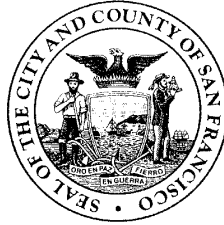


ELECTIONS COMMISSION
City and County of San Francisco

Robin M. Stone, President
Christopher Jerdonek, Vice President
Lucy Bernholz
Cynthia Dai
Nancy Hayden Crowley
Renita LiVolsi
Michelle Parker



John Arntz, Director of Elections
Marisa Davis, Commission Secretary

REGULAR MEETING MINUTES
(Final) Approved 2/14/24

San Francisco Elections Commission
Wednesday, January 17, 2024
6:00 p.m.
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102
& Remote meeting via WebEx

Order of Business

1. Call to Order & Roll Call

President Stone called the meeting to order at 6:01 PM.

Present: President Robin Stone, Vice President Christopher Jerdonek, Commissioner Cynthia Dai, Commissioner Nancy Hayden Crowley, Commissioner Renita LiVolsi, Commissioner Michelle Parker, and Commissioner Lucy Bernholz (via remote).

Also Present: Director of Elections John Arntz, City Attorney Brad Russi and Commission Secretary Marisa Davis.

Commissioner Dai stated the Commission's acknowledgment of the Ramaytush Ohlone people.

2. General Public Comment

Via WebEx

There were no public commenters.

3. Approval of Previous Meeting Minutes

The Commission discussed drafts of minutes for September 20, October 18, and November 15, 2023 regular meetings. The edits as previously presented by Commissioner Dai were accepted. It was also confirmed that speakers at a Commission meeting (whether in person or via remote), are not required to identify themselves.

President Stone’s “Meeting Minutes Requirements” document will be the “best practice” and used as a guide for meeting minutes going forward.

There were no public commenters.

4. Director’s Report

Director Arntz shared details and answered Commissioner questions regarding upcoming activities and staffing related to both the March and November elections.

Motion to approve the Director’s waiver allowing city employees to assist the Department with the March 5 election was made by President Stone and seconded by Commissioner Dai.

MOTION TO APPROVE DIRECTOR’S WAIVER

| | |
|-----------------------------|-----|
| President Stone | YAY |
| Vice President Jerdonek | YAY |
| Commissioner Bernholz | YAY |
| Commissioner Dai | YAY |
| Commissioner Hayden Crowley | YAY |
| Commissioner LiVolsi | YAY |
| Commissioner Parker | YAY |

Motion to approve the Director’s March 2024 Election Plan was made by Commissioner Dai and seconded by President Stone.

MOTION TO APPROVE DIRECTOR’S MARCH 2024 ELECTION PLAN

| | |
|-----------------------------|-----|
| President Stone | YAY |
| Vice President Jerdonek | YAY |
| Commissioner Bernholz | YAY |
| Commissioner Dai | YAY |
| Commissioner Hayden Crowley | YAY |
| Commissioner LiVolsi | YAY |
| Commissioner Parker | YAY |

7 Yays 0 Nays Motion passes.

There were no public commenters.

6. 2023 – 2024 Elections Commission Policies & Priorities Review

President Stone moved this agenda item to precede Commissioners' Reports.

Vice President Jerdonek presented on the ranked choice voting results reporting policy. The Director confirmed the Department will use the program as designed by Vice President Jerdonek for November.

President Stone presented on information regarding voter registration and confirmed the Department's activities and publicly available dashboard. She also reiterated the outreach activities for which individual Commissioners can participate to supplement efforts of the Department.

VP Jerdonek led a discussion regarding various scenarios in which the Elections Department might be able to solicit information from and for open source voting system vendors. Director Arntz explained the City's contracting requirements and guidelines.

The Commission briefly discussed the Dominion contract and potential ways the Department might extend or adjust the current contract rather than issuing a formal RFP as planned.

There were no public commenters.

5. Commissioners' Reports

Commissioner Hayden Crowley announced her resignation from the Elections Commission effective as of January 20, 2024. She has accepted a new job within the SF Public Utilities office, and San Francisco city employees are not allowed to serve on a San Francisco Commission.

President Stone informed the Commission about the upcoming meeting schedule which includes adding a required BOPEC Elections Department annual budget review on January 29 and moving the regular February meeting on Wednesday, February 21 to Wednesday, February 14. This will ensure the full Commission reviews and approves the Elections Department budget within 15 days for the Director to submit his budget proposal on time.

VP Jerdonek noted that he will complete the annual report revisions prior to leaving the Commission (before his replacement is appointed by the Board of Supervisors.)

Commissioner Dai said that the Redistricting Initiative report is almost complete, pending final incorporation of legal review from DCA Flores.

There were no public commenters.

7. Election of Commission Executive Officers

Nancy Hayden Crowley nominated President Stone for President. There were no other nominations for President.

The Commissioners voted as follows:

| | |
|-----------------------------|-------|
| President Stone | Stone |
| Vice President Jerdonek | Stone |
| Commissioner Bernholz | Stone |
| Commissioner Dai | Stone |
| Commissioner Hayden Crowley | Stone |
| Commissioner LiVolsi | Stone |
| Commissioner Parker | Stone |

With seven votes President Stone was appointed as President for 2024.

Nancy Hayden Crowley nominated Commissioner Parker for Vice President.
Commissioner LiVolsi nominated Commissioner Dai for Vice President.

The Commissioners voted as follows:

| | |
|-----------------------------|--------|
| President Stone | Parker |
| Vice President Jerdonek | Parker |
| Commissioner Bernholz | Dai |
| Commissioner Dai | Dai |
| Commissioner Hayden Crowley | Parker |
| Commissioner LiVolsi | Dai |
| Commissioner Parker | Parker |

With four out of seven votes, Commissioner Parker was appointed as Vice President for 2024.

There were no public commenters.

8. Agenda Items for Future Meetings

Commissioners discussed AB1416 and letters to appointing authorities regarding Commission vacancies.

There were no public commenters.

9. Adjournment

Meeting adjourned at 9:02 PM.