

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

BUDGET AND FINANCE COMMITTEE MEETING / WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Wednesday, January 24, 2024, at 2:00 p.m.

Members of the Board will attend this meeting in-person.

PLEASE NOTE: Remote public comment, except as necessary for disability accommodations, has been discontinued. Members of the public are invited to observe the meeting in-person or online. However, only members of the public attending the meeting in person will have an opportunity to provide public comment.

Requests for accommodation for remote public comment should be made at least 48 hours prior to the meeting and written comments submitted no later than 12:00 p.m. the day prior to the meeting will be included in the record. (WarMemorialBoard@sfgov.org or 415-554-6377).

TO JOIN VIA TELECONFERENCE:

Dial: 669-444-9171
Meeting ID: 886 8549 7477
Passcode: 827304

TO JOIN ONLINE: <https://bit.ly/WMBT-24Jan2024>

AGENDA

Roll Call.

Regular Items:

- 1. Proposed Departmental Budget for Fiscal Year 2024-2025 and Fiscal Year 2025-2026.** Consideration of recommendation(s) to the War Memorial Board of Trustees on Fiscal Year 2024-2025 and Fiscal Year 2025-2026 Departmental Budget Proposal. Information

Explanatory Documents:

FY 2024-2025 and FY 2025-2026 Budget Presentation.
FY 2024-2025 and FY 2025-2026 Departmental Budget Proposal.

Notice:

Because it is expected that six Trustees may attend this meeting of the Budget and Finance Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees. If this should occur, the meeting will nevertheless be conducted as a Committee meeting, chaired by the Chair of the Budget and Finance Committee, and limited to providing advice and recommendations to the full Board of Trustees.

Note:

Public Comment will be taken before or during the Committee's consideration of each agenda item.

2. Proposed Rental Rates for Fiscal Year 2024-2025 and Fiscal Year 2025-2026.

Information

Consideration of recommendation(s) to the War Memorial Board of Trustees on Proposed Rental Rates for Fiscal Years 2024-2025 and 2025-2026.

Explanatory Documents:

FY 2024-2025 and FY 2025-2026 Rental Rates.

Public Comment:

Information

Public comment on items within the jurisdiction of the Budget and Finance Committee of the Board of Trustees but not on the agenda.

/ Discussion

Adjournment.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

BOARD OF TRUSTEES

BUDGET AND FINANCE COMMITTEE

Brenda Wright, Chair
Sakurako Fisher
Judge Quentin L. Kopp (Ret.)
Gorretti Lo Lui
Maryam Muduroglu

Ex-officio:

Thomas E. Horn, President
Diane B. Wilsey, Vice President

DEPARTMENT REPRESENTATIVES

Kate Sofis,
Managing Director
Rob Levin,
Assistant Managing Director
Francesca Cicero,
Board Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying on our website sfwarmemorial.org and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site sfethics.org.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

根據《美國殘疾人士法案》(Americans with Disabilities Act) 和《語言服務條例》(Language Access Ordinance)，中文、西班牙語，和/或美國手語傳譯員在收到要求後將會提供傳譯服務。另外，我們將盡力提供擴音設備，同時也將會提供不同格式的會議資料，和/或提供閱讀器。此外翻譯版本的會議記錄可在委員會通過後提供。上述的要求，請於會議前最少72小時致電 415/621-6600 向 War Memorial 辦公室提出。提前至少72小時作出調適請求，有助於確保獲取到該服務。逾期提出的請求，若可能的話，亦會被考慮接納。聽證室設有輪椅通道。

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin/interpretasyon sa wikang Tsino, Espanyol at/o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng kagamitan sa pagtulong sa pandinig, maibahagi ang mga kaganapan ng miting sa iba't ibang anyo, at/o isang tagapagbasa. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng pagpupulong upang matiyak kung maaaring ipaglingkod ang inyong kahilingan. Ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, mangyari po lamang tumawag sa War Memorial, sa 415/621-6600. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan. Ang silid ng pagpupulongan ay accessible sa mga naka wheelchair.

DISABILITY ACCESS

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI's No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Office: (415) 554-7724 Fax: (415) 554-7854

E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at sfgov.org/sunshine.

San Francisco War Memorial and Performing Arts Center

DRAFT RENTAL RATES
FY 2015-16 to FY 2025-26

	2015-16		2016-17/2017-18		2018-19 2019-20		2020-21 2021-22		2022-23 2023-24		2024-25 2025-26	
SF OPERA/SF BALLET (OH)												
Per Performance	0.0%	1,500	3.3%	1,550	4.8%	1,625	4.6%	1,700	4.7%	1,780	5%	1,870
Rehearsal Day	0.0%	1,225	4.1%	1,275	5.5%	1,345	5.2%	1,415	4.6%	1,480	5%	1,555
Open Rehearsal (Perf. day/Att. 500 max.)	0.0%	700	7.1%	750	4.0%	780	5.8%	825	5.5%	870	5%	915
Open Rehearsal (Perf. day/Att. 500+)	0.0%	1,500	3.3%	1,550	4.8%	1,625	4.6%	1,700	4.7%	1,780	5%	1,870
SF SYMPHONY (DSH)												
Per Performance	0.0%	1,500	3.3%	1,550	4.8%	1,625	4.6%	1,700	4.7%	1,780	5%	1,870
Half-Day Rehearsal	0.0%	575	4.3%	600	4.2%	625	4.8%	655	4.6%	685	5%	720
Full-Day Rehearsal (to 4pm)	0.0%	950	0.0%	950	5.3%	1,000	5.0%	1,050	4.8%	1,100	5%	1,155
Day/Eve Rehearsal	0.0%	1,225	4.1%	1,275	5.5%	1,345	5.2%	1,415	4.6%	1,480	5%	1,555
Open Rehearsal (Att. 500 max.)	0.0%	700	7.1%	750	4.0%	780	5.8%	825	5.5%	870	5%	915
Open Rehearsal (Att. 500+)	0.0%	1,500	3.3%	1,550	4.8%	1,625	4.6%	1,700	4.7%	1,780	5%	1,870
OPERA, SYMPHONY, BALLET												
Outside Performance (minimum rent)	0.0%	2,500	0.0%	2,500	10.0%	2,750	5.5%	2,900	5.5%	3,060	5%	3,215
vs. 10% to maximum rent	0.0%	5,000	4.0%	5,200	5.8%	5,500	5.5%	5,800	5.2%	6,100	5%	6,405
School Audience Performance	0.0%	950	0.0%	950	5.3%	1,000	5.0%	1,050	4.8%	1,100	5%	1,155
Lobby Usage (Att. 1,000+)	0.0%	2,000	25.0%	2,500	4.0%	2,600	3.8%	2,700	3.7%	2,800	5%	2,940
Lobby Usage (Att. 350-1,000)	0.0%	1,250	0.0%	1,250	4.0%	1,300	3.8%	1,350	3.7%	1,400	5%	1,470
Mini-Lobby Usage (Att. 80-350 max.)	0.0%	675	0.0%	675	3.7%	700	3.6%	725	4.8%	760	5%	800
Mini-Lobby Usage (Att. 80 max. w/Perf.)	0.0%	225	0.0%	225	11.1%	250	4.0%	260	3.8%	270	6%	285
Grounds Usage (1-10 days)	0.0%	7,500	0.0%	7,500	4.0%	7,800	5.1%	8,200	4.9%	8,600	5%	9,030
Per day after 10 days	0.0%	500	30.0%	650	3.8%	675	3.7%	700	4.3%	730	5%	770
OFFICE RENTAL (OH & DSH)												
Rate per square foot per month	0.0%	0.4125	5.9%	0.4367	5.9%	0.4625	5.9%	0.4900	6.1%	0.5200	6%	0.5500
Rate per square foot per year		4.95		5.24		5.55	5.9%	5.88	6.1%	6.24	6%	6.60
Opera Monthly Rent (29,186.65 sq. ft.)		12,039.49		12,744.84		13,498.82						
30,735.75 s.f. effective 7/1/19						14,073.00		15,060.52		15,982.59	6%	16,904.66
Ballet Monthly Rent (4,042.55 sq. ft.)		1,667.55		1,765.25		1,869.68						
5,329.35 s.f. effective 7/1/19						2,278.00		2,611.38		2,771.26	6%	2,931.14
Symphony Monthly Rent (30,960 sq. ft.)		12,771.00		13,519.20		14,319.00		15,170.40		16,099.20	6%	17,028.00
ZELLERBACH REHEARSAL HALL												
Room A - Company Use (per day)	0.0%	495	4.0%	515	4.9%	540	5.6%	570	5.3%	600	5%	630
Room A - Public Use (per day)	0.0%	750	6.7%	800	6.3%	850	5.9%	900	5.6%	950	5%	1,000
Rooms B & C (per day)	0.0%	305	6.6%	325	7.7%	350	5.7%	370	5.4%	390	5%	410
OPERA HOUSE/DAVIES SYMPHONY HALL												
Per Performance - Base Rent	0.0%	2,500	0.0%	2,500	10.0%	2,750	5.5%	2,900	5.5%	3,060	5%	3,215
Maximum Rent - Non-Profit: 10% NTE	0.0%	5,000	4.0%	5,200	5.8%	5,500	5.5%	5,800	5.2%	6,100	5%	6,405
Maximum Rent - Others: 10% NTE	0.0%	7,250	3.4%	7,500	5.3%	7,900	5.1%	8,300	5.2%	8,730	5%	9,170
Graduation Event (day only)	0.0%	3,500	0.0%	3,500	4.3%	3,650	4.1%	3,800	5.3%	4,000	5%	4,200
Rehearsal Day - Non-Profit	0.0%	2,200	2.3%	2,250	4.4%	2,350	4.3%	2,450	4.1%	2,550	5%	2,680
Rehearsal Day - Others	0.0%	2,750	9.1%	3,000	4.5%	3,135	3.7%	3,250	4.6%	3,400	5%	3,570
Lobby Usage-Non Profit (w/o Performance)	0.0%	5,000	4.0%	5,200	5.8%	5,500	5.5%	5,800	5.2%	6,100	5%	6,405
Lobby Usage-Other (w/o Performance)	0.0%	7,250	3.4%	7,500	5.3%	7,900	5.1%	8,300	5.2%	8,730	5%	9,170
Lobby Usage (w/perf. Att. 1,000+)	0.0%	2,000	25.0%	2,500	4.0%	2,600	3.8%	2,700	3.7%	2,800	5%	2,940
Lobby Usage (w/perf Att. 350-1,000)	0.0%	1,250	0.0%	1,250	4.0%	1,300	3.8%	1,350	3.7%	1,400	5%	1,470
Mini-Lobby Usage (w/perf. Att. 350 max.)	0.0%	675	0.0%	675	3.7%	700	3.6%	725	4.8%	760	5%	800
Mini-Lobby Usage (w/perf. Att. 80 max.)	0.0%	225	0.0%	225	11.1%	250	4.0%	260	3.8%	270	6%	285
HERBST THEATRE												
<u>Non-Profit Licensees</u>												
Per Performance	0.0%	1,250	0.0%	1,250	4.0%	1,300	5.8%	1,375	5.5%	1,450	5%	1,525

San Francisco War Memorial and Performing Arts Center
DRAFT RENTAL RATES
FY 2015-16 to FY 2025-26

	2015-16		2016-17/2017-18		2018-19 2019-20		2020-21 2021-22		2022-23 2023-24		2024-25 2025-26	
2nd Performance in one day	0.0%	875	0.0%	875	2.9%	900	5.6%	950	5.3%	1,000	5%	1,050
Mini-Performance, Day to 5 pm	0.0%	700	0.0%	700	3.6%	725	6.9%	775	5.8%	820	5%	860
2nd Mini-Performance in one day	0.0%	550	0.0%	550	4.5%	575	4.3%	600	5.0%	630	5%	660
Rehearsal - 4 hours max. before 5pm	0.0%	600	0.0%	600	4.2%	625	4.0%	650	5.4%	685	5%	720
Rehearsal - 4+ hours day or eve	0.0%	1,000	0.0%	1,000	5.0%	1,050	4.8%	1,100	4.5%	1,150	5%	1,210
For-Profit Licensees												
Per Performance	0.0%	2,500	0.0%	2,500	4.0%	2,600	5.8%	2,750	5.5%	2,900	5%	3,050
2nd Performance in one day	0.0%	1,875	0.0%	1,875	-4.0%	1,800	5.6%	1,900	5.3%	2,000	5%	2,100
Rehearsal Day	0.0%	2,000	0.0%	2,000	10.0%	2,200	0.0%	2,200	4.5%	2,300	5%	2,420
VETERANS BUILDING LOBBY (may also require rental of Herbst Theatre and/or Green Room)												
Lobby Usage (Attendance 350-1,000)	0.0%	1,250	0.0%	1,250	4.0%	1,300	5.8%	1,375	5.5%	1,450	5%	1,525
Lobby Usage (Attendance under 350)	0.0%	675	0.0%	675	3.7%	700	3.6%	725	5.5%	765	5%	800
Lobby Usage - Mini (pre-/post-Herbst)	0.0%	225	0.0%	225	11.1%	250	0.0%	250	0.0%	250	6%	265
Herbst Bar & Lounge	0.0%	225	0.0%	225	11.1%	250	0.0%	250	0.0%	250	4%	260
GREEN ROOM												
Non-Profit Licensees												
Per Event Day (8 hours)	0.0%	1,000	0.0%	1,000	5.0%	1,050	4.8%	1,100	4.5%	1,150	7%	1,225
Per Hour after 8 Hours (before 12 Mid.)	0.0%	125	0.0%	125	20.0%	150	0.0%	150	6.7%	160	0%	160
Per Hour after 12 Midnight	0.0%	250	0.0%	250	20.0%	300	0.0%	300	6.7%	320	0%	320
Other Licensees												
Per Event Day <i>Mon-Thu</i> (8 Hours)	0.0%	2,000	0.0%	2,000	5.0%	2,100	#####	6,000	0.0%	6,000	-59%	2,450
Per Event Day <i>Fri-Sun</i> (8 Hours)	0.0%	2,250	0.0%	2,250	5.6%	2,375	#####	6,500	0.0%	6,500	-58%	2,750
Weddings (July-August only)	0.0%	2,500	0.0%	2,500	6.0%	2,650	#####	6,500	0.0%	6,500	-54%	3,000
Per Hour after 8 Hours (before 12 Mid.)	0.0%	125	0.0%	125	20.0%	150	33.3%	200	0.0%	200	0%	200
Per Hour after 12 Midnight	0.0%	250	0.0%	250	20.0%	300	66.7%	500	0.0%	500	0%	500
WILSEY CENTER (VETERANS BUILDING 4th FLOOR)												
Atrium Theater												
Non-Profit Licensees per day			<i>New</i>	800	0.0%	800	3.1%	825	4.2%	860	5%	900
Other Licensees per day			<i>New</i>	1,250	28.0%	1,600	3.1%	1,650	4.5%	1,725	4%	1,800
Non-Profit Performing Arts Weekly Rental (7 days, Mon. - Sun.)			<i>New</i>	2,400	33.3%	3,200	3.1%	3,300	4.5%	3,450	4%	3,600
Education Studio												
Non-Profit Licensees per day												
Mini-use			<i>New</i>	225	11.1%	250	0.0%	250	0.0%	250	4%	260
Medium use			<i>New</i>	675	3.7%	700	3.6%	725	3.4%	750	4%	780
Extensive use			<i>New</i>	1,000	0.0%	1,000	0.0%	1,000	5.0%	1,050	5%	1,100
Weekly Rehearsal use			<i>New</i>	1,000	0.0%	1,000	0.0%	1,000	5.0%	1,050	5%	1,100
Other Licensees per day												
Mini-use			<i>New</i>	225	122.2%	500	0.0%	500	5.0%	525	5%	550
Medium use			<i>New</i>	675	48.1%	1,000	25.0%	1,250	6.0%	1,325	4%	1,380
Extensive use			<i>New</i>	2,000	0.0%	2,000	0.0%	2,000	5.0%	2,100	5%	2,200
San Francisco Opera - Exclusive Use Periods (per Lease, based on per square foot office rent)												
Atrium Theater			<i>New</i>	350	5.7%	370	5.4%	390	5.1%	410	5%	430
Education Studio			<i>New</i>	160	6.3%	170	5.9%	180	5.6%	190	5%	200
Atrium Theater and Education Studio			<i>New</i>	510	5.9%	540	5.6%	570	5.3%	600	5%	630
ZELLERBACH REHEARSAL HALL												
Rehearsal/Non-Profit Rentals												
Room A - Company Use	0.0%	575	0.0%	575	4.3%	600	4.2%	625	4.8%	655	2%	670
Room A - Public Use	0.0%	750	6.7%	800	6.3%	850	5.9%	900	5.6%	950	5%	1,000

San Francisco War Memorial and Performing Arts Center
DRAFT RENTAL RATES
FY 2015-16 to FY 2025-26

	2015-16		2016-17/2017-18		2018-19 2019-20		2020-21 2021-22		2022-23 2023-24		2024-25 2025-26	
Rooms B & C	0.0%	375	0.0%	375	4.0%	390	5.1%	410	4.9%	430	6%	455
Non-Rehearsal/Commercial Rentals												
Room A - Company Use	0.0%	1,000	0.0%	1,000	4.5%	1,045	4.3%	1,090	5.5%	1,150	5%	1,210
Room A - Public Use	0.0%	1,250	0.0%	1,250	5.2%	1,315	5.7%	1,390	5.8%	1,470	5%	1,545
Rooms B & C	0.0%	675	0.0%	675	5.2%	710	4.2%	740	5.4%	780	5%	820

FILM AND PHOTO

Filming (min. fee up to 4 hours)	0.0%	500	0.0%	500	0.0%	500	0.0%	500	0.0%	500	5%	525
Filming (per hour after 4 hours)	0.0%	200	0.0%	200	0.0%	200	0.0%	200	0.0%	200	5%	210
Still Photography (min. fee up to 4 hours)	0.0%	400	0.0%	400	0.0%	400	0.0%	400	0.0%	400	5%	420
Still Photography (per hour after 4 hours)	0.0%	100	0.0%	100	0.0%	100	0.0%	100	0.0%	100	5%	105

VETERANS BUILDING OCCUPANCY FEES

Office Space (Rate per square foot per year)

San Francisco Arts Commission (eff. 10/1/15)	14.98	2.9%	15.42	6.0%	16.34	6.0%	17.32	6.0%	18.36	6%	19.46
Grants For The Arts (eff. 10/1/15)	14.98	2.9%	15.42	6.0%	16.34	6.0%	17.32	6.0%	18.36	6%	19.46
San Francisco Opera (eff. 12/1/15)	14.98	2.9%	15.42	6.0%	16.34	6.0%	17.32	6.0%	18.36	6%	19.46
Veterans Service Organizations	N/A		15.42	6.0%	16.34	6.0%	17.32	6.0%	18.36	6%	19.46

PARKING FEES (Rate per parking space per month)

Monthly Parking Fee**	2.6%	78.00	2.6%	80.00								
Monthly rate equals cost of a MUNI monthly pass plus \$10.00			7/1/17	83.00	2.4%	85.00	5.9%	90.00	-7.8%	83.00	10%	91.00

*Parking discount effective 10/1/21 based on policy change: no refunds or rebates provided for event days on which parking is made unavailable
 ** (approximately 1 mo./year). Parking increase projected effective July 1, 2024.*

San Francisco
War Memorial
& Performing
Arts Center

BUDGET PRESENTATION
FY 2024-25 / FY 2025-26
January 24, 2024

MISSION

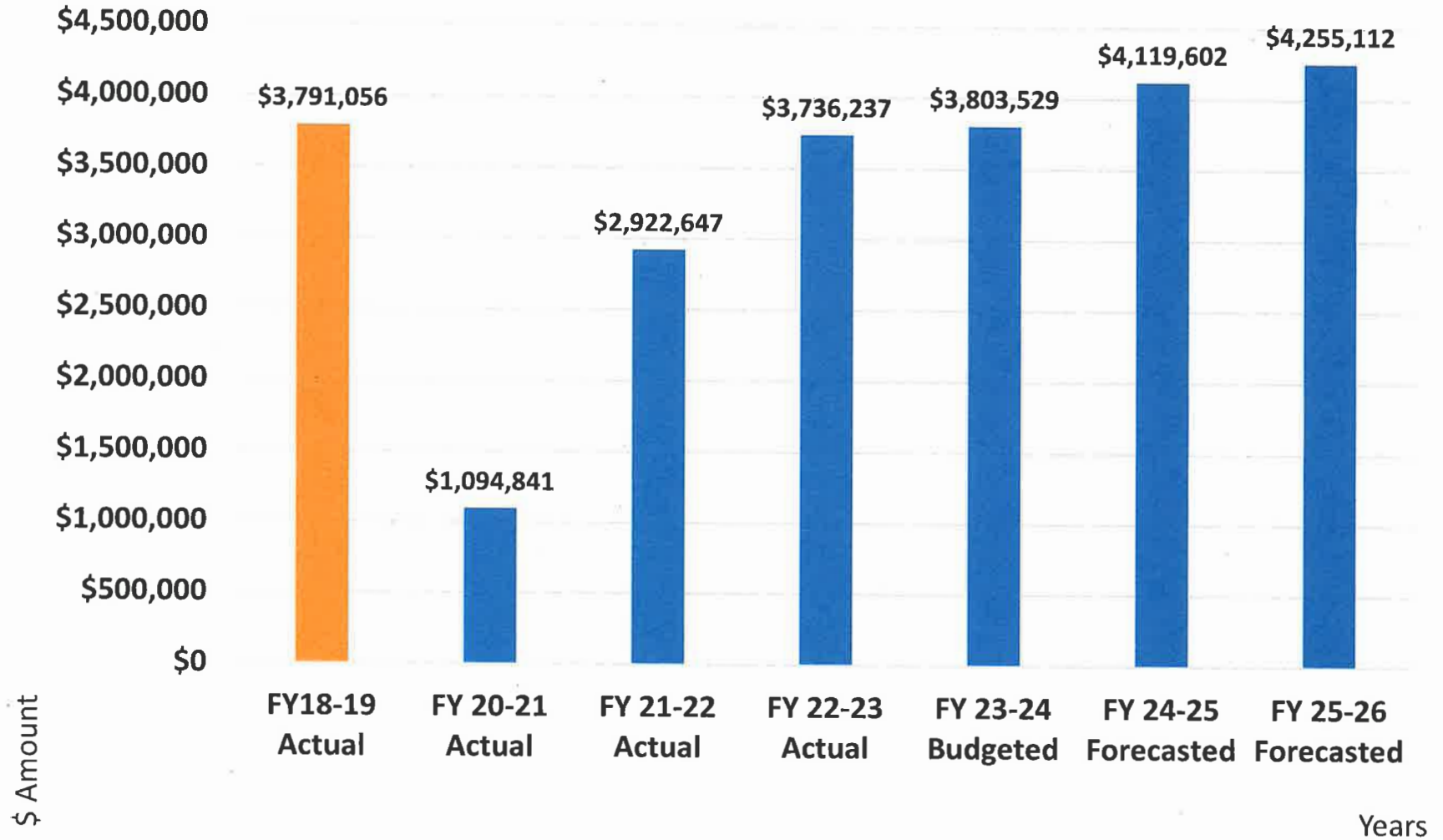
The *San Francisco War Memorial & Performing Arts Center* manages, maintains, and operates safe, accessible, world-class venues to promote cultural, educational, and entertainment opportunities in a cost-effective manner for enjoyment by the public, while best serving the purposes and beneficiaries of the War Memorial Trust.



Projected Performance and Event Activity

VENUE	FY18-19 Actual	FY 2023-24 Expected	FY2024-25 Forecasted	FY 2025-26 Forecasted
WM Opera House	173	168	173	176
Davies Symphony Hall	241	213	230	235
Herbst Theatre	216	160	172	185
The Green Room	191	110	115	122
Zellerbach Rehearsal Hall	8	9	7	7
Wilsey Center	67	62	67	73
TOTAL PERFORMANCES	896	722	764	798
Total Attendance	1,030,000	798,000	825,000	850,000

EARNED REVENUE



Recurring Revenue – All Sources

SOURCES OF FUNDS	FY 2023-24	FY 2024-25	FY 2025-26
Earned revenue (Rents/Concessions)	\$3,803,529	\$4,119,602	\$4,255,112
VB rents from City Departments	\$273,987	\$290,426	\$290,426
General Fund – operating support	\$15,693,067	\$16,332,882	\$17,149,526
Mandatory budget cuts	(\$510,000)	(\$660,000)	(\$693,000)
Annual capital improvement	\$639,739	\$671,727	\$705,313
Savings from prior years	\$760,386	\$605,885	351,077
TOTAL REVENUE	\$20,660,708	\$21,360,522	\$22,058,454

Major Capital Funding

FY 2023-24 Capital Received:

1. Opera House Elevator Modernization (1 Elevator)	\$ 1,300,000
2. Opera House Mansard Roof Replacement	\$ 7,000,000
TOTAL	\$ 8,300,000

FY 2024-25 Capital Request:

1. Opera House Elevators Modernization (3 Elevators)	\$ 4,500,000
2. Davies Symphony & Opera House ADA Updates	\$ 1,000,000
3. Digital Video System for Opera House	\$ 350,000
TOTAL	\$ 5,850,000

Mandatory Budget Cuts

Mid Year Cuts for FY23-24 – October 2023

Elimination of one FTE (pro-rated)	\$ 100,000.00
Services of other Departments	\$ 81,816.00
Non-Personnel Services (e.g. waste management, elevator repairs, infrastructure upgrades, maintenance)	\$ 44,700.59
Annual Capital Improvement Projects	\$ 48,000.00
Old project closeouts	<u>\$ 235,483.41</u>
Total Budget Cuts	<u>\$ 510,000.00</u>

Proposed Cuts for FY24-25 - July 2024

Elimination of one FTE (ongoing from December 2023)	\$ 154,958.00
Non-Personnel Services (e.g. waste management, elevator repairs, infrastructure upgrades, maintenance)	\$ 444,886.00
Materials & Supplies	<u>\$ 60,156.00</u>
Total Budget Cuts	<u>\$ 660,000.00</u>

Position Detail

POSITION SUMMARY	FY 2023-24	FY 2024-25	FY 2025-26
Salaries & Benefits	\$11,635,309	\$11,776,424	\$12,119,477
Total Budgeted FTEs	70.00	69.00	69.00
Attrition adjustment of FTEs	(4.40)	(4.00)	(4.00)
Budgeted savings from attrition	(\$765,265)	(\$714,630)	(\$714,630)
Total Permanent FTEs	65.60	65.00	65.00
Temporary Salaries	\$381,958	\$383,427	\$402,598
Overtime for FTEs	254,731	\$254,732	\$267,469

Summary

USES OF FUNDS	FY 2023-24	FY 2024-25	FY 2025-26
Salaries and benefits	\$11,735,309	\$11,776,424	\$12,119,477
Non-Personnel services	\$1,091,219	\$719,811	\$795,712
Materials & supplies	\$292,017	\$240,622	\$247,841
Services of other departments	\$7,385,907	\$7,951,938	\$8,190,111
TOTAL OPERATING BUDGET	\$20,304,452	\$20,68,795	\$21,353,141
Annual capital improvement	\$591,739	\$671,727	\$705,313
One-time capital project closeout	(\$235,483)	-	-
TOTAL EXPENDITURES	\$20,660,708	\$21,360,522	\$22,058,454