



Shireen McSpadden, Executive Director

London Breed, Mayor

July 17, 2023

Joe Wilson
Executive Director
Central City Hospitality House
290 Turk Street
San Francisco, CA 94102

Subject: Citywide Fiscal and Compliance Monitoring of Current Contracts/Grants for Central City Hospitality House for FY22-23

List of Contracts Reviewed:

Table with 2 columns: Department / Program, Contract Name / Description. Rows include: Department of Public Health - MH-Adult: Community Building Program; Department of Public Health - MH-Adult: Homeless Mentally Ill Outreach and Treatment; Department of Public Health - MH-Adult: Sixth Street Self-Help Center; Department of Public Health - MH-Adult: Tenderloin Self-Help Center; Department of Homelessness and Supportive Housing - SIP Site 7

Dear Joe Wilson:

This letter conveys the results of the Citywide fiscal and compliance monitoring conducted on 4/10/2023.

The monitoring included the review of the following documents:

- 1. Recent DE 9, DE 9C, and 941 reports
2. Agency-wide budget
3. Cost allocation procedures
4. Most recent audited financial statements
5. Financial reports to include, balance sheets, and profit loss statements
6. Fiscal policies and procedures
7. Recent 990 form
8. Board oversight

We are pleased to report that there were no findings identified in our fiscal and compliance monitoring.

Please extend our appreciation to your staff for their preparation in advance of the monitoring and assistance during the process. We thank you for your work in serving the San Francisco community.

Sincerely,

Gabriel Canale (signature)

Gabriel Canale,
Contracts Analyst, Department of Homelessness and Supportive Housing

cc: Mara Raider, Central City Hospitality House
Wasim Samara, Department of Public Health
Rachael McNamara, Department of Homelessness and Supportive Housing

