

San Francisco Public Library 100 Larkin Street, San Francisco, CA 94102

To: Anna Duning, Mayor's Office, Acting Budget Director

Devin Macauley, Controller's Office, Budget Analysis Division, Citywide

Budget Manager

Tabitha Romero, Mayor's Office, Fiscal & Policy Analyst

Yuri Hardin, Controller's Office, Budget Analysis Division, Assistant

Citywide Revenue Manager

From: Mike Fernandez, San Francisco Public Library, CFO

Through: Michael Lambert, San Francisco Public Library, City Librarian

CC: Maureen Singleton, San Francisco Public Library, COO

Christine Murdoch, San Francisco Public Library, Budget Manager

Date: February 21, 2024

Subject: FYs 25 and FY 26 Library Commission Budget Presentation Materials

In accordance with Administrative Code Sec 3.3, on February 1, 2024 the San Francisco Public Library Commission approved budget Option 1, an adaptation of Option 2 presented in the attached slides for fiscal years 25 and 26. If you need copies of other budget presentations made to the Library Commission in December 2023, and January 2024 please let us know.

Please do not hesitate to contact me at <u>Mike.Fernandez@sfpl.org</u> or Christine Murdoch, SFPL Budget Manager at <u>Christine.Murdoch@sfpl.org</u> if you have any questions about the Library Commission budget documents.

— DocuSigned by:

FF01AD3ECD1D498...

Department Budget Submission Checklist

Department Nam	e: San Francisco Public Library
✓ Summ	nary of Major Changes: Completed "Form 1A: Summary of Major Changes" explaining major
changes	submitted in department's budget proposal. (Generate from BFM Budget Submission
	☐ Proposed GF target reductions
	✓ Department Budget Summary: Completed "Form 1B: Department Budget Summary."
	(Generate from BFM Budget Submission Report)
	☐ Contingency: Completed "Form 1C: Contingency."
	ue Report: Completed "Form 2A: Revenue Report." (Generate from BFM Budget Submission R
	Fines: Completed "Form 2B: Fees & Fines."
	Recovery: Completed "Form 2C: Cost Recovery."
•	diture Changes: Completed "Form 3A: Expenditure Changes." (Generate from BFM Budget Sul
	propriations from prior years' budget: Indicate if these are included in your submitted budget,
•	se explain in the expenditure changes form 3A
	on Changes: Completed "Form 3B: Position Changes." (Generate from BFM Budget Submission
• •	ment & Fleet Requests: Completed "Form 4A: Equipment Request" and "Form 4B: Fleet
•	" (Generate from BFM Budget Submission Report)
	um Compensation Ordinance: By checking this box, the department confirms that the effects
	CO in contracting have been considered as part of the budget submission.
	sition J Description, Summary, City Cost, Contract Cost: Required for all existing and new Prop J.
	lepartmental Services Balancing: Included Excel download of Department - IDS Form Balancing F
	izational Charts: Submission contains updated position-level organizational charts for your
•	ent, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
	☐ Included draft legislation that department would like to submit with the budget; or,
	✓ Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by
	Requests: Submitted requests for the following item:
	☐ COIT (through a separate form)
	✓ Capital - CPC funded capital requests are made through BFM by 1/19/24
	Capital - Cr C funded capital requests are made through briving 1/15/24
For Chief Financia	al Officer/Budget Manager:
	he attached budget submission and affirm that all applicable forms checked off above are
	this submission or have been submitted through the proper online forums.
Full Name:	Mike Fernandez
	Mike Fernandez Most Fernandez
Signature:	· /

Table of Contents

(enable content and macros)

Sheet	Link
BUDGET SUBMISSION CHECKLIST	Go To Sheet
Table of Contents	Go To Sheet
1A Summary of Major Changes	Go To Sheet
1B Department Budget Summary	Go To Sheet
1C Contingency	Go To Sheet
2A Revenue Report	Go To Sheet
2B Fees & Fines	Go To Sheet
2C Cost Recovery	Go To Sheet
3A Expenditure Changes	Go To Sheet
3B Position Changes	Go To Sheet
4A Equipment Req	Go To Sheet
4B Fleet Req	Go To Sheet
COIT, Capital	Go To Sheet
Organizational Chart	Go To Sheet
Prop J CITY est Cost Templ FY25	Go To Sheet
Prop J CONTRACT Cost Detail 25	Go To Sheet
Prop J Cover Page Sample_FY25	Go To Sheet
WO Form Balance by Dept Pair	Go To Sheet
Changes and Proposal	Go To Sheet
Changes & Proposals with Title	Go To Sheet
Form Balance (8000�8100)	Go To Sheet

	BUDGET FORM 1A: Sur	mmary of Major ChangesFY 2024-25 and FY 2025-26
DEPARTMENT:	LIB Public Library	
	Major Changes	Department Response to Major Changes
	What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal. Alternatively, you may submit a 1-2 page memo with your budget submission summarizing the major changes.	The San Francisco Public Library (SFPL) is proposing a largely status quo budget with strategic investments to enable premier urban library services while also continuing to rise to meet urgent racial equity and economic recovery needs, please see the attached Library Commission budget presentation. We are proposing a \$300k investment in collections to build on our first in the nation pilot program to provide eCollections to those incarcerated in our local jails.
Summary		This budget proposes modest capital investments, including: establishing a branch envelope program at \$500k annually to smooth capital requests over time, continuing our established capital fund programming with a \$1.8M investment in FY26, continuing our commitment to funding the Ocean View Branch Library by matching our previously approved FY25 Investment of \$4.8M with another \$4.8M in FY26, and we are proposing \$150k to install charging stations at our 750 Brannon location. Unfortunately, budget issues at the State of California that the grant require a \$1.5M investment to ensure funding the roof repair at the Main Library. In addition to capital, we propose replacing two of our four bookmobiles annually in FY25 & FY26 with an estimated cost of \$600k. We are proposing a one-time increase in our FY25 Public Works Building Repair workorder by \$126k for a flooring project at the Mission Bay Branch.
		The Library is completing a year long effort to establish a new strategic plan with input from the community. One thing to come out of the effort to date is the need to increase and diversify our outreach. In response to this input, we are proposing to invest \$200k to enhance out outreach communities who speak languages other than English, a \$20k investment in a consultant to develop a Strategic Marketing Plan, and we reallocated funding from 3rd party vendors to City's Repro Services and increase \$126k to meet the existing need and reach communities in more languages. In approving our budget our Commission directed further investments in preparation for the Strategic Plan, those are a \$200k investment in a Facility Condition Assessment towards the Facility Master Plan, \$300k for implementation of the Strategic Plan, \$250k for safety consultants in alignment with other Library's in our region in areas including deescalation, and \$1.02M in quick implementation capital projects in alignment with the soon to be completed Strategic Plan.
		This budget demonstrates a focus on core services and fiscal restraint. Heeding the Mayor's call to prepare for a worsening outlook as well as acknowledging there are budgeted expenditures to be determined in future phases, we are proposing a budget with \$1.09M reserve in FY25.
General Fund Target	How did the department meet its target in each year? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction? For non-GFS departments, please describe your strategy for absorbing cost increases or revenue reductions without adding new costs to the General Fund.	
Positions	How are current year staffing levels and vacancies factored into your budget submission? What position changes is the department proposing to prioritize core service delivery while meeting the General Fund reduction target or NGF revenue reductions? Highlight any changes to FTE levels, budgeted attrition, temporary salaries, substitutions, and provide details in Form 3B.	After receiving the instructions for this cycle, SFPL determined that given the current outlook we would refrain from adding any new positions. Current revenue does not require position changes at this time. SFPL is supportive of the efforts DHR has made in accelerating the hiring process as the reduced vacancies throughout the coming years will result the resources to enhance our ability to support communities. We expect the progress to continue which results in vacant positions spend approximately 7% less time vacant, resulting in a net gain of 4.65 FTE filled during the year. In order to account for this, we need to reduce attrition by that amount. We are proposing several substitutions to build on our successful models that supports the African American, Hormel, and Chinese center by creating a program manager positions for the FilAm Center and another focused on the Latinx community. Please see form 3B for further details.
	What major spending changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. Highlight any changes related to major changes/initiatives as noted in the Summary section and provide details in Form 3A.	As highlighted in Section 1 he San Francisco Public Library (SFPL) is proposing a largely status quo budget with strategic investments to enable premier urban library services while also continuing to rise to meet urgent racial equity and economic recovery needs. We are proposing a \$300k investment in collections to provide eCollections to the locally incarcerated and to expand the Honor Bound Collections for community partners with a \$100k investment. We are proposing a \$20k investment to commission a local artist to create art that celebrates the indigenous communities.
Expenditures		This budget proposes modest capital investments, including: establishing a branch envelope program at \$500k annually to smooth capital requests over time, continuing our established capital fund by adding FY26 at \$1.8M, continuing our commitment to funding the Ocean View Branch Library by matching our previously approved FY25 Investment of \$4.8M with another \$4.8M in FY26, and we are proposing \$150k to install charging stations at our 750 Brannon location. Unfortunately, due to budget issues at State level the grant to fund the roof repair at the Main Library is on hold, and so we are proposing to backfill \$1.5M of that grant. In addition to capital, we have equipment that needs replacement including a truck from the turn of the millennia for \$56k in FY25 and replacing two of our bookmobiles annually in FY25 & FY26 with an estimated cost of \$600k. We are proposing a one-time increase in our FY25 Public Works Building Repair workorder by \$126k for a flooring project at Mission Bay Branch.
		In anticipation of our new Strategic Plan, we are proposing to invest \$200k reach communities who speak languages other than English, a \$20k investment in a consultant to develop a Strategic Marketing Plan, reallocate from 3rd party vendors to City's Repro Services and increase \$126k to meet the existing need and reach communities in more languages. In approving our budget our Commission directed further investments in preparation for the Strategic Plan, those are a \$200k investment in a Facility Condition Assessment towards the Facility Master Plan, \$300k for implementation of the Strategic Plan, \$250k for safety consultants in alignment with other Library's in our region in areas including de-escalation, and \$1.02M in quick implementation capital projects in alignment with the soon to be completed Strategic Plan.
Revenues	What revenue changes did the department submit? Please differentiate between General Fund and non-General Fund. This should match an Audit Trail, as shown in Form 2A Revenue Report, as well as, the Expenditure Report in Form 3A.	SFPL is proposing a minor change to the California Library Literary Services Act (CLLS) English as a Second Language (ESL) grant of \$400 to \$26,400 in FY25 to our existing revenues. We are including the Pacific Library Partnership (PLP) California Library Services Act (CLSA) as well as the CLLS Project Read grant for FY26. These grants are budgeted in Library's Grant Fund 13120. We are also including the Fuhrman Bequest in Fund 17860 for FY26. Please see the Form 2A Revenue Report and 3A Expenditure Report for details.
Legislation	Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change?	
	Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers. Is the department requesting any Transfer of Functions of positions	N/A
Transfer of Function	between departments? If so, please explain. Is the department requesting any interim exceptions (new positions	N/A
Interim Exceptions Budget Equity	that are 1.0 FTE rather than 0.79 in BY and .78 in BY +1)? If so, for what reason are is the request being made? How has the department considered equity in its budget proposal?	N/A SFPL is committed to advancing racial equity through its services to the community, and has adopted procedures to provide analysis of all budget proposals to be reviewed through this lens. Going forward, the intention is to strengthen our processes with the adoption of our new Strategic Plan. This budget proposes \$300k to extend eCollections resources to those incarcerated within our local jails in an effort to address some of the inequities in our justice system. We ensure our base collections budget includes the \$200k added in FY23 is being used to grow our collection in both languages other than English, as well English titles that represent our diverse collection. We also ensured our budget continues to fund programs aimed at creating starter libraries to advance equity, namely \$400k for our Scholar@Home program which targets low-income pre-k students in equity zones as well as \$400k for our Everybody Reads program which leverages our partnership with HRC and Mo' Magic to provide titles for BIPOC communities in equity zones. The Library's budget
		which leverages our partnership with HRC and Mo' Magic to provide titles for BIPOC communities in equity zones. The Library's budget also includes \$4.8 million in FY26 in addition to the \$4.8 million already included in the FY25 base budget for the Ocean View Branch, a branch that serves a population within an equity zone.

		B: Department Bud 24-25 and FY 2025	_	nary				
DEPARTMENT: LIB Public Library								
GFS Details								
GFS Target Status								
			FY 2024-25	FY 2025-26	FY 2025-26			FY 2025-26
FY 2024-25 Reduction	FY 2024-25		Amt Over	Reduction	Baseline		FY 2025-26	Amt Over
Targets	Baseline Target	-	(Under) Target	Targets	Target	De	ept Submission	(Under) Target
0	0	0	-	-	-		-	-
			Target Met					Torget Met
			rarget wet					Target Met
NGFS - Self Supporting								
			FY 2024-25	FY 2024-25	FY 2024-25	FY 2025-26	FY 2025-26	FY 2025-26
Account LvI 2		Category	Base	Department	Dept - Base	Base	Department	Dept - Base
EXPENDITURE		Salaries	77,470,968	79,253,707	1,782,739	80,722,412	82,514,810	1,792,398
		Mandatory Fringe Benefits	40,029,780	41,705,452	1,675,672	41,627,325	43,302,357	1,675,032
		Overhead and Allocations	485	485	-	-	-	-
		Non-Personnel Services	9,889,931	11,520,651	1,630,720	9,870,931	10,612,972	742,041
		City Grant Program	650,000	826,081	176,081	650,000	847,231	197,231
		Materials & Supplies	25,774,071 6,680,000	26,359,471 7,512,929	585,400 832,929	25,688,556	26,359,956	671,400
		Capital Outlay Services Of Other Depts	14,755,438	15,191,484	436,046	- 14,755,438	850,000 14,980,686	850,000 225,248
		Intrafund Transfers Out	6,680,000	11,774,121	5,094,121	10,227,538	8,655,419	(1,572,119)
		Unappropriated Rev-Designated	11,324,164	1,091,276	(10,232,888)	969,467	5,297,306	4,327,839
EXPENDITURE		Chappiophiated (164-Designated	193,254,837	195,235,657	1,980,820	184,511,667	193,420,737	8,909,070
REVENUE		Property Taxes	79,750,000	79,750,000	-	80,620,000	80,620,000	-
		Interest & Investment Income	237,400	237,400		237,400	237,400	-
		Rents & Concessions	26,115	26,115	-	26,115	26,115	-
		Intergovernmental: State	250,000	250,400	400	145,000	250,400	105,400
		Charges for Services	175,000	175,000	-	175,000	175,000	-
		Other Revenues	20,000	20,000	-	20,000	20,000	-
		Expenditure Recovery	90,032	90,584	552	90,032	93,903	3,871
		Transfers In	106,220,000	106,220,000	-	110,380,000	110,380,000	-
		IntraFund Transfers In	6,680,000	11,774,121	5,094,121	10,227,538	8,655,419	(1,572,119)
		Unappropriated Fund Balance	62,500	62,500	-	-	62,500	62,500
REVENUE			193,511,047	198,606,120	5,095,073	201,921,085	200,520,737	(1,400,348)
Non-General Fund Support		Revenue Surplus(Deficit)	(256,210)	(3,370,463)	(3,114,253)	(17,409,418)	(7,100,000)	10,309,418

BUDGET FORM 1C: Contingency FY 2024-25 and FY 2025-26

DEPARTMENT: DEPT NAME

General Fund departments must also propose additional ongoing contingency reductions. Departments are not expected to load the contingency target. Please describe the proposal(s) below.

Description		FY 2024-25 \$ Savings	FY 2025-26 \$Savings
This Budget Form is not applicable to SFPL.			
This budget Form is not applicable to SFFL.			
	Total		-

BUDGET FORM 2A: Revenue Report FY 2024-25 and FY 2025-26

BUDGET FORM 2A: Revenue Report

DEPAI	PARTMENT: LIB Public Library Total BY Revenue Change 1,805,929 Total BY1 Revenue Change (1,680,038)																															
GFS Typ	Dept Grp	Divisio	on Divisio	n Title	Section	Section Title	Dep	ot ID De	ept ID Title	Fur	nd Fun	nd Title		Project-Activ	ivity Pr	roject Title	Activity Title	Authority	Autho	ority Title	Account Lvl 5	Account	Account Title	TRIO	Agency Use		5 FY 2024-2	1,805,929 5 FY 2024-25 t Dept - Base	FY 2025-26	6 FY 2025-	26 FY 2025	26
NGFS	LIB	23204	18 LIB Pub	blic Library	232048	LIB Public Libr	rary 232	2048 LII	B Public Libr	ary 130)80 SR	Library Fund	I - Continuing	10009363-00	010 LE	B Capital Improvement Project	LB Capital Improvement Project	11452	LB Lib	orary Capital Improvement	4950_ITI	495010	ITI Fr 2S/LIB-Public LibraryFd	10124	0	6,680,000) 11,774,121	5,094,121	10,227,538	8,655,41	9 (1,572,1	ITI from Library Preservation Fund 13140 to Library continuing fund 13080 to fund Library capital and continuing projects.
NGFS	LIB	23204	48 LIB Pub	blic Library	232048	LIB Public Libr	rary 232	2048 LII	B Public Libr	ary 131	20 SR	Library Grar	nts; Cont Sta	10039928-00	001 LE	B-FY25 CLLS - ESL Program	LB-FY25 CLLS - ESL Program	10001	Grants	s	4450IGRSta	448999	Other State Grants & Subventns			26,000	26,400	400	_	_		Adjust FY 25 budget based on 2024-2026 California Library Literacy Services CLLS - ESL Services Award Amount. Library uses a different project code for each fiscal year. □
NGFS	LIB	23204				LIB Public Libr									001 LE	B-FY26 CLLS - ESL Program	LB-FY26 CLLS - ESL Program	10001	Grants			448999	Other State Grants & Subventns			-	-	-	-	26,40	00 26,4	FY 26 budget for California Library Literacy Services (CLLS) - ESL Services funds based on 2024- 2026 CLLS - ESL Services Award Amount. Library uses a different project code for each fiscal year.
NGFS	LIB	23204	18 LIB Put	blic Library	232048	LIB Public Libr	rary 232	2048 LII	B Public Libr	ary 131	20 SR	Library Grar	nts; Cont Sta	10041028-00	001 LE	B-FY26 Project Read CLLS	LB-FY26 Project Read CLLS	10001	Grants	s	4450IGRSta	448999	Other State Grants & Subventns			_	_	_	-	60,00	00 60,0	FY26 Project Read grant budget. Library uses a different project code for each year's budget.
NGFS	LIB	23204	18 LIB Pub	blic Library	232048	LIB Public Libr	rary 232	2048 LII	B Public Libr	ary 131	20 SR	Library Grar	nts; Cont Sta	10041029-00	001 LIE	B-FY26 PLP CLSA Funds	LIB-FY26 PLP CLSA Funds	10001	Grants	s	4450IGRSta	448999	Other State Grants & Subventns			-	-	-	-	19,00	00 19,0	FY26 California Library Services Act (CLSA) Pacific Library Partnership (PLP) funds. Library uses a different project code for each fiscal year.
NGFS	LIB	23204	18 LIB Put	blic Library	232048	LIB Public Libr	rary 232	2048 LII	B Public Libr	ary 178	360 Per	rm ETF-Bequ	uests	10000595-00	001 LE	B-Fuhrman Bequest	Fuhrman Bequest	10001	Grants	s	49990BegFB	499999	Beg Fund Balance - Budget Only			62,500	62,500	-	-	62,50	00 62,5	Budget \$62.5K from Fuhrman Bequest fund balance to support the annual eligible expenditures.

Inflation Factor for FY 2024-25 Fee Auto Increase as per Code Section **

Inflation Factor for FY 2025-26 Fee Auto Increase as per Code Section **

3.6

CPI will be updated in January 2024. Call Controller's		g.				
TABLE 1 - FEES TO BE CERTIFIED BY CON		Please click here for the latest fee certification letter for reference.				
Item	Fee Status Description Code Adjust Yes/No	CPI Account Code Account Title Fund Code Fund Title Code Tund Title Tund Title Code Tund Title Code Tund Title Tund Title Code	hority Department Department Project	ject Code Project Title Activity Code Activity Title Unit Basis (e.g., per sq. ft./)	Revenue Recovery Fee Fee Recovery Revenue Recovery	FY 2024- 25 Cost nue Recovery sed (Est.) FY 2025-26 Fee ** FY 2025-26 Units (Est.) FY 2025-26 Revenue Proposed (Est.) FY 2025-26 Revenue Proposed (Est.) FY 2025-26 Revenue Proposed (Est.)
1 2				\$ -	\$ - \$ \$ - \$	- \$ - \$ - \$ - - \$ - \$ - \$ -
TABLE 2 - MODIFIED AND NEW FEES						
Item	Fee Status Description Code Adjust Yes/No	CPI Account Code Account Title Fund Code Fund Title Code Authority Code T	hority Department Department Title Project	ject Code Project Title Activity Code Activity Title Unit Basis (e.g., per sq. ft./)	FY 2023- 24 Units (Est.) FY 2023- 24 Cost Revenue Proposed (Est.) FY 2024- 25 Units (Est.) Fee Free Proposed (Est.)	FY 2024- 25 Cost Recovery (Est.) FY 2025-26 Fee ** FY 2025- 26 Units (Est.) FY 2025- 26 Cost Revenue Proposed FY 2025- 26 Cost Recovery (Est.) FY 2025- 26 Cost Recovery (Est.) Fiscal Year of Last Increase Final
1 2				\$ -		- \$ - \$ - \$ - \$ \$
TABLE 3 - CONTINUING FEES						
Item	Fee Status Description Code Adjustyes/No		hority Department Department Title Project	ject Code Project Title Activity Code Activity Title Unit Basis (e.g., per sq. ft./)	FY 2023- 24 Units (Est.) FY 2023- 24 Cost Revenue Proposed Recovery (Est.) FY 2024- 25 Units (Est.) FY 2024- 25 Units (Est.) Proposed	FY 2024- 25 Cost nue Recovery sed (Est.) FY 2025- 26 Units (Est.) FY 2025- 26 Units (Est.) FY 2025- 26 Cost Revenue Proposed FY 2025- 26 Cost Recovery (Est.) Fee Prior to Last Increase
1	Returned C Checks 10.13-1 No Public Copy	SR Public Library 462531 Fines 13140 Preserv 10000 Opera Library Copy And Print Library	LIB Public Library 10 LIB Public LIB Public	Admin 10026751 n 1 support per check \$35 Black & Admin Admin Admin Admin Support Per check \$35 Black & White: \$0.1	Black &	- N/A \$ 35.00 N/A \$ - N/A FY 16 \$10.00 Black & white: \$0.10;
2	C and Print N/A No Inter-Library	462598 Fees 13140 Preserv 10000 Opera	ating 232048 Library 10	10026751 n 1 support per page color: \$0.40	O N/A color: \$0.40 N/A	color: \$0.40 N/A \$ -
3	Loan: Photocopy (in-state; > C pages 21-50) 8.21-2 No	Library Copy And Print Library 462598 Fees 13140 Preserv 10000 Opera	LIB Public 232048 Library 10	LB Administratio Admin \$0.25/page \$5 process fee		\$0.25/page + \$5 processing fee N/A \$ -
	Inter-Library Loan: Photocopy (out-	Library Copy SR Public		LB \$0.25/page	\$0.25/page +	\$0.25/page + \$5
4	of-state; max. C 50 pages/day) 8.21-2 No Replacement Cost:	And Print Library 462598 Fees 13140 Preserv 10000 Opera	ating 232048 Library 10	Administratio n 1 Support per page \$5 process fee		processing
5	Hardback: Adult/Teen, C Non-fiction 8.21-2 No	SR Public Library 10000 Opera	LIB Public ating 232048 Library 10	Administratio Admin 1 support per book \$35	.00 N/A \$ 35.00 N/A	\$ 35.00 N/A \$ -
	Replacement Cost: Hardback:	SR Public		LB		
6	Adult/Teen, C Fiction 8.21-2 No Replacement	62511 Books Paid 13140 Preserv 10000 Opera	ating 232048 Library 10	Administratio Admin 10026751 n 1 support per book \$25	.00 N/A \$ 25.00 N/A	\$ 25.00 N/A \$ -
7	Cost: Hardback: Juvenile, Non- C fiction 8.21-2 No	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	LB Administratio Admin 10026751 n 1 support per book \$20	.00 N/A \$ 20.00 N/A	\$ 20.00 N/A \$ -
8	Replacement Cost: Hardback: Juvenile, C Fiction 8.21-2 No	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	LB Administratio Admin 10026751 n 1 support per book \$15	.00 N/A \$ 15.00 N/A	\$ 15.00 N/A \$ -
	Replacement Cost: Paperback: Cataloged: Adult/Teen Non-	SR Public Library	LIB Public	LB Administratio Admin		
9	C Fiction 8.21-2 No Replacement Cost: Paperback:	462511 Books Paid 13140 Preserv 10000 Opera			.00 N/A \$ 20.00 N/A	\$ 20.00 N/A \$ -
10	Cataloged: Adult/Teen C Fiction 8.21-2 No Replacement Cost:	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	ating 232048 Library 10	Admin 10026751 n 1 support per book \$10	.00 N/A \$ 10.00 N/A	\$ 10.00 N/A \$ -
11	Paperback: Cataloged: Juvenile Non- C fiction 8.21-2 No	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	LB Administratio Admin 10026751 n 1 support per book \$10	.00 N/A \$ 10.00 N/A	\$ 10.00 N/A \$ -
	Replacement Cost: Paperback:	SR Public		LB		
12	Cataloged: C Juvenile Fiction 8.21-2 No	Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	Administratio Admin 10026751 n 1 support per book \$5	.00 N/A \$ 5.00 N/A	\$ 5.00 N/A \$ -
13	Replacement Cost: Other Materials: Paperback C Uncataloged 8.21-2 No	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	LB Administratio Admin 10026751 n 1 support per item \$5	.00 N/A \$ 5.00 N/A	\$ 5.00 N/A \$ -
	Replacement Cost: Other Materials: Paperback/Har dback: International Generic		aurig 232040 Library 10	I D		
14	Record - based on fair market C value 8.21-2 No	SR Public Library 462511 Books Paid 13140 Preserv 10000 Opera	LIB Public ating 232048 Library 10	Admin 10026751 n 1 support per item \$5.00-\$15.	00 N/A \$5.00-\$15.00 N/A	\$5.00-\$15.00 N/A \$ -
	Replacement Cost: Periodicals/Ma	SR Public Library	LIB Public	LB Administratio Admin		
15	C gazines 8.21-2 No Replacement Cost:	462511 Books Paid 13140 Preserv 10000 Opera SR Public Library		10026751 n 1 support per item \$5 LB Administratio Admin	.00 N/A \$ 5.00 N/A	\$ 5.00 N/A \$ -
16	C Phonorecord 8.21-2 No	462511 Books Paid 13140 Preserv 10000 Opera			.00 N/A \$ 15.00 N/A	\$ 15.00 N/A \$ -

TABLE 3 - CONTINUING FEES	
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TABLE 3 - CONTINUING FEES																			
Item	Fee Status Description Code Adjunction Authorization Yes/	CPI Ist No Account Code Acco	unt Title Fund Code Fund Title	Authority Authority D Code Title	Department Department Code Title	Project Code Pro	oject Title A	Activity Code Activity Title	Unit Basis (e.g., per sq. ft./)	Fee ** 24 01113	FY 2023- 24 24 Revenue Re Proposed (2023- 4 Cost covery Est.)	FY 2024-25 Fee FY 2024-25 (Es	FY 2024- 25 Cost Revenue Proposed (Est.)	FY 2025-26 Fee ** FY 2025- 26 Units (Est.)	FY 2025- 26 Revenue Proposed	FY 2025- 26 Cost Recovery (Est.)	Fiscal Year of Last Increase	Fee Prior to Last Increase
17	Replacement Cost: C Audiocassettes 8.21-2 No	462511 Book	SR Public Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	per tape	\$5.00 N/A			\$ 5.00 N/A		\$ 5.00 N/A				\$ -
18	Replacement Cost: Videos & C DVDs, Blu-rays 8.21-2 No	462511 Book	SR Public Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	per video/DVD	\$20.00 N/A			\$ 20.00 N/A		\$ 20.00 N/A				\$ -
	Replacement Cost: Individual video, DVD, or Blu-ray disc																		
19	from multi- video or multi- C disc set 8.21-2 No Replacement Cost:	462511 Book	SR Public Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	10026751 n	ninistratio	Admin 1 support	per item	\$5.00 N/A			\$ 5.00 N/A		\$ 5.00 N/A	-		FY 16	N/A: new in FY 16
	Supplementary Materials: incl booklets, libretti, maps,		SR Public			LB													
20	CDs etc. (no C PF) 8.21-2 No Replacement	462511 Book	Paid 13140 Preserv SR Public	10000 Operating	LIB Public 232048 Library	10026751 n	ninistratio	Admin 1 support	per item	\$3.00 N/A			\$ 3.00 N/A	_	\$ 3.00 N/A				\$ -
21	Cost: Sheet C Music/Scores 8.21-2 No	462511 Book	Library	10000 Operating	LIB Public 232048 Library	Adm 10026751 n	ninistratio	Admin 1 support	per sheet	\$30.00 N/A			\$ 30.00 N/A		\$ 30.00 N/A				s -
	Replacement Cost: Sheet		SR Public	10000 operaning	2020 10 2.2	LB		, support	por omost	φοσίου των.			\$ 55.55 14.71	_	V COICE 1477				
22	Music/Uncatalo C ged 8.21-2 No	462511 Book	Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	Adm 10026751 n	ninistratio	Admin 1 support	per sheet	\$30.00 N/A			\$ 30.00 N/A		\$ 30.00 N/A				\$ -
23	Replacement Cost: Audio C Books 8.21-2 No	462511 Book	SR Public Library Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	per tape or CD	\$5.00 N/A			\$ 5.00 N/A		\$ 5.00 N/A				\$ -
24	Replacement Cost: Compact C Discs 8.21-2 No	462511 Book		10000 Operating	LIB Public 232048 Library	10026751 n	ninistratio	Admin 1 support	per CD	\$15.00 N/A			\$ 15.00 N/A	_	\$ 15.00 N/A				\$ -
	Replacement Cost:	40054415	SR Public Library	10000 0 1	LIB Public		ninistratio	Admin		040.00			40.00		40.00				
25	C Language Sets 8.21-2 No Replacement Cost: Vertical/Picture	462511 Book	SR Public Library	10000 Operating	232048 Library LIB Public		ninistratio	1 support Admin	per item	\$10.00 N/A			\$ 10.00 N/A		\$ 10.00 N/A				\$ -
26	C File 8.21-2 No Replacement Cost: Laptop	462511 Book	SR Public Library	10000 Operating	232048 Library LIB Public		ninistratio	1 support Admin	per item	\$5.00 N/A			\$ 5.00 N/A		\$ 5.00 N/A	_			\$ -
27	C Computer 8.21-2 No Replacement Cost:	462511 Book	S Paid 13140 Preserv SR Public	10000 Operating	232048 Library	10026751 n		1 support	per item	\$500.00 N/A			\$ 500.00 N/A	-	\$ 500.00 N/A				\$ -
28	iPad/Tablet C Device 8.21-2 No Replacement	462511 Book	Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	10026751 n	ninistratio	Admin 1 support	per item	\$250.00 N/A			\$ 250.00 N/A	_	\$ 250.00 N/A	-			\$ -
29	Cost: Peripherals/Ac C cessories 8.21-2 No	462511 Book	SR Public Library S Paid 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	per item	\$50.00 N/A	\$45,000	70%	\$ 50.00 N/A	\$45,000 100%	\$ 50.00 N/A	\$45,000	100%		\$ -
20	Service Fee: Meeting Room - Non-standard C furniture set-up 8.21-2	Libra Meet 462542 Roon	y Event- ng Library 1 Fee 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	Flat Fee	\$25.00 N/A			\$ 25.00 N/A		\$ 25.00 N/A			EV 00	¢.
30	Service Fee: Meeting Room - Custodial Services, Light	402542 R001	Tee 13140 Fleselv	10000 Operating	232040 Library	1002073111		Γισυρμοίτ	rial ree	\$25.00 N/A			\$ 25.00 N/A		\$ 25.00 N/A			FY 08	ф <u>-</u>
31	Refreshments(set-up & clean C up) 8.21-2 No Service Fee:	Libra Meet 462542 Roon		10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	Flat Fee	\$25.00 N/A			\$ 25.00 N/A	_	\$ 25.00 N/A			FY 08	\$ -
	Meeting Room - Custodial Services, Refreshments(Libra	y Event- SR Public			l B													
32	set-up & clean C up) 8.21-2 No Service Fee: Meeting Room -	462542 Room	ng Library Fee 13140 Preserv	10000 Operating	LIB Public 232048 Library	10026751 n	ninistratio	Admin 1 support	Flat Fee	\$100.00 N/A			\$ 100.00 N/A	_	\$ 100.00 N/A	-		FY 08	\$ -
33	VHS/VCR Monitor/Techni C cian 8.21-2 No	Libra Meet 462542 Roon	Fee 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	Flat Fee	\$30.00 N/A			\$ 30.00 N/A	_	\$ 30.00 N/A	_		FY 08	\$ -
34	Service Fee: Meeting Room - C Microphone 8.21-2 No Service Fee: Meeting Room -	Libra Meet 462542 Roon	• 1 ,	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	Flat Fee	\$30.00 N/A			\$ 30.00 N/A	_	\$ 30.00 N/A			FY 08	\$ -
35	Slide, VCR, Overhead C projection 8.21-2 No Service Fee:	Libra Meet 462542 Roon	y Event- ng SR Public Library Fee 13140 Preserv	10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	Flat Fee	\$30.00 N/A			\$ 30.00 N/A		\$ 30.00 N/A	_		FY 08	\$ -
36	Koret Auditorium - Slide, VCR, Overhead C projection 8.21-2 No	Libra Meet 462542 Roon		10000 Operating	LIB Public 232048 Library	LB Adm 10026751 n	ninistratio	Admin 1 support	per hour	\$30.00 N/A			\$ 30.00 N/A		\$ 30.00 N/A			FY 08	\$ -
27	Service Fee: Video/Film Projector/Proje		y Event- ng SR Public Library		LIB Public	LB	ninistratio	Admin											C
3/	C ctionist 8.21-2 No Service Fee: Multiple Microphone C Set-up/Mixing 8.21-2 No		y Event- ng SR Public Library	10000 Operating 10000 Operating	232048 Library LIB Public 232048 Library	LB	ninistratio	1 support Admin 1 support	per hour	\$30.00 N/A \$30.00 N/A			\$ 30.00 N/A \$ 30.00 N/A		\$ 30.00 N/A \$ 30.00 N/A			FY 08	φ <u>-</u>
30	Service Fee: Web site patch, PowerPoint		y Event- ng SR Public Library	Toosoloperating	LIB Public	LB	ninistratio	Admin	por Houl	Ψ50.00 ΙΝ/Α			Ψ 30.00 N/A		Ψ 30.00 Ν/Α			1 1 00	-
39	C Presentation 8.21-2 No Service Fee: Audio		y Event- SR Public	10000 Operating	232048 Library	10026751 n LB		1 support	per hour	\$30.00 N/A			\$ 30.00 N/A	_	\$ 30.00 N/A	-		FY 08	\$ -
40	Duplication/Tec C hnician 8.21-2 No	462542 Roon	-	10000 Operating	LIB Public 232048 Library	Adm 10026751 n	ninistratio	Admin 1 support	per hour	\$30.00 N/A	\$5,000	1%	\$ 30.00 N/A	\$5,000 100%	\$ 30.00 N/A	\$5,000	100%	FY 08	\$ -

TARIF 3.	- CONTINUING F	FES
I ADLL 3		LLJ

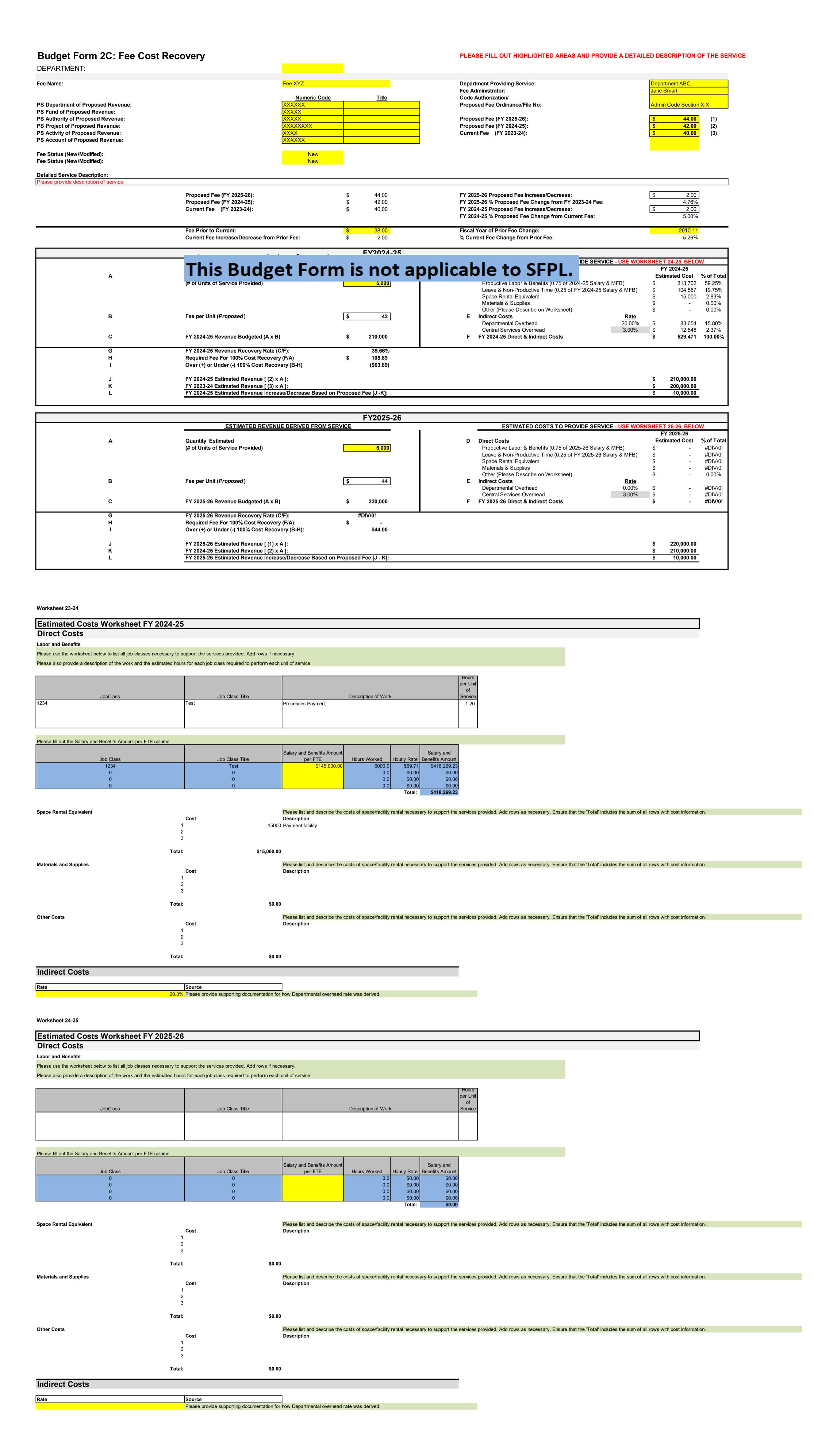
IADI	SLE 3 - CONTINUING F	EES																													
	lt	em	Fee Status	Description	Code Authorization	Auto CPI Adjust Yes/No	ount ode Accou	unt Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft./)	FY 2023-24 Fee **	/Ect \	FY 2023- 24 Cost Revenue Proposed (Est.)	FY 2024-25 Fee	/Ect \	FY 2024- 25 Revenue Proposed	FY 2024- 25 Cost Recovery (Est.)	FY 2025-26 Fee **	26 Units	FY 2025- 26 Revenue Proposed	FY 2025- 26 Cost Recovery (Est.)		Fiscal Fee Prior to Last Increase
		41		Service Fee: Visitor's Card (non-California resident)	8.21-2	No 4	LIB Se 462596 Visitor	ervices- rs Card		SR Library Special Revenue		LB Library Special Collection- Info Svcs	232048	LIB Public 8 Library	LB-Special Collection- 10023852 Info Svc	1	LB Special Coll - Info Svcs	per card	\$10.00 N/	/A :	\$ - N/A	\$ 10.00	N/A	\$ -	N/A	\$ 10.00	N/A	\$ -	N/A	FY	08 \$ -
		12		San Francisco History Center: photo shoot of photographs	8.21-2	No.	LIB Se Histor 462597 Cente	y		SR Library Special Revenue		LB Library Special Collection- History Center	232048	LIB Public 8 Library	LB-Special Collection- 10023853 Info Svc		LB Special Coll - Info Svcs	per photo	\$1.00 N/	/A		\$ 1.00	N/A			\$ 1.00	N/A				\$ -
		· <u>·</u>		San Francisco History Center: permission to	0.212		TOZGET GGTNO		10100	rtoveniae		Germon	2020 K	Listary	Toolean min ove		0100		\$15.00 per project in a single type of media or \$100.00 per			Ψ 1.55	1971			\$15.00 per project in a single type of media or \$100.00 per	147.				
		43	С	publish photographs (for commercial purposes)	8.21-2	No 4	LIB Se Histor 462597 Cente	y		SR Library Special Revenue		LB Library Special Collection- History Center	232048	LIB Public 8 Library	LB-Special Collection- 10023853 Info Svc		LB Special Coll - Info Svcs	per photo	project in unlimited types of media + FMV of any	/A		\$15.00 per pro	ı N/A			project in unlimited types of media + FMV of any	N/A			FY:	\$15 +FMV of addt'l 14 labor
				San Francisco History Center: scanning of			LIB Se	ervices-	ļ	SR Library Special		LB Library Special Collection- History		LIB Public	LB-Special Collection-		LB Special		of any N/							of any \$15.00 per 300 dpi existing scan; \$20.00 per 300 dpi new					14 labor \$15 per existing scan; \$20 per new scan; \$1
		14	С		8.21-2	No 4	462597 Center	, ,		Revenue		Center	232048	8 Library	10023853 Info Svc	1	Svcs	per photo	scan; N/	/A	\$25,000 100%	\$15.00 per 30	N/A	\$25,000	100%	scan;	N/A	\$25,000	100%	FY	14 per CD

Fee Status:

C Continuing
M Modified
N New
D Discontinued

^{**} If Auto CPI adjustment = Yes, FY 2024-25 and FY 2025-26 Fee will be automatically generated based on the inflation factor determined by the Controller.

If Auto CPI adjustment = No, FY 2024-25 and FY 2025-26 Fee will remain the same as previous year or entered by dept according to Code Authorization.



BUDGET FORM 3A: Expenditure Changes FY 2024-25 and FY 2025-26

DEPARTMEN LIB Public Library

DEPA	RTMEN	l <u>LIB Pub</u>	lic Library																			Change	1,980,820		Change	8,909,070	ט
GFS	Dont Cun	Division	Division Title	Section	Section Title	Dent ID	Dont ID Title	Fund	Fund Title	Drainet Activity	Droin of Title	Activity Title		Authority	Account Lvl &		Account	Equipment	TRIO	Agency Use	FY 2024-25	FY 2024-25	FY 2024-25	FY 2025-26	FY 2025-26	FY 2025-26	
Type	Dept Grp	Division	Division Title	Section	Section Title	Dept ID	Dept ID Title		Fund Title	Project-Activity	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		Authority	LB SFPL	Title	Account	Title	#	IRIO	Use	Base	Department	Dept - Base	Base	Department	Dept - Base	Explanation of Change
NOTO	ID.	000040	LID Dodalio Liberano	000040	LID Date in Library	000040	LID Data in Library		SR Library Fund - Continuing	40004000 0004	LB-SFPL AV Equipment Refresh	Equipment Refresh Proj	00000	AV Equipment Refresh	540014.48.0.	540000	Materials & Supplies- Budget					400.000	400.000		400,000	400,000	Budget \$180K every year for AV equipment refresh
NGFS	-IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library			10034332-0001			20628	LB SFPL	5400Mat&Su	540000					-	180,000	180,000	-	180,000	180,000	Budget \$100K every year for AV equipment relies if
NGFS	ID	232048	LID Dublic Library	. 222048	LID Dublic Library	222049	LIB Public Library		SR Library Fund - Continuing	10034332-0001	LB-SFPL AV Equipment Refresh	SFPL AV Equipment Refresh Proj	20620	Equipment Refresh	5600CapOut	567000	Bldgs,Struct &Imprv Proj- Budget				180,000		(180,000)				AV equipment being refreshed tends to be lower in unit cost than originally anticipated, reclassing from capital outlay to materials and supplies.
NGFS	-ID	232040	LIB PUBLIC LIBIALY	232046	LIB Public Library	232046	LIB Public Library	13000		10034332-0001	LIB Furniture			LIB Furniture	3000CapOut	367000	Budget				160,000	-	(160,000)	-	-		antioipated, residesting from capital outlay to materials and supplies.
NGFS	IR	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080	SR Library Fund - Continuing	10040885-0001	Refresh&Upgr			Refresh&Up		549410	Minor Furnishings					250,000	250,000	_	250.000	250,000	Create Library furniture refresh program as a continuing project
14010	טוב	202040	LID I UDIIC LIDIAI y	202040	LID I UDIIC LIDIAI y	202040	LID I UDIIC LIDIAI y	13000	Jerming	10040000-0001		9	22000	9	3400WatGGG	343410					-	230,000	230,000	_	230,000	230,000	
																											As our current Bookmobile fleet ages the maintenance costs continue to climb. The expected life of these vehicles is between 12-15 years, while our two oldest vehicles are just under 20 years old. The vehicles perform critical
											LIB	LIB		LIB													outreach functions, providing direct services to the community where they are, allowing us to bridge equity gaps in service provision. Due to their
									SR Library Fund -		Bookmobile Replacement	Bookmobile Replacemen		Bookmobile Replaceme			Equipment Purchase-										uniqueness and age, Central Shops has difficulties sourcing replacement parts which lead to extensive downtime, just this year both of these vehicles
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080	Continuing	10040929-0001	Prj	t Prj	22676	nt Prj	5600CapOut	560000	Budget	LIB25002			-	600,000	600,000	-	-	-	were out-of-service for multiple months.
																											As our current Bookmobile fleet ages the maintenance costs continue to climb. The expected life of these vehicles is between 12-15 years, while our
																											two oldest vehicles are just under 20 years old. The vehicles perform critical outreach functions, providing direct services to the community where they
									SR Library		LIB Bookmobile	LIB Bookmobile		LIB Bookmobile			Equipment										are, allowing us to bridge equity gaps in service provision. Due to their uniqueness and age, Central Shops has difficulties sourcing replacement
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080	Fund - Continuing	10040929-0001	Replacement Prj	Replacemen t Prj		Replaceme nt Prj	5600CapOut	560000	Purchase- Budget	LIB26001			-	-	-	-	600,000		parts which lead to extensive downtime, just this year both of these vehicles were out-of-service for multiple months.
																											A reliable vehicle is required to provide convise to our 27 branches and 2
																											A reliable vehicle is required to provide service to our 27 branches and 2 support facilities, and providing service has become difficult with the recent unavailability of Engineering vehicles including one vehicle that was out due
																											to vandalism and another planned for replacement in FY23 that has yet to be fulfilled due to an issue with the dealer, aftermarket options vendor, and the
																											Office of Contract Administration. ☐ Engineering struggles to provide service as they are regularly left with only 1
																											or 2 vehicles to respond to the needs of our multiple facilities throughout San Francisco.
									SR Library Fund -		LIB Fleet	LIB Fleet Mgmt		LIB Fleet Mgmt			Equipment Purchase-										Due to the current unavailability of the City Term Contracts, budget amount was taken from the California State Contract and PO that was used in the purchase of our Delivery Services vehicle replacement (63100037) since
NGFS	_IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080		10041014-0001			22694	Project	5600CapOut	560000	Budget	LIB25001			-	55,929	55,929	-	-	-	Engineering would like a similar vehicle (cargo van).
									SR Library		LIB Server	LIB Server		LIB Server			Equipment										There are currently 20 production servers. Annually five servers are replaced based on a four-year life cycle. The Library houses its computer servers in
NGFS	IB	232048	I IB Public I ibrary	232048	LIB Public Library	232048	LIB Public Library	13080	Fund -	10041061-0001	Refresh Project	Refresh Project	22714	Refresh Project	5600CapOut	560000	Purchase- Budget	LIB25004				250,000	250,000	_	_	_	multiple locations (Main Library, SFO, and soon to be at the Support Services Facility) for cybersecurity and resiliency purposes.
			,				,							-													There are currently 20 production servers. Annually five servers are replaced
									SR Library Fund -		LIB Server Refresh	LIB Server Refresh		LIB Server Refresh			Equipment Purchase-										based on a four-year life cycle. The Library houses its computer servers in multiple locations (Main Library, SFO, and soon to be at the Support Services
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library		Continuing SR Library	10041061-0001	Project	Project	22714	Project	5600CapOut	560000	Budget	LIB26002			-	-	-	-	250,000	250,000	Facility) for cybersecurity and resiliency purposes. The budget was cut in FY24 and this is to add the budget back and create a
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080	Fund - Continuing	10041088-0001	LIB-Night of Ideas (NOI)	LIB-Night of Ideas (NOI)	10000	Operating	5810OthDep	581050	GF-Arts Commission					48,000	48,000	-	48,000	48,000	new IDS in continuing fund to separate the budget from the existing work order with ARTs.
									SR Library Fund -		LIB Arts	LIB Arts Programmin					GF-Arts										Apply 3.5% CPI increase to each fiscal year and move work order from annual fund to continuing fund since the Arts Commissions grants routinely
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13080	Continuing	10041204-0001	Programming	g	10000	Operating LIB	5810OthDep	581050	Commission				-	219,729	219,729	-	227,419	227,419	cross fiscal years.
									SR Library Fund -		LIB Strategic			Strategic Plan			Other Current										
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library		Continuing SR Library	10041215-0001	Plan Implmtion LB-FY25	LB-FY25	22738	Implmtion	5210NPSvcs	535990	Expenses Materials &				-	300,000	300,000	-	-	-	One-time investment in Strategic Plan Implementation in FY25. Adjust FY 25 budget based on 2024-2026 California Library Literacy Services
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library		Grants; Cont Sta	10039928-0001	CLLS - ESL Program	CLLS - ESL Program	10001	Grants	5400Mat&Su	540000	Supplies- Budget				26,000	26,400	400	-	-	-	CLLS - ESL Services Award Amount. Library uses a different project code for each fiscal year.
									SR Library Grants; Cont		LB-FY26 CLLS - ESL	LB-FY26 CLLS - ESL					Materials & Supplies-										FY 26 budget for California Library Literacy Services (CLLS) - ESL Services funds based on 2024-2026 CLLS - ESL Services Award Amount. Library
NGFS	_IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library		SR Library	10039929-0001	Program LB-FY26	Program LB-FY26		Grants	5400Mat&Su	540000	Budget Materials &				-	-	-	-	26,400	26,400	uses a different project code for each fiscal year.
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13120	Grants; Cont Sta	10041028-0001	Project Read CLLS	Project Read CLLS	10001	Grants	5400Mat&Su	540000	Supplies- Budget				-	-	-	-	60,000	60,000	FY26 Project Read grant budget. Library uses a different project code for each year's budget.
									SR Library Grants; Cont		LIB-FY26 PLP			0			Freight-		$ \top$								FY26 California Library Services Act (CLSA) Pacific Library Partnership (PLP)
NGFS	_IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13120		10041029-0001			10001	Grants	5210NPSvcs	535210	Delivery		\vdash		-	-	-	-	19,000	19,000	funds. Library uses a different project code for each fiscal year.
	15	0000		6255		0055			SR Public Library	40001=11-11	LB-Branch Youth	Branch Youth	4000-	00-7-45	50400	50.15.1	Perm Salaries-										See Form 2D
NGFS	-IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	SR Public	10001714-0031	LB-Branch	Branch	10000	Operating	5010Salary	501010	Misc-Regular		 		6,082,018	6,142,018	60,000	6,344,373	6,404,373	60,000	See Form 3B
NGFS	.IB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Library Preserv	10001714-0031	Youth Services	Youth Services	10000	Operating	5010Salary	509010	Premium Pay - Misc				90,000	100,000	10,000	90,000	100,000	10,000	See Form 3B

Process Proc	GFS		1	T	1	Ι	1	T	1	T	Ι	<u> </u>	Activity	1	Authority	Account Lyl 6		Account	Equipment		Agency	FY 2024-25	FY 2024-25	FY 2024-25	FY 2025-26	FY 2025-26	FY 2025-26	
		Dept Grp	Division	Division Title	Section	Section Title	Dept ID	Dept ID Title	Fund	Fund Title	Project-Activity	Project Title		Authority						TRIO								
										1		1	1					Retire City										
Strain S	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	,	10001714-0031			10000	Operating	5130Fringe	513010					891,579	901,257	9,678	881,252	890,468	9,216	See Form 3B
No. Str. 1										SR Public		LB-Branch	Branch															
Second			000040		000040		000040			Library	40004744 0004	Youth	Youth	40000	Operating	54005		(OASDI &				202 224	204 404	4.040	400.000	440.070	4.040	See Form 2P
No. St. 18 2,02546 18 Paleic Library 2,0204 18	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001/14-0031			10000	Operating	5130Fringe	514010			+ +		390,084	394,424	4,340	406,333	410,673	4,340	See Form 3b
NGFS LB 22048 LB Public library 23048 LB Publi	NOES	LID	222049	LIP Dublic Library	222049	LIP Bublio Librory	222040	LIP Dublic Library	12140		10001714 0021	Youth		10000	Operating	E120Eringo	E14020	Medicare(HI				01 220	02.225	1 015	05.045	06.060	1.015	See Form 3B
NOTE LIB 20048 LIB Public Library 20048 LIB Pu	NGFS	LID	232040	LIB Fublic Library	232040	LIB Fublic Library	232040	LIB Fublic Library	13140	1 100014	10001714-0031	CCIVICCS	COLVICOS	10000	Operating	3 130Fillige	314020	+		1 1		91,220	92,233	1,013	93,043	90,000	1,013	533 1 3/111 02
No. Fig. Lilb 22246 Lilb Public Library 22246 Lilb Pub										1		I																
SR Public Library 23244 LiB Public Library 23246 LiB Public Li	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001714-0031			10000	Operating	5130Fringe	515020	В				44,976	45,476	500	46,865	47,365	500	See Form 3B
Line 230-48 Line 230-48 Line 230-48 Line 240-48 Line 240-4										SR Public		LB-Branch	Branch					RetireeHlthC are-										
SP Public Library 232048 LiB	NOTO	LID	000040	LID Dublic Library	000040	LID Dublic Librory	222040	LID Dublic Library	12440	Library	40004744 0004	Youth		40000	Operating	54205nin na	E45000					47.000	40.420	200	40.000	40.000	200	See Form 3B
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001714-0031			10000	Operating	5130Fringe	515030			+ +		17,932	18,132	200	18,082	18,882	200	Gee i dilli db
NGFS LIB	NGES	I IR	232048	LIB Public Library	232048	I IR Public Library	232048	I IB Public Library	13140		10001714-0031			10000	Operating	5130Fringe	519120	1 '				24 945	25 191	246	25 999	26 245	246	See Form 3B
NGFS LIB 232048 LIB Public Library 232048 LIB Public L	11010		202040	LIB I dollo Library	202040	EID I abile Eibrary	202040	LIB I abilo Library	10140		10001714 0001			10000	- F	o roor ringe	010120			1		24,040	20,101	240	20,000	20,240	240	
NGFS LIB										1		LB-Main Yout	h Main Youth					I										
NGFS LIB 232048 LIB Public Library 232048 LIB	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001717-0002	Services	Services	10000	Operating	5010Salary	501010	Misc-Regular				2,000,464	2,010,464	10,000	2,085,737	2,095,737	10,000	See Form 3B
NGFS LIB 23248 LIB Public Library 23248 LIB Pu										Library		1																
NGFS LIB	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Preserv	10001717-0002	Services	Services	10000	Operating	5130Fringe	513010	+		-		292,598	294,211	1,613	289,031	290,567	1,536	See Form 3B
NGFS LIB 23248 LIB Public Library 232048 LIB																		Security										
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001717-0002			10000	Operating	5130Fringe	514010	,				130,709	131,329	620	135,985	136,605	620	See Form 3B
NGFS LIB 232048 LIB Public Library 232048 LI						,		1		SR Public						Ť						·			,	,		
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	,	10001717-0002			10000	Operating	5130Fringe	514020	`				30,570	30,715	145	31,801	31,946	145	See Form 3B
NGFS LIB 232048 LIB Public Library 232048 LI										SD Dublic																		
RetireeHlthC are-										Library																		
	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Preserv	10001717-0002	Services	Services	10000	Operating	5130Fringe	515020	B RetireeHlthC		+ +		15,063	15,134	71	15,677	15,748	71	See Form 3B
L L L L L L L L L L L L L L L L L L L												LD Main Vaut	h Main Vauth					are-										
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001717-0002	I	1	10000	Operating	5130Fringe	515030					6,016	6,045	29	6,256	6,285	29	See Form 3B
SR Public Library LB-Main Youth Main Youth Disability												I R-Main Yout	h Main Youth															
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Preserv	10001717-0002	1		10000	Operating	5130Fringe	519120	Insurance				8,202	8,243	41	8,543	8,584	41	See Form 3B
SR Public Library LB-Main Youth Main Youth M												LB-Main Yout	h Main Youth									Ţ						Separate the Teen programs at the Mix from gardening services provided by
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Preserv	10001717-0002	Services	Services	10000	Operating	5810OthDep	581880					-	65,000	65,000	-	65,000		
SR Public LB-Collection Collection Lb-collection Library Technical Premium										Library																		
NGFS LIB 232048 LIB Public Library 13140 Preserv 10001718-0005 Svcs Services 10000 Operating 5010Salary 509010 Pay - Misc 40,000 60,000 20,000 40,000 60,000 20,000 60,000 20,000 See Form 3B	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140	Preserv	10001718-0005	Svcs	Services	10000	Operating	5010Salary	509010	_		+		40,000	60,000	20,000	40,000	60,000	20,000	See Form 3B
SR Public LB-Collection Collection Security																		Security										
NGFS LIB 232048 LIB Public Library 232048 LI	NGFS	LIB	232048	LIB Public I ibrary	232048	LIB Public I ibrary	232048	LIB Public I ibrary	13140		10001718-0005			10000	Operating	5130Fringe	514010	1,				390.161	391 401	1 240	406 230	407 470	1 240	See Form 3B
SR Public LB-Collection Collection Social Sec-	1.5, 5			Same Elevaly		sone Library		aze Elerary	13.10	SR Public	111111111111111111111111111111111111111	LB-Collection	Collection	1	†		1	Social Sec-		1 1		200,101	33.,101	.,2.10	.55,255	, 0	7,210	
NGFS LIB 232048 LIB Public Library 232048 LIB Public L	NGFS	LIB	232048	LIB Public Library	232048	LIB Public Library	232048	LIB Public Library	13140		10001718-0005			10000	Operating	5130Fringe	514020					91,538	91,828	290	95,209	95,499	290	See Form 3B

													: Position Changes nd FY 2025-26													
DEF	RTMEN	LIB Public Library													Position Code Total	BY FTE (Change 4.65		BY Amount	2,543,939	Total BY1	FTE Change	4.65		BY1 Amount Change 2,554,202	
GFS Type	Dept Grp	Division Division Title	Section Section Title	Dept ID Dept ID Title	Fund	Fund Title Project-Activ	ty Project Title	Activity Title		uthority itle	Account LvI Agency Use	Job Class	Job Title State	us Action	Rase	-25 FY 2 D	2024-25				FY 2025-26			FY 2025-26 Base	FY 2025-26 Dept Dept - Base Amount Amount	Explanation of Change
NGFS				232048 LIB Public Library			1 LB-Branch Youth Services	Branch Youth Services	10000 O	perating	5010Salary	PREMM_E	Premium Pay - Miscellaneous S		NEWP669879			-	10,000	10,000				-	10,000 10,000	True up Premium Pay budget based on CPI and prior year actuals True up Premium Pay budget based on CPI and prior year
NGFS				/ 232048 LIB Public Library			1 LB-Branch Youth Services	Branch Youth Services				_	Premium Pay - Miscellaneous S		NEWP669879			-	865	865				-		actuals Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS						SR Public Library Preserv 10001714-003		Branch Youth Services					Step Adjustments, Miscellaneous S		NEWP705696			-	60,000	60,000				-		Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS				/ 232048 LIB Public Library			1 LB-Branch Youth Services	Branch Youth Services					Step Adjustments, Miscellaneous S		NEWP705696			-	15,114	15,114				-		Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS				/ 232048 LIB Public Library			2 LB-Main Youth Services	Main Youth Services					Step Adjustments, Miscellaneous S		NEWP064501			-	10,000	10,000				-		Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS				/ 232048 LIB Public Library / 232048 LIB Public Library		SR Public Library Preserv 10001717-000 SR Public Library Preserv 10001718-000	LB-Main Youth Services LB-Collection Technical Svcs	Main Youth Services Collection Technical Services	10000 O			_	Step Adjustments, Miscellaneous S Premium Pay - Miscellaneous S		NEWP064501 NEWP613029			-	2,519	2,519				-	2,442 2,442 20,000 20,000	savings. True up Premium Pay budget based on CPI and prior year actuals
NGFS				232048 LIB Public Library		, i	5 LB-Collection Technical Svcs	Collection Technical Services				_	Premium Pay - Miscellaneous S		NEWP613029			-	1,730	1,730				-	,,,,,,	True up Premium Pay budget based on CPI and prior year actuals
NGFS	.lB	232048 LIB Public Libra	ry 232048 LIB Public Library	/ 232048 LIB Public Library	13140	SR Public Library Preserv 10026751-000	1 LB Administration	Admin support	10000 O	perating	5010Salary	1202_C	Personnel Clerk A	S	01130571-1 0	.50	- (0.50)	42,294	-	(42,294)	0.50	-	(0.50)	43,968		Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department- wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24
																										Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department-
NGFS	.IB	232048 LIB Public Libra	ry 232048 LIB Public Library	232048 LIB Public Library	13140	SR Public Library Preserv 10026751-000	1 LB Administration	Admin support	10000 O	perating	5130Fringe	1202_C	Personnel Clerk A	S	01130571-1			19,260	-	(19,260)				19,944		wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24
NGFS	.lB	232048 LIB Public Libra	ry 232048 LIB Public Library	v 232048 LIB Public Library	13140	SR Public Library Preserv 10026751-000	1 LB Administration	Admin support	10000 O	perating	5010Salary	1244_C	Senior Human Resources Analyst A	S	01125576-1 1	.00	- (1.00)	158,735		(158,735)	1.00	-	(1.00)	165,018		This position is needed to oversee talent acquisition activities; supervise a team of talent acquisition analysts; develop processes, policies, and procedures to ensure consistency and efficiency among teams members in talent acquisition activities; develop and administer departmental hiring plans; administer and oversee post-referral selection processes; perform position reconciliation and position control functions; monitor and report on talent acquisition data analytics; incorporate talent acquisition initiatives resulting from the Library's Racial Equity Action plan; and develop additional diversity recruitment strategies.
Notes	10				10110							4044 0								(5.4.775)				50.470		This position is needed to oversee talent acquisition activities; supervise a team of talent acquisition analysts; develop processes, policies, and procedures to ensure consistency and efficiency among teams members in talent acquisition activities; develop and administer departmental hiring plans; administer and oversee post-referral selection processes; perform position reconciliation and position control functions; monitor and report on talent acquisition data analytics; incorporate talent acquisition initiatives resulting from the Library's Racial Equity Action plan; and
NGFS	.IB	232048 LIB Public Libra	ry 232048 LIB Public Library	/ 232048 LIB Public Library	13140	SR Public Library Preserv 10026751-000	1 LB Administration	Admin support	10000 O	perating	5130Fringe	1244_C	Senior Human Resources Analyst A	S	01125576-1			54,775	-	(54,775)				56,178		develop additional diversity recruitment strategies. This position is needed to oversee talent acquisition activities; supervise a team of talent acquisition analysts; develop processes, policies, and procedures to ensure consistency and efficiency among teams members in talent acquisition activities; develop and administer departmental hiring plans; administer and oversee post-referral selection
																										processes; perform position reconciliation and position control functions; monitor and report on talent acquisition data analytics; incorporate talent acquisition initiatives resulting from the Library's Racial Equity Action plan; and
NGFS				232048 LIB Public Library 232048 LIB Public Library		SR Public Library Preserv 10026751-000 SR Public Library Preserv 10026751-000	LB Administration LB Administration	Admin support Admin support	10000 O			1246_C	Principal Human Resources Analyst A Principal Human Resources Analyst A		01125576-1	-	1.00 1.00	-	179,354 59,176	179,354 59,176	-	1.00	1.00	- - - - -		This position is needed to oversee talent acquisition activities; supervise a team of talent acquisition analysts; develop processes, policies, and procedures to ensure consistency and efficiency among teams members in talent acquisition activities; develop and administer departmental hiring plans; administer and oversee post-referral selection processes; perform position reconciliation and position control functions; monitor and report on talent acquisition data analytics; incorporate talent acquisition initiatives resulting from the Library's Racial Equity Action plan; and develop additional diversity recruitment strategies.
NGFS						SR Public Library Preserv 10026751-000		Admin support				1634_C	Principal Account Clerk A	S	01119009-1 1	.00	- (1.00)	106,661	-	(106,661)	1.00	-	(1.00)	110,883		The 1652 is critical to the operations of the Library. Currently a 1634 clerk position is being asked to oversee the accounts payable and purchasing (AP) unit - while this class has the skillset to perform the processing function oversight over the unit is beyond what the class is designed to do. Using the 1634 classification in this capacity has led to retention issues and prolonged understaffing. In fact the entire AP unit is currently vacant. We are currently relying on Controller's FAST team and having to pull other staff from their normal duties resulting in higher costs. We are paying the reasonable admin fees for the FAST team help, as well as having higher cost classification (an 1822 from contracts) working overtime as primary support which is not sustainable. Even with these high cost measures, the Library is still experiencing challenges to have payments processed on time, as well as slower contract processing time which delays service delivery. Approving the TX will

GFS									 :						D :			Authority	Account	it LvI					FY 2024- Base	25 FY 2024-29 Dept FTE	5 FY 2024-2	5 FY 2024-2		25 FY 202			FY 2025-26	FY 2025-26	FY 2025-26		FY 2025-26	
Туре	Dept Gr	rp Divi	sion Division T	tie Sec	ion Secti	on litte	Dept I	D Dept II) itte	Fund Fu	ind Little		Project	Activity	Project Title	Activity Title	Author	Title	5	Agency Use	Job Class	Job I itle	Status Action	Position	FTE	FTE	Dept - Bas FTE	e Base Amount	Dept Amount	Dept - E Amou	ase Bant F	rse TE	Dept FTE	Dept - Base FTE	Base Amount	Dept Amount	Dept - Base Amount	Explanation of Change
																																						The 1652 is critical to the operations of the Library. Currently a 1634 clerk position is being asked to oversee the accounts payable and purchasing (AP) unit - while this class has the skillset to perform the processing function
																																						oversight over the unit is beyond what the class is designed to do. Using the 1634 classification in this capacity has led to retention issues and prolonged understaffing. In fact the entire AP unit is currently vacant. We are currently relying
																																						on Controller's FAST team and having to pull other staff from their normal duties resulting in higher costs. We are paying the reasonable admin fees for the FAST team help, as well as having higher cost classification (an 1822 from
																																						contracts) working overtime as primary support which is not sustainable. Even with these high cost measures, the Library is still experiencing challenges to have payments processed on time, as well as slower contract processing
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	51-0001	LB Administration	Admin support	10000	Operating	5130Frir	nge	1634_C	Principal Account Clerk	A S	01119009-1				43,75	59 -	(43	,759)				45,161	-	(45,161)	time which delays service delivery. Approving the TX will reduce
																																						The 1652 is critical to the operations of the Library. Currently a 1634 clerk position is being asked to oversee the accounts payable and purchasing (AP) unit - while this class has the skillset to perform the processing function
																																						oversight over the unit is beyond what the class is designed to do. Using the 1634 classification in this capacity has led to retention issues and prolonged understaffing. In fact the entire AP unit is currently vacant. We are currently relying
																																						on Controller's FAST team and having to pull other staff from their normal duties resulting in higher costs. We are paying the reasonable admin fees for the FAST team help, as well as having higher cost classification (an 1822 from
																																						contracts) working overtime as primary support which is not sustainable. Even with these high cost measures, the Library is still experiencing challenges to have payments processed on time, as well as slower contract processing
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	51-0001	LB Administration	Admin support	10000	Operating	5010Sala	lary	1652_C	Accountant II	A S	01119009-1	-	1.00	0 1.00	0 -	118,37	1 118	,371	-	1.00	1.00	-	123,055	123,055	time which delays service delivery. Approving the TX will reduce
																																						The 1652 is critical to the operations of the Library. Currently a 1634 clerk position is being asked to oversee the accounts payable and purchasing (AP) unit - while this class has the skillset to perform the processing function
																																						oversight over the unit is beyond what the class is designed to do. Using the 1634 classification in this capacity has led to retention issues and prolonged understaffing. In fact the entire AP unit is currently vacant. We are currently relying
																																						on Controller's FAST team and having to pull other staff from their normal duties resulting in higher costs. We are paying the reasonable admin fees for the FAST team help, as well as having higher cost classification (an 1822 from
																																						contracts) working overtime as primary support which is not sustainable. Even with these high cost measures, the Library is still experiencing challenges to have payments processed on time, as well as slower contract processing
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	51-0001	LB Administration	Admin support	10000	Operating	5130Frir	nge	1652_C	Accountant II	A S	01119009-1				-	47,13	60 47	,130				-	48,587	48,587	time which delays service delivery. Approving the TX will reduce Current staff have long tenures in the same class and because a high proportion of positions are unique to the
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lit	rary Preserv	100267	51-0001	LB Administration	Admin support	10000	Operating	5010Sala	lary	STEPM_C	Step Adjustments, Miscellaneous	s	NEWP25968	86				20,00	0 20	,000				-	20,000		Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step savings. Current staff have long tenures in the same class and
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	arv 23204	8 LIB Pul	blic Library	13140 SF	R Public Lit	rarv Preserv	1002675	51-0001	LB Administration	Admin support	10000	Operating	5130Frin	nge	STEPM C	Step Adjustments, Miscellaneous	s	NEWP25968	86			_	5,03	8 5	.038				_	4,884	4.884	because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step savings.
NGFS															LB Administration	Communications- Public Affairs					-	Public Relations Assistant	A S	00604126-1		1.00	0 1.00	0 -			,593	_	1.00	1.00	-	88,981		TX a FT 3602 in Main to a FY 1310 Public Relations Assistant to enhance and expand communications and marketing efforts. TX a FT 3602 in Main to a FY 1310 Public Relations
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	51-0006	LB Administration	Communications- Public Affairs	s 10000	Operating	5130Frir	nge	1310_C	Public Relations Assistant	A S	00604126-1				-	38,75	38	,757				-	40,129	40,129	Assistant to enhance and expand communications and marketing efforts. TX 1PT 3602 to 3616 at Branches and move it to COM
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5010Sal	lary	3602_C	Library Page	A S	01090640-1	0.4	50 -	(0.50	35,30	-	(35	,302)	0.50	-	(0.50)	36,700	-	(36,700)	and combine with another PT 3616 (P#01126320) to create 1 FT 3616 for Main History Center. Substitute a PT 3602 and PT 1202 to create a FT 0922
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5010Sala	lary	3602_C	Library Page	A S	01099982-1	0.9	50 -	(0.50	0) 35,30)2 -	(35	,302)	0.50	-	(0.50)	36,700	-	(36,700	Safety Officer to lead OSHA and ADA efforts department-wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24 TX 1PT 3602 to 3616 at Branches and move it to COM
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5130Frir	nge	3602_C	Library Page	A S	01090640-1				17,60	01 -	(17	,601)				18,274	-	(18,274)	and combine with another PT 3616 (P#01126320) to create 1 FT 3616 for Main History Center. Substitute a PT 3602 and PT 1202 to create a FT 0922
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5130Frir	nge	3602_C	Library Page	A S	01099982-1				17,60)1 -	(17	,601)				18,274	-		Safety Officer to lead OSHA and ADA efforts department-wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24 TX 1 PT 3610 to 3616 in COM and move the PT 3616 to
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5010Sala	lary	3616_C	Library Technical Assistant I	A S	01091932-1		0.50	0.50	0 -	51,01	8 51	,018	-	0.50	0.50	-	53,037		COB and combine it with a vacant PT 3616 (P#01126024) to make a FT 3616 for Parkside branch.
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5010Sal	lary	3616_C	Library Technical Assistant I	A R	01126320-1	0.8	50 -	(0.50	0) 51,01	8 -	(51	,018)	0.50	-	(0.50)	53,037	-		Reassign this PT 3616 from Branch to Main and combine this with 1 TX'd PT from 3602 to 3616 (P#1090640) to create 1 FT 3616 for Main History Center. TX 1 PT 3610 to 3616 in COM and move the PT 3616 to
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5130Frir	nge	3616_C	Library Technical Assistant I	A S	01091932-1				-	21,33	1 21	,331				-	22,026		COB and combine it with a vacant PT 3616 (P#01126024) to make a FT 3616 for Parkside branch. Reassign this PT 3616 from Branch to Main and combine
NGFS			048 LIB Public												LB Branch Libraries Operations	Branch Libraries Operations Branch Libraries Operations	10000	o por aurig				Library Technical Assistant I	A R	01126320-1 NEWP71782	26	4.65	5 46	21,33	600.00	(2.1	,331)		4.65	4 GE	22,026	600.001	(22,026)	this with 1 TX'd PT from 3602 to 3616 (P#1090640) to create 1 FT 3616 for Main History Center. Apply 7% decrease in attrition savings to reflect the reduction in the time to hire process by 14 days.
NGFS NGFS			048 LIB Public 048 LIB Public						•						LB Branch Libraries Operations LB Branch Libraries Operations	Branch Libraries Operations Branch Libraries Operations	10000	9 1 2 1 2 1 2 1				Attrition Savings - Miscellaneous Attrition Savings - Miscellaneous	S	NEWP71782		4.65	5 4.6	-	237,57		,	-	4.65	4.65	-	239,403	239,403	Apply 7% decrease in attrition savings to reflect the reduction in the time to hire process by 14 days. True up Premium Pay budget based on CPI and prior year
NGFS NGFS			048 LIB Public 048 LIB Public												LB Branch Libraries Operations LB Branch Libraries Operations	Branch Libraries Operations Branch Libraries Operations	10000		5010Sala 5130Frin		_	Premium Pay - Miscellaneous Premium Pay - Miscellaneous	S	NEWP50625				-	200,00 17,30		,300				-	200,000	,	True up Premium Pay budget based on CPI and prior year
NGFS	LIB	2320	048 LIB Public	Library 232	48 I IR P	ublic I ihra	ary 23204	8 LIB Pu	blic Library	13140 85	R Public Lit	rary Preserv	100267	52-0001	LB Branch Libraries Operations	Branch Libraries Operations	10000	Operating	5010Sal	lary	STEPM C	Step Adjustments, Miscellaneous	s	NEW P45487	70			_	266,48	2 266	,482				_	267,958	267,958	because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS			048 LIB Public						·						LB Branch Libraries Operations	Branch Libraries Operations	10000				-	Step Adjustments, Miscellaneous	s	NEWP45487				-			,128				-	65,435		Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step
NGFS	LIB	2320	048 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	100267	3-0001	LB Facilities Maintenance	Facilities Maintenance	10000	Operating	5010Sala	lary	0922_C	Manager I	A S	01099982-1	_	0.50	0.50	0 -	83,12	1 83	,121	-	0.50	0.50	-	86,412		Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department- wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24
NGFS	LIB	2320)48 LIB Public	Library 232	48 LIB P	ublic Libra	ary 23204	8 LIB Pul	blic Library	13140 SF	R Public Lib	rary Preserv	1002675	53-0001	LB Facilities Maintenance	Facilities Maintenance	10000	Operating	5010Sala	lary	0922_C	Manager I	A S	01130571-1		0.50	0.50	0 -	83,12	1 83	,121	-	0.50	0.50	-	86,412		Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department- wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24

GFS Type	Grp Division	Division Title	Section	Section Title Dept ID	D Dept ID Title Fund Fund Title	Project-Activity Project Title	Activity Title A	Authority Title	Account L	.vl Agency Use Job Class	Job Title	Status Action	Position	FY 2024-25 Base FTE	FY 2024-25 Dept FTE	FY 2024-25 Dept - Base FTE	Base		FY 2024-25 Dept - Base Amount	Base Dept Dept - Base B	025-26 FY 2025-26 ase Dept ount Amount	FY 2025-26 Dept - Base Amount Explanation of Change
NGFS LIB	232048	I IB Public I ibrary	, 232048	I IB Public Library 232048	B LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5130Fringe	e 0922 C	Manager I	A S	01099982-1				_	31,700	31,700		- 32,654	Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department- wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24
							T domino inamonario	occo Operating	o roor ringe										·		02,004	Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department- wide because the Department of Public Health will sunset
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5130Fringe	9 0922_C	Manager I	A S	01130571-1				-	31,700	31,700		- 32,654	32,654 the Safety Officer work order services at the end of FY24 Facilities is in need of a supervising 1823 to improve the many business practices and daily operational needs of the division such as development and review of policies and procedures, monitor and review of leases and general
NGFS LIB	232048	LIB Public Library	232048	LIB Public Library 232048	B LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5010Salary	y 1822_C	Administrative Analyst	A S	01097409-1	1.00	-	(1.00)	122,918	-	(122,918)	1.00 - (1.00) 1	27,783 -	(127,783) government affairs. Facilities is in need of a supervising 1823 to improve the many business practices and daily operational needs of the division such as development and review of policies and
NGFS LIB	232048	LIB Public Library	232048	LIB Public Library 232048	LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5130Fringe	e 1822_C	Administrative Analyst	A S	01097409-1				47,617	-	(47,617)		19,043 -	procedures, monitor and review of leases and general (49,043) government affairs. Facilities is in need of a supervising 1823 to improve the many business practices and daily operational needs of the division such as development and review of policies and
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5010Salary	y 1823_C	Senior Administrative Analyst	A S	01097409-1	-	1.00	1.00	-	143,245	143,245	- 1.00 1.00	- 148,916	procedures, monitor and review of leases and general government affairs. Facilities is in need of a supervising 1823 to improve the many business practices and daily operational needs of the division such as development and review of policies and
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5130Fringe	e 1823_C	Senior Administrative Analyst	A S	01097409-1				-	52,348	52,348		- 53,813	procedures, monitor and review of leases and general 53,813 government affairs. Overtime has not had a Cost of Living Adjustment in many years, the additional budget would allow for the same
NGFS LIB					B LIB Public Library 13140 SR Public Library Preserv LIB Public Library 13140 SR Public Library Preserv			O000 Operating O000 Operating			Overtime - Miscellaneous Overtime - Miscellaneous	S	NEWP346891				-	50,000 4,325			- 50,000	•
NGFS LIB		j			B LIB Public Library 13140 SR Public Library Preserv			0000 Operating		- <u> </u>	Premium Pay - Miscellaneous	S	NEWP701443	3			_	50,000	·		- 50,000	True up Premium Pay budget based on CPI and prior year 50,000 actuals
NGFS LIB		,		i i	LIB Public Library 13140 SR Public Library Preserv			0000 Operating			Premium Pay - Miscellaneous	S	NEWP701443				-	4,325			- 4,325	True up Premium Pay budget based on CPI and prior year actuals Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	8 LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5010Salary	y STEPM_C	Step Adjustments, Miscellaneous	S	NEWP008861				-	40,000	40,000		- 40,000	step. Reallocate budget in 501000 & 519010 to step 40,000 savings. Current staff have long tenures in the same class and because a high proportion of positions are unique to the
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	LIB Public Library 13140 SR Public Library Preserv	10026753-0001 LB Facilities Maintenance	Facilities Maintenance 10	0000 Operating	5130Fringe	e STEPM_C	Step Adjustments, Miscellaneous	S	NEW P008861				-	10,076	10,076		- 9,768	Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step 9,768 savings.
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026754-0001 LB Information Technology	LB Information Technology 10	0000 Operating	5010Salary	y 1766_C	Media Production Technician	AS	01154913-1	1.00	-	(1.00)	90,113	-	(90,113)	1.00 - (1.00)	93,680 -	Library IT's Media Services is currently managing their duties without the need for this 1766, and the need for an 1820 in IT Procurement is more pressing right now This 1820 position plays a pivotal role in enhancing analytical expertise to ensure compliance with citywide cybersecurity protocols in the IT Division's Procurement unit. Responsibilities include supporting Media services, conducting cyber-risk assessments aligned with Office of Cybersecurity, COIT, Chapter 21, and other relevant compliance requirements. It also involves extensive research, data analysis, cost estimation, purchase order management, invoice approval oversight, and facilitating communication with departmental personnel for budget and contract-related matters. Furthermore, this role bolsters IT resources dedicated to elevating communication and customer service quality for Library stakeholders.
NGFS LIB	232048	LIB Public Library	, 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026754-0001 LB Information Technology	LB Information Technology 10	0000 Operating	5130Fringe	e 1766_C	Media Production Technician	A S	01154913-1				43,409	_	(43,409)		15,027 -	Library IT's Media Services is currently managing their duties without the need for this 1766, and the need for an 1820 in IT Procurement is more pressing right now□ This 1820 position plays a pivotal role in enhancing analytical expertise to ensure compliance with citywide cybersecurity protocols in the IT Division's Procurement unit. Responsibilities include supporting Media services, conducting cyber-risk assessments aligned with Office of Cybersecurity, COIT, Chapter 21, and other relevant compliance requirements. It also involves extensive research, data analysis, cost estimation, purchase order management, invoice approval oversight, and facilitating communication with departmental personnel for budget and contract-related matters. Furthermore, this role bolsters IT resources dedicated to elevating communication and (45,027)
NGFS LIB	232048	LIB Public Library	/ 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026754-0001 LB Information Technology	LB Information Technology 10	0000 Operating	5010Salary	y 1820_C	Junior Administrative Analyst	AS	01154913-1	-	1.00	1.00	_	93,470	93,470	- 1.00 1.00	- 97,169	Library IT's Media Services is currently managing their duties without the need for this 1766, and the need for an 1820 in IT Procurement is more pressing right now ☐ This 1820 position plays a pivotal role in enhancing analytical expertise to ensure compliance with citywide cybersecurity protocols in the IT Division's Procurement unit. Responsibilities include supporting Media services, conducting cyber-risk assessments aligned with Office of Cybersecurity, COIT, Chapter 21, and other relevant compliance requirements. It also involves extensive research, data analysis, cost estimation, purchase order management, invoice approval oversight, and facilitating communication with departmental personnel for budget and contract-related matters. Furthermore, this role bolsters IT resources dedicated to elevating communication and customer service quality for Library stakeholders.
NGFS LIB					LIB Public Library 13140 SR Public Library Preserv				5130Fringe		Junior Administrative Analyst		01154913-1		1.00	1.00	-	40,625			- 42.009	Library IT's Media Services is currently managing their duties without the need for this 1766, and the need for an 1820 in IT Procurement is more pressing right now This 1820 position plays a pivotal role in enhancing analytical expertise to ensure compliance with citywide cybersecurity protocols in the IT Division's Procurement unit. Responsibilities include supporting Media services, conducting cyber-risk assessments aligned with Office of Cybersecurity, COIT, Chapter 21, and other relevant compliance requirements. It also involves extensive research, data analysis, cost estimation, purchase order management, invoice approval oversight, and facilitating communication with departmental personnel for budget and contract-related matters. Furthermore, this role bolsters IT resources dedicated to elevating communication and customer service quality for Library stakeholders.
NGFS LIB					B LIB Public Library 13140 SR Public Library Preserv		9,	0000 Operating			Premium Pay - Miscellaneous	s	NEWP575648	3				20,000	,		- 20,000	True up Premium Pay budget based on CPI and prior year 20,000 actuals
NGFS LIB		,			B LIB Public Library 13140 SR Public Library Preserv		9,	0000 Operating			Premium Pay - Miscellaneous	S	NEWP575648				-	1,730			- 1,730	True up Premium Pay budget based on CPI and prior year 1,730 actuals
NGFS LIB	232048	LIB Public Library	y 232048	LIB Public Library 232048	3 LIB Public Library 13140 SR Public Library Preserv	10026754-0001 LB Information Technology	LB Information Technology 10	0000 Operating	5010Salary	y STEPM_C	Step Adjustments, Miscellaneous	S	NEWP367665				-	10,000	10,000		- 10,000	Current staff have long tenures in the same class and because a high proportion of positions are unique to the Library professions many hires enter new classes at high step. Reallocate budget in 501000 & 519010 to step savings.

GFS De	ept Grp	Division Division Title	Sectio	n Section Title	Dept	ID Dept ID Title	Fund	Fund Title	Project-Activity Pr	roject Title	Activity Title	Authority	Authority Account Ly	Agency Use Job Class	Job Title Status	s Action Position	FY 2024-25 FY Base FTE	7 2024-25 Dept FY 2024 FTE Dept - Ba	-25 FY 2024-25	FY 2024-25 Dept	FY 2024-25 F	FY 2025-26 FY 202 Base De			6 FY 2025-26 Dept	FY 2025-26 Dept - Base	
Туре													Title 5				FIE	FTE		Amount	Amount	FTE FT		Amount	Amount	Amount Explanation of Change Current staff have long tenures in the same class and	ıd
																										because a high proportion of positions are unique to Library professions many hires enter new classes at step. Reallocate budget in 501000 & 519010 to step	high
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026754-0001 LE	3 Information Technology	LB Information Technology	10000	Operating 5130Fringe	STEPM_C	Step Adjustments, Miscellaneous S	NEWP367665	; <u> </u>		-	2,519	2,519			-	2,442	2,442 savings. TX a FT 3602 in Main to a FY 1310 Public Relations	s
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3602_C	Library Page A	S 00604126-1	1.00	- (1.	.00) 70,605	-	(70,605)	1.00	- (1.0	0) 73,399	_	Assistant to enhance and expand communications at (73,399) marketing efforts.	
																										This position is needed to adjust material managements staffing complement on the 4th floor to increase 3616 capacity. this PT position will be combined with ano	16
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3602_C	Library Page A	S 01093029-1	0.50	- (0.	.50) 35,302	-	(35,302)	0.50	- (0.5	0) 36,700	-	(36,700) PT position (01122324) to make a FT 3616 TX a FT 3602 in Main to a FY 1310 Public Relations	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3602_C	Library Page A	S 00604126-1			35,198	-	(35,198)			36,550	-	Assistant to enhance and expand communications at (36,550) marketing efforts. This position is needed to adjust material managements.	
																										staffing complement on the 4th floor to increase 3616 capacity. this PT position will be combined with and	16
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	3 LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3602_C	Library Page A	S 01093029-1			17,601	-	(17,601)			18,274	-	(18,274) PT position (01122324) to make a FT 3616 TX 1 PT 3610 to 3616 in COM and move the PT 3610 COB and combine it with a vacant PT 3616 (P#0112	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3610_C	Library Assistant A	S 01091932-1	0.50	- (0.	50) 43,325	-	(43,325)	0.50	- (0.5	0) 45,040	-	(45,040) to make a FT 3616 for Parkside branch. TX 1 PT 3610 to 3616 in COM and move the PT 36	616 to
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	3 Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3610_C	Library Assistant A	S 01091932-1			19,506	-	(19,506)			20,190	-	COB and combine it with a vacant PT 3616 (P#0112 (20,190) to make a FT 3616 for Parkside branch. TX 1PT 3602 to 3616 at Branches and move it to CO	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	3 Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3616_C	Library Technical Assistant I A	S 01090640-1	-	0.50 0.	.50 -	51,018	51,018	-	0.50 0.5	0 -	53,037	and combine with another PT 3616 (P#01126320) to 53,037 create 1 FT 3616 for Main History Center.	to
																										This position is needed to adjust material managements taffing complement on the 4th floor to increase 3616 capacity. this PT position will be combined with another than the combined with a combine	16
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	3 Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3616_C	Library Technical Assistant I A	S 01093029-1	-	0.50 0.	50 -	51,018	51,018	-	0.50 0.5	0 -	53,037	53,037 PT position (01122324) to make a FT 3616	
NGFS LIE	3 2	232048 I IB Public Lib	orany 232048	B I IB Public Libr	rary 23204	48 I IB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001	3 Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3616 C	II ibrary Technical Assistant I	R 01126320-1		0.50	.50 -	51,018	51.018	_	0.50 0.5	0 -	53.037	Reassign this PT 3616 from Branch to Main and con this with 1 TX'd PT from 3602 to 3616 (P#1090640) 53,037 create 1 FT 3616 for Main History Center.	
										, ,				0000_0	,			0.00		,	2.,0.0		0.00		20,000	TX 1PT 3602 to 3616 at Branches and move it to CC and combine with another PT 3616 (P#01126320) to	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	3 Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3616_C	Library Technical Assistant I A	S 01090640-1			-	21,331	21,331			-	22,026	22,026 create 1 FT 3616 for Main History Center. This position is needed to adjust material management staffing complement on the 4th floor to increase 3616	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3616_C	Library Technical Assistant I A	S 01093029-1			_	21,331	21,331			-	22,026	capacity. this PT position will be combined with and	
																										Reassign this PT 3616 from Branch to Main and con this with 1 TX'd PT from 3602 to 3616 (P#1090640)	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3616_C	Library Technical Assistant I A	R 01126320-1			-	21,331	21,331			-	22,026		,
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3618_C	Library Technical Assistant II A	R 01083865-1	1.00	- (1.	.00) 110,943	-	(110,943)	1.00	- (1.0	0) 115,335	; <u>-</u>	support Mobile Outreach Services (MOS), Jail and R (115,335) Services (JARS) and Kiosks.	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140) SR Public Library Preserv	10026755-0001 LE	3 Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3618 C	Library Technical Assistant II A	R 01083865-1			44,774	_	(44,774)			46,183	-	Reassign 1 FTE 3618 from COM Adult to CPP Adult support Mobile Outreach Services (MOS), Jail and R (46,183) Services (JARS) and Kiosks.	
																										Upgrade 1FT 3630 to FT 3632 to create a Latinx Pro	
																										Manager to support efforts around leading services a outreach to Latinx communities, which we currently have and have a high need for as the second largest	do not
NOTE LIE		222049 LIB Dublic Lib	222046	D. I.I.B. Dublic Libr	2220.	49 LIB Dublic Libra		O SD Dublio Library Dragony	10026755 0004 11	2 Main Librant Operations	LD Main Library Operations	10000	Operating F040S along	2620.0	Librarian	6 04442024 4	1.00	- (1	00) 119 920		(118.820)	1.00	(1.0	0) 422 523		population in SF. A FT 3632 also aligns with our cur model for supporting the AAC, Hormel, and Chinese (123,523) affinity floors and managers.	
NGFS LIE								·		3 Main Library Operations B Main Library Operations	LB Main Library Operations LB Main Library Operations		Operating 5010Salary Operating 5010Salary	3630_C 3630_C	Librarian I A Librarian I A	S 01112924-1 S 01123236-1	1.00	(.00) 118,820		(118,820)	1.00	- (1.0 - (1.0	, .		Substitute 1 FT 3630 to 3632 to become a program (123,523) manager for the FilAm Center at the Main Library.	
																										Upgrade 1FT 3630 to FT 3632 to create a Latinx Pro	
																										Manager to support efforts around leading services a outreach to Latinx communities, which we currently have and have a high need for as the second largest	do not
NGFS LIE	,	222049 LIP Dublic Lib	oron, 222049	D. I.I.P. Dublic Libr	ron. 2220.	49 I IP Dublic Libro	mny 12140	SR Public Library Preserv	10026755 0001	3 Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3630 C	Librarian I A	S 01112924-1			46,645		(46 645)			48.062	,	population in SF. A FT 3632 also aligns with our currence model for supporting the AAC, Hormel, and Chinese (48,062) affinity floors and managers.	
NGFS LIE			,					· ·		B Main Library Operations	LB Main Library Operations LB Main Library Operations		Operating 5130Fringe	3630_C					46,645	-	(46,645)			48,062		Substitute 1 FT 3630 to 3632 to become a program (48,062) manager for the FilAm Center at the Main Library.	
																										Upgrade 1FT 3630 to FT 3632 to create a Latinx Pro	0
																										Manager to support efforts around leading services a outreach to Latinx communities, which we currently have and have a high need for as the second largest	do not
NGFS LIE	2 2	232048 LIB Public Lib	orany 232049	R I IR Rublic Libr	ran, 2320,	48 I IR Bublic Libr	mny 13140	SR Public Library Preserv	10026755 0001	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3632 C	Librarian II A	S 01112924-1		1.00	.00 -	131,509	131.509		1.00 1.0	0	136,714	population in SF. A FT 3632 also aligns with our curn model for supporting the AAC, Hormel, and Chinese 136,714 affinity floors and managers.	rent : Center
NGFS LIE								·		B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	3632_C	Librarian II A		-		.00 -	131,509	,,,,,		1.00 1.0		136,714	Substitute 1 FT 3630 to 3632 to become a program	
																										Upgrade 1FT 3630 to FT 3632 to create a Latinx Pro	J
																										Manager to support efforts around leading services a outreach to Latinx communities, which we currently have and have a high need for as the second largest	do not t
NGFS LIE	3 ,	232048 ILIR Public Lib	orary 2320/49	3 I IB Public Lib	rary 23204	48 I IR Public Libr	arv 13140) SR Public Library Preserv	10026755-0001	3 Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3632 C	Librarian II A	S 01112924-1			_	49.657	49.657			_	51.093	population in SF. A FT 3632 also aligns with our current model for supporting the AAC, Hormel, and Chinese 51,093 affinity floors and managers.	
NGFS LIE					,			,		B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	3632_C	Librarian II A	S 01123236-1				49,657	49,657				51,093	Substitute 1 FT 3630 to 3632 to become a program 51,093 manager for the FilAm Center at the Main Library.	
NGFS LIE		232048 LIB Public Lib	prary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	PREMM_E	Premium Pay - Miscellaneous S	NEWP419054			-	150,000	150,000			-	150,000	True up Premium Pay budget based on CPI and pric 150,000 actuals True up Premium Pay budget based on CPI and pric	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5130Fringe	PREMM_E	Premium Pay - Miscellaneous S	NEWP419054				12,975	12,975				12,975	_ · · · · · · · · · · · · · · · · · · ·	
																										because a high proportion of positions are unique to Library professions many hires enter new classes at	the high
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	3 LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0001 LE	B Main Library Operations	LB Main Library Operations	10000	Operating 5010Salary	STEPM_C	Step Adjustments, Miscellaneous S	NEWP204045	<u> </u>		-	70,000	70,000			-	70,000	step. Reallocate budget in 501000 & 519010 to step 70,000 savings. Current staff have long tenures in the same class and	
																										because a high proportion of positions are unique to Library professions many hires enter new classes at	the high
NGFS LIE								SR Public Library Preserv SR Public Library Preserv	 	3 Main Library Operations 3 Main Library Operations	LB Main Library Operations LIB Main TAY Program	10000	Operating 5130Fringe Operating 5010Salary	STEPM_C 3630 C	Step Adjustments, Miscellaneous S	NEWP204045 S 00900396-1	1.00		.00) 118,820	17,633	17,633	1.00	- (1.0	0) 123,523	17,094	step. Reallocate budget in 501000 & 519010 to step 17,094 savings. (123,523) TX 1 FTE 3630 to 3632 in TAY program.	,
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	B LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10026755-0003 LE	3 Main Library Operations	LIB Main TAY Program	10000	Operating 5130Fringe	3630_C	Librarian I A	S 00900396-1	1.00	`	46,645	-	(46,645)	1.00		48,062		(48,062) TX 1 FTE 3630 to 3632 in TAY program.	
NGFS LIE	3 2 3 2	232048 LIB Public Lib 232048 LIB Public Lib		LIB Public Libr				SR Public Library Preserv SR Public Library Preserv		B Main Library Operations B Main Library Operations	LIB Main TAY Program LIB Main TAY Program	10000 10000	Operating 5010Salary Operating 5130Fringe	3632_C 3632_C	Librarian II A	S 00900396-1 S 00900396-1	-	1.00 1.	.00 -	131,509 49,657	 	-	1.00 1.0	0 -	136,714 51,093	136,714 TX 1 FTE 3630 to 3632 in TAY program. 51,093 TX 1 FTE 3630 to 3632 in TAY program.	
																							1.05		,,,,,	Reassign 1 FTE 3618 from COM Adult to CPP Adult support Mobile Outreach Services (MOS), Jail and R	
NGFS LIE	3 2	232048 LIB Public Lib	orary 232048	3 LIB Public Libr	rary 23204	48 LIB Public Libra	rary 13140	SR Public Library Preserv	10031292-0001 LE	ട-Community Partnerships&Prog	Community Partnership & Prog	10000	Operating 5010Salary	3618_C	Library Technical Assistant II A	R 01083865-1	-	1.00 1.	-	110,943	110,943	-	1.00 1.0	U -	115,335	115,335 Services (JARS) and Kiosks. Reassign 1 FTE 3618 from COM Adult to CPP Adult support Mobile Outreach Services (MOS), Jail and R	
NGFS LIE								·			Community Partnership & Prog		Operating 5130Fringe		Library Technical Assistant II A	R 01083865-1			-	44,774	,			-	46,183	46,183 Services (JARS) and Kiosks. True up Premium Pay budget based on CPI and price	
NGFS LIE								·		•	Community Partnership & Prog Community Partnership & Prog		Operating 5010Salary Operating 5130Fringe		Premium Pay - Miscellaneous S Premium Pay - Miscellaneous S	NEWP965043			-	50,000 4,325	,			-	50,000	True up Premium Pay budget based on CPI and pric	or year
0 LIE		LID I UDIIC LID		abile Libi	,	- 15 1 40110 11016	, [10140			prainty raintioninpoxF109	1	. 5500	1-1-2-2-19 010011111ge	I INCIVITY_C		114-111 900043	<u> </u>	L		-7,020	7,020		l		7,020	, ., "-	

BUDGET FORM 4A: Equipment Request FY 2024-25 and FY 2025-26 Please run Budget Submission Report under BFM Reporting - 3.3 Budget Submission and include with budget submission. Example Report is shown below. DEPARTMENT: LIB Departments that are making General Fund equipment requests should complete this form. Do not load General Fund equipment requests in the budget system - they will be loaded centrally in Mayor phase. Equipment numbers will be finalized after the Mayor's Budget Office determines citywide equipment allocations. Where applicable, include installation/outfitting costs in the same line item budget request in the tables below. Rollover **Equipment Justification** Number of Cost Per Cost Per New Rollover Fiscal Year Decription of Need Project ID Project Title Equipment # New/Replace Units Unit Total Cost Request **Rollover Total Cost** This Budget Form 4A is not applicable to SFPL.

SFPL Budget_Submission_Forms_FY_25-26 17 of 29

BUDGET FORM 4B: Fleet Request FY 2024-25 and FY 2025-26

			_	
DEP	ART	MEN.	Т:	I IR

All departments requesting to purchase new or replacement vehicles must fill out this form, whether requesting General Fund support or not.

Requests will be reviewed by Fleet Management and MBO.

Term Contract Prices are provided by Fleet Management and will be updated in January for select vehicles. Please contact Camilla Taufic to confirm pricing.

								New	Vehicle Specifications				Term (Contract Info	rmation		Cost Information	on		Replacen	nent Vehicle	Information	
Point of Contact	Source of Funds	Dept	Fiscal Year Eq	uipment#	Vehicle Type	Brief description of Vehicle Type if "Other"	Fuel Type	Special Requiremen ts Comments	If purchasing a sedan that is not battery electric, provide justification	# of Unit default to 1. Please create multiple equipment number entries if requesting multiple units.	Justification of Need	Purchasing from Term Contract?		of the required	Base Cost per Unit	Description of Supplement al Cost	Supplemental Cost per Unit (e.g. additional vehicle options, outfitting, charging infrastructure if purchasing EV, freight if not purchasing from term contracts, etc.)	Estimated per unit cost (base cost, supplemental cost, # of units and 8.63% tax)	Vehicle to be replaced Asset#	Vehicle to be replaced Licence Plate#	Vehicle to be replaced · Model Year	Vehicle to be replaced Make and Model	Vehicle to be replaced - Current mph
Jessica Roberts	Department Operating Budget	LIB	2025 L	IB25001 \	/an		Battery Electric		A sedan would not meet the needs of the Engineering unit who may need to transport large items and equipment. However, a battery electric vehicle would be fine if larger in size and available to purchase in FY25.		A reliable vehicle is required to provide service to our 27 branches and 2 support facilities, and providing service has become difficult with the recent unavailability of Engineering vehicles including one vehicle that was out due to vandalism and another planned for replacement in FY23 that has yet to be fulfilled due to an issue with the dealer, aftermarket options vendor, and the Office of Contract Administration. Engineering struggles to provide service as they are regularly left with only 1 or 2 vehicles to respond to the needs of our multiple facilities throughout San Francisco. Due to the current unavailability of the City Term Contracts, budget amount was taken from the California State Contract and PO that was used in the purchase of our Delivery Services vehicle replacement (63100037) since Engineering would like a similar vehicle (cargo van).	NO	CONTRACT	Ford e- Transit Van or similar	N/A	N/A	0	0	631Y514	1037154		Dodge Ram 2500	119,941
Michelle Jeffers	Department Operating Budget	LIB	2025 L	c	Other - Enter descr in Description Fab		Battery Electric	N/A	N/A		As our current Bookmobile fleet ages the maintenance costs continue to climb. The expected life of these vehicles is between 12-15 years, while our two oldest vehicles are just under 20 years old. The vehicles perform critical outreach functions, providing direct services to the community where they are, allowing us to bridge equity gaps in service provision. Due to their uniqueness and age, Central Shops has difficulties sourcing replacement parts which lead to extensive downtime, just this year both of these vehicles were out-of-service for multiple months.		CONTRACT	Ford or Freightliner chassis to build a new maker/tech mobile	N/A	N/A	0	0	631611	1202066		Bluebird OBS139646	29,624
Michelle Jeffers	Department Operating Budget	LIB	2026 L	C [Ford or Freightliner chassis to build a new bookmobile	Battery Electric	N/A	N/A		As our current Bookmobile fleet ages the maintenance costs continue to climb. The expected life of these vehicles is between 12-15 years, while our two oldest vehicles are just under 20 years old. The vehicles perform critical outreach functions, providing direct services to the community where they are, allowing us to bridge equity gaps in service provision. Due to their uniqueness and age, Central Shops has difficulties sourcing replacement parts which lead to extensive downtime, just this year both of these vehicles were out-of-service for multiple months.		CONTRACT	Ford or Freightliner chassis to build a new bookmobile	N/A	N/A	0	0	631612	1211472		Bluebird A3 FE 2803A	31,732

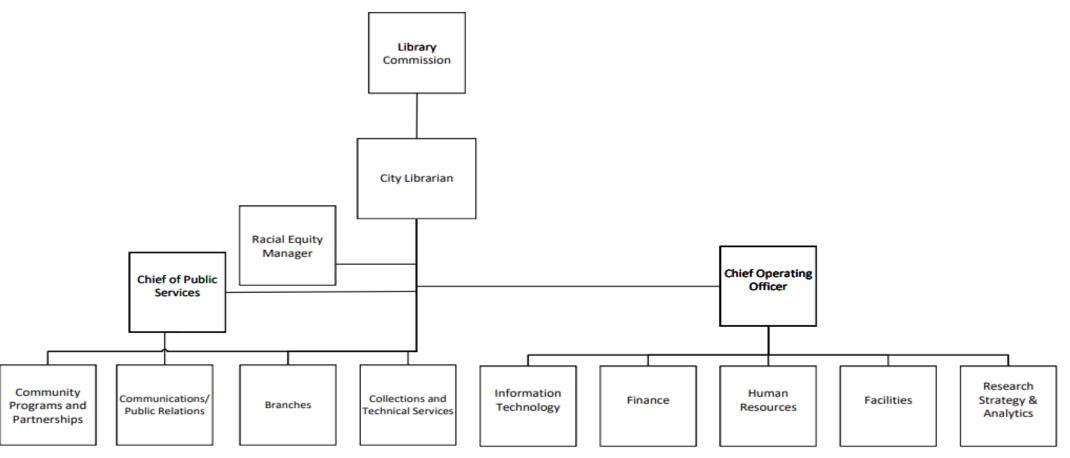
		С	•	tal Budge 25 and FY	t Submissions 2025-26		
COIT>	Please submit COIT reformation. Technology project proposals:	quests at the link below, and i				t DM-COIT/SitePages/Budget%20FY2024-25.aspx#/Project/	<u>1495</u>
	NGFS CPC Capital Requests: Plea	e enter in BFM form, Capital - Dept Request se enter in BFM form, Capital - Dept Request se enter in BFM form, Capital - Dept Request	t - CPC NGFS+ (720	00)			
CAPITAL>	SF BUDGET Hom	ne Budget Formulation	Capital	PCF	Chart of Accou	Chart of Accounts Capital - Dept Request - Non-CPC (7300) Capital - Dept Request - CPC NGFS + (7200) Capital - Dept Request - CPC GFS (7900) Capital Project-Activity	

SFPL does not have COIT submission in this budget cycle and submitted departmental capital requests in BFM form, Capital - Dept Request - CPC NGFS+ (7200)

BUDGET FORM: Organizational Chart FY 2024-25 and FY 2025-26

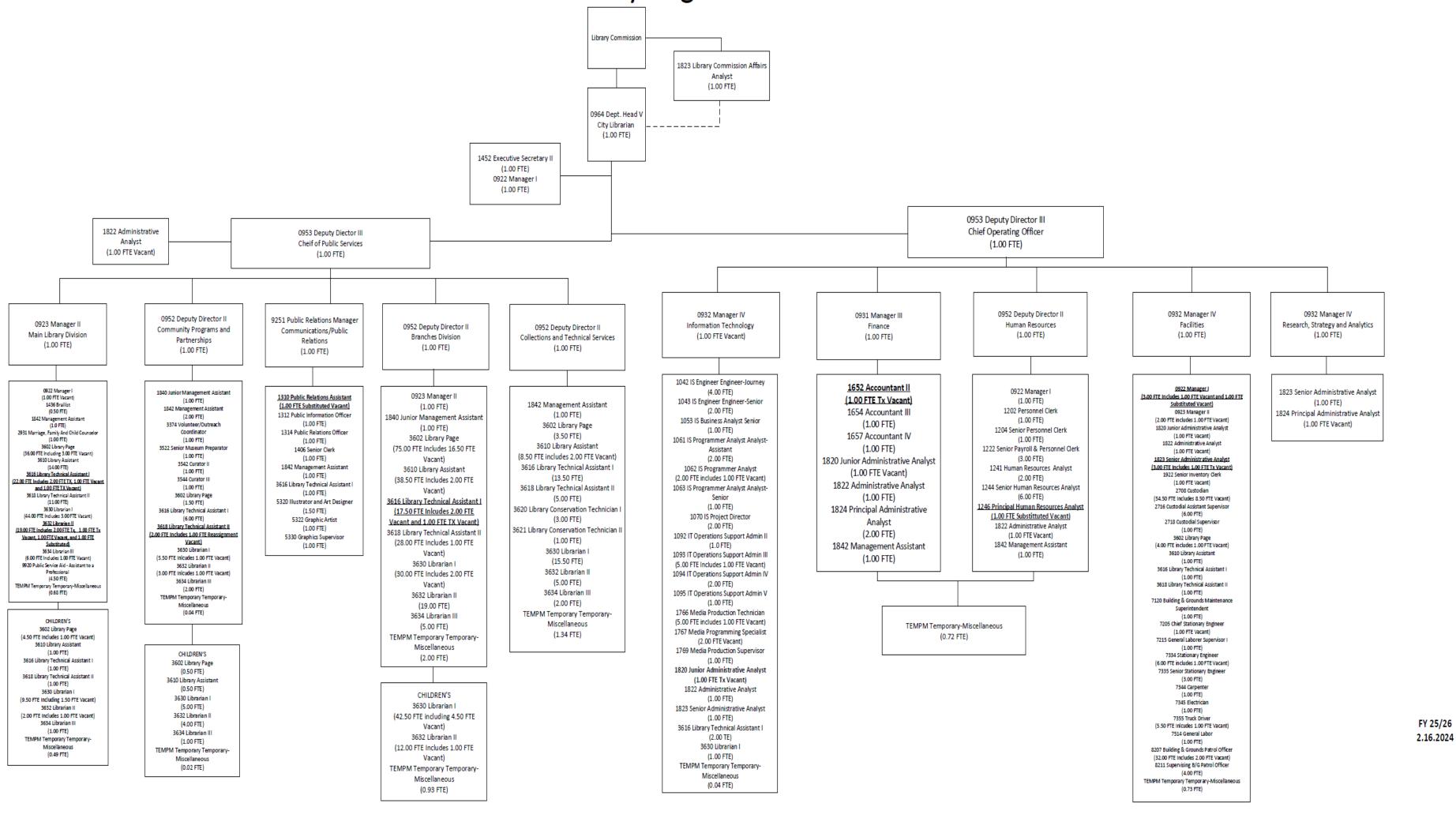
*Please insert an organizational chart

San Francisco Public Library Organization Chart



FY 25/26 2.13.2024

San Francisco Public Library Organization Chart



Department: Contract:	Insert name of Department and Division here Insert name of the contract's main purpose here
SEC. 2.15 SUPPLEMENTAL REPORTS REQUIF	RED
	Board approval of a contract for personal services under Charter Section 10.104(15) shall submit a supplementation with the contract and the Controller's certification.
The report shall summarize the essential te	rms of the proposed contract and address the following subjects:
This Budget Forn	n is not applicable to SFPL.
neasurable units where applicable, between the	e provision of services covered by the contract, including a comparison of specific levels of service, in current level of service and those proposed under the contract. For contract renewals, a comparison shall ost recent year the service was provided by City employees and the most recent year the service was
novided by the contractor,	
s. The department's proposed or, for contract ren	ewals, current oversight and reporting requirements for the services covered by the contract:
	wals, current wages and benefits for employees covered under the contract, and the contractor's current
abor agreements for employees providing the se	rvices covered by the contract:
	ewals, current procedures for ensuring the contractor's ongoing compliance with all applicable contracting
equirements, including Administrative Code Cha Ordinance); and Section 12B.1(b) (the Equal Ben	pter 12P (the Minimum Compensation Ordinance), Chapter 12Q (the Health Care Accountability efits Ordinance);
5. The department's plan for City employees disp	laced by the contract; and,

8 Changes in any elements of the Contractor and/or City side since the prior approved Prop J.

Form will autopopulate

Note: All departments should complete Prop J Analyses for FY 24/25

Fixed departments AIR, PRT, MTA, and PUC should also complete Prop J Analysis for FY 25-26.

PROP J ANALYSIS SUMMARY

Insert name of Department and Division here
Insert name of the contract's main purpose here

FISCAL YEAR 2024-25

	s B	udget	Form	is	not	applicable to SFI
Total Other Pay Total Fringe Benefits Additional City Costs	\$ \$ \$			- 9 - 9 - 9	5 5 5	- - <u>-</u> -
City cost if services are contracted of	out					
Contract Cost City Contract Monitoring	\$ \$			- 9 - 9	; ;	- - -
City Savings from Contracting Out, Savings/(Cost)	\$	#DIV/0!		- \$	#DIV/0!	<u>-</u>

[DEPARTMENT]
[PS DIVISION CODE + TITLE]
Insert name of the contract's main purpose here
COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1) (2)
FISCAL YEAR 2024-25

PPE FY25 26.0

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS Bi-Weekly Rate per FTE **Annual Cost** This Budget Form is not applicable to SFP 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Holiday Pay (if applicable) n/a n/a Night / Shift Differential (if applicable) n/a n/a Overtime Pay (if applicable) n/a n/a Other Pay (if applicable) n/a n/a Total FTE Total Salary Costs--->

FRINGE BENEFITS	
Job Class	\$ Amount
Benefits per FTEJob Class #: 0	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #:	0 0
Benefits per FTEJob Class #: 0	0 0
	Low High
Total Fringe Benefits	\$ - \$ -

Total of Other Compensation--->

ADDITIONAL CITY COSTS				
Insert all additional costs, with a description, that the City would incur if providing the service.	\$	-	\$	-
May include capital costs, materials & supplies, uniforms, technology, as is comparable to the contract components.	\$ \$ \$	-	\$ \$ \$	- - -
Total Capital & Operating	\$	-	\$	-

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST LESS: ESTIMATED TOTAL CONTRACT COST	\$ \$	-	\$ \$	-
ESTIMATED SAVINGS	\$	-	\$	-
% of Savings to City Cost	#0	OIV/0!	-	#DIV/0!

Comments/Assumptions:

- FY XXXX would be/was the first year these services are/were contracted out.
- 2. Salary levels reflect proposed salary rates effective July 1, XXXX. Costs are represented as annual 12 month costs.
- 3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term disability, where applicable.
- 4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
- <List any other comments or assumptions>

Salary and Benefits for Each Job Class from BFM Reporting FTE Cost Report

Complete this with the cost of 1.0 FTE; the actual FTE needs will be calcuated in the Personnel and Fringe Benefit costs.

)	L.	÷Υ	Job Class Number	Job Class Title	FTE	5010 Salary	5130 Benefits	Ве	Sal & en
					1.00			\$	-
L					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-
					1.00			\$	-

FISCAL YEAR 2024-25

Co	ntra	ct	Cost	Dat	aile
CU	nura	CL	COST	. Det	ans

	Low	High
Estimated Contract Cost	\$ -	\$ -
Estimated Monitoring Cost	\$ -	\$ -

Contract Monitoring Costs:

TOTAL CONTRACT MONITORING COST

Does/would contract require monitoring? If yes, fill out the details below. If not, explain why, as this would be unusual.

Biweekly Rate

Annual Salary Expense

Benefits per FTE

Low

of FTEs

(can be

partial; e.g. a half time

employee would be 0.5 FTE)

This Budget Form is not applicable to SFPL.

Please show all calculations made to estimate contract cost. Describe assumptions and source of data above, and feel free to enter more rows as needed

List of all contract components	Number of Units	Notes	Cost - low end est	Total Cost - high end est
	, and the second			
OTAL CONTRACT COST			<u> </u>	<u> </u>

Components of contractor labor costs, including but not limited to: fringe benefits, premiums, shift differentials:

1. <u>List all assumptions</u> made in calculating contract cost.

Include any private wage rates, population estimates, square footage estimates or other data used in calculating your contract cost. Please insert more lines as needed.

1)

3)

,

2. What is the source of data used to calculate the contract cost?

3. What year is your data from?

4. If contract cost is based on an RFP and before a contract has been approved, was the RFP for comparable services?

Annual Benefit Expense TOTAL EXPENSES

Low

WO Form Balance by Dept Pair

This report is filtered for work orders that are not balanced between requesting and performing departments. To remove or change this filter and view all work orders, go to the "Input Controls" in the navigation pane; change the value under Report Input Controls.

WO is balanced on the forms

Changes and Proposal

	<u> </u>	T			_									г					
								Ages	cy FY 2023-24	FY 2024-25	FY 2024-25	FY 2024-25 Performing	FY 2024-25	FY 2024-25	EV 2025 26	FY 2025-26	FY 2025-26 Performing	FY 2025-26	FY 2025-26
Dept Pair Requesting	Performing	WO Ref ID	Dept ID	Fund	Project	Activity	Authority	Account Us	· 1	Rollover	Requesting Changes	Changes	Requesting Proposal	Performing Proposal	FY 2025-26 Rollover	Requesting Changes	Changes	Requesting Proposal	Performing Proposal Requesting Comments Performing Comments
ENV-LIB ENV	LIB	LIB-SVCS	232048	13140	10026755	0002	10000	486320	87,636	90,032	552	552	90,584	90,584	90,032	3,871	3,871	93,903	93,903 Adjust budget to reflect increase in labor cost Adjust budget to reflect increase in labor cost Adjust budget to reflect increase in labor cost
ENV-LIB ENV	LIB	LIB-SVCS	229994	14000	10016233	0001	15740	581640	(87,636)	(90,032)	(552)	(552)	(90,584)	(90,584)	(90,032)	(3,871)	(3,871)	(93,903)	(93,903) Adjust budget to reflect increase in labor cost Adjust budget to reflect increase in labor cost
LIB-ADM LIB	ADM	ADM-OCA	232177	10060	10003069	0001	10002	486430	359,588	372,171	-	-	372,171	372,171	372,171	-	-	372,171	372,171
LIB-ADM LIB	ADM	ADM-OCA	232048	13140	10026751	0001	10000	581750	(359,588)	(372,171)		-	(372,171)	(372,171)	(372,171)	-	-	(372,171)	(372,171)
LIB-ART LIB	ART	ART	187644	10020	10031167	0044	22740	486430	-	-	219,729	219,729	219,729	219,729	-	227,419	227,419	227,419	227,419 Update recovery chartfields. Apply 3.5% CPI increase to each fiscal year and move work order from annual fund to
																			continuing fund since the Arts Commissions grants routinely cross fiscal years.
LIB-ART LIB	ART	ART	187644	10020	10041225	0001	22740	486430	-	-	48,000	48,000	48,000	48,000	- 1	48,000	48,000	48,000	48,000 Create a new IDS with ARTs to provide funding for Night of Ideas event. Update recovery chartfields for Night of Ideas.
LIB-ART LIB	ART	ART	187644	10060	10031167	0044	10002	486430	208,428	212,298	(212,298)	(212,298)	-	-	212,298	(212,298)	(212,298)	-	- Move work order from annual fund to continuing fund since the Arts Commissions grants Align with LIB.
																			routinely cross fiscal years.
LIB-ART LIB	ART	ART	232048	13080	10041088	0001	10000	581050	-	-	(48,000)	(48,000)	(48,000)	(48,000)	-	(48,000)	(48,000)	(48,000)	(48,000) Establish a work order with ARTs for Night of Ideas event. Align with LIB. Night of Ideas
	ART	ART	232048	10000	10041204	0001	10000	581050	-	-	(219,729)	(219,729)	(219,729)	(219,729)	-	(227,419)	(227,419)	(227,419)	(227,419) Apply 3.5% CPI increase to each fiscal year and move work order from ar Align with LIB.
LIB-ART LIB	ART	ART	232048	13140	10031292	0002	10000	581050	(208,428)	(212,298)	212,298	212,298	-	-	(212,298)	212,298	212,298	-	- Move work order from annual fund to continuing fund since the ARTs grants are cross fiscal Align with LIB.
LIB-CAT LIB	CAT	CAT-LEGALSVCS	229042	10000	10001638	0001	10000	486430	375,000	175,000	200,000	200,000	375,000	375,000	175,000	100,000	100,000	275,000	275 000 Lu
	CAT			10000		0001				,						•		,	275,000 Increase budget to fund increasing service need. (275,000) Increase budget to fund increasing service need.
LIB-CAT LIB LIB-CHF LIB	CHE	CAT-LEGALSVCS CHF-DCYFSVCS	232048 229218	13140	10026751 10001640	8000	10000 20117	581270 486430	(375,000) 214,200	(175,000) 214,200	(200,000)	(200,000)	(375,000) 214,200	(375,000) 214,200	(175,000) 214,200	(100,000)	(100,000)	(275,000) 214,200	(275,000) Increase budget to fund increasing service need.
LIB-CHF LIB	CHE	CHF-YOUTHWRKS	229218	10060	10001040	8000	20117	486430	156.800	156.800	-	-	156.800	156.800	156.800		-	156.800	156.800
LIB-CHF LIB	CHF	CHF-DCYFSVCS	232048	13140	10026751	0001	10000	581300	(214,200)	(214,200)	-	-	(214,200)	(214,200)	(214,200)	-	-	(214,200)	(214,200)
LIB-CHF LIB	CHF	CHF-YOUTHWRKS	232048	13140	10026751	0001	10000	581660	(156,800)	(156,800)	-	-	(156,800)	(156,800)	(156,800)	-	-	(156,800)	(156,800)
LIB-CON LIB	CON	CON-FASTTEAM	229227	10020	10038740	0001	22135	486430	- '	- 1	100,000	100,000	100,000	100,000	- 1	-	-	- 1	- Adjust budget to reflect actual spending.
LIB-CON LIB	CON	CON-FASTTEAM	232048	13140	10026751	0001	10000	581180		_	(100,000)	(100,000)	(100,000)	(100,000)	_	_		_	Create a new work order for CON FAST Team services. - Adjust budget to reflect actual spending. □
											(100,000)	(100,000)	,	, ,					Create a new work order for CON FAST Team services.
LIB-DEM LIB	DEM	DEM-EMERGCOMMS	229985	10020	10006413	0033	10970	486430	14,091	14,091	-	-	14,091	14,091	14,091	-	-	14,091	14,091
LIB-DEM LIB	DEM	DEM-EMERGCOMMS	232048	13140	10026753	0001	10000	581350	(14,091)	(14,091)	- (400,000)	- (100.000)	(14,091)	(14,091)	(14,091)	- (400,000)	-	(14,091)	(14,091)
LIB-DPH LIB LIB-DPH LIB	DPH DPH	DPH-CHS-MEDSVCS DPH-CHS-MEDSVCS	251910 251929	10060	10001971	0001	10002	486430 486430	125,469 13.754	129,233 13,754	(129,233)	(129,233)	13.754	- 13,754	129,233 13.754	(129,233)	(129,233)	13.754	- work order ended work order ended
LIB-DPH LIB	DPH	DPH-SFGH-MEDSVCS	251929	21080	10033874	0001	10002	486430	4,500	4,500	-	-	4,500	4,500	4,500	-	-	4.500	,
	5			21000		0002												,	4,500 No change for FY24-25. no change for FY24-25
LIB-DPH LIB	DPH	DPH-TOXICS DPH-SFGH-MEDSVCS	251975 232048	10060 13140	10001978	0001	10002	486430 581520	16,687 (4.500)	16,687 (4.500)	-	-	16,687 (4.500)	16,687 (4.500)	16,687 (4,500)	-	-	16,687 (4,500)	16,687 (4,500) No change for FY24-25.
LIB-DPH LIB	DPH	DPH-CHS-MEDSVCS	232048	13140	10026751	0001	10000	581570	(125,469)	(129,233)		129,233	(4,500)	(4,500)	(129,233)	129,233	- 129,233	(4,500)	- work order ended work order ended
LIB-DPH LIB	DPH	DPH-CHS-MEDSVCS	232048	13140	10026755	0001	10000	581570	(13,754)	\ , ,		-	(13,754)	(13,754)	(13,754)	,	-	(13,754)	
LIB-DPH LIB	DPH	DPH-TOXICS	232048	13140	10026753	0001	10000	581580	(16,687)	(16,687)	-	-	(16,687)	(16,687)	(16,687)	-	-	(16,687)	(16,687)
LIB-DPW LIB	DPW	DPW-ARCHITECTURE	207950	10040	10036143	0002	10002	486430	100,000	100,000	3,500	3,500	103,500	103,500	100,000	7,123	7,123	107,123	Apply 3.5% CPI to each fiscal year.
LIB-DPW LIB	DPW	DPW-BLDGREPAIR	207951	10040	10036143	0003	10002	486430	1,431,713	1,481,823	126,000	126,000	1,607,823	1,607,823	1,481,823	51,864	51,864	1,533,687	1,533,687 Apply 3.5% CPI to each FY & add \$126K in FY25 to replace flooring in public and staff areas
										, , , , ,	,,,,,	.,	, ,.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , , , ,	7.7	,,,,,	,,,,,,,,	at the Mission Bay Branch Library
LIB-DPW LIB	DPW	DPW-STREETCLEANING	207956	10040	10036143	0004	10002	486430	249,461	249,461	8,731	8,731	258,192	258,192	249,461	17,768	17,768	267,229	267,229 Apply 3.5% CPI to each fiscal year.
LIB-DPW LIB	DPW	DPW-ARCHITECTURE	232048	13140	10026753	0001	10000	581066	(100,000)	(100,000)	(3,500)	(3,500)	(103,500)	(103,500)	(100,000)	(7,123)	(7,123)	(107,123)	(107,123) Apply 3.5% CPI to each fiscal year
LIB-DPW LIB	DPW	DPW-BLDGREPAIR	232048	13140	10026753	0001	10000	581067	(1,431,713)	(1,481,823)	(126,000)	(126,000)	(1,607,823)	(1,607,823)	(1,481,823)	(51,864)	(51,864)	(1,533,687)	
LIB-DPW LIB	DDW	DPW-STREETCLEANING	000040	12110	40000750	0004	10000	504000	(040.404)	(0.40, 40.4)	(0.724)	(0.724)	(250.402)	(050.400)	(240, 404)	(47.700)	(47.700)	(007.000)	at the Mission Bay Branch Library
LIB-HOM LIB	HOM	HOM-HOMELESSNESSSVCS	232048 203646	10060	10026753 10026739	0001	10000	581068 486430	(249,461)	(249,461)	(8,731)	(0,731)	(258,192)	(258,192)	(249,461)	(17,768)	(17,768)	(267,229)	(267,229) Apply 3.5% CPI to each fiscal year.
LIB-HOM LIB	HOM	HOM-HOMELESSNESSSVCS	232048	13140	10026755	0001	10002	581625	-		-	-		-		-	-	-	
LIB-HRD LIB	HRD	HRD-FELLOWS	232029	10010	10039847	0001	20992	486430	240,000	-	-	-	-	-	-	-	-	-	
LIB-HRD LIB	HRD	HRD-HR-SPECIALPROJECTS	232025	10060	10026742	0001	10002	486430	57,204	57,204	-	-	57,204	57,204	57,204	-	-	57,204	57,204
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-AP	232024	10010	10024327	0014	17358	486430	-	-	-	-	-	-	-	-	-	-	-
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-AP	232029	10010	10024327	0007	22023	486430	1,621	1,621	-	-	1,621	1,621	1,621	-	-	1,621	1,621
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-AP	232029	10010	10024327	0012	22030	486430	2,283	2,283	-	-	2,283	2,283	2,283	-	-	2,283	2,283
LIB-HRD LIB	HRD HRD	HRD-TUITIONREIMB-AP HRD-TUITIONREIMB-AP	232029 232029	10010	10024327	0014 0022	22034 22040	486430 486430	109	109 177		-	109	109 177	109 177	-	-	109 177	109 177
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-AP	232029	10010	10024327	0022	22025	486430	1,284	1,284		-	1.284	1,284	1,284		-	1,284	1.284
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-CP	232024	10020	10024327	0007	17358	486430	-	-	_	_	-	-	-	-	_	-	
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-CP	232024	10020	10024327	0012	17358	486430	-	-	-	-	-	-	-	-	-	-	
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-CP	232024	10020	10024327	0022	17358	486430	-	-	-	-	-	-	-	-	-	-	-
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-CP	232024	10020	10024327	0025	17358	486430	-	-	-	-	-	-	-	-	-	-	-
LIB-HRD LIB	HRD	HRD-WORKFORCEDEVELOPMENT	T 232029	10060	10026743	0001	10002	486430	60,000	60,000		40,000	100,000	100,000	60,000	40,000	40,000	100,000	100,000 True up DHR Training budget based on prior years actuals.
LIB-HRD LIB LIB-HRD LIB	HRD	HRD-HR-SPECIALPROJECTS HRD-WORKFORCEDEVELOPMENT	232048 T 232048	13140 13140	10026751	0001	10000	581440 581450	(57,204) (60,000)	(57,204) (60,000)		(40.000)	(57,204) (100,000)	(57,204) (100,000)	(57,204) (60,000)	(40.000)	(40,000)	(57,204) (100.000)	(57,204) (100,000) True up DHR Training budget based on prior years actuals. Increase training to \$100k per LIB's request
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-CP	232048	13140	10026751	0001	10000	581560	(60,000)	(60,000)	(40,000)	(40,000)	(100,000)	(100,000)	(60,000)	(40,000)	(40,000)	(100,000)	(100,000) True up DHK Training budget based on prior years actuals.
LIB-HRD LIB	HRD	HRD-TUITIONREIMB-AP	232048	13140	10026751	0001	10000	581600	(5,474)		-	-	(5,474)	(5,474)	(5,474)		-	(5,474)	(5,474)
LIB-HRD LIB	HRD	HRD-FELLOWS	232048	13140	10026751	0001	10000	581870	(240,000)	(0,414)	-	-	-	-	-	-	-	-	
LIB-REC LIB	REC	REC-GARDENER	150705	10060	10033307	0001	10002	486430	686,814	709,517	(2,571)	(2,571)	706,946	706,946	709,517	24,574	24,574	734,091	734,091 Budget based on MOU between two departments. Updated new to FY25 FY26 new cost
LIB-REC LIB	REC	REC-GARDENER	150705	10060	10033307	0002	10002	486430	65,000	65,000		-	65,000	65,000	65,000	-	-	65,000	65,000 Separate The Teen program at the Mix from gardening services provided by REC.
LIB-REC LIB	REC	REC-GARDENER	232048	13140	10001717	0002	10000	581880	-	-	(65,000)	(65,000)	(65,000)	(65,000)		(65,000)	(65,000)	(65,000)	(65,000) Separate The Teen program at the Mix from gardening services provided by REC.
LIB-REC LIB	REC	REC-GARDENER	232048	13140	10026753	0001	10000	581880	(751,814)	(774,517)	67,571	67,571	(706,946)	(706,946)	(774,517)	40,426	40,426	(734,091)	(734,091) Budget based on MOU between two departments.
LIB-SAS LIB	SAS	SAS-BLDGREPAIR SAS-STREETCLEANING	210752 210767	10060	10038506 10038506	0003	10002 10002	486430 486430		-	-	-	-	-			-	-	
LIB-SAS LIB	SAS	SAS-BLDGREPAIR	232048	13140	10038506	0004	10002	581088	-	-	-	-	-	-	-	-	-	-	-
LIB-SAS LIB	SAS	SAS-STREETCLEANING	232048	13140	10026753	0001	10000	581089	-	-	_	_	-	-	- 1	-	_	_	-
LIB-SHF LIB	SHF	SHF	210738	10060	10001919	0011	10002	486430	965,343	984,236	-		984,236	984,236	984,236	-	-	984,236	984,236
LIB-SHF LIB	SHF	SHF	232331	10060	10001919	0011	10002	486430	-	-	-	-	-	-	-	-	-	-	•
LIB-SHF LIB	SHF	SHF	232048	13140	10026753	0001	10000	581930	(965,343)	(984,236)		-	(984,236)	(984,236)	(984,236)	-	-	(984,236)	(984,236)
LIB-TIS LIB	HS	TIS-CITYWIDECLOUD	207921	28070	10024810	1185	17608	486430	-	-	11,124	11,124	11,124	11,124	-	11,124	11,124	11,124	New budget for City-wide Public Cloud project.
LIB-TIS LIB	TIS	TIS-TECHPROJ	207921	28070	10024810	0164	17608	486430	236,406	236,406	-	-	236,406	236,406	236,406	-	-	236,406	236,406
LIB-TIS LIB	TIS	TIS-TECHPROJ	232048	13140	10026754	0001	10000	581140	(236,406)	(236,406)		-	(236,406)	(236,406)	(236,406)	-	-	(236,406)	(236,406)
LIB-TIS LIB	TIS	TIS-CITYWIDECLOUD	232048	13140	10026754	0001	10000	581142	-	-	(11,124)	(11,124)	(11,124)	(11,124)	-	(11,124)	(11,124)	(11,124)	(11,124) New budget for City-wide Public Cloud project
LIB-TTX LIB	TTX	TTX-TAXCOLLECTOR TTX-TAXCOLLECTOR	207944 232356	10060	10033026	0001	10002	486430 486430	292,916 77,925	293,786 77,925	23,064	23,064	316,850 77,925	316,850 77,925	293,786 77,925	38,907	38,907	332,693 77,925	,
LIB-TTX LIB	TTX	TTX-TAXCOLLECTOR TTX-TAXCOLLECTOR	232356	13140	10033023	0001	10002	581980	(77,925)	(77,925)	-	-	(77,925)	(77,925)	(77,925)	-	-	(77,925)	
LIB-TTX LIB	TTX	TTX-TAXCOLLECTOR	232048	13140	10020731	000.	10000	581980	(292,916)	\ · · /			(, ,	(316,850)	(293,786)		(38,907)		
				1				1	(=32,510)	(=00,100)	(=0,001)	(=0,007)	(5.5,555)	(5.5,555)	(300,100)	(00,001)	(00,001)	(552,555)	1 . 71 .

SFPL Budget_Submission_Forms_FY_25-26 27 of 29

Changes & Proposals with Title

Dept Pair ENV-LIB ENV	Requesting	Performing LIB	WO Ref ID	Dept ID 232048	Dept ID Title LIB Public Library	Fund	Fund Title SR Public Library Preserv	Proje	Project Title LB Main Library Operations	Activity	Activity Title DS Recovery - DOE	Authority Lvl 1	Authority Lvl 1 Title	Authority	Authority Title	Account Account Title 486320 Exp Rec Fr Environment (AAO)		023-24 FY 2024-28 ginal Rollover 87,636 90,00		rming Requesting Perf	124-25 rming FY 2024-25 FY 2025-20 rosal Form Spread Rollover 90,584 - 90,03		ng Performing s Changes	FY 2025-26 Requesting Proposal	FY 2025-26 Performing Proposal 93,903		Performing Comments Adjust budget to reflect increase in labor cost
ENV-LIB ENV		LIB	LIB-SVCS	229994	ENV Environment	14000	SR Solid Waste Projects	10016233			Environment Now Program Fy 12		Environment Now Program		V Environment Now Program	581640 GF-Library Services		(87,636) (90,0	32) (552)	(00,001)	90,584) - (90,03	(0,0	371) (3,871)	(93,903)	(93,903) -	Adjust budget to reflect increase in labor cost	Adjust budget to reflect increase in labor cost
LIB-ADM LIB LIB-ADM LIB		ADM ADM	ADM-OCA ADM-OCA	232177	ADM OCA - Procurement LIB Public Library	13140	GF Work Order SR Public Library Preserv	10003069 1002675	ADCA Contract Administration LB Administration		OCA Operations Admin support	10002 Inter 10000 Ope	departmental-Overhead rating	10002 Int 10000 Op	terdepartmental-Overhead perating	486430 Exp Rec Fr Public Library AAO 581750 GF-Purch-General Office		359,588 372,1 (359,588) (372,1	71 - 71) -	- 372,171	72,171 - 372,17 72,171) - (372,17	-		372,171 (372,171)	372,171 - (372,171) -		
																										Apply 3.5% CPI increase to each fiscal year and move work order from annual fund to continuing fund since the Arts	
LIB-ART LIB		ART	ART	187644	ART Community Investments	10020	GF Continuing Authority Ctr	1 10031167	7 AR Community Investments	0044	CIP-Budget Admin*	22740 AR (Continuing IDS	22740 AF	R Continuing IDS	486430 Exp Rec Fr Public Library AAO			219,729	19,729 219,729	19,729	- 227,4	419 227,419	227,419	227,419 -	Commissions grants routinely cross fiscal years.	Update recovery chartfields.
LIB-ART LIB		ART	ART	187644	ART Community Investments	10020	GF Continuing Authority Ctr	10041225	5 AR LIB IDS Projects	0001	LIB Artivist WritersCorps	22740 AR 0	Continuing IDS	22740 AF	R Continuing IDS	486430 Exp Rec Fr Public Library AAO			48,000	48,000 48,000	48,000	- 48,0	000 48,000	48,000	48,000 -	Create a new IDS with ARTs to provide funding for Night of Ideas event.	Update recovery chartfields for Night of Ideas.
																			(242.22)							Move work order from annual fund to continuing fund since the ARTs grants	Al
LIB-ART LIB		ART	ART	187644	ART Community Investments	10060	GF Work Order	10031167	7 AR Community Investments	0044	CIP-Budget Admin*	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO		208,428 212,29	98 (212,298) (12,298) -	212,28	298 (212,2)	298) (212,298)	-		are cross fiscal years. Establish a work order with ARTs for	Align with LIB.
LIB-ART LIB		ART	ART	232048	LIB Public Library	13080	SR Library Fund - Continuin	ng 10041088	B LIB-Night of Ideas (NOI)	0001	LIB-Night of Ideas (NOI)	10000 Ope	rating	10000 Op	perating	581050 GF-Arts Commission			(48,000)	48,000) (48,000)	48,000)	(48,0)	000) (48,000)	(48,000)	(48,000) -		Align with LIB. Night of Ideas
																										year and move work order from annual fund to continuing fund since the Arts	
LIB-ART LIB		ART	ART	232048	LIB Public Library	13080	SR Library Fund - Continuin	ng 10041204	4 LIB Arts Programming	0001	LIB Arts Programming	10000 Ope	rating	10000 Op	perating	581050 GF-Arts Commission			(219,729)	19,729) (219,729)	19,729)	- (227,4	(227,419)	(227,419)	(227,419) -	Commissions grants routinely cross fiscal years. Move work order from annual fund to	Align with LIB.
LIB-ART LIB		ART	ART	232048	LIB Public Library	13140	SR Public Library Preserv	10031292	2 LB-Community Partnerships&Prog	0002	Youth Services-Prop J	10000 Ope	rating	10000 Op	perating	581050 GF-Arts Commission		(208,428) (212,29	98) 212,298	12,298 -	(212,29	298) 212,2	298 212,298	-	_	continuing fund since the ARTs grants	Align with LIB.
LIB-CAT LIB		CAT	CAT-LEGALSVCS	229042	CAT City Attorney	10000	GF Annual Account Ctrl	10001638	3 CA Legal Services	0001	Legal Services-General	10000 Ope	rating	10000 Op	perating	486430 Exp Rec Fr Public Library AAO		375,000 175,0	00 200,000	00,000 375,000	75,000 - 175,00	100,0	100,000	275,000	275,000 -	Increase budget to fund increasing service need	
LIB-CAT LIB		CAT	CAT-LEGALSVCS	232048	LIB Public Library	13140	SR Public Library Preserv	1002675	1 LB Administration	0001	Admin support	10000 Ope	rating	10000 Op	perating	581270 GF-City Attorney-Legal Service		(375,000) (175,0	00) (200,000) (00,000) (375,000)	75,000) - (175,00	000) (100,0	000) (100,000)	(275,000)	(275,000) -	Increase budget to fund increasing service need	
LIB-CHF LIB		CHF CHF	CHF-DCYFSVCS CHF-YOUTHWRKS	229218 229218	CHF Children; Youth & Families CHF Children; Youth & Families	10060 10060	GF Work Order GF Work Order	10001640 10033022	CH CYF-Eligible Services CH YouthWorks Program		Children's Baseline Eligible Children's Baseline Eligible		Youth Workforce Development Youth Workforce Development	- 	<u> </u>	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO		214,200 214,2 156,800 156,8	00 -		14,200 - 214,20 56,800 - 156,80	200 -		214,200 156,800	214,200 - 156,800 -		
LIB-CHF LIB		CHF	CHF-DCYFSVCS CHF-YOUTHWRKS	232048	LIB Public Library LIB Public Library	13140	SR Public Library Preserv		1 LB Administration	0001	Admin support	10000 Oper	rating	10000 Op	perating	581300 GF-Children;Youth;& Family Svc 581660 GF-Chf-Youth Works		(214,200) (214,200) (156,800) (156,800)	00) -	- (214,200) - (156,800)	14,200) - (214,20 56,800) - (156,80			(214,200)	(214,200) -		
S. II EID		OHE	S.I. ISSIIIWIMO	といといせひ	Elo i dollo Libi al y	10140	O.C. GDIIO LIDIALY FIESEIV	1002075	. ED MATHINGU QUOTI	0001	Admin support	Tooo Ope	. Saling	10000	perating	ST-OIII-TOURITYVOIKS		(150,81	-	(150,600)	- (156,80	-		(100,000)	(100,000)	Create a new work order for CON FAST	Adjust budget to reflect actual spending.
LIB-CON LIB		CON	CON-FASTTEAM	229227	CON Accounting	10020	GF Continuing Authority Ctr	1 10038740	CO Department Financial Assist	0001	FAST Services	22135 CO I	Department Financial Assist	22135 CC	O Department Financial Assist	486430 Exp Rec Fr Public Library AAO			100,000	00,000 100,000	00,000			-	-	Team services.	Adjust budget to reflect actual spending.
LIB-CON LIB		CON	CON-FASTTEAM	232048	LIB Public Library	13140	SR Public Library Preserv				Admin support	10000 Ope	rating	10000 Op	perating	581180 GF-Con-Fast Team			(100,000)	(, , , , ,	00,000)			-		Create a new work order for CON FAST Team services.	
LIB-DEM LIB		DEM DEM	DEM-EMERGCOMMS DEM-EMERGCOMMS	229985 232048	DEM Administration LIB Public Library	10020 13140	GF Continuing Authority Ctr SR Public Library Preserv		EM Radio Replacement Project LB Facilities Maintenance		Radio Repl-Impl larger depts Facilities Maintenance	19507 EM 2 10000 Oper	2623j-radio Replacement Pro rating	10970 EN	M Public Safety Radio Syst & perating	486430 Exp Rec Fr Public Library AAO 581350 GF-Emergency Communications		14,091 14,09 (14,091) (14,091)	91 - 91) -	- 14,091 - (14,091)	14,091 - 14,09 14,091) - (14,09			14,091 (14,091)	14,091 - (14,091) -		
LIB-DPH LIB		DPH	DPH-CHS-MEDSVCS DPH-CHS-MEDSVCS	251910 251929	HAD DPH Admin HR HPH Community Health	10060	GF Work Order GF Work Order	10001971 10035874	1 HA DPH Admin WO-OSH 4 HPH CH Syringe Disposal Prog	0001	Occupational Health Safety WO-LIB Syringe Disposal		departmental-Overhead		terdepartmental-Overhead terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO		125,469 129,23 13,754 13,754	33 (129,233) (54 -	29,233) - 13,754	129,23 13,754 - 13,75	(120,2	233) (129,233)	- 13.754		work order ended	work order ended
LIB-DPH LIB		DPH	DPH-SFGH-MEDSVCS	251656	HGH Empl & Occupational Health	21080	SFGH-Op Annual Account (Ctrl 10001858	HG OCCHLTH NON-OPERATING	0002	9504 OHS WORK ORDER RECOVER	RY 10000 Ope	rating	10000 Op	perating	486430 Exp Rec Fr Public Library AAO		4,500 4,50	00 -	- 4,500	4,500 - 4,50	500 -		4,500	4,500 -	No change for FY24-25.	no change for FY24-25
LIB-DPH LIB		DPH DPH	DPH-TOXICS DPH-SFGH-MEDSVCS	251975 232048	HPH EnvirHlth LIB Public Library	10060 13140	GF Work Order SR Public Library Preserv	10001978 1002675 ²	B HD EH WO-Toxics LB Administration		WO-Toxics Admin support	10002 Inter	departmental-Overhead rating	10002 Int 10000 Op	terdepartmental-Overhead perating	486430 Exp Rec Fr Public Library AAO 581520 Ef-SFGH-Medical Service		16,687 16,66 (4,500) (4,5	87 - 00) -	- 16,687 - (4,500)	16,687 - 16,68 (4,500) - (4,50	500) -		16,687 (4,500)	16,687 - (4,500) -	No change for FY24-25.	No change for FY24-25.
LIB-DPH LIB		DPH DPH	DPH-CHS-MEDSVCS DPH-CHS-MEDSVCS	232048	LIB Public Library LIB Public Library	13140	SR Public Library Preserv SR Public Library Preserv	10026753	LB Facilities Maintenance LB Main Library Operations		Facilities Maintenance LB Main Library Operations	10000 Ope	and the second s		perating perating	581570 GF-Chs-Medical Service 581570 GF-Chs-Medical Service		(125,469) (129,23 (13,754) (13,754)	33) 129,233 54) -	29,233 - (13,754)	(129,23 13,754) - (13,75	233) 129,2	233 129,233	- (13 754)	(13.754)	work order ended	work order ended
LIB-DPH LIB		DPH	DPH-TOXICS	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	3 LB Facilities Maintenance	0001	Facilities Maintenance	10000 Ope	rating	10000 Op	perating	581580 GF-Chs-Toxic Waste&Haz Mat Svc		(16,687) (16,687)	87) -	- (16,687)	16,687) - (16,68	7	7.400	(16,687)	(16,687) -	Apply 3.5% CPI to each fiscal year.	
LIB-DPW LIB		DPW	DPW-ARCHITECTURE	207950	DPW BDC Budgetary	10040	GF PW Work Order	10036143	3 PW LIB IDS	0002	BDC LIB Const Mgmt	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO		100,000 100,00	3,500	3,500 103,500	03,500 - 100,00	7,13	123 7,123	107,123	107,123	Apply 3.5% CPI to each fiscal year. Apply 3.5% CPI to each FY & add \$126K in FY25 to replace flooring in public and	
LIB-DPW LIB		DPW	DPW-BLDGREPAIR	207951	DPW BSR Budgetary	10040	GF PW Work Order	10036143	3 PW LIB IDS	0003	BBR LIB M&R	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO	1	,431,713 1,481,83	23 126,000	26,000 1,607,823 1	07,823 - 1,481,82	323 51,8	51,864	1,533,687	1,533,687	staff areas at the Mission Bay Branch Library	
LIB-DPW LIB		DPW	DPW-STREETCLEANING	207956	DPW SES Budgetary	10040	GF PW Work Order	10036143	3 PW LIB IDS	0004	SES LIB Cleaning	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO		249,461 249,4	61 8,731	8,731 258,192	58,192 - 249,46	161 17,7	768 17,768	267,229	267,229 -	Apply 3.5% CPI increase to each fiscal year.	
LIB-DPW LIB		DPW	DPW-ARCHITECTURE	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	3 LB Facilities Maintenance	0001	Facilities Maintenance	10000 Ope	rating	10000 Op	perating	581066 Sr-DPW-Architecture		(100,000) (100,00	00) (3,500)	(3,500) (103,500)	03,500) - (100,00	(7,1:	123) (7,123)	(107,123)	(107,123) -	Apply 3.5% CPI to each fiscal year Apply 3.5% CPI to each FY & add \$126K	
LIB-DPW LIB		DPW	DPW-BLDGREPAIR	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	3 LB Facilities Maintenance	0001	Facilities Maintenance	10000 One	rating	10000 Or	perating	581067 Sr-DPW-Building Repair		.431.713) (1.481.8)	23) (126,000) (26.000) (1.607.823) (1	07.823) - (1.481.82	323) (51.8)	(51.864)	(1 533 687)	(1 533 687)	in FY25 to replace flooring in public and staff areas at the Mission Bay Branch	
LIB-DPW LIB			DPW-STREETCLEANING	232048	LIB Public Library	13140	SR Public Library Preserv			0001	Facilities Maintenance	10000 Ope	rating	10000 Or	perating	581068 Sr-DPW-Street Cleaning	,	(249.461) (249.4		(8,731) (258,192)	58,192) - (249,46	(5.1)5		(267.229)	(267.229)	Apply 3.5% CPI increase to each fiscal year.	
LIB-HOM LIB		НОМ	HOM-HOMELESSNESSSVCS	203646	HOM PROGRAMS	10060	GF Work Order	10026739	HO Homelessness Outreach and P	0001	HO Homelessness Outreach and P	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO			-					-			
LIB-HOM LIB LIB-HRD LIB		HOM HRD	HOM-HOMELESSNESSSVCS HRD-FELLOWS	232048	LIB Public Library HRD Workforce Development	10010	SR Public Library Preserv GF Annual Authority Ctrl	10026755 10039847	5 LB Main Library Operations 7 HRD-SF Fellows	0001	LB Main Library Operations HRD-SF Fellows	20992 HR S	rating SF Fellows Program	20992 HF	perating R SF Fellows Program	581625 Gf-Homelessness Services 486430 Exp Rec Fr Public Library AAO		240,000 -						-			
LIB-HRD LIB		HRD HRD	HRD-HR-SPECIALPROJECTS HRD-TUITIONREIMB-AP	232025 232024	HRD Employment Services HRD Employee Relations	10060 10010	GF Work Order GF Annual Authority Ctrl	10026742 10024327	2 HR Administration 7 RD Tuition Reimbursement		HR Administration Stationary Engineers Local 39		departmental-Overhead Tuition Reimbursement		terdepartmental-Overhead R Tuition Reimbursement	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO		57,204 57,20		- 57,204	57,204 - 57,20	204 -		57,204	57,204 -		
LIB-HRD LIB		HRD	HRD-TUITIONREIMB-AP	232029	HRD Workforce Development HRD Workforce Development	10010	GF Annual Authority Ctrl GF Annual Authority Ctrl	10024327	7 RD Tuition Reimbursement 7 RD Tuition Reimbursement		fpte Local 21 Seiu Locals 250; 535 & 790		Auth-IFPTE, Local 21 Auth-SEIU Local 1021, Misc		xpAuth-IFPTE, Local 21 xpAuth-SEIU Local 1021, Misc	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO		1,621 1,63 2,283 2,28	21 -	- 1,621	1,621 - 1,62 2,283 - 2,28	521 -		1,621 2,283	1,621 -		
LIB-HRD LIB		HRD	HRD-TUITIONREIMB-AP	232029	HRD Workforce Development	10010	GF Annual Authority Ctrl	10024327	7 RD Tuition Reimbursement	0014	Stationary Engineers Local 39	22034 ExpA	Auth-StationaryEngineer,L39	22034 Ex	xpAuth-StationaryEngineer,L39	486430 Exp Rec Fr Public Library AAO		109 10	09 -	- 109	109 - 10	109 -		109	109 -		
LIB-HRD LIB		HRD HRD	HRD-TUITIONREIMB-AP HRD-TUITIONREIMB-AP	232029 232029	HRD Workforce Development HRD Workforce Development	10010	GF Annual Authority Ctrl GF Annual Authority Ctrl	10024327 10024327	7 RD Tuition Reimbursement 7 RD Tuition Reimbursement	0022 0025	Twu 250-A Multi Mea		Auth-TWU, L250-A, MultiUnit Auth-MunicipalExecAssoc		xpAuth-TWU, L250-A, MultiUnit xpAuth-MunicipalExecAssoc	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO		177 1° 1,284 1,28	77 - 84 -	- 177 - 1,284	177 - 17 1,284 - 1,28	284 -		177 1,284	177 - 1,284 -		
LIB-HRD LIB		HRD HRD	HRD-TUITIONREIMB-CP HRD-TUITIONREIMB-CP	232024 232024	HRD Employee Relations HRD Employee Relations	10020 10020	GF Continuing Authority Ctr GF Continuing Authority Ctr		7 RD Tuition Reimbursement 7 RD Tuition Reimbursement		fpte Local 21 Seiu Locals 250; 535 & 790		Tuition Reimbursement Tuition Reimbursement		R Tuition Reimbursement R Tuition Reimbursement	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO			-			<u> </u>		-			
LIB-HRD LIB		HRD	HRD-TUITIONREIMB-CP	232024	HRD Employee Relations	10020	GF Continuing Authority Ctr	10024327	7 RD Tuition Reimbursement 7 RD Tuition Reimbursement		Twu 250-A Multi		Tuition Reimbursement		R Tuition Reimbursement	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO			-					-			
		HRD	HRD-TUITIONREIMB-CP HRD-WORKFORCEDEVELOPMENT	232024	HRD Employee Relations HRD Workforce Development	10020	GF Continuing Authority Ctr	10024327	3 HR Workforce Development	0025	HR Workforce Development		departmental-Overhead			486430 Exp Rec Fr Public Library AAO		60,000 60,00	00 40 000	40,000 100,000	00.000 - 60.00	000 40.00	000 40 000	100.000	100 000	True up DHR Training budget based on prior years actuals.	
LIB-HRD LIB			HRD-HR-SPECIALPROJECTS	232048	LIB Public Library	13140	SR Public Library Preserv	10026743	•		Admin support	10002 Intel	rating	10000 Or	· ·	581440 GF-HR-Employment ServicesWO		(57,204) (57,204)	04) -	- (57,204)	57,204) - (57,20	,.		(57,204)	(57,204)		Increase training to \$4000 1101
LIB-HRD LIB		HRD	HRD-WORKFORCEDEVELOPMENT	232048	LIB Public Library	13140	SR Public Library Preserv		1 LB Administration		Admin support	10000 Ope	rating	10000 Or	perating	581450 GF-HR-Mgmt Training		(60,000)	(40,000)	40,000) (100,000)	00,000) - (60,00	(40,0	(40,000)	(100,000)	(100,000) -	True up DHR Training budget based on prior years actuals.	request
LIB-HRD LIB			HRD-TUITIONREIMB-CP HRD-TUITIONREIMB-AP	232048	LIB Public Library LIB Public Library	13140	SR Public Library Preserv SR Public Library Preserv	1002675	1 LB Administration 1 LB Administration	0001	Admin support Admin support	10000 Oper 10000 Oper		10000	perating perating	581560 GF-HR-Tuition Reimbursemnt W-O 581600 GF-HR-Tuition Reimbursment Aap		(5,474) (5,4	74) -	- (5,474)	(5,474) - (5,47			(5,474)	(5,474)		
LIB-HRD LIB			HRD-FELLOWS	232048	LIB Public Library	13140	SR Public Library Preserv	1002675			Admin support	10000 Oper	rating	10000 Op	perating	581870 GF-HR-SF Fellows Program	+ + + + + + + + + + + + + + + + + + + +	(240,000) -	-			-		-		Budget based on MOU between two	
LIB-REC LIB		REC	REC-GARDENER	150705	REC Park Support-General	10060	GF Work Order	10033307	7 RP WO LIB	0001	Gardening - Labor	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO	+ + + -	686,814 709,5	17 (2,571)	(2,571) 706,946	06,946 - 709,51	517 24,5	24,574	734,091	734,091 -	departments. Separate The Teen program at the Mix from gardening services provided by	Updated new to FY25 FY26 new cost
LIB-REC LIB		REC	REC-GARDENER	150705	REC Park Support-General	10060	GF Work Order	10033307	7 RP WO LIB	0002	Teen Programming - Labor	10002 Inter	departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO		65,000 65,00	-	- 65,000	65,000 - 65,00	- 000		65,000	65,000 -	from gardening services provided by REC. Separate The Teen program at the Mix	
LIB-REC LIB		REC	REC-GARDENER	232048	LIB Public Library	13140	SR Public Library Preserv	10001717	7 LB-Main Youth Services	0002	Main Youth Services	10000 Ope	rating	10000 Op	perating	581880 GF-Rec & Park-Gardener			(65,000)	65,000) (65,000)	65,000)	- (65,0	000) (65,000)	(65,000)	(65,000)	from gardening services provided by REC.	
				00000	·	15						1225		1000				(754.04.1)	47)	07.57		((22,222)	,	(20)	Budget based on MOU between two	
LIB-REC LIB LIB-SAS LIB		REC SAS	REC-GARDENER SAS-BLDGREPAIR	232048 210752	LIB Public Library SAS BBR Budgetary	13140 10060	SR Public Library Preserv GF Work Order	10026753 10038506			Facilities Maintenance BBR LIB M&R	10000 Ope 10002 Inter	rating departmental-Overhead	10000 Op 10002 Int	perating terdepartmental-Overhead	581880 GF-Rec & Park-Gardener 486430 Exp Rec Fr Public Library AAO		(751,814) (774,5	17) 67,571	67,571 (706,946)	06,946) - (774,51 	517) 40,4	426 40,426	(734,091)	(734,091) -	departments.	
LIB-SAS LIB		SAS	SAS-STREETCLEANING SAS-BLDGREPAIR	210767 232048	SAS SES Budgetary LIB Public Library	10060 13140	GF Work Order SR Public Library Preserv	10038506 10026753	SAS LIB IDS LB Facilities Maintenance		SES LIB Cleaning Facilities Maintenance	10002 Inter 10000 Ope	departmental-Overhead	10002 Int 10000 Or	terdepartmental-Overhead perating	486430 Exp Rec Fr Public Library AAO 581088 Sr-SAS-Building Repair			-					-			
LIB-SAS LIB		SAS	SAS-STREETCLEANING	232048	LIB Public Library SHF Field	13140	SR Public Library Preserv GF Work Order	10026753	B LB Facilities Maintenance	0001	Facilities Maintenance	10000 Ope			perating terdepartmental-Overhead	581089 Sr-SAS-Street Cleaning		965.343 984.2	- 36	004 000				- 094 000			
LIB-SHF LIB		SHF	SHF	232331	SHF Administration	10060	GF Work Order	10001919	9 SH Security Svcs Work Order	0011	SFPL - Public Library SFPL - Public Library	10002 Inter	departmental-Overhead departmental-Overhead		terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO 486430 Exp Rec Fr Public Library AAO			-		84,236 - 984,23			-	984,236 -		
LIB-SHF LIB		SHF	SHF	232048	LIB Public Library	13140	SR Public Library Preserv				Facilities Maintenance	10000 Ope		10000 Op		581930 GF-Sheriff	+ + + + + + + + + + + + + + + + + + + +	(965,343) (984,23			84,236) - (984,23				(984,236) -	New budget for City-wide Public Cloud	
LIB-TIS LIB		TIS	TIS-CITYWIDECLOUD	207921	DT Adm IDS Pass-thru	28070	ISTIF Annual Authority Ctrl				DT Public Cloud		/ork Order Projects			486430 Exp Rec Fr Public Library AAO	+ + + + + + + + + + + + + + + + + + + +		11,124	11,124 11,124	11,124	- 11,1:	124 11,124	11,124		project	
LIB-TIS LIB		TIS	TIS-TECHPROJ	20/921	DT Adm IDS Pass-thru	28070	ISTIF Annual Authority Ctrl					17608 Dt W	/ork Order Projects			486430 Exp Rec Fr Public Library AAO E81140 DT Technology Projects		236,406 236,4	06)		36,406 - 236,40		-	236,406			
LIB-TIS LIB		TIE	TIS-TECHPROJ	232048	LIB Public Library LIB Public Library	13140	SR Public Library Preserv		9		LB Information Technology	10000 Ope	rating			581140 DT Technology Projects 581142 DT Citywide Public Cloud		(236,406) (236,44	(11.124)	- (236,406) 11 124) (11 124)	36,406) - (236,40	- (11.1)	124) (44.404)		(236,406) -	New budget for City-wide Public Cloud	
LIB-TTX LIB			TIS-CITYWIDECLOUD TTX-TAXCOLLECTOR	232048	TTX Impact - OFE	10060	SR Public Library Preserv GF Work Order	10033026	TX - LIB Financial Coaching	0001	LB Information Technology TX - LIB Financial Coaching		departmental-Overhead	10002 Int	terdepartmental-Overhead	486430 Exp Rec Fr Public Library AAO		292,916 293,7	86 23,064		11,124)		907 38,907	(11,124) 332,693		Adjust budget to reflect new cost.	
LIB-TTX LIB LIB-TTX LIB		TTX TTX	TTX-TAXCOLLECTOR TTX-TAXCOLLECTOR	232356 232048	TTX Collection - BDR LIB Public Library	10060	GF Work Order SR Public Library Preserv	10033023 10026751			TX BDR - Library Admin support	10002 Inter 10000 Ope	departmental-Overhead rating	10002 Int 10000 Op		486430 Exp Rec Fr Public Library AAO 581980 GF-Tax Collector		77,925 77,95 (77,925) (77,95	25 - 25) -	- 77,925 - (77,925)	77,925 - 77,92 77,925) - (77,92	-20		77,925 (77,925)	(77,925)		
LIB-TTX LIB		TTX	TTX-TAXCOLLECTOR	232048	LIB Public Library	13140	SR Public Library Preserv	10031292			Community Partnership & Prog	10000 Ope	rating	10000 Op		581980 GF-Tax Collector		(292,916) (293,78	86) (23,064)	23,064) (316,850)	16,850) - (293,78		907) (38,907)	(332,693)	(332,693)	Adjust budget to reflect new cost.	

Form Balance (8000�8100)

This report is filtered for work orders that are not balanced between requesting and performing departments. To remove or change this filter and view all work orders, go to the "Input Controls" in the navigation pane; change the value under Report Input Controls.

WO is balanced on the forms



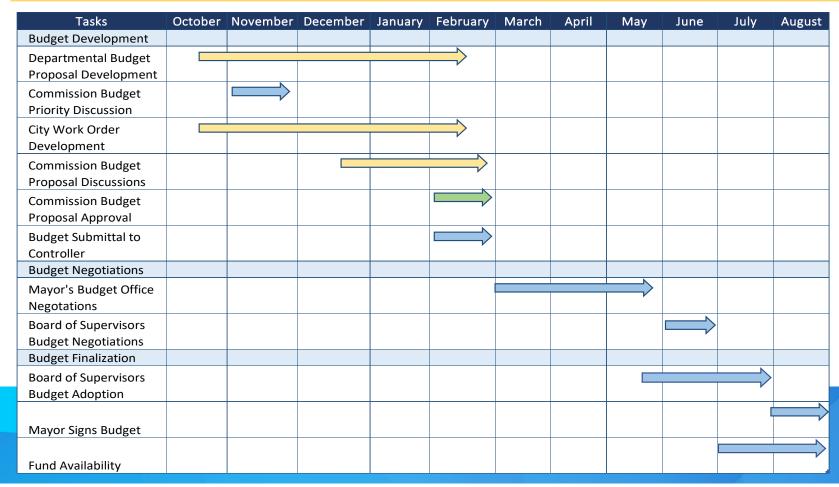
SAN FRANCISCO PUBLIC LIBRARY

FY 25 & 26 Budget

Mike Fernandez, CFO San Francisco Public Library Commission February 1, 2024



FY25 & FY26 Budget Calendar





Budget Environment

City's Projected Budget \$799M Deficit

FY24: \$245MFY25: \$554M

Library Preservation Fund (LPF) Estimates*

o FY25: \$186.6M, \$0.4M more than FY25 Adopted Budget

o FY26: \$191.6M

Mayor's Budget Instructions

- o Prioritize:
 - o Improved public safety and street conditions
 - Economic recovery
 - Reduce homelessness and transform mental health service delivery
 - Accountability & equity in services and spending
- o Library: balance to revenue
- No new positions
- o Prepare for further weakening in the outlook





FY25 & 26 Uses by Division & Cost Center

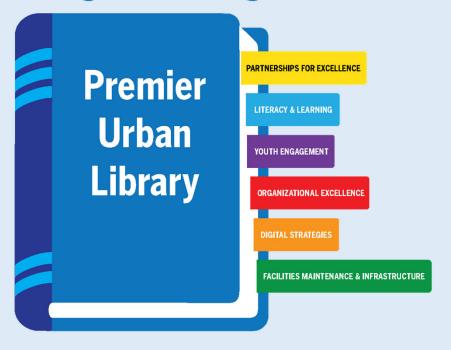
Uses by Divisions (Budget in millions)	FY25 Base Budget	FY26 Base Budget
Branches	37.84	39.31
Main	25.78	26.78
Collections & Technical Services	31.49	31.83
Community Programs &		
Partnerships	7.33	7.46
Facilities	29.91	30.61
Facilities: Capital Projects	6.50	0.00
IT	15.68	15.76
Administration	32.05	22.54
Total	186.57	174.28

Uses by Type (Budget in millions)	FY25 Base Budget	% of Total	FY26 Base Budget	% of Total2
Labor	117.50	63%	122.35	70%
Collections	22.09	12%	22.09	13%
Svcs. Of Other Depts.	14.76	8%	14.76	8%
Non-Personnel				
Svcs.	9.89	5%	9.87	6%
City Grant to CBOs	0.65	0%	0.65	0%
Materials & Supplies	3.87	2%	3.60	2%
Capital	6.50	3%	0.00	0%
Equipment	0.00	0%	0.00	0%
Reserves	11.32	6%	0.97	1%
Total	186.57	100%	174.28	100%



FY25 & FY26 Budget Priorities

Strategic & Budget Priorities



OUR MISSION

The San Francisco Public Library system is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading for our diverse community.



Budget Proposals

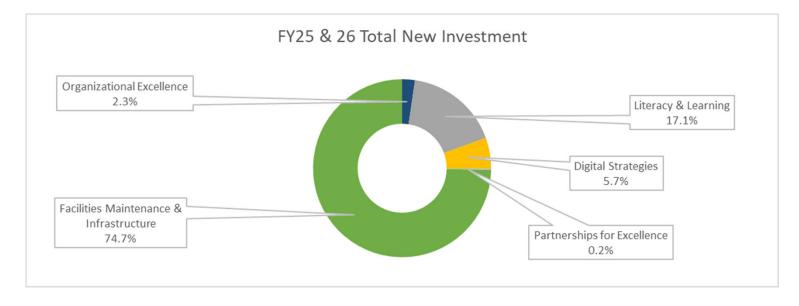
SFPL Strategic Priority	Proposal	One-time/ Ongoing	FY25 Base Budget	FY25 Proposed Investment	FY26 Proposed Investment	FY25 & FY26 Proposed Investment
Digital Strategies	Enhance the eCollections budget to include offerings at the jails	Ongoing	10,819,230	300,000		600,000
Facilities Maintenance & Infrastructure	Better address maintenance needs and keep facilities in a state of good repair by increasing the contribution for the branch building envelope project	One-Time	0	500,000	500,000	1,000,000
	Address urgent and unexpected maintenance needs by providing funding to the Library Capital Improvement Project Replace 24-year-old truck which has reached the end of its life cycle	One-Time One-Time	1,700,000	55,929	1,800,000	1,800,000 55,929
	Provide additional funding for the Ocean View Branch Library capital project as per the ten-year capital plan funding strategy	One-Time	4,800,000	33,323	4,800,000	4,800,000
	Install electric vehicle charging stations at 750 Brannan Street Public Services Support Facility Increase the annual work order allocation for Public Works to replace the Mission	One-Time		150,000		150,000
	Bay Branch Library flooring	One-Time	1,481,823	126,000		126,000
Literacy & Learning	Expand the Honor Bound Collections for community partners	Ongoing	1,300,000	100,000		200,000
	Enhance digital and radio advertising to promote library programs and services with immigrant and limited-English, speaking communities	Ongoing	100,000	200,000		400,000
	Create a Strategic Marketing Plan to increase library service utilization	One-Time		20,000		20,000
	Replace two aging bookmobiles over the next two fiscal years that are at the end of their life cycles	One-Time		600,000	600,000	1,200,000
Organizational Excellence	Increase the Library's allocation for informational and programming print materials to meet demand and enhance outreach	Ongoing	331,724	123,276		246,552
Partnerships for Excellence	Create art honoring Native Americans	One-Time		20,000		20,000
Grand Total			20,532,777	2,195,205	7,700,000	10,618,481

Note: Preliminary Budget Proposals presented at the January 18, 2024 Library Commission meeting.



Proposed New Investments Summary

	One-Time	Ongoing	Total
FY25	1,471,929	723,276	2,195,205
FY26	7,700,000	-	7,700,000







Approve the budget investment proposals discussed on January 18, 2024, and adjust in FY25 as follows:

- One-time Investment in Facilities Master Planning \$0.20M
- One-time Investment in Strategic Plan Implementation \$0.30M
- One-time Investment in Safety Enhancements \$0.25M
- One-time Investment in Capital Improvement Project: Quick Implementation \$2.45M



Option 1 Source & Uses (budget in millions)	FY 24 Adopted Budget	FY25 Base Budget	FY25 Proposed Budget	Variance FY25 Proposed Budget to F24 Adopted Budget	Variance FY25 Proposed Budget to F25 Base Budget	FY26 Proposed Budget	Variance FY26 Proposed Budget to F25 Proposed Budget
Sources							
Property Tax Set Aside	79.52	79.75	79.75	0.23	0.00	80.62	0.87
General Fund Baseline	102.79	106.20	106.20	3.41	0.00	110.36	4.16
Library Preservation Fund (LPF)	182.31	185.95	185.95	3.64	0.00	190.98	5.03
LPF Fund Balance	15.24	0.00	0.00	-15.24	0.00	0.00	0.00
Library Fees	0.18	0.18	0.18	0.00	0.00	0.18	0.00
Annual Misc.	0.60	0.61	0.61	0.00	0.00	0.61	0.00
Bequests	1.10	0.10	0.10	-1.00	0.00	0.10	0.00
Total Other Sources	17.12	0.88	0.88	-16.24	0.00	0.88	0.00
Sources Total	199.43	186.83	186.83	-12.60	0.00	191.86	5.03
Uses							
Salary	74.93	77.47	79.30	4.37	1.83	82.55	3.25
Fringe	38.57	40.03	41.68	3.11	1.65	43.28	1.60
Labor	113.50	117.50	120.98	7.47	3.48	125.83	4.85
Collections	22.39	22.09	22.49	0.10	0.40	22.49	0.00
Svcs. Of Other Depts.	14.78	14.76	15.34	0.56	0.59	15.03	-0.31
Non-Personnel Svcs.	10.60	9.87	11.20	0.61	1.33	10.63	-0.57
City Grant to CBOs	0.65	0.65	0.83	0.18	0.18	0.81	-0.02
Materials & Supplies	3.83	3.78	3.79	-0.04	0.01	3.79	0.00
CLLS & PLP Grants	0.11	0.11	0.11	0.00	0.00	0.11	0.00
Capital	32.60	6.50	10.10	-22.50	3.60	7.10	-3.00
Equipment	0.98	0.00	1.01	0.03	1.01	0.85	-0.16
Reserves	0.00	11.32	0.99	0.99	-10.33	5.24	4.25
Total Non-Labor	85.93	69.07	65.85	-20.07	-3.22	66.03	0.18
Uses Total	199.43	186.57	186.83	-12.60	0.25	191.86	5.03
Surplus/(Shortfall)	0.00	0.26	0.00	0.00	-0.25	0.00	0.00





Approve the budget investment proposals discussed on January 18, 2024, and adjust in FY25 as follows:

- One-time Investment in Facilities Master Planning \$0.20M
- One-time Investment Strategic Plan Implementation \$0.30M
- One-time Investment Safety Enhancements \$0.25M
- One-time Investment Capital Improvement Project: Quick Implementation \$1.45M
- Ongoing investment in IT Enhancements \$1.0M



Option 2 Source & Uses (budget in millions) Sources	FY 24 Adopted Budget	FY25 Base Budget	FY25 Proposed Budget	Variance FY25 Proposed Budget to F24 Adopted Budget	Variance FY25 Proposed Budget to F25 Base Budget	FY26 Proposed Budget	Variance FY26 Proposed Budget to F25 Proposed Budget
Property Tax Set Aside	79.52	79.75	79.75	0.23	0.00	80.62	0.87
General Fund Baseline	102.79	106.20	106.20	3.41	0.00	110.36	4.16
deneral rana basenne	102.77	100.20	100.20	5.11	0.00	110.50	1.10
Library Preservation Fund (LPF)	182.31	185.95	185.95	3.64	0.00	190.98	5.03
LPF Fund Balance	15.24	0.00	0.00	-15.24	0.00	0.00	0.00
Library Fees	0.18	0.18	0.18	0.00	0.00	0.18	0.00
Annual Misc.	0.60	0.61	0.61	0.00	0.00	0.61	0.00
Bequests	1.10	0.10	0.10	-1.00	0.00	0.10	0.00
Total Other Sources	17.12	0.88	0.88	-16.24	0.00	0.88	0.00
Sources Total	199.43	186.83	186.83	-12.60	0.00	191.86	5.03
Uses							
Salary	74.93	77.47	79.30	4.37	1.83	82.55	3.25
Fringe	38.57	40.03	41.68	3.11	1.65	43.28	1.60
Labor	113.50	117.50	120.98	7.47	3.48	125.83	4.85
Collections	22.39	22.09	22.49	0.10	0.40	22.49	0.00
Svcs. Of Other Depts.	14.78	14.76	15.34	0.56	0.59	15.03	-0.31
Non-Personnel Svcs.	10.60	9.87	11.20	0.61	1.33	10.63	-0.57
City Grant to CBOs	0.65	0.65	0.83	0.18	0.18	0.81	-0.02
Materials & Supplies	3.83	3.78	3.79	-0.04	0.01	3.79	0.00
CLLS & PLP Grants	0.11	0.11	0.11	0.00	0.00	0.11	0.00
Capital	32.60	6.50	10.10	-22.50	3.60	8.10	-2.00
Equipment	0.98	0.00	1.01	0.03	1.01	0.85	-0.16
Reserves	0.00	11.32	0.99	0.99	-10.33	4.24	3.25
Total Non-Labor	85.93	69.07	65.85	-20.07	-3.22	66.03	0.18
Uses Total	199.43	186.57	186.83	-12.60	0.25	191.86	5.03
Surplus/(Shortfall)	0.00	0.26	0.00	0.00	-0.25	0.00	0.00

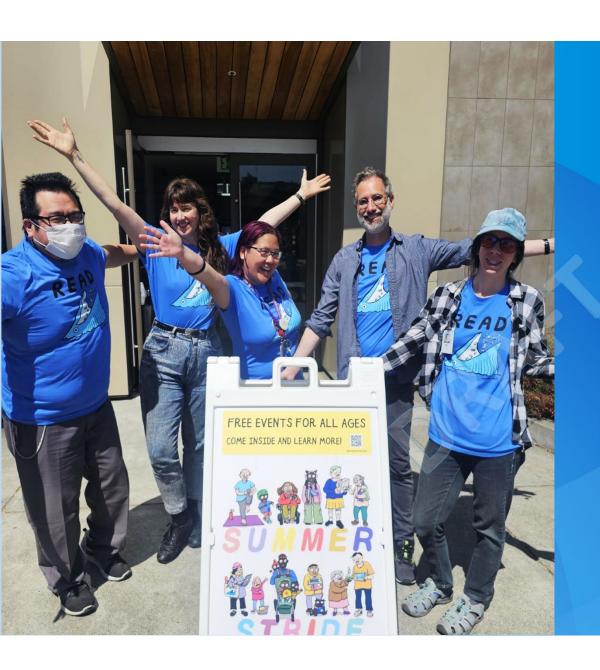


Looking Ahead

- Approve a budget proposal option or a variation of these options:
 - Option 1
 - FY25 Proposed Budget \$186.83M
 - Includes additional one-time funding for Facilities Master Plan, Strategic Plan Implementation, Safety Enhancements, and Capital Improvement Project: Quick Implementation
 - FY26 Proposed Budget: \$191.86M
 - Includes a reserve of \$5.24M to mitigate future budget conditions and fund next cycle's Budget Proposals
 - Option 2
 - FY25 Proposed Budget \$186.83M
 - Includes additional one-time funding for Facilities Master Plan, Strategic Plan Implementation, Safety Enhancements, and Capital Improvement Project: Quick Implementation and ongoing IT Enhancements
 - FY26 Proposed Budget: \$191.86M
 - Includes a reserve of \$4.24M to mitigate future budget conditions and fund next cycle's Budget Proposals
 - Option 3: Library Commission Recommendation
- Submit Budget to Controller & Mayor February 21, 2024







THANK YOU

