

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
CHEP/Population Health Division	PHFE dba Heluna Health	\$1,480,679	\$2,932,035	\$1,451,356	1/1/19 - 5/31/24 (5 years, 5 months )	1/1/19 - 7/31/24 (5 years, 7 months)	\$350,000	\$1,448,885	\$ 1,098,885	313.97%	Amendment
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with Heluna Health to increase the Total Contract Amount with Contingency to an amount of \$2,932,035, and to extend the current contract term by two months from 1/1/2019 to 5/31/24 (5 years, 5 months) to 1/1/19 - 7/31/24 (5 years, 7 months). The amendment will reflect the addition of reallocated one-time grant funding to this contract. Heluna Health will continue to provide program administration and management services for the SFDPH HIV Epidemiology Section. Of the proposed annual funding in the amount of \$1,448,885, Heluna Health will receive a 12.10% administrative fee of \$156,392, with the remaining balance of \$1,292,493 going towards programmatic costs. The proposed new agreement exercises the authority under RFQ 36-2017. Funding will continue to provide support under Program Administration modality.</p> <p><b>Reason for Funding:</b> The Department is requesting the approval of a Total Contract Amount of \$2,932,035, or increase of \$1,451,356 due to the following changes: (1) a one-time additional Federal CDC carry-forward funding in the amount of \$638,420 for FY23/24; (2) one-time additional Federal CDC carry-forward funding in the amount of \$810,465 for FY23/24; and (3) an increase in the amount of \$2,471 to the 12% Contingency value applied for FY23/24. The current Contingency amount is \$161,115. The previous Contingency amount was \$158,644.</p> <p><b>Please Note:</b> The annual funding level is increased by \$1,448,885 due to the following reasons: (1) a one-time additional Federal CDC carry-forward funding in the amount of \$638,420 for FY23/24; (2) one-time additional Federal CDC carry-forward funding in the amount of \$810,465 for FY23/24 which will extend this contract for two months into the new fiscal year for this grant funding to allow the spending down of carry-forward funding. The one-time additional funding is unspent funding from previous fiscal years due to COVID and are being added to the entire final year of funding and extending two additional months to the term, to secure funding until new CDC grant funding begins on 8/1/24.</p>											
<b>Target Population:</b>	The OPT IN program will serve all ethnicities and population within San Francisco, with focused expertise to meet the unique needs of people living with and at greatest risk for HIV in SF. The focus is on high- prevalence populations - MSM, PWID, and trans women - because these three populations together make up 97% of PLWH and 90% of new diagnoses.										
<b>Service Description:</b>	Program Administration and Management for this program consists of fiscal administration/management, accounts payable, and human resources support services to the HIV Epidemiology Section. Fiscal administration/management for this program consists of developing and monitoring the budget; managing employee payroll and benefits; managing programmatic expenditures such as invoice payments and travel reimbursements according to budget plan. Resource management will include recruiting, hiring, and orienting new staff, monitoring employee training and performance evaluations on regular basis. Of the \$1,448,885, \$156,392 will be paid for program management services, with the balance of \$1,292,493 for direct services. The direct services include patient navigators who provide linkage to care, retention in care, referrals and navigation services in an effort to reduce new HIV diagnoses. There will also be community engagement events that will provide for testing, materials and supplies, and harm reduction kits as well as trainings and workforce development for community members. The additional funding will further expand program and community services.										
<b>UOS (annual)</b>	Opt-In Service Months: \$1,292,493 / 12 UOS month = \$107,707.75					Opt-In Program Administrative Months: \$156,392/ 12 UOS Months = \$13,032.67					
<b>UDC (annual)</b>	N/A										
<b>Funding Source(s):</b>	Federal CDC Grant Funding										
<b>Selection Type</b>	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project. There are monthly meetings to ensure that budget and program activities are on target. There is also annual review to ensure that the program objectives and budget allocations have been met.										

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HIV Health Services	Positive Resource Center	\$0	\$5,476,794	\$5,476,794		7/1/24 - 6/30/29	\$977,999	\$977,999	\$ -	0.00%	New Contract/ Continuing Services
<p><b>Purpose:</b> The requested action is the approval of a new contract with Positive Resource Center (PRC) for a Total Contract Amount with Contingency of \$5,476,794 for a new term of 07/01/2024 - 06/30/2030, 5 years. While this is a new contract, it is for continued services that were previously performed by Positive Resource Center. The previous contractual services were approved by Health Commission on February 6th, 2024. The previous contractual services used Administrative Sole Source 21.42 for the term of 07/01/2023 - 06/30/2024, 1 year, due to the delay in the solicitation of services. This new contract will start 07/01/2024 under RFGA-7731. This contract provides support for HIV Employment and Work Re-Entry Services. Lift UP SF Occupational Skills Training Program will offer new occupational skills in peer-to-peer occupations in public social services settings. This training program directly addresses the increased need for supportive training services as a solution to combat behavioral health issues, particularly addressing individuals in recovery from methamphetamine addiction. On-the-Job Training (OJT) through the Castro Country Club (CCC) for LGBTQ who are in recovery from alcohol and/or drug dependency and offers clients in early recovery the opportunity to participate in activities that foster the development of essential professional and interpersonal skills, which can assist in their re-entry into the workforce. The new agreement exercises the authority under RFGA-7731. Funding will continue to provide support under the non-medical case management modality. Please note the Prior Annual Amount without Contingency is the annual amount of the previously approved contract for comparative purposes.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount with Contingency of \$5,476,794, which includes the following: (1) General Fund amount of \$4,689,995 for FY24/25 thru FY28/29, or \$937,999 annually; (2) Work Order Funding in the amount of \$200,000 for FY24/25 thru FY28/29, or \$40,000 annually; and (3) an amount of \$586,799 for the 12% Contingency for FY24/25 thru FY28/29.</p>											
<b>Target Population:</b>	Residents of San Francisco, who meet the lower-income eligibility, living with HIV/AIDS who are considering work and/or seeking to enter or re-enter the workplace and LGBTQ residents also meeting the lower-income requirements in recovery from alcohol and/or drug dependency and who are considering work and/or seeking to enter or re-enter the workplace. Client enrollment is reserved for San Francisco residents who have low incomes and are uninsured. Secondary enrollment is reserved for San Francisco residents who have low incomes and are underinsured.										
<b>Service Description:</b>	<p><b>Employment and Work Re-Entry Services include:</b></p> <p><b>Employment Development hours include:</b> employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person or by phone with client or on behalf of client with other appropriate parties, brief-services, and services navigation. Pre-Employment Service Group Hours: group Workforce Development workshops conducted by staff funded under the contract including curriculum and materials development, vocational workshops, classroom computer instruction, and supervised computer lab.</p> <p><b>Getting to Zero Employment Services include:</b> employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person, or by phone with client or on behalf of client with other appropriate parties.</p> <p><b>Employment Services - Lift UP SF Occupational Skills Training Services include:</b> Career Counseling, Skills Training and Support Group Hours. One hour of service is conducted by staff funded under the contract. Any additional work required to fully serve these unduplicated clients is funded with other sources of income.</p> <p><b>On the Job Training Employment Services Program include:</b></p> <p><b>PRC Employment Development Hours:</b> UOS are defined as hours (recorded in fifteen-minute increments) in which funded staff is engaged in activities and consultation such as: employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person, or by phone with client or on behalf of client with other appropriate parties.</p> <p><b>CCC Training Hours include:</b> one hour of individual barista training service conducted by staff funded under the contract.</p>										
<b>UOS (annual)</b>	Employment Development Hours: \$159,872/1,600=\$99.92 Pre-Employment Service Group Hours: \$17,749/196=\$90.56 GTZ - PRC Employment Development Hours: \$405,334/3,910=\$103.67 Lift-Up Hours: \$223,779/744=\$300.78 PRC Employment Development Hours: \$81,514/378=\$215.65 CCC Training Hours: \$89,751/600=\$149.59										
<b>UDC (annual)</b>	422										
<b>Funding Source(s):</b>	General Fund and Work Order										

<b>Selection Type</b>	RFGA-7731 HIV Client Work Re-Entry Support Services										
<b>Monitoring</b>	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC). For the latest BOCC Monitoring Report for FY-22-23 the PRC HIV Employment and Work Re-Entry Services program received an Overall Program Score of Commendable/ Exceeds Standards and met 100% or more of its contracted performance objectives for all four programs on this contract, while also achieving between 100% and 142% of its contracted units of service targets for each program as well. These four PRC programs also met between 98% and 102% of its contracted unduplicated client targets as well. The agency completed a client satisfaction survey, analyzed the results, and discussed with staff.										
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Community Health Equity & Promotion	Regents of the University of California, San Francisco	\$0	\$8,387,577	\$8,387,577		7/1/24 - 6/30/28 (4 years)	\$1,490,051	\$1,872,227	\$ 382,176	25.65%	New Contract/ Continuing Services
<p><b>Purpose:</b> The requested action is the approval of a new contract with the Regents of the University of California, San Francisco (UCSF) - Ward 86 for a Total Contract Amount with Contingency of \$8,387,577 and for a new term of 7/1/24 - 6/30/28, or four years. While this is a new contract, it is for continued services that were previously performed by UCSF - Ward 86. The previous contractual services were approved by Health Commission on June 6th, 2023. UCSF provides comprehensive clinical HIV prevention programs that integrate HIV and STD (Sexually Transmitted Disease) Services. The new contract agreement is authorized under Administrative Sole Source 21.42. Administrative Sole Source 21.42 is being used to continue services while current legislation is approved that may change the solicitation requirements for governmental services. Funding will provide support under the Medical Case Management, Testing &amp; Linkage, Support to Getting to Zero, Hepatitis C Virus, and HIV Prevention Service modalities.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount with Contingency of \$8,387,577, which includes the following: (1) Ending the HIV Epidemic (EtHE) grant funding in the amount of \$5,688,424 for FY24/25 thru FY27/28, or \$1,422,106 annually; (2) General Fund funding in the amount of \$983,444 for FY24/24 thru FY27/28, or \$245,861 annually; (3) California Department of Public Health (CDPH) Grant funding in the amount of \$176,804 for FY24/25 thru FY27/28, or \$44,201 annually; and (4) An amount of \$898,669 to the 12% Contingency value applied for FY24/25 thru FY27/28.</p> <p><b>Please Note:</b> The previous annual amount for FY23/24 was \$1,490,051. The increase of \$382,176 is due to additional General Fund funding to provide for Getting to Zero STD services.</p>											
<b>Target Population:</b>	The target population will be all populations and ethnicities which include HIV positive patients, HIV negative individuals who are partners with PLWH and are at-risk of contracting HIV and STDs (Sexually Transmitted Diseases) with a special focus on African Americans, Latino men who have sex with men (MSM), Latina Trans Females, Trans Females who have sex with men (TFSM), men who have sex with men (MSM), and any ZSFGH patient with an unknown HIV status. Services will also focus on people experiencing homelessness (PEH), people who inject drugs (PWID), and people who are at-risk of Hepatitis C (HCV) specifically adults with risk factors for hepatitis C virus (HCV) infection and/or chronic HCV diagnosis.										

<b>Service Description:</b>	<p>This contract will provide for comprehensive clinical HIV prevention programs that integrate HIV and STD (Sexually Transmitted Services) at Ward 86. Services will offer and support pre-exposure prophylactic therapy (PrEP) to HIV negative patients at risk of contract HIV. Getting to Zero (GTZ), HIV prevention coordination, and expanded testing and intervention (ETI) services will provide for oversight and support to primary care providers and their patients including outpatient based prevention, HIV and STD testing, referrals, linkage to care, engagement and retention to care, partner services. Services will provide for increased inpatient HIV screening and testing, PrEP services, navigation and linkage to outpatient care. Patients that are diagnose with HIV will be referred to the Positive Health Access to Services and Treatment (PHAST) team at Ward 86.</p> <p>HIV Prevention services will offer and support pre-exposure prophylactic therapy (PrEP) to HIV negative patients at risk of contracting HIV in the San Francisco in an effort to increase inpatient HIV screening, PrEP offer and linkage to ongoing outpatient PrEP. These services includes 4.50 FTE that include a Principal Investigator (.04 FTE), Registered Nurse (.07 FTE), PrEP Coordinator (3.00 FTE), HIV Coordinator (1.00 FTE), Benefits Coordinator (.15 FTE), Social Worker (.09 FTE), and a Pharmacy Tech (.15 FTE).</p> <p>HCV DeLiver care will provide for community-based HCV testing and low threshold HCV services and treatment for adults that are at-risk for HCV infection and/or chronic HCV diagnosis and disproportionately impacted by HCV and who experience barrier to receiving HCV treatment in traditional medical clinics.</p> <p>DPH's Getting to Zero Coordinator supports the essential activities of Getting to Zero SF consortium and provides support for the coordination between DPH and the GTZ Steering Committee which consist of community members and community-based partners that serve to continue to meet the goal of getting to zero. Ward 86's Getting to Zero Steering Committee Liaison assist the GTZ Coordinator and serves as a program liaison to the GTZ Steering Committee which works to aligns the internal activities with the overall goal of getting to zero across different priority populations. It will also include a Hospital Testing Coordinator and a Hospital Testing Associate that will provide for expanding testing services at ZSFG.</p> <p>Expanded Testing and Intervention Staff hours will support the expansion of clinical HIV Prevention services, including linkage to care, engagement, and partner services program initiatives. They will facilitate on-going collaboration between the Ward 86 PHAST team and the SFDPH Linkages into Navigation and Comprehensive Services (LINCS) team to support retention and engagement in care. As well as promote increased HIV testing in medical settings throughout the ZSFG campus and across SFDPH clinical sites.</p> <p>Prevention Case Management will be provided at Ward 86 to individuals living with co-occurring diagnoses of substance use issues, mental health issues and medical issues, within a Harm Reduction philosophy. Additionally, the team will assist clients in creating and meeting treatment plan goals and reduce barriers to care. We will be co-located and working closely with Zuckerberg San Francisco General Hospital Positive Health Practice (Ward 86) clinic, working with HIV-positive patients under the Homeless, Aging and Long-Term Survivors (HALT) Center of Excellence.</p> <p>Rapid and Retention Coordination Services will include STD screenings that are incorporated into routine medical care. Services will include STD result disclosure, linkage to care, engagement and retention in care, navigation, and partner notification.</p>
<b>UOS (annual)</b>	<p>HIV Prevention PrEP Months: \$684,155/12 months = \$57,012.92 (PrEP services have been tracked in months of services by CHEP as client time for PrEP services can take from one to five hours. CHEP is working toward transitioning these UOS to hours or encounters in the near future in this new contract)</p> <p>Client DeLiver Services Hours: \$130,938/500 hours = \$261.87</p> <p>GTZ Support Months: \$624,059/12 months = \$52,004.92</p> <p>Expanded Testing &amp; Intervention Hours: \$148,512/1,620 hours = \$91.67</p> <p>Prevention Case Management Hours: \$216,412/1,691 hours = \$127.98</p> <p>Rapid &amp; Retention Coordination Service Hours: \$68,151/659 = \$103.42</p>
<b>UDC (annual)</b>	720
<b>Funding Source(s):</b>	General Fund, California Department of Public Health (CDPH), and CDC Grant Funding
<b>Selection Type</b>	San Francisco Administrative Code Chapter 21.42
<b>Monitoring</b>	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC) will be conducted for the services in this new contract. Previously, the MOU with Ward 86 funding these services was monitored internally by CHEP leadership in order to report required deliverables and achievements to the grant funder