



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday, March 8, 2024

10:00 am – 12:00 pm

City Hall, Room 305 and Webex Online Event

Members

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator's Office

Cyd Harrell – Chief Digital Services Officer, City Administrator's Office

Tiffany Young – Analyst, Mayor's Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo – Project Development IT Director, Airport

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resources

Chia Yu Ma – Chief Financial Officer, Department of Technology

1. Call to Order by Chair

Katie Petrucione called the meeting to order at 10:01 AM, provided instruction on how to give public comment, and conducted the roll call.

2. Roll call

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator's Office

Cyd Harrell – Chief Digital Services Officer, City Administrator's Office

Tiffany Young – Analyst, Mayor's Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo — IT Director, Project Delivery, Airport

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector (Joined 10:30 AM)

Mike Cotter – Director of Finance and Administration, Department of Human Resources

Chia Yu Ma – Chief Financial Officer, Department of Technology

COIT Staff

Damon Daniels

Julia Chrusciel

Danny Thomas Vang

3. General Public Comment

Mike Makstman thanked and invited female colleagues to join the city in celebration of International Women's Day.

4. Department Updates & Announcements

There was no public comment.

5. Approval of Meeting Minutes from March 1, 2024

There was no public comment.

Ray Ricardo made a motion to approve, Chia Yu Ma seconded.

The motion was approved unanimously by Katie Petrucione, Cyd Harrell, Tiffany Young, Jason Blandon, Ray Ricardo, Mike Cotter, and Chia Yu Ma.

6. FY 2024-25 & FY 2025-26 Budget Project Presentations

Cloud Infrastructure Implementation, Office of the Controller

Questions from subcommittee members:

- What will be the mix of on-premises computing versus cloud computing at the end of the project?
- Is there funding for training or additional staffing for people who will be managing the cloud, as you will be moving from a traditional to new computing environment?
- Are you asking for COIT funds, or just presenting for transparency and project approval?

Citywide Data Center Certification Project, Department of Emergency Management

Questions from subcommittee members:

- On a yearly basis, what are the funds being used for?
- What is the risk if you are not able to acquire capital funds? Would the project be ongoing, just scaled down?
- What is the existing contractual relationship?
- How does this connect to Hurricane Katrina and Louisiana?

Cloud Center of Excellence, Department of Technology

Questions from subcommittee members:

- How close are you to hitting the start of year projections for how much the department will spend on storage or computing power?
- For the cost on the low scenario, which of the line items will and will not be part of the ask?
- Can you better explain the nomenclature? For example, public cloud versus commercial public cloud.
- Why is public cloud more affordable than government cloud, and what is the difference?
- Are there plans for centralization of specific activities across city departments?

Increase City Data Center Resiliency, Department of Technology

Questions from subcommittee members:

- How do you determine resilience versus service level? Do you take customer service level in the resiliency plan?

Rubrik Online Backup Archiving System, Juvenile Probation Department

Questions from subcommittee members:

- Are you upgrading the system, or getting a whole new system altogether?

There was no public comment.

7. Review the remaining budget presentation schedule

There was no public comment.

8. Adjournment

The meeting adjourned at 11:31 AM.