

Presentation to Police Commission

Assessment of invoices reviewed
under the grant agreement
between the Police Department and SF SAFE

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CITY & COUNTY OF SAN FRANCISCO

Office of the Controller - City Services Auditor

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Introduction

- Conducted assessment in conjunction with Office of the City Attorney
- Assessment contains one overarching finding and one recommendation
- CSA follows up on recommendations every 6 months to ensure corrective actions and report on status of implementation

Objective

- Determine whether SF SAFE complies with terms of the agreement related to grant expenditures to provide crime prevention and education services.

Scope

- The scope was limited to expense reimbursements, from July 2022 through March 2023, and did not include a test of whether SF SAFE achieved the program deliverables.

Background

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The Police Department contracts with San Francisco SAFE (SF SAFE), a nonprofit organization, to provide crime prevention and education services to San Francisco residents and employees.

From July 2018 through March 2023, the Police Department reimbursed SF SAFE, under a now-expired grant agreement, \$5,332,791.

Service Performed	Reimbursed Amount
Crime Prevention Education Services	\$4,550,000
Rent and Tenant Improvements	372,093
D10 Safety Plan	300,000
SafeCity Crime Prevention Cameras – West Portal	50,000
SafeCity Crime Prevention Cameras – Irving	25,000
Castro Community on Patrol	20,562
Richmond National Night Out	15,136
Total	\$5,332,791

The Police Department's current grant agreement with SF SAFE has a not-to-exceed amount of \$1,076,122 and a term from July 1, 2023, through June 30, 2024, with an option to extend the term for up to four additional years.

Findings

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- The Police Department does not regularly request or review supporting documentation from SF SAFE to ensure that its invoices include only eligible expenses.
 - The Police Department did not have documentation to support **\$3,822,228 (72 percent) of the \$5,332,791** spent by and reimbursed to SF SAFE.
 - The Police Department has not conducted monitoring since 2019 due to limited resources.
- SF SAFE spent at least **\$79,655 in grant funds (9% of \$910,000) on various ineligible and/or excessive expenses that are inconsistent with the grant agreement's purpose.**

Expense	Reimbursed Amount
Luxury Gift Boxes	\$36,041
Lake Tahoe Symposium	14,525
Parking Expenses	21,863
Ride-Hailing Services	5,927
Other Ineligible Expenses	1,299
Total	\$79,655

- Ineligible expenditures include *"personal or business-related costs or expenses related to meals, catering, transportation, lodging, fundraising or education activities"*.

The assessment makes one recommendation to the San Francisco Police Department to:

- Review all invoices submitted under its grant agreement with SF SAFE to determine whether SF SAFE billed for expenses that are unallowable under the grant agreement and recover any amounts found to be incorrectly paid.

Thank you.

Any questions?