



# Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

## Draft Minutes

### Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday, March 15, 2024

10:00 am – 12:00 pm

City Hall, Room 305 and Webex Online Event

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#### Members

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator’s Office

Cyd Harrell – Chief Digital Services Officer, City Administrator’s Office

Tiffany Young– Analyst, Mayor's Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo – Project Development IT Director, Airport

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resources

Chia Yu Ma- Chief Financial Officer, Department of Technology

#### 1. Call to Order by Chair

Katie Petrucione called the meeting to order at 10:04 AM, provided instruction on how to give public comment, and conducted the roll call.

#### 2. Roll call

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator’s Office

Cyd Harrell – Chief Digital Services Officer, City Administrator’s Office

Tiffany Young– Analyst, Mayor's Office

Mike Perlstein in for Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo — IT Director, Project Delivery, Airport

Todd Rydstrom – Deputy Controller, Controller’s Office (Joined at 10:11 AM)

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resources  
(Joined at 10:07 AM)

Chia Yu Ma – Chief Financial Officer, Department of Technology

#### COIT Staff

Damon Daniels

Julia Chrusciel

Danny Thomas Vang

### 3. General Public Comment

There was no public comment.

### 4. Department Updates & Announcements

There was no public comment.

### 5. Approval of Meeting Minutes from March 8, 2024

There was no public comment.

Ray Ricardo made a motion to approve the minutes, Chia Yu Ma seconded.  
The motion was approved unanimously by Katie Petrucione, Cyd Harrell, Tiffany Young, Mike Perlstein, Ray Ricardo, Tajel Shah, and Chia Yu Ma.

### 6. FY 2024-25 & FY 2025-26 Budget Project Presentations

#### Radio Project - Debt Financing, Department of Emergency Management

Questions from subcommittee members:

- What is the breakdown of funding by operations, procurement, staff, etc.?
- After the service plan, is everything for the radio project operationalized?
- Is there a vendor supplying the technology, or is this something that the department develops themselves?

#### Citizens Broadband Radio Service (CBRS) Private LTE, San Francisco International Airport

Questions from subcommittee members:

- What is the \$1.5M estimate buying, as infrastructure and installation are not included?
- What will be the next phase of investment, after the installation and the pilot?
- Could this fall under the leasing use agreement?
- Is security already embedded, or is that an add-on?
- Can the traveling public connect to CBRS, or is this only for operations in the airport?
- Has there been an analysis of potential cost savings that other jurisdictions have seen?
- Does the department know how much other jurisdictions are paying for their providers?

#### Network Hardware Lifecycle, San Francisco International Airport

Questions from subcommittee members:

- Can the department map the \$18M to the project plan?
- Is the department anticipating appropriating \$18M in one year, or over the course of the project?
- Why were the funding figures in the presentation different from the original submission?
- Do you replace all 32 routers at the same time, assuming they have the same lifecycle?

#### Dynamic Network Port Security, San Francisco International Airport

Questions from subcommittee members:

- Can you explain how artificial intelligence and machine learning tie into the solution?

There was no public comment.

## **7. Review the remaining budget presentation schedule**

Questions from subcommittee members:

- Will the subcommittee be hearing about the fourth AIR project?

There was no public comment.

## **8. Adjournment**

The meeting adjourned at 11:20 AM.