



**San Francisco Office of the City Administrator**

Carmen Chu, City Administrator

# **FY 2024-26 Budget Overview**

February 13, 2024

# **CAO Mission**

To ensure efficient and effective government services, robust infrastructure, safety and resiliency and sustained economic recovery within an equitable and inclusive organization.

# Major Programs under the CAO

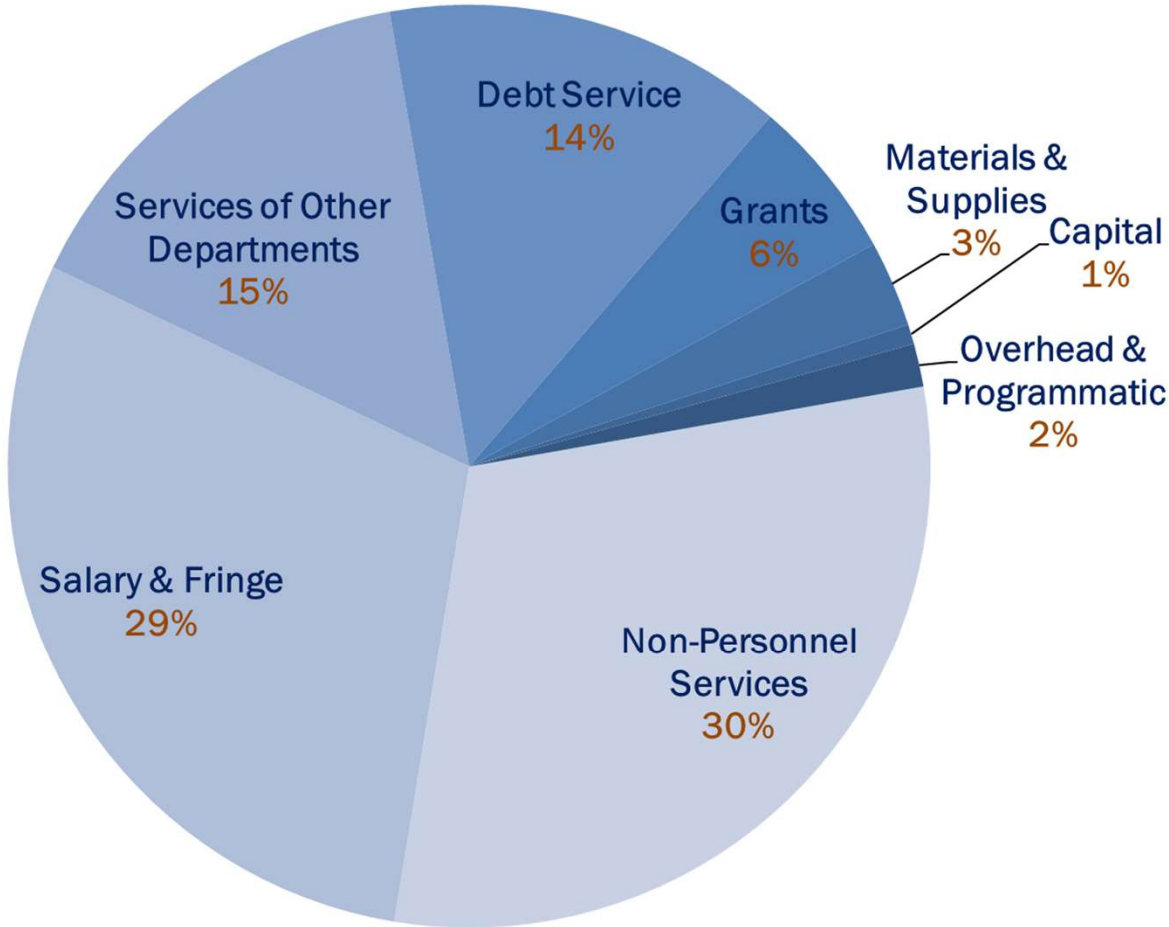
- City Administrator's Office

- Department of Technology

- 311 Customer Service Center
- Animal Care & Control
- Civic Engagement & Immigrant Affairs
- COIT
- Community Challenge Grants
- Contract Administration
- Contract Monitoring Division
- Convention Facilities
- County Clerk
- Digital & Data Services
- Entertainment Commission
- Fleet Management
- Grants for the Arts
- Mayor's Office on Disability
- Medical Examiner
- Office of Labor Standards Enforcement
- Office of Cannabis
- Permit Center
- Real Estate Division
- Resilience & Capital Planning
- Risk Management
- Reprographics & Mail Services
- Transgender Initiatives
- Treasure Island Development

# Budget Overview

	FY 23-24	FY 24-25	FY 25-26
Uses	597m	607m	609m
FTE	974	982	979



# Uses by Division

Division	FY24-25 Base	FY25-26 Base	Division	FY24-25 Base	FY25-26 Base
311 Call Center	20.7	21.4	Grants For The Arts	19.4	19.5
Animal Care and Control	10.0	10.3	Mayor's Office on Disability	1.7	1.7
City Administrator's Office	19.0	19.2	Medical Examiner	13.6	13.6
Civic Engagement & Immigrant Affairs	10.4	10.7	Office of Cannabis	1.1	1.2
COIT	0.7	0.7	Office of Contract Administration	10.3	10.7
Community Challenge Grants	2.8	2.6	Office of Labor Standards Enforcement	7.3	7.6
Contract Monitoring	7.8	8.1	Real Estate Division	205.5	206.4
Convention Facilities	101.1	98.1	ReproMail	9.7	9.8
County Clerk	2.8	2.9	Resilience & Capital Planning	14.0	14.1
Digital Services	13.2	11.9	Risk Management	63.1	64.6
Entertainment Commission	1.4	1.5	Treasure Island	29.4	29.6
Fleet Management	41.8	42.4			
				607.0	608.6

General Fund Divisions in Blue

# \$799 Million General Fund Deficit

## Mayor's Budget Instructions

- 10% ongoing General Fund cuts in FY 25 and FY 26
  - CAO = \$6.6 million in each year
- 5% contingency proposal in each year
  - CAO = \$3.3 million in each year
- Non-General Fund departments balance within their own revenue

## Mayor's Policy Priorities

- Improving public safety and street conditions
- Citywide economic vitality
- Homelessness and mental health
- Accountability and equity in services and spending

# Budget Context

- Key city revenues down by 20%, coupled with deep economic uncertainty in next five years
- Continued uncertainty in labor and employee benefit costs

# Proposed General Fund Reduction Summary

**Cut Target = \$6.6 million in FY 25 and FY 26**

	FY 24-25	FY 25-26
Salary & Fringe Benefits	\$2.3 million	\$2.3 million
Non-Personnel	\$569,000	\$480,000
Grants	\$895,000	\$945,000
Revenue	\$2.8 million	\$2.9 million
<b>Total</b>	<b>\$6.6 million</b>	<b>\$6.6 million</b>



# Proposed Expenditure Reductions

- Keep CAO positions vacant and downgrade positions
  - Savings = \$1.4 million
- Preserve grants that provide direct services, reducing funding for outreach and education
  - Reduce OCEIA grant budget by \$695,000
  - Reduce OLSE outreach budget by \$368,000
- Reduce 311 hours – impacts 6% of calls
  - Savings = \$587,000
- Use reserves to fund Community Ambassador Program (no reduction to current service)
  - Savings = \$380,000
- Reduce materials & supplies and contracts = \$211,000
- Shift grants to non-General Fund sources = \$150,000

# Proposed Revenue Increases

- Increase revenue from other City departments for services provided = \$1.3 million
- Increased Convention Center revenue = \$1 million
- Standardize fee for City Hall civil wedding ceremonies to match offsite fee – \$103 to \$171
  - Revenue = \$448,000
- Increase Entertainment Commission license fees by 15%
  - Revenue - \$83,000

## 5 % Contingency Proposal

- In development



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# **Thank You!**