

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
Population Health Division	PHFE dba Heluna Health	\$2,598,889	\$4,253,638	\$1,654,749	4/1/19 - 3/31/24 (5 years)	4/1/19 - 3/31/27 (8 years)	\$481,269	\$743,571	\$ 262,302	54.50%	Amendment
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with Heluna Health to increase the Total Contract Amount with Contingency to an amount of \$4,253,638 and to extend the current contract term from 4/1/2019 to 3/31/24 (5 years) to 4/1/19 - 3/31/27 (8 years). Heluna Health will continue to provide program administration and management services for the SFDPH - Population Health Division, the Center for Learning and Innovation (CLI). Of the proposed annual funding in the amount of \$743,571, Heluna Health will receive a 8% administrative fee of \$55,079, with the remaining balance of \$688,492 going towards programmatic costs. The proposed new agreement exercises the authority under RFQ 36-2017. Funding will continue to provide support under Program Administration modality.</p> <p><b>Reason for Funding:</b> The Department is requesting the approval of a Total Contract Amount of \$4,253,638, or increase of \$1,654,749 due to the following changes: (1) a one-time additional Federal CDC carry-forward funding in the amount of \$205,302 for FY23/24; (2) additional Federal CDC funding in the amount of \$57,000 for FY23/24; (3) additional Federal CDC funding for FY24/25 thru FY26/27 in the amount of \$1,500,000, or \$500,000 annually; and (4) an decrease in the amount of \$107,553 to the 12% Contingency value applied for FY23/24 thru FY26/27. The current Contingency amount is \$269,228. The previous Contingency amount was \$376,781.</p> <p>Please Note: The annual funding level is increased by \$262,302 due to the following reasons: (1) a one-time additional Federal CDC carry-forward funding in the amount of \$205,302 for FY23/24; and (2) additional Federal CDC funding in the amount of \$57,000 for FY23/24.</p>											
<b>Target Population:</b>	The goal of the Center for Learning Innovation and the Capacity Building Assistance (CBA) program is to provide high-impact HIV Prevention Capacity Building Assistance (CBA) services to support the HIV prevention workforce at CDC-funded health departments and community-based organizations in the West Region of the United States. Because of this the target population of this program is HIV prevention staff at CDC-funded health departments and community-based organizations in Washington, Oregon, California, Idaho, Nevada, Arizona, New Mexico, Montana, Wyoming, Hawaii, Utah, and Colorado.										
<b>Service Description:</b>	Program Administration and Management for this program consists of fiscal administration/ management, accounts payable, and human resources support services to the Center for Learning Innovation and the HIV Prevention capacity Building Assistance team. Fiscal administration/management for this program consists of developing and monitoring the budget; managing employee payroll and benefits; managing programmatic expenditures such as invoice payments and travel reimbursements according to budget plan; executing contractual agreements and maintaining all program documentation as related to this contract. Resource management will include recruiting, hiring, and orienting new staff; managing employee benefits; monitoring employee training, skill development, and performance evaluations on regular basis, and implementing employee discipline when necessary. Of the \$743,571 Proposed Annual Amount, \$55,079 will be paid for program management services, with the balance of \$688,492 for direct services.										
<b>UOS (annual)</b>	CBA Service Months: \$688,492 / 12 UOS month = \$57,374.34					CBA Program Administrative Months: \$55,079 / 12 UOS Months = \$4,589.94					
<b>UDC (annual)</b>	N/A										
<b>Funding Source(s):</b>	Federal CDC Grant Funding, EMSA General Fund, Ending the HIV Epidemic (EtHE) Grant, and SFDPH High Impact Prevention (PS18-1802) Federal Grant										
<b>Selection Type</b>	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project.										

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DPH-Behavioral Health Services	Bayview Hunters Point Foundation	\$16,300,000	\$24,098,709	\$7,798,709	7/1/18 - 6/30/24	7/1/18 - 6/30/26	\$3,268,762	\$3,633,860	\$ 365,098	11.17%	Amendment
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with Bayview Hunters Point Foundation (BVHP) to increase the Total Contract Amount with Contingency by \$7,798,709 to a new total amount of \$24,098,709 and to extend the current contract term from 7/1/2018-6/30/2024 (6 years) to 7/1/18-6/30/26 (8 years). The purpose of this amendment is to allow BVHP to continue to provide mental health services for the SFDPH - Behavioral Health Services in the community.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount with Contingency of \$24,098,709 for the term of 07/01/2018 - 06/30/2026, to extend the existing contract services for two additional years.</p>											
<b>Target Population:</b>	<p><b>Mental Health:</b> San Francisco's residents in the mental health system who meet the County's eligibility guidelines and admissions criteria as identified through the ACCESS Information referral system. More specifically, residents of Southeast neighborhoods make up this target population which includes Potrero Hill and Visitacion Valley, and prioritizes residents who reside in public housing, as well as adults, adolescents and families of all cultural backgrounds. In addition, BVHPF will serve schools that are located specifically within the SFUSD's Bayview Superintendent Zone.</p> <p><b>Youth Programs:</b> preschool aged children who present with social-emotional difficulties, often associated with developmental delays; school-aged children eligible for ERMHS services who require psychotherapy to benefit from special education; children and youth who present with behavioral difficulties, often at risk of school suspension; children involved with child welfare due to neglect or abuse; children exposed to family or community violence; children whose parents are recovering from substance abuse or addiction; and, youth involved with juvenile probation due to conduct disorders or gang involvement in the behavioral health system who meet the County's eligibility guidelines and admissions criteria as identified through the Access Information referral system.</p> <p><b>Dimensions LGBT:</b> Transitional aged youth (TAY) ages 16-24, and other youth aged twelve to twenty-five who identify as lesbian, bisexual, transgender, and/or queer (LGBTQ). While Bayview Hunters Point Foundation welcomes and Services all ethnicities and populations, services are also designed to meet the cultural and linguistic needs of individuals who identify as lesbian, bisexual, transgender and/or queer (LGBTQ).</p> <p><b>Jelani Family Program:</b> Men and women recovering from substance use, who have completed a clinical treatment program and require temporary housing (up to 18 months) to transition to complete independence. This may include children and family members if reunification is central to transition and legally permissible for the client.</p>										
<b>Service Description:</b>	<p>Mental Health Program: provides specialty outpatient mental health services, such as psychotherapy, medication support services, case management, collateral services and crisis management in conjunction with an outpatient substance abuse treatment program and enhanced by on-site primary health care services. BVHP's Mental Health program is intended to make mental health services accessible, convenient and integrated into the rest of treatment for the treatment-avoidant, indigent, homeless and marginally housed persons.</p>										
<b>UOS (annual)</b>	<p>CRDC 1: Out Patient Services: 122,618                      CRDC 1: Out Patient Medication Support: 18,300                      CRDC 1: Out Patient Crisis Intervention: 387                      CRDC 1: Out Patient Case Management Brokerage: 12,299                      CRDC 1: Community Client Services: 370                      CRDC 2: Mental Health Promotion: 375                      CRDC 2: Community Client services: 520</p>					<p>CRDC 3: Mental Health Services: 125,335                      CRDC 3: Crisis Intervention: 187                      CRDC 3: Case Management Brokerage: 8,033                      CRDC 3: Community Services: 532                      CRDC 4: Administration Support: 450                      CDRC 5: Recovery Residences: 4,928</p>					

DPH Contracts Report - January 16, 2024

<b>UDC (annual)</b>	CRDC 1: Out Patient Services: 275 CRDC 2: Mental Health Promotion: 600 CRDC 3: Mental Health Services: 60 CRDC 4: Administration Support: 25 CDRC 5: Recovery Residences: 15
<b>Funding Source(s):</b>	Mental Health: General Fund; Medi-Cal; FED SDMC, State adult 2011 MH realignment; Work Order DCYF Dimension Clinic and the Mental Health Services Act (MHSA)
<b>Selection Type</b>	RFP 8-2017; RFQ 17-2016; RFP 1-2017 and Sole Source (Dimensions Clinic), Admin Code 21.42
<b>Monitoring</b>	Monitored by the Business Office of Contract and Compliance

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Population Health Division	PHFE dba Heluna Health	\$2,030,692	\$2,834,781	\$804,089	8/1/21 - 6/30/24	8/1/21 - 6/30/25	\$897,860	\$727,285	\$ (170,575)	-19.00%	Modification
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with Heluna Health to increase the Total Contract Amount with Contingency to reflect \$2,834,781 and a new contract term of 8/1/2021 to 6/30/2025 (3 years and 11 months). Heluna Health provides program administration and management services for the SFDPH - Population Health Division, Communicable Disease Prevention Unit's Immunization Program, to continue to support COVID -19 and routine vaccinations. Of the proposed annual funding in the amount of \$727,285, Heluna Health will receive a 12.1% administrative fee of \$78,503, with the remaining balance of \$648,782 going towards programmatic costs. The proposed new agreement exercises the authority under RFQ 3-2020. Funding will continue to provide support under Program Administration modality.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount of \$2,834,781, or an increase of \$804,089 due to the following changes: (1) State Grant Funding (R3) in the amount of \$431,380 for FY24/25; (2) State Grant Funding (R4) in the amount of \$295,905 for FY24/25; and (3) an increase in the amount of \$76,804 to the 12% Contingency value applied for FY23/24 thru FY24/25. The previous contingency amount was \$48,991 and the current contingency amount is \$125,795</p> <p>The annual funding level decreased by \$170,575 due to the following: (1) a decrease in the amount of State Grant Funding (R3) of \$145,474 from FY23/24 to FY24/25; and (2) decrease in the amount of State Grant Funding (R4) of \$25,101 from FY23/24 to FY24/25.</p>											
<b>Target Population:</b>	The target population of this contract are the residents of San Francisco with focused expertise to address the unique needs of the program's priority communities that include those that are recommended to receive vaccinations.										
<b>Service Description:</b>	<p>Program Administration and Management for this program consists of fiscal administration/management, accounts payable, and human resources support services to the Communicable Disease Prevention Unit's Immunization Program. Fiscal administration/management for this program consists of developing and monitoring the budget; managing employee payroll and benefits; managing programmatic expenditures such as invoice payments and travel reimbursements according to budget plan; executing contractual agreements and maintaining all program documentation as related to this contract. Resource management will include recruiting, hiring, and orienting new staff; managing employee benefits; monitoring employee training, skill development, and performance evaluations on regular basis, and implementing employee discipline when necessary.</p> <p>This project will support of a broad range of COVID-19/SARS-CoV-2 immunization services and related activities focusing on COVID-19 vaccine equity, improving vaccine access, improving vaccine confidence, and understanding and addressing disparities in immunization rates across San Francisco.</p>										
<b>UOS (annual)</b>	Vaccination Months: \$648,782/12 Months=\$54,065.17 Program Administrative Months: \$78,503/12 Months=\$6,541.92										
<b>UDC (annual)</b>	N/A										
<b>Funding Source(s):</b>	State Funding (R3) and State Funding (R4): Federal COVID funds passed through from the State to the City. The distributions are numbered and for this contract, the funds are part of the third and fourth distributions.										
<b>Selection Type</b>	RFQ 3-2020 Department of Public Health As Needed Project Based Program Administration and Support Services										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project.										

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HHS	Positive Resource Center	\$930,107	\$1,095,359	\$165,252	7/1/23 - 6/30/24	7/1/23 - 6/30/24	\$830,453	\$977,999	\$ 147,546	17.77%	Amendment

**Purpose:** The requested action is the approval of a contract amendment with Positive Resource Center (PRC) to increase the Total Contract Amount with Contingency to reflect \$1,095,359. The current term of 07/01/2023 - 06/30/2024 (1 year) will remain the same. The contract was previously approved by Health Commission on June 6th, 2023. This contract provides support for HIV Employment and Work Re-Entry Services. The proposed amendment exercises the options authorized under Administrative Code Chapter 21.42. Funding will continue to support the non-medical case management modality.

**Reason for Funding Change:** The Department is requesting the approval of a Total Contract Amount with Contingency of \$1,095,359, or an increase of \$165,252, due to the following: (1) an increase of Cost of Doing Business (CODB) General Fund for FY23/24 in the amount of \$37,546; (2) a Mayor Addback for FY23/24 in the amount of \$85,000; (3) a Board of Supervisors Addback for FY23/24 in the amount of \$25,000; and (4) an increase in amount of \$17,706 to the 12% Contingency value applied for FY23/24. The previous contingency amount was \$99,654 and the current contingency amount is \$117,360.

The annual funding level has increased in the amount of \$147,546 due to the following: (1) an increase of Cost of Doing Business (CODB) General Fund for FY23/24 in the amount of \$37,546; (2) a Mayor Addback for FY23/24 in the amount of \$85,000; and (3) a Board of Supervisors Addback for FY23/24 in the amount of \$25,000.

**Target Population:** Low income residents of San Francisco living with HIV/AIDS who are considering work and/or seeking to enter or re-enter the workplace and low income LGBTQ in recovery from alcohol and/or drug dependency and who are considering work and/or seeking to enter or re-enter the workplace. Client enrollment is reserved for San Francisco residents who are have low incomes and are uninsured. Secondary enrollment is reserved for San Francisco residents who have low incomes and are underinsured. Lift UP SF Occupational Skills Training Program will offer new occupational skills in peer-to-peer occupations in public social services settings. This training program directly addresses the increased need for supportive training services as a solution to combat behavioral health issues, particularly addressing individuals in recovery from methamphetamine addiction. On-the-Job Training (OJT) through the Castro Country Club (CCC) for LGBTQ who are in recovery from alcohol and/or drug dependency and offers clients in early recovery the opportunity to participate in activities that foster the development of essential professional and interpersonal skills, which can assist in their re-entry into the workforce.

**Service Description:** Employment and Work Re-Entry Services include:  
 Employment Development hours: employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person or by phone with client or on behalf of client with other appropriate parties, brief-services, and services navigation.  
 Pre-Employment Service Group Hours: group Workforce Development workshops conducted by staff funded under the contract including curriculum and materials development, vocational workshops, classroom computer instruction, and supervised computer lab.  
  
 Getting to Zero Employment Services include: employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person, or by phone with client or on behalf of client with other appropriate parties.  
  
 Employment Services - Lift UP SF Occupational Skills Training Services include: Career Counseling, Skills Training and Support Group Hours. One hour of service is conducted by staff funded under the contract. Any additional work required to fully serve these unduplicated clients is funded with other sources of income.  
  
 On the Job Training Employment Services Program include:  
 PRC Employment Development Hours: UOS are defined as hours (recorded in fifteen minute increments) in which funded staff is engaged in activities and consultation such as: employment consultation and assessment, development of individual service plans (ISP), job development or placement assistance and follow-up in person, or by phone with client or on behalf of client with other appropriate parties.  
 CCC Training Hours: one hour of individual barista training service conducted by staff funded under the contract.

<b>UOS (annual)</b>	Employment Development Hours: \$159,872/1,600=\$99.92 Pre-Employment Service Group Hours: \$17,749/196=\$90.56 GTZ - PRC Employment Development Hours: \$405,334/3,910=\$103.67 Lift-Up Hours: \$223,779/744=\$300.78 CCC Training Hours (funded by ECH Work Order): \$40,000/268=\$149.50 PRC Employment Development Hours: \$81,514/378=\$215.65 CCC Training Hours (funded by SFDPH GF): \$89,751/600=\$149.59
<b>UDC (annual)</b>	422
<b>Funding Source(s):</b>	General Fund and Work Order
<b>Selection Type</b>	Administrative Sole Source 21.42
<b>Monitoring</b>	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC)

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Primary Care	San Francisco Public Health Foundation	\$5,522,000	\$6,187,809	\$665,809	01/01/18 - 12/31/25 (8 Years)	01/01/18 - 12/31/25 (8 Years)	\$715,000	\$943,600	\$ 228,600	31.97%	Amendment
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with the San Francisco Public Health Foundation to increase the Total Contract Amount with Contingency to reflect \$6,187,809. The current term of 01/01/2018 - 12/31/2025 (8 Years) will remain the same. This contract was previously approved by Health Commission on March 7th, 2023. The contract will continue to support Project Management for the San Francisco Health Network Primary Care services, which includes Project Management for Behavioral Health Services (BHS). The proposed amendment exercises the options authorized under RFQ 36-2017. Funding will continue to support the Project Fiscal Management modality. The funding annual amount for FY23/24 is \$943,600. The San Francisco Public Health Foundation will receive 10% indirect cost in the amount of \$85,782. The remaining amount of \$857,818 will be used for direct services.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount with Contingency of \$6,187,809, or an increase of \$665,809 due to the following changes: (1) additional funding for FY23/24 in the amount of \$228,600; (2) additional funding for FY24/25 in the amount of \$250,000; and (3) an increase in amount of \$187,209 to the 12% Contingency value applied for FY23/24 thru FY25/26. The previous contingency was \$84,723 and the current Contingency amount is \$271,932.</p> <p>The annual funding level has increased by \$228,600 due to the following: (1) one time additional State Funding in the amount of \$183,600 for FY23/24; and (2) additional Annual Continuing Project (ACP) State Funding in the amount of \$45,000 for FY23/24.</p>											
<b>Target Population:</b>	The target population of the subcontractors through the San Francisco Public Health Foundation will be all populations and ethnicities within San Francisco, with focused expertise to meet the unique needs of SFDPH/SFHN and BHS staff members.										
<b>Service Description:</b>	<p>The San Francisco Public Health Foundation will provide program administration and support through fiscal and programmatic services for the San Francisco Health Network (SFHN) and for Behavioral Health Services (BHS). SFPHF will be responsible for at least 1 subcontract for SFHN that will provide quality improvement (QI) Analyst services and 1 subcontractor for BHS that will provide consulting services. SFPHF will provide consultant management, quality improvement services, that include staff trainings and development activities, and record-keeping.</p> <p><b>Subcontract Management of Multiple Subcontractors:</b> Management of 4 subcontractors, ensuring adherence to City and County policy and procedures, ensuring that agencies have Generally Accepted Accounting Principles (GAAP) and preparation and submission of Semi-Annual Summary Reports, ensuring quality of service, employment management principles and practices, reporting and invoicing, and ensuring that timeline and goals negotiated are met.</p> <p><b>Coordination and Program Management Services:</b> Includes administration and general infrastructure support (indirect cost).</p>										
<b>UOS (annual)</b>	Subcontract Management of Multiple Subcontractors: 4 Subcontractorsx12 Months = \$857,818/48=\$17,871.21 Coordination and Program Management Services: 12 Months = \$85,782/12 = \$7,148.50										
<b>UDC (annual)</b>	n/a										
<b>Funding Source(s):</b>	For SFHN, Annual Continuing Project (ACP) State Funding thru the San Francisco Health Plan's (SFHP) Practice Improvement Program (PIP). PIP incentive payments are for clinics to use for improving quality, patient experience, and staff experience/satisfaction. Funding is based on performance which range from patient experience, quality of care, access to care, etc.). For BHS, State Funding.										
<b>Selection Type</b>	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
<b>Monitoring</b>	Compliance with program objectives and meeting of contract deliverables is monitored real-time by the System of Care who meets regularly with the provider to ensure efforts are being made so that objectives are being met.										

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SFHN	Chinese Hospital Association	\$9,891,840	\$20,638,800	\$10,746,960	12/1/2020-11/30/2023	12/1/2023-11/30/2024	\$8,832,000	\$9,259,560	\$ 427,560	4.84%	Amendment
<p><b>Purpose:</b> The requested action is to re-request approval of contract amendment with Chinese Hospital with revised budget. The second change to the original submission was to correct a calculation error in the proposed funding level as the original didn't fully cover current spending. The original Health commission resolution approved on November 7,2023 was an increase of \$8,896,000 for total amount of \$18,851,840 over the same period of 12/1/2023-11/30/24. Due to recalculation to address identified and potential underfunding, we are providing an amendment to the original resolution. The proposed not to exceed amount is now \$20,638,800, which is an increase of \$1,786,960 from our original request (The changes are also reflected in the BLA report recommendation). This contract has returned to the Health Commission to reconcile the total contract amount with the new amount as it has evolved. This contract requires approval by the San Francisco Board of Supervisors.</p> <p><b>Reason for Funding Change:</b> The difference of \$427,560 represents the additional fund included on this amendment for November 2023 shortfall. Further, the primary change on funding calculation includes an increase to the contingency value. Instead of using a flat percentage to calculate the contingency, we increased the contingency value to be able to cover any potential funding gap if there is a delay in the SNF Subacute licensure which would delay the use of the lower rate. This change would allow DPH to continue to fund all contracted beds at the higher rate through the full requested one-year term. This Contractor is only reimbursed for filled/utilized beds.</p>											
<b>Target Population:</b>	Lower level of care and subacute care patients from Zuckerberg San Francisco General Hospital (ZSFGH)										
<b>Service Description:</b>	To provide surge capacity for skilled nursing beds and subacute skilled nursing beds. Patients will be evaluated for appropriate referral from ZSFGH inpatient units, admit appropriate patients and provide identified care needs and discharge planning.										
<b>UOS (annual)</b>	23 beds per month occupancy										
<b>UDC (annual)</b>	23 beds per month occupancy										
<b>Funding Source(s):</b>	General Fund										
<b>Selection Type</b>	RFP SFGOV-000006964 Subacute skilled Nursing & Skilled Nursing Facility beds for Hospital Overflow or Emergency needs										
<b>Monitoring</b>	Laguna Honda Hospital Utilization Management staff will conduct monthly audit of Chinese Hospital Association Utilization Management finding via HIPAA secure electronic record.										



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HHS	Westside Community Mental Health Center, Inc	\$4,028,631	\$7,914,974	\$3,886,343	3/1/2020 - 6/30/2024	3/1/2020 - 6/30/2028	\$1,008,085	\$904,397	\$ (103,688)	-10.29%	Amendment
<p><b>Purpose:</b> The requested action is the approval of a contract amendment with Westside Community Mental Health Center Inc. to increase the Total Contract Amount with Contingency to reflect an amount of \$7,914,974. The existing term of 03/01/2020 - 06/30/2024, for a total of 4.33 years, will be extended to the term of 03/01/2020 - 06/30/2028, for a total of 8.33 years. This contract was previously approved at Health Commission on July 5th, 2022. This contract provides HIV related support for Home &amp; Community Based AIDS Case Management Services and Home Health Care for clients, mostly older clients and long-time survivors of HIV, that are primarily home bound due to physical or mental health challenges. The proposed amendment is authorized under RFP 39-2019. Funding will continue to support the Home &amp; Community Based Services and Home Health Care modality.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount with Contingency of \$7,914,974, or an increase of \$3,886,343, due to the following changes: 1) a Cost of Doing Business (CODB) General Fund increase for Home Health Care in the Amount of \$10,988 for FY23/24; 2) a Cost of Doing Business (CODB) General Fund increase for Home &amp; Community Based Services in the amount of \$28,583 for FY23/24 3) Additional General Fund funding for Home Health Care in the amount of \$2,521,348 for FY24/25 to FY27/28, or \$630,337 annually; 4) Additional General Fund funding for Home &amp; Community Based Services in the amount of \$969,276 for FY24/25 to FY27/28, or \$242,319 annually; 5) a reduction of Ending the HIV Epidemic (EtHE) for RN Mobile Draw Project in the Amount of \$143,259 for FY23/24; and 6) an increase in the amount of \$499,407 applied to the 12% Contingency value only applied to current and future years. Previous Contingency Amount was \$27,996. Current Contingency Amount is \$527,403.</p> <p>The Annual Funding Amount is decreased by \$103,688 due to the following reasons: 1) a decrease in the annual amount of \$143,259 of Ending the HIV Epidemic (EtHE) for RN Mobile Draw Project (for FY23/24, the previous annual funding of \$175,000, is being reduced by an amount of \$143,259 to reflect a new funding amount of \$31,741 due to the project ending); 2) a Cost of Doing Business (CODB) General Fund increase for Home Health Care in the Amount of \$10,988 for FY23/24; 3) a Cost of Doing Business (CODB) General Fund increase for Home &amp; Community Based Services in the amount of \$28,583 for FY23/24.</p>											
<b>Target Population:</b>	The target population for Westside Community Mental Health Center, Inc. is primarily home bound and eligible clients meeting the acuity level need for services are served by this program, however the target population includes clients that are, multi-diagnosed individuals from the African American, Latinx, Asian Pacific Islander, Native American, and the LGBT communities living with HIV. Client enrollment priority is reserved for San Francisco residents who have low-income and are uninsured. Secondary enrollment is reserved for San Francisco residents who have low-income and are underinsured. Clients served by this program do not qualify for the state-funded Medi-Cal Waiver Program.										
<b>Service Description:</b>	<p>Home Health Care Services: Providing Paraprofessional Care (homemaker, home health aide, or personal/attendant care) which include supportive services and assistance with activities of daily living provided in the home to allow a patient to continue living independently. These services include non-medical and non-nursing assistance such as housecleaning, running errands, escort to medical appointments, and preparing meals.</p> <p>Case Management Services: Providing Case Management through a Registered Nurse and a Social Worker for people with HIV in order to link and coordinate assistance from multiple agencies and caregivers who provide psychosocial, medical, and practical support. The purpose of case management is to encourage clients to obtain the highest level of independence and quality of life consistent with their functional capacity and preferences for care.</p> <p>Home Health Care Services - RN Encounters: In-Home Phlebotomy Services for clients who have not been seen in a clinic setting and require blood draws to check level of HIV Viral Load Suppression and other indicators of health will be provided for individuals living with HIV/AIDS thru a mobile RN.</p>										
<b>UOS (annual)</b>	Home Health Care Service Hours: \$245,389/2,371=\$103.50 Case Management Service - RN Hours: \$306,581/1,186=\$258.50 Case Management Service - Social Work Hours: \$320,686/2,496=\$128.48 RN Encounters: \$31,741/122 = \$260.42										
<b>UDC (annual)</b>	90										
<b>Funding Source(s):</b>	General Fund, Ryan White Part A, and Ryan White EtHE (Ending the HIV Epidemic)										
<b>Selection Type</b>	RFP 39-2019 HIV Home Care Programs										
<b>Monitoring</b>	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC). For the latest BOCC Monitoring Report for FY-22-23 this program received an overall score of 3 (Acceptable/ Meets Standards) and met 89% of the Contracted Performance Objectives for its Emergency Financial Assistance contract, 42% of the contracted Units of Service (UOS), a Plan of Action was issued for objectives and program deliverables.										

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
ZSFG Patient Financial Services	RevSpring Inc.	\$3,766,697	\$3,363,122	\$403,575	6/1/18 - 8/25/23	8/26/23 - 8/25/28	\$589,100	\$672,624	\$ 83,524	14.18%	Renewal
<p><b>Purpose:</b> The requested action is the approval of a contract renewal with RevSpring Inc. for a new contract amount of \$3,766,697 and a term of 8/26/2023 to 8/25/2025 (5 years). RevSpring Inc. provides services and software to print, store and mail Patient Statement Mailers, Insurance letters for the patients of ZSFG. Of the proposed annual funding in the amount of \$672,624, base services amount to ~\$508,923 (inclusive of paper and postage,) and optional services for items such as additional pages, returned mails, and file management amount to ~\$163,702. The proposed new agreement exercises the authority under RFP SFGOV 0000008069, as Revspring Inc was the highest-ranking proposer in response to the solicitation. The Commission had reviewed and approved the contract under Apex Print Technologies on March 6, 2018. On December 31, 2019, Apex Print Technologies was merged into and became a part of RevSpring Inc. The current RevSpring Inc contract is a result of a new solicitation under SFGOV 0000008069 for continuation of the same services, by the same provider, previously approved by the Health Commission. The contract is retroactive due to reorganization within the contractor’s legal department. DPH provided contractor the City’s boilerplate for review, and contractor was unable to turnaround documents in a timely manner. After almost 2 months of review, a handful of contract negotiation meetings were conducted, and both parties finally reached an agreement at the end of December. Given the contractor’s existing relationship with SFDPH, they continued to provided services based on good faith to avoid a break in service for the hospital.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of the Total Contract Amount with Contingency of \$3,766,697, inclusive of an increase of \$403,575 due to (1) inflated postage fees from USPS \$.50 to \$.63. (2) inflated cost of paper and printing materials, an increased cost of doing business.</p>											
<b>Target Population:</b>	RevSpring Inc provides services to all ethnicities and populations in the City and County of San Francisco that use SFDPH health services, requiring itemized statements, patient statement mailers, insurance letters, and patient letters. RevSpring will format, print and mail these letters and statements to the appropriate patients or insurance companies.										
<b>Service Description:</b>	Revspring Inc, will receive a portable document file (PDF) from the converted Epic Electronic Health Records, to format into a City approved template, print, and mail itemized statements, patient statement mailers, insurance letters, and patient letters to the appropriate patients or insurance companies.										
<b>UOS (annual)</b>	Full Color Statement Page: 742,500 UOS * \$.1215 per transaction = \$90,213.80 Full Color Letter Page: 7500 UOS *\$.1215 per transaction = \$911.00 USPS Postage: 750,000 UOS * \$.557 per transaction = \$417,750										
<b>UDC (annual)</b>	750,000										
<b>Funding Source(s):</b>	General fund										
<b>Selection Type</b>	Sourcing Event ID SFGOV-0000008069										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project.										

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
BHS MH	San Francisco Study Center	N/A	\$3,302,073	N/A	N/A	01/01/024 - 12/31/2027	\$499,502	\$599,692	\$ 100,190	20.06%	New Contract/ Continuing Services
<p><b>Purpose:</b> The requested action is the approval of a new Agreement with San Francisco Study Center (Contract ID# 1000029560) for a Total Contract Amount with Contingency of \$3,302,073 and for a contract term of 1/1/2024 to 12/31/2027 (4 years). While this is a new contract, it is for continued services that were previously approved at the September 01, 2017 Health Commission under Contract ID# 100008860. This new contract to continue these services was awarded as a result of Sourcing Event # 0000007727. San Francisco Mental Health Clients' Rights Advocates (SF MHCRA) will advocate for the rights of mental health consumers throughout the Behavioral Health system and their families, and advocate for mental health consumers and family members in resolving complaints. SF MHCRA will respond to complaints and queries about mental health services from clients, clients' family members, or concerned third parties. Please note the Prior Annual Amount without Contingency is the annual amount of this specific program which was a portion of the previously approved contract which has been transitioned to this new contract for continuing the services and is provided for comparative purposes.</p>											
<b>Target Population:</b>	<ol style="list-style-type: none"> <li>The San Francisco Study Center provides services to all ethnicities and populations in the City and County of San Francisco.</li> <li>SF MHCRA's target population is mental health consumers in the behavioral health system citywide and in out-of-county facilities and their families.</li> <li>ZIP codes where citywide services will be delivered include but are not limited to: 94102, 94103, 94109 and 94110.</li> </ol>										
<b>Service Description:</b>	<p>SF MHCRA's priority is to address the issues of clients in the most acute situations. Advocates conduct outreaches and hold Zoom meetings on inpatient units in order to be available to these clients. SF MHCRA's website will promote program services and encourage clients to contact staff. SF MHCRA services are available 9 a.m. to 5 p.m., Monday-Friday. In addition to responding to direct requests from clients and their family members and with the client's signed Authorization of Release of Information, SF MHCRA will conduct investigations of possible patients' rights violations. This report will then be submitted to the director of the program involved. A list of investigation reports will be included in each quarterly statistical report submitted to CBHS. SF MHCRA does not engage in discharge or treatment planning with its clients. Clients are referred to other providers pertinent to their expressed wished goals. MHCRA is staffed by a Program Director, Program Administrator, Senior Advocate and two Advocates. Most staff are full-time.</p>										
<b>UOS (annual)</b>	Outpatient Services: 5,200 UOS * \$57.66 per hour = \$299,832										
<b>UDC (annual)</b>	75										
<b>Funding Source(s):</b>	MH Adult State 1991 MH Realignment, MH Adult County General Fund										
<b>Selection Type</b>	RFGA - Sourcing Event ID SFGOV-0000007727										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project.										

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
BHS MH	San Francisco Study Center	N/A	\$2,472,122	N/A	N/A	01/01/2024 - 12/31/2024	\$1,235,972	\$2,044,028	\$ 808,056	65.38%	New Contract/ Continuing Services
<p><b>Purpose:</b> The requested action is the approval of a new Agreement with San Francisco Study Center (Contract ID# 1000023219) for a Total Contract Amount with Contingency of \$2,472,122 and for a contract term of 1/1/2024 to 12/31/2024 (1 year). While this is a new contract, it is for continued services that were previously approved at the September 01, 2017 Health Commission under Contract ID# 100008860. This new contract to continue these services is authorized under San Francisco Administrative Code 21.42 while a new solicitation is completed. The San Francisco Study Center will provide Fiscal Intermediary/Program Management and Culturally Congruent and Innovative Practices for African American Communities services in support of developing a diverse and competent workforce, human resource Management/Support, management consultants and subconsultants, and other administrative and financial support.</p> <p><b>Reason for Funding Change:</b> The Department is requesting the approval of a Total Contract Amount of \$2,472,122 for the term of 01/01/2024 - 12/31/2024 while a new solicitation of services is being completed.</p>											
<b>Target Population:</b>	Consumers of Mental and Behavioral Health Services (BHS) and family members recruited by BHS staff for employment through San Francisco Study Center.										
<b>Service Description:</b>	San Francisco Study Center will follow Generally Accepted Accounting Principles (GAAP) and San Francisco Study Center’s Finance Policies and Procedures and Personnel Handbook to guide delivering of the FI/PM services. San Francisco Study Center’s finance director will work with System of Care staff to obtain timely city pre-approval for itemized expenses prior to submission of invoices for reimbursement. San Francisco Study Center’s executive director and compliance coordinator will perform contractual tasks required to provide Administrative Support, Consultant/Subcontractor Management and Human Resources Management. Unique aspects of these duties include providing a vehicle and necessary auto insurance, purchase and distribution of transportation vouchers to supervisors and peer staff as needed, issuance of gift cards under San Francisco Study Center gift-card procedures, and maintaining credit card accounts for program staff as needed. Human Resource Management/Support is provided primarily by the San Francisco Study Center compliance coordinator working at 1663 Mission Street, Suite 310 from 9 a.m. to 5 p.m. Monday through Friday.										
<b>UOS (annual)</b>	Fiscal Intermediary Mode 60/78 12 UOS x \$4,084.42 = \$49,013.04	Fiscal Intermediary Mode 60/78 12 UOS x \$1,144.33 = \$13,731.96	Fiscal Intermediary Mode 60/78 12 UOS x \$67,211.17 = \$806,534.04	Culturally Congruent & Innovative Practices for African American Communities  Mode 60/78 12 UOS x \$32,891 = \$394,692							
<b>UDC (annual)</b>	N/A	N/A	N/A	N/A							
<b>Funding Source(s):</b>	MH Adult County General Fund, MH Grant SAMHSA Adult SOC, CFDA 93.958, MH MHS (Adult), MH MHS (INN)										
<b>Selection Type</b>	Administrative Code Section 21.42										
<b>Monitoring</b>	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project.										

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
Behavioral Health (with HIV Health Services)	Positive Resource Center	\$3,691,280	\$7,518,130	\$3,826,850	7/01/23-06/30/24	1/01/24-06/30/27	\$1,799,070	\$1,875,329	\$ 76,259	4.24%	New Agreement/ Continuing Services
<p><b>Purpose:</b> The requested action is the approval of an Original contract with Positive Resource Center for a total contract amount of \$7,518,130 with Contingency of \$811,503 and a term of January 1, 2024 through June 30, 2027. This contract provides counseling, advocacy and legal assistance to the uninsured, the underinsured and people living with HIV to improve their eligibility and enrollment in healthcare and other public benefits. This new contract is authorized under Sourcing Event #0000007335-- Supplemental Security Income and Benefits Advocacy. These are continuing services, with the same provider, previously approved by the Health Commission on March 5, 2019. Positive Resource Center previously provided the services as part of CID #10000003034, approved under Administrative Code 21.42 while the department developed an RFP.</p> <p><b>Reason for Funding Change:</b> The previous year annual amount is provided to analyze changes in funding. The variance of \$76,259 from 2022-23 to 2023-24 is due to the following: 1.) Cost of Doing Business Adjustments are applied to the contract for 2023-24.</p>											
Target Population:	The contract's Legal Advocacy Program serves two types of clients: 1.) Clients of pre-assigned County DPH Mental Health Centers; and 2.) People Living with HIV/AIDS in San Francisco. The target populations include people living with HIV/AIDS in San Francisco with an emphasis on those with disability benefits unable to work; people receiving County assistance, CalWorks, State Disability insurance; people who are uninsured, underinsured, or at risk of losing public or private health insurance; multiple diagnosed people with mental health and substance abuse, people who may have been incarcerated, the homeless and people of color, immigrants, women and the LGBT community.										
Service Description:	This contract serves the uninsured and underinsured by improving their access to health care and public disability benefits (SSI/Social Security Disability Insurance/CAPi benefits/Medi-Cal/Cash Assistance Programs). The contract assists the target population by facilitating and advocating for clients in the benefits application process, providing legal representation and helping clients who have problems qualifying for benefits or who have been terminated for benefits.										
UOS (annual):	MH Benefits Counseling: 5,854 Staff Hours at \$198.38 Per Hour; HIV Benefits Counseling: 2,806 Hours at \$198.26 Per Hour										
NOC (annual)	MH Benefits Counseling: 380 UDC; HIV Benefits Counseling: 288 UDC										
Funding Source(s):	General Fund and US Health and Health Services										
Selection Type	Sourcing Event 7335--Supplemental Security Income and Benefits Advocacy										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC). For the latest BOCC Monitoring Report for FY-21-22 PRC received a score of 4 (Commendable/ Exceeds Standards) in all four areas of the BOCC Monitoring Report. This program achieved 100% of its contracted performance objectives, 100% of its contracted units of service target, and 93% of its contracted unduplicated client target. The program conducted a client satisfaction survey, analyzed the results, and discussed the results with agency staff as required.										

DPH Contracts Report - January 16, 2024

BHS	YMCA	\$ 9,987,603	\$ 1,093,393	(\$8,894,210)	07/01/18-06/30/27	07/1/2023 - 06/30/2025	\$ 479,003	\$ 477,986	\$ (1,017)	-0.21%	New Agreement/ Continuing Services
<p><b>Purpose:</b> The requested action is a new agreement with YMCA to implement the OMI/Excelsior Beacon Center Program in a separate contract dedicated to these services. This program will provide substance abuse and alcohol prevention services for elementary, middle school and high school age students and their parents/caregivers. These services are authorized to continue as a new contract under Administrative Code Section 21.42 while the department develops an RFP. The Total Contract Amount with Contingency requested is \$1,093,393 with a term from 07/01/2023 through 06/30/2025 for a total of two years. OMI/Excelsior Beacon Center Program services were previously provided under the YMCA of SF, Urban Services contract ID#1000010841 (term of 07/01/18-06/30/27) which were last reviewed and approved by the Health Commission on December 4, 2018.</p>											
<p><b>Reason for Funding Change:</b> The previous year annual amount is provided to analyze changes in funding. The annual contract amounts are almost identical with a variance of \$1,017 from 2022-23 to 2023-24 due to slightly less Federal funding in 2023-24. A Cost of Doing Business Adjustment of 4.75% is also applied to the contract for 2023-24. The comparative decrease of \$8,894,210 in the Total Contract Amount with Contingency is due the term of the former agreement being a total of nine years, whereas the new contract replacing the former is for only two years.</p>											
<b>Target Population:</b>	<p>The target population includes elementary and middle school age students and their parents/caregivers for the 1. Strengthening Families Program (SFP) and 2. SFP Parent Pilot Group, 3. Elementary and Middle School students for Botvin Life Skills (LST) Program and 4. High school age youth for the Communities Mobilizing for Change on Alcohol (CMCA) - Environmental Prevention and Youth Alcohol Prevention Coalition. YMCA schools include James Denman Middle School, Charles Drew Elementary, Longfellow Elementary, Sheridan Elementary, Sunnyside Elementary, Webster Elementary, James Denman Middle School, The Academy at McAteer High School &amp; City Arts &amp; Leadership High School.</p>										
<b>Service Description:</b>	<p>Urban Services YMCA (OMI/Excelsior Beacon Center) alcohol abuse prevention programs-- 1. Will reduce the initiation of alcohol use by elementary and middle school age youth through the Strengthening Families Program (SFP); 2) Will create a pilot series of one hour workshops centered around a set of pre-selected SFP parent lessons to provide skills and to support recruitment/outreach for regular SFP cycles; 3), Will reduce the initiation and current use of alcohol by Grade 5 &amp; 6 youth through a family centered, culturally responsive practice based evidence intervention, Botvin Life Skills (LST) Program ; and 4) Change the perceptions about the risks associated with alcohol and alcohol use by high school age students through Communities Mobilizing for Change on Alcohol (CMCA) framework environmental prevention (EP) projects.</p>										
<b>UOS (annual):</b>	<p>OMI/Excelsior Beacon Center Program UOS by Funding: 1. PriPrevention Info Dissemination Staff Hours = 240 staff hours at \$60.48 per staff Hour; 2. SA PriPrevention Education 35 Staff Hours at \$89.09 per staff hour; 3. PriPrevention Cmnty Based Process 565 staff Hours at 88.50 per Staff Hour; 4. SA PriPrevention Info Dissemination 431 staff hours at 88.38 per staff hour</p>										
<b>UDC (annual)</b>	<p>OMI/Excelsior Beacon Center Program UDC by Funding: 1. 10 UDC; 2. SA PriPrevention Education 24 UDC; 3. PriPrevention Cmnty Based Process UDC N/A; 4. SA PriPrevention Info Dissemination UDC N/A</p>										
<b>Funding Source(s):</b>	<p>Substance Abuse General Funds; Federal SABG Block grants and CFDA funds</p>										
<b>Selection Type</b>	<p>Sourcing Event ID SFGOV-000007482 EQUITY BASED MATERNAL HEALTH: IMPROVING BLACK AFRICAN AMERICAN MATERNAL MENTAL HEALTH SERVICES FOR THE DEPARTMENT OF PUBLIC HEALTH MATERNAL CHILD ADOLESCENT HEALTH &amp; BEHAVIORAL HEALTH SERVICES</p>										
<b>Monitoring</b>	<p>Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC). For the latest BOCC Monitoring Report for FY-20-21 scoring was suspended due to the impact of the COVID pandemic. However, YMCA met 34% of the Contracted Performance Objectives for its Emergency Financial Assistance contract, 93% of the contracted Units of Service (UOS), a Plan of Action was issued for compliance and performance objectives.</p>										