green-e certified or equivalent.</p> <p>To receive Green-e verification, CleanPowerSF's submitted energy products must undergo a third party audit which verifies that energy purchases are matched with generation from eligible renewable facilities. The auditor will review CleanPowerSF product enrollment and sales data and compare them against renewable energy purchases following the Center for Resource Solutions auditing protocol.</p> <p>Currently, CleanPowerSF offers two 100% renewable energy products: (1) SuperGreen provides 100% renewable energy at a slight premium over the default Green product; and (2) SuperGreen Saver, which provides 100% renewable energy for low-income customers in defined disadvantaged communities in San Francisco. SuperGreen Saver is CleanPowerSF's branded product under the Disadvantaged Communities Green Tariff (DAC-GT) program of the California Public Utilities Commission. In the future, CleanPowerSF may provide other renewable energy products that will be Green-e certified and will also require Green-e audit services.</p>	Regular	09/30/2029
42846-23/24	Public Utilities Commission	\$750,000	<p>The SFPUC seeks to select Proposers with proven expertise and extensive experience in the following areas: 1. Provide aerial surveying and patrol services to support the maintenance of the power transmission system; 2. Provide priority transportation services for emergency repairs of infrastructure not accessible during certain periods of the year; 3. Provide transportation to HHWP facilities in the event of unforeseen disasters or emergencies; provide training for Human External Cargo operations, and 4. Provide as-needed shuttle service between the SFPUC facilities in the Sierra Nevada and the Bay Area.</p>	Regular	05/20/2029
49592-23/24	Recreation and Park	\$2,500,000	<p>RPD wishes to select a pool of two to three consultants to perform Historic Resource Evaluation (HRE) and Archeological Review (AR) services on an as-needed basis for various projects. Each contract will be limited to \$800,000, and funds would not be encumbered until a specific project has been assigned to a consultant.</p> <p>Examples of the types of analyses to be performed by consultants include:</p> <ul style="list-style-type: none"> • Conditions assessment and building use analysis • Recommendations for treatment of known historic resources • Preparation of HRE 1 & 2 reports consistent with the requirements of the SF Planning Department • Feasibility of reuse scenarios analysis for historic buildings and structures • Order-of-magnitude cost estimates for renovation of historic buildings and structures • Analysis by a qualified engineer of structures and systems in historic properties to inform renovation scope • Architectural drawings for repairs to original elements of historic buildings and structures • Architectural drawings of historic buildings and structures to document existing conditions 	Regular	05/01/2029

PSC	Department	Amount	Type of Service	Type of Approval	Duration
42965-23/24	Treasurer/Tax Collector	\$4,000,000	The Office of the Treasurer and Tax Collector, Office of Financial Empowerment (OFE) is seeking to continue and expand its one-on-one financial counseling program, formerly Smart Money Coaching (SMC) and now known as Financial Empowerment Center, to reach more residents in low-income communities and in communities with inequitable economic opportunity. The financial coaching service provider would have opportunities to support coaching across the City at City department sites, community-based organizations (CBOs) and other locations identified by the financial coaching service provider in partnership with OFE.	Regular	06/30/2029
43614-23/24	Treasurer/Tax Collector	\$4,000,000	The Office of the Treasurer and Tax Collector, Office of Financial Empowerment (OFE) is seeking to continue and expand its one-on-one financial counseling program, formerly Smart Money Coaching (SMC) and now known as Financial Empowerment Center, to reach more residents in low-income communities and in communities with inequitable economic opportunity. The financial coaching service provider would have opportunities to support coaching across the City at City department sites, community-based organizations (CBOs) and other locations identified by the financial coaching service provider in partnership with OFE.	Regular	06/30/2029
44429-23/24	Treasurer/Tax Collector	\$4,000,000	The Office of the Treasurer and Tax Collector, Office of Financial Empowerment (OFE) is seeking to continue and expand its one-on-one financial counseling program, formerly Smart Money Coaching (SMC) and now known as Financial Empowerment Center, to reach more residents in low-income communities and in communities with inequitable economic opportunity. The financial coaching service provider would have opportunities to support coaching across the City at City department sites, community-based organizations (CBOs) and other locations identified by the financial coaching service provider in partnership with OFE.	Regular	06/30/2029
46970-23/24	Treasurer/Tax Collector	\$4,000,000	The Office of the Treasurer and Tax Collector, Office of Financial Empowerment (OFE) is seeking to continue and expand its one-on-one financial counseling program, formerly Smart Money Coaching (SMC) and now known as Financial Empowerment Center, to reach more residents in low-income communities and in communities with inequitable economic opportunity. The financial coaching service provider would have opportunities to support coaching across the City at City department sites, community-based organizations (CBOs) and other locations identified by the financial coaching service provider in partnership with OFE.	Regular	06/30/2029
40238-19/20	Sheriff	Current Approved Amount \$3,600,000 Increase Amount Requested \$0 New Total Amount Requested \$3,600,000	The San Francisco Sheriff's Department is soliciting a contractor to provide a comprehensive reliable incarcerated person communications solution. The Contractor will provide, install and maintain various incarcerated person communication solutions inclusive of an incarcerated person, visitation and payphone telephone system and a video visitation solution at the Jail Facilities.	Modification	07/31/2025
4141-11/12	Public Utilities Commission	Current Approved Amount \$33,100,000 Increase Amount Requested \$2,500,000 New Total Amount Requested \$35,600,000	Provide the back office services necessary to operate CleanPowerSF, the City's Community Choice Aggregation (CCA) program. In the context of CCA, back office services include comprehensive customer care, account management, billing, and data services for the program. This allows for the tracking of participating customers, recording electric usage and billings via electronic data exchange with PG&E, and managing a customer care call center. Services also include training and support for transitioning CleanPowerSF call center duties to the PUC's Customer Service Bureau, which is anticipated to commence once CleanPowerSF has completed the citywide enrollment process. The PUC anticipates completing the citywide enrollment process by the end of calendar year 2019.	Modification	04/30/2025

PSC	Department	Amount	Type of Service	Type of Approval	Duration
47941-18/19	Public Utilities Commission	Current Approved Amount \$19,000,000 Increase Amount Requested \$19,000,000 New Total Amount Requested \$38,000,000	SFPUC civil, structural, electrical; process, mechanical, and other specialized engineering services in the design and support during construction of a new raw water ozonation system, flocculant aid polymer system, and various needed upgrades at SFPUC's Sunol Valley Water Treatment Plant (SVWTP) to address long-term taste and odor issues and plant reliability. Major plant upgrades include new cryogenic oxygen tanks, liquid oxygen vaporizers, ozone generators, ozone injectors, an ozone contactor, an ozone building, an ozone destruct system, electrical power facilities, backup power facilities, polymer mixing skids, polymer aging tanks, transfer pumps, polymer building, associated piping/appurtenances, and associated automatic controls (I&C), modifications to various existing facilities and systems, and power generation consisting of solar panels atop the Treated Water Reservoir and nearby SVWTP facilities to offset the increased power load. The scope also includes an upgrade to the Calaveras high voltage substation to accommodate increasing power needs brought on by the new ozonation system and various facility upgrades within the Sunol Valley and services of Technical Advisory Panels to review and provide expert opinion and recommendations during design and construction.	Modification	12/31/2029

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

(8) Review of Request for Approval of Proposed Personal Services Contract Number 43428-23/24 from the Department of Public Health. (File No. 0061-24-8) – Action Item

PSC	Department	Amount	Type of Service	Type of Approval	Duration
43428-23/24	Public Health	\$26,650,000	The selected contractors will have clinicians who will provide street based behavioral health services to vulnerable populations. Clinicians will staff the clinical teams to provide short to medium term care coordination for vulnerable populations with the goal of stabilizing and improving these individuals' health. Currently it is anticipated that there will be three teams of clinicians that focus on the following practice areas. Team 1: Clinicians will staff the City's Mobile Behavioral Health Team; Team 2: Clinicians will staff the City's BEST Neighborhoods Clinical Team; Team 3: Clinicians will staff the City's Post Overdose Engagement Team (POET).	Regular	12/31/2030 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>

March 4, 2024: Continued PSC #43428-23/24 from the Department of Public Health to the meeting of April 1, 2024.

Recommendation from the Department of Human Resources:

Adopt the report. Approve the request for proposed Personal Services Contract #43428-23/24; Notify the Office of the Controller and the Office of Contract Administration.

(9) Review of Request for Approval of Proposed Personal Services Contract Number 45988-23/24 from the Department of Public Works. (File No. 0060-24-8) – Action Item

PSC	Department	Amount	Type of Service	Type of Approval	Duration
45988-23/24	Public Works	\$45,000,000	Consultants will perform specialized, critical, and urgent project control and construction management services that include project management, construction management, constructability review, cost estimating, scheduling, claim analysis, partnering, and other related services for various projects managed by Public Works on an as-needed basis.	Regular	06/30/2031 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>

March 18, 2024: Continued PSC #45988-23/24 from the Department of Public Works to the meeting of April 1, 2024.

Recommendation from the Department of Human Resources:

Adopt the report. Approve the request for proposed Personal Services Contract #45988-23/24; Notify the Office of the Controller and the Office of Contract Administration.

SEPARATIONS AGENDA

(10) Request for a Hearing by Deborah L. Aragon former General Laborer (7514) with the Department of Public Works on Their Permanent Future Employment Restrictions with the City and County of San Francisco. (File No. 0031-22-7) – Action Item

Recommendation from the Department of Human Resources:

Uphold the Department of Public Works’ decision to restrict the future employment of Deborah L. Aragon with the City and County of San Francisco and deny the appeal.

(11) Request for a Hearing by Alvin K. Bowie, Jr. former General Laborer (7514) with the Department of Public Works on Their Future Employment Restrictions. (File No. 0251-23-7) – Action Item

Recommendation from the Department of Human Resources:

Uphold the Department of Public Works’ decision to restrict the future employment of Alvin Bowie with the City and County of San Francisco and deny the appeal.

(12) Public Comment on all matters pertaining to Items 13, 14, and 15

(13) Vote on whether to hold Items 14 and 15 in closed session. (Action Item)

CLOSED SESSION AGENDA

- (14) **Appeal by Taylor May of the Denial of Battery Pay as a Transit Operator (9163) with the Municipal Transportation Agency. PERSONNEL EXCEPTION – San Francisco Administrative Code Section 67.10(b) and California Government Code Section 54957(b)(1). (File No. 0016-24-3) – Action Item**

Recommendation of the Municipal Transportation Agency:

Uphold the department's decision and deny Taylor May's request for battery pay in compliance with City policy.

- (15) **CONFERENCE WITH DEPARTMENT OF HUMAN RESOURCES – COLLECTIVE BARGAINING.**

This item is for the Commission to meet in closed session with the Human Resources Director and Employee Relations Director and provide direction for collective bargaining with all labor unions with contracts expiring on June 30, 2024, and on topics within the jurisdiction of the Commission. The unions are not permitted to attend this closed session meeting. Pursuant to Government Code Section 54957.6, San Francisco Charter Sections 10.100, *et seq.*, and San Francisco Administrative Code Section 67.10(e):

City's Designated Representative: Carol Isen, Human Resources Director; Ardis Graham, Employee Relations Director.

Labor Organizations: All labor unions with contracts with the City and County set to expire on June 30, 2024.

Anticipated Issues Under Negotiation: Discussion of amendment to Civil Service Rule 120; topics of collective bargaining relevant to the Commission's jurisdiction over merit system requirements.

(File No. 0064-24-1) – DISCUSSION AND POSSIBLE ACTION ITEM

Recommendation: Open for discussion.

- (16) **Reconvene in Open Session. Vote to elect whether to disclose any or all discussions on Items 14 and 15 in closed session (S.F. Admin. Code §67.12 (a)) – Action Item**

- (17) **COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

- (18) **ADJOURNMENT**