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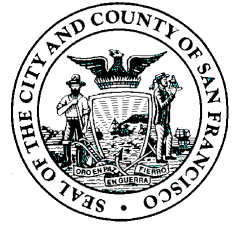
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**MINUTES**

**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**

**Tuesday February 6, 2024 2:00 p.m.**

**101 Grove Street, Room 300**

**San Francisco, CA 94102 & via Webex**

**1) Call to Order**

Present: Commissioner Edward Chow, MD, Member (Remote Participation)  
Commissioner Cecilia Chung, Chair  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:02pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF DECEMBER 5, 2023.**

Action Taken: The committee unanimously approved the meeting minutes.

**3) MONTHLY CONTRACTS REPORT**

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the San Francisco Study Center contract, Commissioner Chow asked for clarification of General Health Education funding versus regular General Fund. He also asked the rationale for adding services. Carol Taniguchi, Deputy Director of Primary Care Services, stated that she is unsure of the difference between General Fund and General Fund Health Education. She also stated that this contract is not adding services and is just an extension of the current contract.

Commissioner Chung noted that she is confused whether the contract funding is all General Fund, based on the question about General Health Education funding.

Regarding the YMCA contract, Commissioner Guillermo asked if this is a new contract. Mr. Goodwin stated that there was a new solicitation that awarded the same provide who had previously provided these services.

Commissioner Guillermo requested that the document be revised to indicate that the contractor previously provided these services.

Commissioner Guillermo asked if the services are for groups or individuals. Farah Farahmand, Director, Children, Youth, and Families System of Care, stated that the services fund peer specialists from the community who are imbedded in Hope SF. They do individual work with clients to support case management and conduct wellness groups. The intent is to reach all Hope SF communities.

Commissioner Chung asked if there is a way to get hours of services separated out on the document to make it the breakdown of individual and group services clearer.

Regarding the Seneca contract, Commissioner Guillermo noted that the monitoring score of "1" seems unacceptable. Ms. Farahmand stated that there have been other evaluations showing the effectiveness of the services. She stated that she would forward that information to Mr. Morewitz.

Commissioner Chow asked if there is any information concerning a reduction in recidivism. He noted that the monitoring report shows that improvements are needed; he asked if there have been changes in the agency to address the monitoring report issues. Mr. Goodwin stated that the DPH Business Office determined that no plan of correction was needed. Ms. Farahmand stated that it is difficult to see change in the target population. In addition, the program needed assistance with data entry into their system and could not upload it into the DPH system which impacted their monitoring. Regarding recidivism, the contractor develops an annual report, which includes program evaluation data. The program is successful in placing clients into higher levels of care.

Commissioner Guillermo requested that the DPH monitoring report include the context that Ms. Farahmand stated verbally to give more helpful information.

Regarding the Edgewood \$3,170,116 contract, Commissioner Guillermo noted that it shows a contract term of 2017-2025; she doesn't understand how this is a new contract. Mr. Goodwin stated that the correct term is 1/1/23-6/30/25.

Commissioner Chung noted that the agencies had some controversy in the past and asked if the issues have been effectively resolved. Mr. Farahmand stated that the controversy was in the inpatient services and this contract funds outpatient services. The DPH entered into a 4-year monitoring of the agency to ensure the inpatient issues have been successfully resolved.

Commissioner Chow asked for outcomes of the program. Ms. Farahmand stated that generally, the program is doing well. Commissioners Chow and Guillermo asked for more specific evaluation data on the outpatient services.

Regarding the Edgewood \$9,554,807 contract, Commissioner Guillermo asked whether this program has shown success. Ms. Farahmand stated that this contract funds the crisis stabilization unit for adolescents; San Francisco is the only local county with this very important service. The program does an excellent job of serving the highest acuity adolescent patients who are at risk of harming themselves or others.

Commissioner Chung recommended that this program be presented to the Community and Public Health Committee.

Commissioner Chow asked for an explanation of the units of service since none are noted on the document; he added that the unduplicated client numbers do not make sense. Commissioner Chung added that the Commissioners want to understand the cost of units of service. Ms. Farahmand stated that both programs have to be staffed 24/7 so the costs are higher.

Regarding the UCSF \$1,064,000 contract, asked if the program administrative months means there is a start-up period. Mr. Goodwin stated that there is a start-up period built into the contract.

Regarding the UCSF \$3,303,339 contract, Commissioner Guillermo noted that service and unit of service descriptions are very helpful and much clearer than on the Seneca document.

Commissioner Chung is very impressed with how the program is described in the documents and the monitoring scores. Commissioner Guillermo noted that UCSF may have better capability than other smaller community based organizations, which helps in more effective monitoring.

Regarding UCSF Ward 86 \$1,749,000 contract, Commissioner Guillermo asked how the budget is adjusted to include carry-over funds. Mr. Goodwin stated that unspent funds from the previous year are added to the following year's budget. For Ryan White funded contracts, the community planning council decides what to do with unspent funds overall. Beth Neary, Assistant Director of HIV Health Services, stated that the carry-over funds are due to some staff vacancies and a decision from the planning council to include unspent funds into this program.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the February 2024 Contracts Report, excluding the following contracts: San Francisco Study Center, Seneca Family of Agencies, Edgewood Center for Children and Families (2) contracts.

- 4) **Request for approval of a New Professional Services Agreement with San Francisco AIDS Foundation Stonewall Project: Low Barrier Counseling to reduce the harms caused by methamphetamine and other substance use among gay men and other men who have sex with men (G/MSM) and transgender non-binary individuals (TGNB) of San Francisco. The total proposed agreement amount is \$3,427,200 which includes a 12% contingency for the term of 09/01/2023 through 02/28/2025 (1 year and 18 months).**

Emily Raganold, Overdose Prevention and Contracts Manager, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the program addresses all range of substances in our community. Ms. Raganold stated that the program focuses on methamphetamine usage and addresses other substances.

Commissioner Chow asked why this contract is retroactive 5 months. Ms. Raganold stated that there was delay in paperwork. Commissioner Guillermo asked if funding has been provided to the contractor while it provided services and did not have a certified contract. Ms. Raganold stated that the agency covered the costs of the program until the contract is certified. Commissioner Guillermo noted that smaller agencies may not be able to provide funds upfront for services while waiting for contract certification.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **Request for approval of a New Professional Services Agreement with Cure Biomedical LLC who will provide comprehensive biomedical repair and management program services for Laguna Honda Hospital (LHH), the remainder repair services are for the San Francisco Health Network (SFHN, excluding Zuckerberg San Francisco General Hospital (ZSFGH)), and Biomedical Parts Program. The total proposed contract amount is \$9,728,488 which includes a 12% contingency for the term of January 15, 2024 through January 14, 2029 (5 years).**

Nader Hammoud, San Francisco Health Network Administrative Director of Support, presented the item.

Commissioner Comments:

Commissioner Guillermo noted that one person is listed as the owner. Does the DPH have information on past performance of this business? Mr. Hammoud stated that the DPH hired this vendor to assist at LHH so it has previous experience with the business; it also successfully provides support to UCSF clinics. Mr. Hammoud stated that the business proved to be very effective at LHH and the DPH has also checked references from UCSF and Stanford.

Commissioner Guillermo requested an interim report on the progress of this program.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 6) **Request of approval of a New Professional Services Agreement with Peterson Power Systems, Inc. to perform Emergency Generator Maintenance Services for Department of Public Health. The total proposed contract amount is \$866,529 which includes a 12% contingency for the term of January 8, 2024 through November 30, 2028 (5 years).**

Abhitej Singh, Director of Facility Services, presented the item.

Commissioner Comments:

Commissioner Chow asked if the DPH has capacity to conduct this work. Mr. Singh stated that the city does not have this capacity.

Commissioner Chung noted that she hopes to eventually phase out use of diesel fuel. Mr. Singh stated that currently this type of fuel is what is used for generator systems that back-up medical equipment in power outages.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

**7) SOLICITATION 7482: EQUITY BASED MATERNAL HEALTH-IMPROVING BLACK AFRICAN AMERICAN MATERNAL MENTAL HEALTH**

Jessica N. Brown, Director, BHS Office of Justice, Equity, Diversity, and Inclusion/Mental Health Services Act, presented the item.

Commissioner Comments:

Commissioner Guillermo asked the annual amount of each provider's contract. Ms. Brown stated that each annual contract is \$1,500,000. She noted for the first 7 months, at least 32 clients will be served and annually at least 48 clients will be served. The program provides didactic training for clinicians and direct services for clients. The program provides wrap-around services for several years. She added that funds have been added to train and retain staff.

Commissioner Guillermo requested a breakdown of the units of service.

Commissioner Chow thanked Ms. Brown for the additional information and noted that the contract document does not contain all necessary information about the projected number of clients and breakdown of units of service.

Action Taken: The Committee voted unanimously to recommend that the full Health Commission approve the contract.

**8) DPH FY2023-24 FIRST QUARTER REVENUE AND EXPENDITURE REPORT**

This item was deferred due to lack of time.

**9) EMERGING ISSUES**

Commissioner Chung requested that more attention be paid to the development and review of the contract documents so that the Commissioners receive correct information and context to make approval decisions.

**10) PUBLIC COMMENT**

There was no public comment.

**11) ADJOURNMENT**

The meeting was adjourned at 3:51pm.