JANUARY
- Budget
- Announcement and update of inaugural Inspector General
- **TOPIC – SFSO discipline process, staffing, budget, and operations**
  Presentation by SFSO Undersheriff Katherine Johnson. Also, considerations on how the Office of Inspector General (OIG) can help in getting IT upgrades for data collection and reporting.
  Presentation by DPA Director of Mediation Alexandra Schultheis on the DPA mediation process for possible adoption and use by OIG
- *Calendar Special Meeting for First Budget Hearing*
- Discussion of Draft of 2023 Q4 Report and Draft of 2023 Annual Report to the Sheriff and Board of Supervisors

FEBRUARY
- Budget
- Welcome of inaugural Inspector General (appointment effective January 8).
- **TOPIC – Perspective of jail conditions and needs of incarcerated individuals, including support for families / visitation**
  Presentation by the Public Defender's Office
  Presentation by community and service organizations – services prior to re-entry, educational opportunities, apprenticeships and job training, and support services on re-entry
- *Calendar Special Meeting for Second Budget Hearing*
- Finalize Draft of 2023 Q4 Report and Draft of 2023 Annual Report to the Sheriff and Board of Supervisors
- Monthly report from IG / OIG staffing needs
- **Work with IG to develop templates for reporting from SFSO and DPA / OIG that will be kept monthly but presented quarterly in aggregated form to avoid disclosing identifiable individual information on:**
  - **staffing – buildings, jail facilities, and patrols or special assignment**
  - **number and types of complaints by the general public and demographics**
  - **number and types of complaints or grievances by incarcerated individuals with facility / location noted and demographics**

  Such templates should work toward identifying trends to help stem systemic issues that may contribute to complaints or grievances such as long shift hours or needed training or experience.
- **Discussion on Charter section 4.137 amendments and Board of Supervisor sponsor(s).**

MARCH

- Budget
- **2023 Annual Report to the Sheriff and Board of Supervisors**
- **TOPIC – Custody Operations generally and Jail health**
  Presentation on Custody Operations from SFSO Custody Operations Division
  Presentation on jail health / Department of Public Health and particular needs on addressing mental health and individuals with drug additions and conditions susceptible to in-custody urgent care or death
- Board photo that includes Board Secretary and IG
- Monthly report from IG
- **Finalize reporting templates for reporting from SFSO and DPA / OIG.**
- **Finalize Charter section 4.137 amendments for review by City Attorney's Office and identify Board of Supervisor sponsor. Must be completed by May for November ballot.**
- Discussion of additional 60 hours of training for SDOB Members
- County Jail 2 visit by three SDOB members and the IG

APRIL

- Budget
- **TOPIC – Perspective of deputies**
  Presentation on recruitment, Academy process, and on-going training
  Presentation on working conditions and deputy safety
  Presentation on resources for the physical and mental well-being of sworn law enforcement
  Presentation on current report writing system and suggestions on improvements to current system for accuracy and efficiency in documenting incidents and investigations
- Q1 Quarterly Report from IG to the Sheriff and SDOB
- Q1 Quarterly Report from Sheriff's Office
- Q1 Quarterly Report from DPA / OIG
- **Report from City Attorney's Office on Charter 4.137 amendments and qualification for November ballot.**
- *Additional 20 hours of training for SDOB Members (40 of 80 hours)*

MAY

- Discussion of Content / Draft of Q1 Quarterly Report to the Sheriff and Board of Supervisors
- **TOPIC – Town Hall / Partnership between law enforcement and community**
  - Have SFSO provide an overview of community engagement that happens in the fall months
  - Include the SF Human Rights Commission and the San Francisco Jail Justice Coalition

- Monthly report from IG
- County Jail 3 visit by three SDOB members and the IG

JUNE
- Finalize Q1 Quarterly Report to the Sheriff and Board of Supervisors
- **TOPIC – SFSO budget for IT and intersection of SFSO and OIG needs**
  Presentation by SFSO CFO Patrick Leung (who moved from SFPD in December 2023)
- Monthly report from IG

JULY
- **Q1 Quarterly Report to Sheriff and Board of Supervisors**
- Q2 Quarterly Report from IG to the Sheriff and SDOB
- Q2 Quarterly Report from Sheriff's Office
- Q2 Quarterly Report from DPA / OIG
- County Jail 2 visit by three SDOB members and the IG
- *Additional 20 hours of training for SDOB Members (60 of 80 hours)*

AUGUST
- Discussion Content / Draft of Q2 Quarterly Report to the Sheriff and Board of Supervisors
- **TOPIC – Prosecutors and Victim Services**
  Presentation by the District Attorney's Office
- Monthly report from IG
- Community event
- National Night Out

SEPTEMBER
- Finalize Q2 Quarterly Report to Sheriff and Board of Supervisors
- **TOPIC – SFSO Use of Force Policy**
  Presentation by SFSO on the current Use of Force Policy
- Monthly report from IG
- SDOB Officer elections
- Community event
- Chinatown Night Out
- Annual Police-Fire Mass
- County Jail 3 visit by three SDOB members and the IG

OCTOBER
- **Q2 Quarterly Report to Sheriff and Board of Supervisors**
- Q3 Quarterly Report from IG to the Sheriff and SDOB
  A future report to include a report on lawsuits against the Sheriff's Office, the nature of the litigation, settlements, and adverse judgments.
- Q3 Quarterly Report from Sheriff's Office
- Q3 Quarterly Report from DPA / OIG
- *Additional 20 hours of training for SDOB Members (80 of 80 hours)*
- Community event
- Faith & Blue

NOVEMBER
- Discussion Content / Draft of Q3 Quarterly Report to the Sheriff and Board of Supervisors
- **TOPIC – Open / Review or Update on past topic**
- Monthly report from IG
- Community event

DECEMBER
- Finalize Q3 Quarterly Report to Sheriff and Board of Supervisors
- **TOPIC – Open / Review or Update on past topic**
- Monthly report from IG
- **Annual SDOB Evaluation of IG / OIG (Closed Session)**
- Community event