



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

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MEMORANDUM

TO: Citizens' General Obligation Bond Oversight Committee

FROM: Mark de la Rosa, Director of Audits
Audits Division, City Services Auditor 

DATE: February 20, 2024

SUBJECT: CSA Audits Activity Update

The following are highlights of the City Services Auditor (CSA) Audits Division's activity from November 29, 2023, through February 20, 2024.

Date Issued	Report
12/7/2023	<p>Field Follow-up of the 2021 Public Integrity Audit: Significant Changes Are Needed to the Design, Monitoring, and Control of the SFPUC's Social Impact Partnership Program</p> <p>The field follow-up assessment of the 2021 report, <i>Public Integrity Audit: Significant Changes Are Needed to the Design, Monitoring, and Control of the San Francisco Public Utilities Commission's Social Impact Partnership Program</i>, found that SFPUC has fulfilled the intent of all seven recommendations made in CSA's report, which, consequently, are considered closed.</p>
12/13/2023	<p>Audit of Schedule of Pass-Through Operating Costs for 617 Mission Street/109 New Montgomery Street for the Three-Year Period Ended December 31, 2022</p> <p>The audit report of the schedule of pass-through operating costs for the property at 617 Mission Street/109 New Montgomery Street, for the three-year period ended December 31, 2022, under the property lease agreement between the City and County of San Francisco and MacLean Properties LLC and Douglas C. Moore, co-trustees under the Conner Children Trust No. 2 found the schedule presents fairly, in all material respects, the pass-through operating costs in accordance with generally accepted accounting principles.</p>

Date Issued	Report
1/3/2024	<p data-bbox="407 331 1159 373">Whistleblower Program Fiscal Year 2023-24 Quarter 1 Results</p> <p data-bbox="407 415 1414 527">During July 1 through September 30, 2023, (Quarter 1), the Whistleblower Program received 164 reports. The Whistleblower Program investigated 64 (47 percent) of the 135 reports it closed in Quarter 1.</p>
1/18/2024	<p data-bbox="407 562 1354 667">The San Francisco Police Department Did Not Adequately Review Expenses and Subsequently Approved Ineligible or Unsupported Expenses Incurred Under Its Grant Agreement With SF SAFE</p> <p data-bbox="407 709 1409 1150">The assessment of invoices reviewed under a grant agreement between the San Francisco Police Department (Police Department) and San Francisco SAFE (SF SAFE), concluded that the Police Department did not adequately review invoices or supporting documentation to determine whether the expenditures incurred by and reimbursed to SF SAFE are allowable under the grant agreement. Of a sample of \$910,000 in grant funds paid to SF SAFE for crime prevention education services from July 2022 through March 2023, at least \$79,655 (9 percent) was spent on ineligible and/or excessive expenses, including those for luxury gift boxes, a Lake Tahoe symposium trip, recurring parking fees/permits, and ride-hailing services. The total amount of ineligible and/or excessive expenses for the entire term of the grant agreement is likely significantly higher than what we found for our nine-month assessment period.</p>
2/7/2024	<p data-bbox="407 1186 1159 1228">Whistleblower Program Fiscal Year 2023-24 Quarter 2 Results</p> <p data-bbox="407 1270 1365 1375">During October 1 through December 31, 2023, (Quarter 2), the Whistleblower Program received 129 reports. The Whistleblower Program investigated 83 (56 percent) of the 148 reports it closed in Quarter 2.</p>
2/8/2024	<p data-bbox="407 1411 1382 1516">San Francisco Municipal Transportation Agency: Impark Parking LLC, in General, Adequately Performed Operational Duties, but a Few Improvements Can Strengthen Its Operations at the Sutter Stockton Parking Garage</p> <p data-bbox="407 1558 1414 1774">San Francisco Municipal Transportation Agency (SFMTA) ensured that Impark Parking LLC (Impark) appropriately performed most garage activities, with the goal of ensuring satisfactory operational and financial performance at the garage. However, the audit identified a few areas in which SFMTA could improve its oversight of the garage's operations and better monitor Impark's compliance with the lease.</p>

Date Issued	Report
2/8/2024	<p data-bbox="402 331 1300 447">San Francisco Municipal Transportation Agency: LAZ Parking, in General, Adequately Performed Operational Duties, but a Few Improvements Can Strengthen Its Operations at the Ellis O’Farrell Parking Garage</p> <p data-bbox="402 485 1414 667">SFMTA ensured that LAZ Parking (LAZ) appropriately performed most garage activities, with the goal of ensuring satisfactory operational and financial performance at the garage. However, the audit identified a few areas in which SFMTA could improve its oversight of the garage’s operations and better monitor LAZ’s compliance with the lease.</p>
2/15/2024	<p data-bbox="402 709 1365 783">City Services Auditor Follow-up on Recommendation Implementation Status – July 1, 2023, Through December 31, 2023</p> <p data-bbox="402 821 1398 924">During July 1 through December 31, 2023, CSA followed up on 100 recommendations, of which departments reported implementing 56 (56 percent) and are considered closed.</p>