



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

AMENDED

**AGENDA
Regular Meeting
March 18, 2024**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id # 2661 343 5716. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: # 2661 343 5716
Press # twice to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

LONDON N. BREED, MAYOR

COMMISSIONERS

JACQUELINE MINOR

President

KATE FAVETTI

Vice President

F.X. CROWLEY

VITUS LEUNG

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meeting use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code # 2661 343 5716.

Regular Meeting March 18, 2024

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID #
2661 343 5716

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sf.gov/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take in-person public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended. People who have received accommodation due to a disability (as described below) may provide their public comments remotely. The Commission will also allow public comment from members of the public who choose to participate remotely. It is possible that the Commission may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Commission will attempt to correct the problem, but may continue the hearing so long as people attending in-person are able to observe and offer public comment.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, remote participation, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner F. X. Crowley
Commissioner Vitus Leung
Commissioner Elizabeth Salveson

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of March 4, 2024 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(5) HUMAN RESOURCES DIRECTOR'S REPORT

EXECUTIVE OFFICER'S REPORT

(6) Preliminary Work Plan: Salary Setting for the City and County of San Francisco Board of Supervisors for a five (5) year cycle, effective July 1, 2024, through June 30, 2029, in accordance with Charter Section 2.100. (File No. 0050-24-1) – Action Item

Recommendation: Accept the report.

(7) Civil Service Commission Mid-Year Report for Fiscal Year 2023-2024. (File No. 0051-24-1) – Action Item

Recommendation: Accept the report.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(8) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0047-24-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
45745-23/24	City Administrator	\$1,750,000	Servicing a wide array of City vehicles and equipment, such as ride-on mowers, trailers, etc., for tire services including replacing, repairing, mounting and dismounting, balancing, rotating, aligning, and disposing of wheels and tires. Services may take place where equipment or vehicles are in the field, at the vendor's premises, or at a City yard location.	Regular	03/31/2029
44180-23/24	Controller	\$500,000	Provide arbitrage rebate and compliance services necessary to comply with federal tax law and Internal Revenue Service (IRS) regulations and to calculate and report the rebate liability with respect to the City's tax exempt fixed and variable rate debt obligations.	Regular	03/1/2029
45913-23/24	Department of Emergency Management	\$6,000,000	Contractor will provide software, maintenance, support, and services to the eight urban areas collectively known as 'California Urban Area Subscribers' under a statewide risk management program. The program leverages local and regional risk management, critical infrastructure assessments, and cybersecurity services to create a common threat awareness picture for the State of California. Contractor will provide a variety of services to support this effort, including: Maintenance of a cloud-based Protected Critical Infrastructure Information (PCII) configured critical infrastructure database; vulnerability assessment and real-time incident management tools; provision of training to support platforms; consultant services for annual threat and hazard analysis and capability assessments; and cybersecurity services to increase cyber readiness within the region.	Regular	02/28/2028
47741-23/24	Department of Emergency Management	\$500,000	The Bay Area Urban Areas Security Initiative (UASI) is a regional grant program that encompasses 12 Bay Area counties and the core cities of San Francisco, Oakland and San Jose. This program is overseen by a regional policy making body called the Bay Area UASI Approval Authority. On occasion, the Approval Authority may need to seek legal advice as a regional body. The contractor will provide the Bay Area UASI Approval Authority with legal counsel and advise the body on various matters pertaining to open meetings, parliamentary procedures, grants administration, and other issues relating to the regional grant that may arise.	Regular	02/29/2028
44045-23/24	Municipal Transportation Agency	\$200,000	Consultant services are needed here to support the SFMTA in its understanding the parking and loading impacts and associated stakeholder outreach and engagement needs along Valencia should the agency pursue a long-term project concept along the corridor. Consultant assistance is needed to identify relevant stakeholders and schedule and facilitate focus groups with identified stakeholders particularly focusing on the delivery logistics and loading needs along commercial corridors in San Francisco; to collect parking and loading data and to analyze and predict impacts from altering the roadway configuration of or roadway access along Valencia Street; to investigate curbside policies, legislation, and programs necessary for successful operations of a newly configured roadway or how to properly enforce roadway closure and provide delivery and freight access to businesses; draft a report that synthesizes all of the information gathering and analysis and provides recommendations based on long-term project concept(s) along Valencia Street.	Regular	12/31/2024

PSC	Department	Amount	Type of Service	Type of Approval	Duration
45811-23/24	Municipal Transportation Agency	\$12,000,000	The San Francisco Municipal Transportation Agency (SFMTA) requires streets teams to provide outreach, information, and customer education and information services, and serve as the SFMTA’s “Ambassadors” to the general public during service impacts such as sports events, street fairs, parades, and other public events. The teams would also provide services during crises such as transit agency shut-downs, direct the SFMTA’s customers to current or re-routed transit connections, and provide other transit information, as needed, in multiple languages.	Regular	09/14/2027
49916-23/24	Municipal Transportation Agency	\$199,000	On as needed basis, vendors to furnish and install network infrastructure at San Francisco Municipal Transportation Agency (SFMTA) facilities. Walks through for the designated assignments and provide timeline of assignment completions. Provides materials such as cables, wires, etc. for the assignment. Provides labor to handle the tasks of assignment. Works with SFMTA networking team supervision during assignment, maintaining a safe and management space at site and maintains communication with SFMTA networking team throughout the assignment.	Regular	01/30/2026
45109-23/24 <i>Postpone to the meeting of June 17, 2024</i>	Public Health	\$900,000	The selected contractor shall pick up resident’s personal laundry to wash, dry, fold, seal, and return all clothing and items of Laguna Honda Hospital residents. The contractor shall do so daily while maintaining a 24-to-48-hour turnaround time. The work must adhere to Title 22 requirements as outlined in the contract.	Regular	06/30/2026
47896-23/24	Public Health	\$24,000,000	The selected contractors will provide behavioral health services and early intervention programs to all populations and ethnicities in San Francisco, with focused expertise to support the unique cultural needs of individuals in 1. Latino/a/e/X and Mayan Communities, 2. Native American Communities, and 3. Socially Isolated Older Adult Communities. Contractors will provide Outreach and Engagement, Screening and Assessment, Wellness Promotion, Individual/Group Therapeutic Services, and Service Linkage.	Regular	12/31/2030 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>
36499-23/24	Public Utilities Commission	\$150,000	System Operations Support provides technical support and assistance to operate and maintain the Living Machine System to ensure the Living Machine system meets performance. Vegetation Management provides continuing maintenance and management of the highly specialized vegetation in the planted wetland Cells of the Living Machine System and other areas and ensure that the maintenance meets the requirements of the system.	Regular	03/31/2027
41532-23/24	Public Utilities Commission	\$1,938,680	Cooperative water resources program between the San Francisco Public Utilities Commission (SFPUC) and the United States Geological Survey (USGS), to maintain hydrologic records, monitor, maintain, and measure stream and reservoir storage gauges. Under the 1913 Raker Act (federal law), the SFPUC is obligated to monitor the natural flow in the Tuolumne River at or above La Grange Dam. The USGS maintains stream and reservoir storage gauges across the United States for the purpose of measuring stream flow and characterizing hydrology and is recognized for its neutral third-party independence and scientific expertise in hydrologic monitoring. The SFPUC relies on the independence and expertise of the USGS to maintain hydrologic records on the Tuolumne River and its tributaries to meet its obligations under the Raker Act.	Regular	10/1/2029

PSC	Department	Amount	Type of Service	Type of Approval	Duration
41699-23/24	Public Utilities Commission	\$2,400,000	SFPUC will seek to retain the services of a qualified contractor on an as-needed basis to survey existing water meter locations, install on existing meters the temporary leased external equipment (supplied & maintained by contractor), and diagnose maintenance and/or repair requirements. The leased equipment will diagnose if water meter is performing within manufacturer accuracy & functionality specifications & provide maintenance recommendations for under-performing meters so that maintenance activities can be implemented efficiently with one site visit (or one truck-roll). SFPUC seeks this service for up to 1,200 large meters with the initial surveying making up approximately 10% of the total anticipated cost, equipment installation and leasing approximately 80%, and diagnostics approximately 10%.	Regular	07/02/2029
44552-23/24	Public Works	\$4,000,000	The Consultants will provide expert elevator design consultation services to ensure that our projects achieve the highest quality in elevator design. Elevator Consultants are highly specialized consultants who are experts in the area of vertical transportation. A professional elevator consultant will provide analysis of the building population, traffic, use and travel times required for elevators. They will also provide specifications and coordination with the Architects and Engineers to ensure the number and type of proper elevators are specified and employed for the project. In summary, the Elevator consultant will provide an analysis and specification in order to create the most efficient transportation solution for a specific building.	Regular	07/31/2031 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>
45988-23/24	Public Works	\$45,000,000	Consultants will perform specialized, critical, and urgent project control and construction management services that include project management, construction management, constructability review, cost estimating, scheduling, claim analysis, partnering, and other related services for various projects managed by Public Works on an as-needed basis.	Regular	06/30/2031 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>
46897-21/22	Department of Homelessness and Supportive Housing	Current Approved Amount \$450,000 Increase Amount Requested \$1,065,216 New Total Amount Requested \$1,515,216	The purpose of the contract is to provide inspection services related to federal subsidized housing required by the U.S Department of Housing and Urban Development (HUD). Scope Change: The change in scope from the original approved PSC is inspection services will be expanded to include locally subsidized housing units in addition to federally subsidized housing units in PSH sites.	Modification	06/30/2025
48509-20/21	Public Health	Current Approved Amount \$8,000,000 Increase Amount Requested \$8,200,000 New Total Amount Requested \$16,200,000	This PSC is for a system to monitor and track the temperature of equipment, including scientific, diagnostic, kitchen, medical and other equipment. In addition, contractors may support building thermostat, environmental climate, or other temperature monitoring, control, and related systems. System(s) may also include hosted or on-premises IT solutions specific to temperature and climate control systems. The proposed services are above and beyond routine maintenance and repairs performed by City workers.	Modification	12/31/2031 <i>Any approval will be conditioned on a status report to the Commission in year 4 of the PSC.</i>

PSC	Department	Amount	Type of Service	Type of Approval	Duration
39401-20/21	Treasurer/Tax Collector	Current Approved Amount \$100,000 Increase Amount Requested \$100,000 New Total Amount Requested \$200,000	Long-term Drupal support for the Treasurer and Tax Collector (TTX), the Office of Financial Empowerment (OFE) and the Financial Justice Project (FJP) websites to provide: • Drupal updates and module upgrades • Design and development support and modifications • Monthly meetings to review status and support needs for website • Maintain automated deployment preview environments • Deliver City and County of San Francisco (CCSF) base theme module packages to each site’s code base • Bug fixes and security patches • Updating content types/views • Third-party integrations and commerce updates • CSS/HTML changes • Performance enhancements and use experience strategy • Google Analytics, Technical SEO and user research • Content Entry, Consulting and Training	Modification	06/30/2027

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

CONSENT AGENDA

All matters on the Consent Agenda considered by the Civil Service Commission will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Consent Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Consent Agenda.

(9) Follow-Up Report on Personal Services Contract Number 43520-23/24 from the Department of Public Works. (File No. 0046-24-8) – Action Item

February 5, 2024: Approved PSC #43520 – 23/24 from the Department of Public Works with the proviso that the department provide an annual report on the use of the as-needed contract for cost estimation and a report back on the use of the previous contract (approved PSC #48340-20/21) for \$9M.

Recommendation: Accept the report.

(10) Report of Expired Exempt Appointments under Charter Sections 10.104-16 through 10.104-18 for the period of July 1, 2023, to December 31, 2023. (File No. 0045-24-1) – Action Item

Recommendation: Adopt the report.

(11) Report of Exempt Appointments and Position Requests Under Charter Sections 10.104- 16 through 10.104-18 for the period of July 1, 2023, to December 31, 2023. (File No. 0049-24-1) – Action Item

Recommendation: Adopt the report.

(12) Report of Future Employment Restrictions and Probationary Releases for the period of July 1, 2023, to December 31, 2023. (File No. 0048-24-1) – Action Item

Recommendation: Adopt the report.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

(13) Follow-Up Report on Registered Nurse Hiring from Department of Public Health. (File No. 0014-24-1) – Action Item

January 30, 2024: Postponed to the meeting of March 4, 2024, at the request of the Department of Public Health.

March 4, 2024; Postponed to the meeting of March 18, 2024, at the request of the Department of Public Health.

Recommendation: Adopt the report.

(14) Review of Request for Approval of Proposed Personal Services Contract Number 49137-14/15 from the Department of Public Health. (File No. 0039-24-8) – Action Item

PSC	Department	Amount	Type of Service	Type of Approval	Duration
49137-14/15	Public Health	Current Approved Amount \$169,748,074 Increase Amount Requested \$100,000,000 New Total Amount Requested \$269,748,074	Contractors will provide San Francisco General Hospital (SFGH) and Laguna Honda Hospital (LHH) a continuous, reliable source of intermittent, supplemental, and travel nursing personnel during high patient census, high acuity, unexpected staff illnesses and/or vacations, and to meet State nurse-to-patient staffing ratio requirements. In addition, SFGH is scheduled to transition to a new acute care facility in December of 2015. In order for that transition to be successful, the current staff will require training on the new equipment, technology, patient flow and workflow processes. Supplemental contract nurses and ancillary personnel will be necessary to provide surge capacity in order to back-fill SFGH staff while they attend training sessions and scheduled “day-in-the-life” training simulations.	Modification	10/31/2027

January 30, 2024: Continued PSC #49137-14/15 from the Department of Public Health to the meeting of March 4, 2024.

March 4, 2024: Continued PSC #49137-14/15 from the Department of Public Health to the meeting of March 18, 2024, at the request of the department.

Recommendation from the Department of Human Resources:

Adopt the report. Approve the request for proposed Personal Services Contract #49137-14/15; Notify the Office of the Controller and the Office of Contract Administration.

SEPARATIONS AGENDA

- (15) **Request for a Hearing by Zhekun Chen Transit Operator (9163) on Their Future Employment Restrictions with the City and County of San Francisco. (File No. 0259-23-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the report and deny the appeal; cancel any current examination and eligibility status; future employment subject to the review and approval of the Department of Human Resources Director after satisfactory completion of two (2) years of verifiable work experience outside of City and County of San Francisco; and must participate in an appropriate substance abuse program and receive a release to work from a certified substance abuse professional for any safety sensitive positions.

- (16) **COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

- (17) **ADJOURNMENT**