




City and County of San Francisco
London Breed, Mayor

Dr. Grant Colfax
Director of Health

MEMORANDUM

DATE: February 29, 2024

TO: The Honorable Members of the Health Commission

THROUGH: Jenny Louie, DPH Chief Financial Officer 

FROM: Michelle Ruggels, Director, DPH Business Office

RE: **Request for Health Commission approval of an Amendment to the previously approved FY23-24 San Francisco Administrative Code Section 21.42 vendor list**

Each year, the DPH Office of Contracts Management and Compliance (OCMC) submits a list of contracts to the Health Commission for *advance* approval of sole source waiver usage, based specifically on the San Francisco Administrative Code, Chapter 21.42 parameters. Chapter 21.42 was enacted to enable DPH to continue services should a potential gap period between the expiration of an authorized contract term, and the completion of a new RFP process occur, or to begin an essential service, pending the completion of a solicitation process. This list is also referred to as the “DPH Sole Source List.”

The Health Commission approved the initial FY23-24 list on June 6, 2023. The Department does not typically submit mid-year updates. However, the Department has an emerging need for new vendor agreements utilizing the authority of the San Francisco Administrative Code, Section 21.42. The City’s Office of Contract Administration (OCA) requires inclusion on the Health Commission approved list for expedited approval of DPH’s usage of this sole source contracting authority.

As a reminder, Chapter 21.42 authorizes the SF Health Commission to designate as sole source, professional services contracts for health, behavioral health and support services provided by non-profit organizations, when recommended by the Department where such services are:

- (1) Unique to the DPH
- (2) Consistent with its mission and goals
- (3) Require specialized knowledge, training, personnel, facilities or other resources that are known to be provided by a limited number of non-profit contractors.

The previously approved list contains all existing DPH non-profit contractors, most of which will not require the usage of a sole source waiver. The list below contains the names of contractors which the Department included in the original list, plus the proposed additions. Specific to this amendment request, please note:

- The subject amendment will add three new vendors to the FY23-24 list following the criteria identified above. The three vendors include:
 - San Francisco African American Faith Based Coalition
 - Support for Families of Children with Disabilities
 - The Gubbio Project, Inc.
- Each of these contracts will be presented to the Health Commission for approval, upon development.

Thank you for your time and attention. Please let us know if you need further information.

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18 Reasons

3rd Street Youth Center & Clinic
A Better Way
AGUILAS, Inc.
AIDS Legal Referral Panel of the San Francisco Bay Area
Alternative Family Services, Inc.
APA Family Support Services
BAART Community Healthcare
Baker Places
Bay Area Air Quality Management District
Bayview Hunter's Point -YMCA
Bayview Hunter's Point Foundation
Booker T. Washington
Boys and Girls Club of San Francisco
California Pacific Medical Center
Catholic Charities
Center on Juvenile and Criminal Justice
Center to Promote Healthcare Access dba Social Interest Solutions
Central American Resource Center (CARCEN)
Central City Hospitality House
Children's Council of San Francisco
Chinese Hospital Association
City College of San Francisco
Community Forward SF aka Community Awareness and Treatment Services (CATS)
Community Housing Partnership
Community Music Center of San Francisco
Community Youth Center San Francisco
Conard House
Curry Senior Center
Dignity Health/ St. Mary's Medical Center
Dolores Street Community Center
East Bay Agency for Children
Edgewood Center for Children and Families
Eldergivers- Art With Elders
Episcopal Community Services of San Francisco
Family Service Agency of San Francisco
Felton Institute
Fort Help, LLC
Fort Help Mission, Inc.
Friendship House Association of American Indians of San Francisco
FUSE Corps
Glide Foundation (Board of Trustees of the Glide Foundation)
The Gubbio Project, Inc.
Harm Reduction Coalition
Harm Reduction Therapy Center
HealthRIGHT 360

Heluna Health dba Public Health Foundation Enterprises (PHFE)
Hearing and Speech Center of Northern California
Homeless Children's Network
Homeless Prenatal Program
Horizons Unlimited of San Francisco
Huckleberry Youth Programs
Hyde Street Community Services
Instituto Familiar de la Raza
International Institute of the Bay Area
Jamestown Community Center
Japanese Community Youth Council
Jewish Family and Children's Services
Justice & Diversity Center of the Bar Assn. of San Francisco
Larkin Street Youth Services
Latino Commission
Lavender Youth Recreation & Information Center (LYRIC)
Learning for Action (Bay Area Trauma Informed System of Care)
Life Learning Academy
Livable City
Lutheran Social Services of Northern California
Maitri AIDS Hospice
Marin City Health and Wellness Center
Marin County Community Health and Prevention Services
Mental Health Association of SF
Mission Council on Alcohol Abuse for the Spanish-Speaking
Mission Language and Vocational School
Mission Neighborhood Health Center
Mt. St. Joseph-St. Elizabeth's
Center for Families in Recovery
NAMI San Francisco
Napa County Health and Human Services
Native American Health Center
NICOS Chinese Health Coalition
North East Medical Services (NEMS)
Oakes Children's Center
Positive Resource Center
Progress Foundation
Project Open Hand
Public Health Institute
Rafiki Coalition for Health and Wellness
Regents of the University of California
Richmond Area Multi Services (RAMS)
Safe and Sound
Saint Francis Memorial Hospital
Samuel Merritt University

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San Francisco African American Faith Based Coalition

San Francisco AIDS Foundation
San Francisco Community Clinic Consortium
San Francisco Community Health Authority
San Francisco Community Health Center
San Francisco Food Bank
San Francisco Lesbian Gay Bisexual Transgender
Community Center
San Francisco Mental Health and Education Fund
San Francisco Public Health Foundation
San Francisco Study Center
San Francisco Unified School District
San Mateo County Health Services
Seneca Center
Shanti Project
Sierra Hospital
SisterWeb
Special Services for Groups
Sonoma County Department of Health and Human Services
Southeast Asian Development Center
St. James Infirmary
St. Vincent de Paul Society Swords to Plowshares
Support for Families of Children with Disabilities
Tenderloin Neighborhood Development Corp.
The Medical Clown Project
The Salvation Army A California Corp
Tides Center
Unity Care Group, Inc.
University of the Pacific, School of Dentistry
Victor Treatment Centers
West Coast Children's Clinic
Westside Community Mental Health Center
Yale University School of Medicine
YMCA of San Francisco
Youth Leadership Institute.