



City and County of San Francisco
 SHELTER MONITORING COMMITTEE

AGENDA [DRAFT]

March 20, 2024 | 10:00 AM

City Hall, Room 408 | San Francisco, CA 94102

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| <i>Roster: Chair Diana Almanza</i> | <i>Committee Member Steven Clark</i> |
| <i>Committee Member Kaleese Street</i> | <i>Committee Member Belinda Dobbs</i> |
| <i>Committee Member Britt Creech</i> | <i>Committee Member Traci Watson</i> |
| <i>Committee Member Charles Deffarges</i> | <i>Committee Member CJ Ross</i> |
| <i>Committee Member Angie David</i> | <i>Committee Member Justice</i> |
| <i>Committee Member Melanie Muasau</i> | |

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

A. LAND ACKNOWLEDGEMENT

CHAIR ALMANZA 5 min

The Shelter Monitoring Committee acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

B. MINUTES

DISCUSSION/ACTION

PREVIOUS MINUTES

CHAIR ALMANZA 5 min

Review draft February minutes.
Explanatory document – Draft Committee Minutes
 Public Comment will be heard before proposed action.
Proposed Action: Approve previous Meeting Minutes

II. OLD BUSINESS

DISCUSSION/ACTION

A. TRAINING FOR SHELTER STAFF

DISCUSSION

CHAIR ALMANZA 15 min

To better serve clients, the Committee is asking shelters for training records as part of every inspection. Staff will get the word out that Members who visit are going to ask to see training logs and may have questions related to this.
Public Comment will be heard.

B. ADMINISTRATIVE CODE AND BYLAW EDITS

DISCUSSION/ACTION

CHAIR ALMANZA 5 min

An update on the status of the changes to the Administrative Code that SMC requested many months ago (along with some more recent proposals). The Board of Supervisors has not approved these yet.

Public Comment will be heard.

III. NEW BUSINESS/REPORTS

DISCUSSION/ ACTION

A. SUBCOMMITTEE REPORT

DISCUSSION 15 min

SUBCOMMITTEE CHAIR STREET

Training remained a topic of interest. Member Dobbs planned to ask HSH for information about requirements and budgets, as well as how much discretion they have on what and how they provide this. There was more discussion of a proposal by Member C-J Ross as to how to ensure that complaints filed with the shelter but not SMC are addressed. Lastly, the video systems question is still under review. HSH's 2018 procedure was shared.

B. VIDEO RECORDING AT SHELTERS

DISCUSSION 10 min

SMC STAFF

HSH provided a 2018 video footage policy. It might benefit from some refinement/update. Members will discuss.

Public Comment will be heard.

C. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

DISCUSSION 12 min

HSH

Update from the Department of Homelessness and Supportive Housing.
Explanatory documents – Capacity Report

Public Comment will be heard.

Proposed Action: The Committee will vote on whether to accept the report.

D. STAFF REPORT

DISCUSSION

SMC STAFF 12 min

Review of inspections, complaints, and investigations, Member recruitment and hiring..
Explanatory documents – SOC Report

Public Comment will be heard.

Proposed Action: The Committee will vote on whether to accept the report.

IV. GENERAL PUBLIC COMMENT

DISCUSSION

10 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by "Proposed Action" after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by "Discussion"] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone (415) 554-7724 | Fax 415-554-7854
E-mail sotf@sfgov.org

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