



## Notice

### COIT Budget and Performance Subcommittee Meeting City and County of San Francisco

**Friday, November 4, 2022**

**10:00 am – 12:00 pm**

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e0c8e77a75cb09cb9c0b4a73b1d13639b>

Members of the public may use email address [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org) to join the WebEx meeting if needed.

To offer public comment, call in to phone number 415-655-0001 using access code 2488 196 1000 and dial \*3.

## Agenda

### 1. Call to Order by Chair

### 2. Roll Call:

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator's Office

Cyd Harrell – Chief Digital Services Officer, City Administrator's Office

Sailaja Kurella – Purchaser and Director, Contract Administration

Crispin Hollings – Chief Financial Officer, Sheriff's Department

Sally Ma – Analyst, Mayor's Office

Jason Blandon – Chief Information Officer, Public Library

Ray Ricardo – Acting Chief Information Officer, Airport

Todd Rydstrom – Deputy Controller, Controller's Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resources

Jillian Johnson – Director, Committee on Information Technology

### 3. General Public Comment

### 4. Approval of the Consent Agenda (Action Item)

All matters listed hereunder constitute a Consent Calendar, are considered to be routine action items by the COIT Budget & Performance Subcommittee, and may be acted upon by a single roll call vote of the Subcommittee. There will be no separate discussion of these items unless a member of the Subcommittee, the public, or staff so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item at this or a future hearing.

#### 4.1. Resolution Making Findings to Allow Teleconferenced Meetings under California Government Code Section 54953(e)

#### 4.2. Approval of Meeting Minutes from April 15, 2022

### 5. Department Updates & Announcements

**6. Update to the 5 Year Information Communication Technology (ICT) Plan for FY2024- 2028**

COIT Director Jillian Johnson will review the timeline for updating the 5 Year ICT Plan, discuss potential revisions to the City's ICT goals, and inquire with the Subcommittee for potential projects to highlight in the plan.

**7. Review the COIT Budget Process for FY2023-2025**

COIT Technology Portfolio Manager Neil Dandavati to present the timeline for the FY2023-2025 COIT budget process and discuss key objectives for the application process.

**8. Adjournment**

# Sunshine Ordinance

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## Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.**

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org). Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.