

Department Budget Submission Checklist

To be completed by: All departments.

Instructions: Submit this completed cover sheet with your budget submission and ensure all applicable forms


Department Name: WAR War Memorial

- Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal. (Generate from BFM Budget Submission
 - Proposed GF target reductions**
 - Department Budget Summary:** Completed "Form 1B: Department Budget Summary." (Generate from BFM Budget Submission Report)
 - Contingency:** Completed "Form 1C: Contingency."
- Revenue Report:** Completed "Form 2A: Revenue Report." (Generate from BFM Budget Submission)
- Fees & Fines:** Completed "Form 2B: Fees & Fines."
- Cost Recovery:** Completed "Form 2C: Cost Recovery."
- Expenditure Changes:** Completed "Form 3A: Expenditure Changes." (Generate from BFM Budget Submission)
- Deappropriations from prior years' budget:** Indicate if these are included in your submitted budget, and please explain in the expenditure changes form 3A
- Position Changes:** Completed "Form 3B: Position Changes." (Generate from BFM Budget Submission)
- Equipment & Fleet Requests:** Completed "Form 4A: Equipment Request" and "Form 4B: Fleet Request." (Generate from BFM Budget Submission Report)
- Minimum Compensation Ordinance:** By checking this box, the department confirms that the effects of the MCO in contracting have been considered as part of the budget submission.
- Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing and new Prop.
- Interdepartmental Services Balancing:** Included Excel download of Department - IDS Form Balancing I
- Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
- New Legislation:**
 - Included draft legislation that department would like to submit with the budget; or,
 - Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by
- Other Requests:** Submitted requests for the following item:
 - COIT (through a separate form)
 - Capital - CPC funded capital requests are made through BFM by 1/19/24

For Chief Financial Officer/Budget Manager:

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

Full Name: Donna D'Cruz

Signature: 

BUDGET FORM 1A: Summary of Major Changes

FY 2024-25 and FY 2025-26

DEPARTMENT WAR War Memorial

	Major Changes	Department Response to Major Changes
Summary	What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal. Alternatively, you may submit a 1-2 page memo with your budget submission summarizing the major changes.	The department had eliminated one FTE, as part of the mid year FY24 cut and intends to make this cut permanent as part of the GF targeted reductions. As part of the target cuts, the department is proposing significant cuts to Non-Personnel Services (-\$443,194, a 40% reduction) and Materials and Supplies (-\$73,379, a 25% reduction). These cuts will adversely impact the resources required to maintain the War Memorial & Performing Arts complex comprising of historical buildings housing major performing art venues.
General Fund Target	How did the department meet its target in each year? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction? For non-GFS departments, please describe your strategy for absorbing cost increases or revenue reductions without adding new costs to the General Fund.	WAR is a special revenue fund and, as such, has not been subject to target reductions in the past. For FY25, WAR is proposing cuts to Non-Personnel Services and Materials and Supplies, in addition to one permanent FTE reduction and staff attrition all of which will result in an impact to the maintenance of the War Memorial complex. The department has had to close out projects due to shortage of funding. Deferred maintenance to buildings that are almost a 100 years old will be detrimental to the long term viability and subsequently the safety and preservation of highly attended performing
Positions	How are current year staffing levels and vacancies factored into your budget submission? What position changes is the department proposing to prioritize core service delivery while meeting the General Fund reduction target or NGF revenue reductions? Highlight any changes to FTE levels, budgeted attrition, temporary salaries, substitutions, and provide details in Form 3B.	WAR plans to complete hiring of all vacant positions except for the ones in budgeted attrition by or before June 30, 2024. In the interim, WAR has had to increase hiring to temporary staff to fill positions essential to operations. Three changes to FTE levels have been proposed in the FY25 budget and will be included in the department's ASO submissions. These changes are a result of expanded job duties required to fulfill core service delivery in an environment where we cannot hire additional staff. Details of these changes have been provided in Form 3B.
Expenditures	What major spending changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. Highlight any changes related to major changes/initiatives as noted in the Summary section and provide details in Form 3A.	The department has permanently eliminated one FTE and has proposed reductions of 40% to Non Personnel Services and 25% to Materials and Supplies budget.
Revenues	What revenue changes did the department submit? Please differentiate between General Fund and non-General Fund. This should match an Audit Trail, as shown in Form 2A Revenue Report, as well as, the Expenditure Report in Form 3A.	WAR has instituted a 6% increase to rents and revenues from resident companies and tenants occupying space in the Veterans building. In addition, there is an approx 8% increase in projected revenues from performances and events for FY25.
Legislation	Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change?	N/A
Prop J	Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.	N/A
Transfer of Function	Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.	N/A
Interim Exceptions	Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than 0.79 in BY and .78 in BY +1)? If so, for what reason are is the request being made?	No
Budget Equity	How has the department considered equity in its budget proposal?	WAR is committed to hiring diverse staff; keeping rental prices particularly in the Veteran's building reasonable and affordable for diverse groups and non-profit organizations and welcoming people from all walks of life into our venues.

BUDGET FORM 1B: Department Budget Summary

FY 2024-25 and FY 2025-26

DEPARTMENT: WAR War Memorial

GFS Details

Account Lvl 2	Account Lvl 3	FY 2024-25 Base	FY 2024-25 Department	FY 2024-25 Dept - Base	FY 2025-26 Base	FY 2025-26 Department	FY 2025-26 Dept - Base
EXPENDITURE	SALARIES	\$ 8,334,038.00	\$ 8,267,874.00	\$ (66,164.00)	\$ 8,651,751.00	\$ 8,582,967.00	\$ (68,784.00)
	MAND_FRING_BEN	\$ 3,635,470.00	\$ 3,600,133.00	\$ (35,337.00)	\$ 3,776,961.00	\$ 3,740,562.00	\$ (36,399.00)
	NON_PERS_SVCS	\$ 1,143,194.00	\$ 700,000.00	\$ (443,194.00)	\$ 1,142,511.00	\$ 795,712.00	\$ (346,799.00)
	MTL_SUPP	\$ 293,379.00	\$ 220,000.00	\$ (73,379.00)	\$ 292,017.00	\$ 247,841.00	\$ (44,176.00)
	CAP_OUTLAY	\$ 671,727.00	\$ 671,727.00	\$ -	\$ -	\$ -	\$ -
	DEBT_SERVICE	\$ 9,098,134.00	\$ 9,098,134.00	\$ -	\$ 9,098,134.00	\$ 9,098,134.00	\$ -
	SVCS_OTHER_DEPTS	\$ 8,539,318.00	\$ 8,515,301.00	\$ (24,017.00)	\$ 8,539,318.00	\$ 8,515,301.00	\$ (24,017.00)
EXPENDITURE		\$ 31,715,260.00	\$ 31,073,169.00	\$ (642,091.00)	\$ 31,500,692.00	\$ 30,980,517.00	\$ (520,175.00)
GFS	General Fund Support	\$ 9,687,805.00	\$ 9,409,389.00	\$ (278,416.00)	\$ 11,022,346.00	\$ 10,521,168.00	\$ (501,178.00)

Account Lvl 2	Account Lvl 3	FY 2024-25 Base	FY 2024-25 Department	FY 2024-25 Dept - Base	FY 2025-26 Base	FY 2025-26 Department	FY 2025-26 Dept - Base
REVENUE	RENTS_CONCESSIONS	\$ 3,557,140.00	\$ 3,569,719.00	\$ 12,579.00	\$ 3,557,140.00	\$ 3,693,926.00	\$ 136,786.00
	CHGS_FOR_SERVICES	\$ 586,778.00	\$ 549,882.00	\$ (36,896.00)	\$ 586,778.00	\$ 561,186.00	\$ (25,592.00)
	EXP_RECOVERY	\$ 273,987.00	\$ 290,424.00	\$ 16,437.00	\$ 273,987.00	\$ 290,424.00	\$ 16,437.00
	OPER_TFR_IN	\$ 17,004,609.00	\$ 16,614,178.00	\$ (390,431.00)	\$ 16,060,441.00	\$ 15,901,619.00	\$ (158,822.00)
	UNAPP_FD_BAL	\$ 604,941.00	\$ 639,577.00	\$ 34,636.00	\$ -	\$ 12,194.00	\$ 12,194.00
REVENUE		\$ 22,027,455.00	\$ 21,663,780.00	\$ (363,675.00)	\$ 20,478,346.00	\$ 20,459,349.00	\$ (18,997.00)
GFS	General Fund Support	\$ 9,687,805.00	\$ 9,409,389.00	\$ (278,416.00)	\$ 11,022,346.00	\$ 10,521,168.00	\$ (501,178.00)

GFS Target Status							
FY 2024-25 Reduction Targets	FY 2024-25 Baseline Target	FY 2024-25 Dept Submission	FY 2024-25 Amt Over (Under) Target	FY 2025-26 Reduction Targets	FY 2025-26 Baseline Target	FY 2025-26 Dept Submission	FY 2025-26 Amt Over (Under) Target
(660,000)	9,027,805	9,409,389	\$ 381,584.00	(660,000.00)	\$ 10,362,346.00	\$ 10,521,168.00	\$ 158,822.00
			Target Not Met				Target Not Met

NGFS - Self Supporting

BUDGET FORM 2A: Revenue Report

DEPARTM WAR War Memorial

																Total BY Revenue Change \$ (363,675.00)		Total BY1 Revenue Change \$ (18,997.00)		Budget Justification							
GFS Type	Dept Grp	Division	Division Title	Section	Section Title	Dept ID	Dept ID Title	Fund	Fund Title	Project-Activity	Project Title	Activity Title	Authority	Authority Title	Account Lvl 5 Title	Account	Account Title	TRIO	Agency Us	FY 2024-25 Base	FY 2024-25		FY 2025-26		FY 2025-26 Dept - Base	FY 2025-26 Dept - Base	Revenue Description and Explanation of Change
																					Department	Dept - Base	FY 2025-26 Base	Department			
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435232	Employee Parking			\$ 46,518.00	\$ 55,000.00	\$ 8,482.00	\$ 46,518.00	\$ 55,000.00	\$ 8,482.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435511	Opera House Rental			\$ 557,983.00	\$ 619,718.00	\$ 61,735.00	\$ 557,983.00	\$ 626,097.00	\$ 68,114.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435512	Green Room Rental			\$ 295,602.00	\$ 164,254.00	\$ (131,348.00)	\$ 295,602.00	\$ 191,263.00	\$ (104,339.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435517	OH Office Rental - Ballet			\$ 28,267.00	\$ 35,174.00	\$ 6,907.00	\$ 28,267.00	\$ 35,174.00	\$ 6,907.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435519	OH Office Rental - Opera			\$ 163,022.00	\$ 202,856.00	\$ 39,834.00	\$ 163,022.00	\$ 202,856.00	\$ 39,834.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435521	Herbst Theater Rental			\$ 308,368.00	\$ 227,580.00	\$ (80,788.00)	\$ 308,368.00	\$ 247,266.00	\$ (61,102.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435531	Davies Symphony Hall Rental			\$ 708,693.00	\$ 721,507.00	\$ 12,814.00	\$ 708,693.00	\$ 734,832.00	\$ 26,139.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435539	Davies Symphony HallOfficeRentl			\$ 164,212.00	\$ 202,554.00	\$ 38,342.00	\$ 164,212.00	\$ 202,554.00	\$ 38,342.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435540	Veterans Building-Office Rentl			\$ 410,656.00	\$ 435,295.00	\$ 24,639.00	\$ 410,656.00	\$ 435,295.00	\$ 24,639.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435542	Veterans Building Event Rent			\$ 174,123.00	\$ 180,047.00	\$ 5,924.00	\$ 174,123.00	\$ 199,155.00	\$ 25,032.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435611	Opera House Concessions			\$ 436,588.00	\$ 443,224.00	\$ 6,636.00	\$ 436,588.00	\$ 475,924.00	\$ 39,336.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435612	Opera House Program Concession			\$ 6,636.00	\$ 6,636.00	\$ -	\$ 6,636.00	\$ 8,636.00	\$ 2,000.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435631	Davies Symphony Hall Concession			\$ 251,374.00	\$ 270,776.00	\$ 19,402.00	\$ 251,374.00	\$ 273,776.00	\$ 22,402.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4350Rent&C	435632	Davies Symphony HallProgConces			\$ 5,098.00	\$ 5,098.00	\$ -	\$ 5,098.00	\$ 6,098.00	\$ 1,000.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4600C4Svcs	462861	Veterans BuildingOccupancyFees			\$ 109,570.00	\$ 116,144.00	\$ 6,574.00	\$ 109,570.00	\$ 116,144.00	\$ 6,574.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4600C4Svcs	462891	Zellerbach Rehearsal Hall			\$ 262,208.00	\$ 258,171.00	\$ (4,037.00)	\$ 262,208.00	\$ 258,171.00	\$ (4,037.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4600C4Svcs	462899	Misc Exhibit&Perform Svc Chrgs			\$ 215,000.00	\$ 175,567.00	\$ (39,433.00)	\$ 215,000.00	\$ 186,871.00	\$ (28,129.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4860ExpRec	486030	Exp Rec Fr Admin Svcs (AAO)			\$ 21,298.00	\$ 22,574.00	\$ 1,276.00	\$ 21,298.00	\$ 22,574.00	\$ 1,276.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4860ExpRec	486060	Exp Rec Fr Art Commission AAO			\$ 252,689.00	\$ 267,850.00	\$ 15,161.00	\$ 252,689.00	\$ 267,850.00	\$ 15,161.00	Align with current WAR rates.	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	4910_OTI	493001	OTI Fr 1G-General Fund	100842		\$ 16,332,882.00	\$ 15,942,451.00	\$ (390,431.00)	\$ 15,388,714.00	\$ 15,229,892.00	\$ (158,822.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	49990BegFB	499999	Beg Fund Balance - Budget Only			\$ 604,941.00	\$ 639,577.00	\$ 34,636.00	\$ -	\$ 12,194.00	\$ 12,194.00		

BUDGET FORM 3A: Expenditure Change

DEPARTM WAR War Memorial

GFS Type	Dept Grp	Division	Division Title	Section	Section Title	Dept ID	Dept ID Title	Fund	Fund Title	Project-Activity	Project Title	Activity Title	Authority Author Title	Account Lvl 5 Title	Account	Account Title	Equipm ent #	TRIO e	FY 2024-25 Base	FY 2024-25 Department	FY 2024-25 Dept - Base	FY 2025-26 Base	FY 2025-26 Department	FY 2025-26 Dept - Base	Explanation of Change	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5010Salary	501010	Perm Salaries-Misc-Regular			\$ 7,439,135.00	\$ 7,372,971.00	\$ (66,164.00)	\$ 7,756,848.00	\$ 7,688,064.00	\$ (68,784.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	513010	Retire City Misc			\$ 1,082,747.00	\$ 1,072,827.00	\$ (9,920.00)	\$ 1,069,319.00	\$ 1,059,537.00	\$ (9,782.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	514010	Social Security (OASDI & HI)			\$ 509,902.00	\$ 505,407.00	\$ (4,495.00)	\$ 530,342.00	\$ 526,012.00	\$ (4,330.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	514020	Social Sec-Medicare(HI Only)			\$ 120,851.00	\$ 119,892.00	\$ (959.00)	\$ 125,443.00	\$ 124,447.00	\$ (996.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	515010	Health Service-City Match			\$ 335,060.00	\$ 330,263.00	\$ (4,797.00)	\$ 358,530.00	\$ 353,398.00	\$ (5,132.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	515020	Retiree Health-Match-Prop B			\$ 59,588.00	\$ 59,115.00	\$ (473.00)	\$ 61,860.00	\$ 61,368.00	\$ (492.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	515030	RetireeHlthCare-CityMatchPropC			\$ 23,765.00	\$ 23,576.00	\$ (189.00)	\$ 24,667.00	\$ 24,471.00	\$ (196.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	515710	Dependent Coverage			\$ 858,338.00	\$ 845,213.00	\$ (13,125.00)	\$ 918,415.00	\$ 904,371.00	\$ (14,044.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	516010	Dental Coverage			\$ 72,505.00	\$ 71,397.00	\$ (1,108.00)	\$ 74,913.00	\$ 73,768.00	\$ (1,145.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5130Fringe	519120	Long Term Disability Insurance			\$ 27,311.00	\$ 27,040.00	\$ (271.00)	\$ 28,473.00	\$ 28,191.00	\$ (282.00)	See Form 3B	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	521030	Air Travel - Employees			\$ 6,000.00	\$ -	\$ (6,000.00)	\$ 6,000.00	\$ -	\$ (6,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	521050	Non-Air Travel - Employees			\$ 15,000.00	\$ -	\$ (15,000.00)	\$ 15,000.00	\$ -	\$ (15,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	522000	Training - Budget			\$ 39,117.00	\$ -	\$ (39,117.00)	\$ 39,117.00	\$ -	\$ (39,117.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	523050	Employee Recognition			\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ (3,000.00)	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	524010	Membership Fees			\$ 4,175.00	\$ -	\$ (4,175.00)	\$ 4,175.00	\$ -	\$ (4,175.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	527610	Systems Consulting Services			\$ 17,000.00	\$ -	\$ (17,000.00)	\$ 17,000.00	\$ -	\$ (17,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	527990	Other Professional Services			\$ 7,162.00	\$ -	\$ (7,162.00)	\$ 7,162.00	\$ -	\$ (7,162.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	528010	Scavenger Services			\$ 170,000.00	\$ 120,000.00	\$ (50,000.00)	\$ 170,000.00	\$ 120,000.00	\$ (50,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	528030	Pest Control			\$ 40,000.00	\$ -	\$ (40,000.00)	\$ 40,000.00	\$ -	\$ (40,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	528910	Routine Maint Elevtr-Escalator			\$ 300,000.00	\$ 200,000.00	\$ (100,000.00)	\$ 300,000.00	\$ 289,712.00	\$ (10,288.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	529110	Dp-Wp Equipment Maint			\$ 15,000.00	\$ -	\$ (15,000.00)	\$ 15,000.00	\$ -	\$ (15,000.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	529990	Other Equip Maint			\$ 29,705.00	\$ -	\$ (29,705.00)	\$ 29,705.00	\$ -	\$ (29,705.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	531350	Reproduction Copier Store Prog			\$ 11,670.00	\$ -	\$ (11,670.00)	\$ 11,670.00	\$ -	\$ (11,670.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	531990	Other Equipment Rentals			\$ 5,013.00	\$ -	\$ (5,013.00)	\$ 5,013.00	\$ -	\$ (5,013.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	535000	Other Current Expenses - Bdgt			\$ 33,640.00	\$ -	\$ (33,640.00)	\$ 33,640.00	\$ -	\$ (33,640.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	535960	Software Licensing Fees			\$ 23,440.00	\$ -	\$ (23,440.00)	\$ 22,757.00	\$ -	\$ (22,757.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	552110	Taxes			\$ 189,732.00	\$ 177,000.00	\$ (12,732.00)	\$ 189,732.00	\$ 183,000.00	\$ (6,732.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5210NPSvcs	552210	Fees Licenses Permits			\$ 36,540.00	\$ -	\$ (36,540.00)	\$ 36,540.00	\$ -	\$ (36,540.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5400Mat&Su	540000	Materials & Supplies-Budget			\$ 293,379.00	\$ 220,000.00	\$ (73,379.00)	\$ 292,017.00	\$ 247,841.00	\$ (44,176.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000 Operating	5810OthDep	581570	GF-Chs-Medical Service			\$ 30,954.00	\$ 6,937.00	\$ (24,017.00)	\$ 30,954.00	\$ 6,937.00	\$ (24,017.00)		

BUDGET FORM 3B: Position Change

DEPARTMENT WAR War Memorial

																			Position Code	Total BY FTE Change			Total BY1 FTE Change			Total BY1 Amount Change			Total BY1 Amount Change						
																				-1						\$(101,591.00)									
GFS Type	Dept Grp	Division	Division Title	Section	Section Title	Dept ID	Dept ID Title	Fund	Fund Title	Project-Activity	Project Title	Activity Title	Authority Title	Authority Title	Account Lvl 5	Agency Use	Job Class	Job Title	Status	Action	Position	FY 2024-25		FY 2024-25 Dept - Base FTE	FY 2024-25 Base Amount	FY 2024-25 Dept - Amount	FY 2024-25 Dept - Base Amount	FY 2025-26		FY 2025-26 Dept - Base FTE	FY 2025-26 Base Amount	FY 2025-26 Dept - Amount	FY 2025-26 Dept - Base Amount	FY 2025-26 Dept - Amount	Explanation of Change
																						FTE	FTE					FTE	FTE						
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1244_C	Senior Human Resources Ar	A	S	01115286-1	1	0	-1	\$ 158,735.00	\$ -	\$ (158,735.00)	1	0	-1	\$ 165,018.00	\$ -	\$ (165,018.00)	Expanded responsibilities	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1244_C	Senior Human Resources Ar	A	S	01115286-1				\$ 54,775.00	\$ -	\$ (54,775.00)				\$ 66,178.00	\$ -	\$ (66,178.00)	Expanded responsibilities	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1246_C	Principal Human Resources	A	S	01115286-1	0	1	1	\$ -	\$ 179,354.00	\$ 179,354.00	0	1	1	\$ -	\$ 186,453.00	\$ 186,453.00	Expanded responsibilities	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1246_C	Principal Human Resources	A	S	01115286-1				\$ -	\$ 59,176.00	\$ 59,176.00				\$ -	\$ 60,934.00	\$ 60,934.00	Expanded responsibilities	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1312_C	Public Information Officer	A	D	00311349-1	1	0	-1	\$ 113,402.00	\$ -	\$ (113,402.00)	1	0	-1	\$ 117,891.00	\$ -	\$ (117,891.00)	Removed per FY23-24 budget cuts request from Mayor.	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1312_C	Public Information Officer	A	D	00311349-1				\$ 45,951.00	\$ -	\$ (45,951.00)				\$ 47,400.00	\$ -	\$ (47,400.00)	Removed per FY23-24 budget cuts request from Mayor.	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1406_C	Senior Clerk	A	S	01130722-1	1	0	-1	\$ 95,585.00	\$ -	\$ (95,585.00)	1	0	-1	\$ 99,368.00	\$ -	\$ (99,368.00)	Incumbent in existing 1406 position	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1406_C	Senior Clerk	A	S	01130722-1				\$ 41,129.00	\$ -	\$ (41,129.00)				\$ 42,514.00	\$ -	\$ (42,514.00)	Incumbent in existing 1406 position	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1654_C	Accountant III	A	S	01117464-1	1	0	-1	\$ 143,245.00	\$ -	\$ (143,245.00)	1	0	-1	\$ 148,916.00	\$ -	\$ (148,916.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1654_C	Accountant III	A	S	01117464-1				\$ 52,348.00	\$ -	\$ (52,348.00)				\$ 53,813.00	\$ -	\$ (53,813.00)		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1657_C	Accountant IV	A	S	01117464-1	0	1	1	\$ -	\$ 165,767.00	\$ 165,767.00	0	1	1	\$ -	\$ 172,328.00	\$ 172,328.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1657_C	Accountant IV	A	S	01117464-1				\$ -	\$ 57,589.00	\$ 57,589.00				\$ -	\$ 59,078.00	\$ 59,078.00		
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5010Salary		1840_C	Junior Management Assislar	A	S	01130722-1	0	1	1	\$ -	\$ 99,682.00	\$ 99,682.00	0	1	1	\$ -	\$ 103,628.00	\$ 103,628.00	Incumbent in existing 1406 position	
GFS	WAR	232392	WAR War Memorial	232392	WAR War Memorial	232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798-0001	WM Public Art and Culture	WM Public Art and Culture	10000	Operating	5130Fringe		1840_C	Junior Management Assislar	A	S	01130722-1				\$ -	\$ 42,101.00	\$ 42,101.00				\$ -	\$ 43,494.00	\$ 43,494.00	Incumbent in existing 1406 position	

BUDGET FORM 4A: New General Fund Equipment Request - No Vehicles

DEP/WAR War Memorial

Departments that are making General Fund equipment requests should complete this for

Do not load General Fund equipment requests in the budget system - they will be loaded centrally in Mayor phase

Equipment numbers will be finalized after the Mayor's Budget Office determines citywide equipment allocations.

Where applicable, include installation/outfitting costs in the same line item budget request in the tables below.

Fiscal Year	Equipment Description	Justification of Need	Project ID	Project Title	Equipment #	New/Replace	Number of Units	Cost Per Unit	Total Cost	New Request	Rollover Units	Rollover Cost Per Unit	Rollover Total Cost
2025	Not Used		10026798	WM Public Art and Culture	WAR25001	Valid value for t	1	350,000.	350,000	Y	0	0	0

