



DEPARTMENT OF  
HOMELESSNESS AND  
SUPPORTIVE HOUSING

July 17, 2023

Captain Arwyn Rodriguera  
Captain Craig Rodriguera  
Major Tammy Larson  
Major Richard Larson  
Major Matthew Madsen  
Jonathan Blackman, Director  
Joaquin Galvan, Director  
Monica Rios, Education Manager

Salvation Army  
30840 Hawthorne Boulevard  
Rancho Palos Verdes, CA 90275

**Subject: Citywide Fiscal and Compliance Monitoring of Current Contracts/Grants for Salvation Army for FY22-23**

**List of Contracts Reviewed:**

<b>Department / Program</b>	<b>Contract Name / Description</b>
Department of Public Health	SA-Adult: PRSPR (Promoting Recovery & Services for the Prevention of Recidivism)
Department of Public Health	SA-Adult: STARR (Supporting Treatment and Reducing Recidivism)
Department of Public Health	SA-Adult: Residential
Department of Public Health	SA-Adult: Residential Detox
Department of Homelessness and Supportive Housing	Harbor House
Department of Homelessness and Supportive Housing	Railton Place LOSP
Department of Homelessness and Supportive Housing	Safe Sleeping Meals & Meals In Place
Department of Children Youth and Their Families	The Ray & Joan Kroc Corps Community Center After School Program & Summer Day Camp

Dear Salvation Army Team:

This letter conveys the results of the Citywide Fiscal and Compliance Monitoring held April 17, 2023.

P. O. BOX 427400  
SAN FRANCISCO, CA 94142-7400  
415.252.3232  
<http://hsh.sfgov.org>



The fiscal monitoring included the review of the following documents:

1. Agency-wide budget and cost allocation plan
2. Board minutes
3. Recent 990 form
4. Recent DE 9, DE 9C, and 941 reports
5. Most recent audited financial statements
6. Fiscal policies and procedures
7. Financial reports, balance sheets, and profit loss statements
8. Supporting documentation for invoices for two current year billing months

The compliance monitoring included the review of the following:

1. Board roster, bylaws, meeting minutes
2. Personnel policies
3. Fiscal & Compliance Monitoring preparedness

We are pleased to report that there were no findings identified in our fiscal and compliance monitoring.

Please extend our appreciation to your staff for their preparation in advance of the monitoring and assistance during the process. We thank you for your work in serving the San Francisco community.

Sincerely,



Gabriel L. Canale  
Contracts Analyst, Department of Homelessness and Supportive Housing

cc: Major Mark Nelson, Salvation Army  
Diana Todhunter, Salvation Army  
Wasim Samara, Department of Public Health  
Rachael McNamara, Department of Homelessness and Supportive Housing