



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

December 29, 2023

San Francisco Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102

Dear Commissioners,

I am pleased to offer this support letter for the Chinese Chamber of Commerce.

For many years, the Chinese Chamber of Commerce has been a leader of the Chinatown Community thru various endeavors that promote culture, support local businesses, and provide resources to families by their support of nonprofits.

With the Lunar New Year approaching, their project, "Dragon on Parade", is a great way to showcase the traditions and culture of those who are of Asian descent. Not only will this project be educational to the public, it will also uplift many in the Asian community.

I respectfully ask for your consideration and approval of the Chinese Chamber of Commerce's "Dragon on Parade" project.

Sincerely,



Andy Chu

Executive Director
Chinatown YMCA



International Hotel Manilatown Center

San Francisco Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102

January 4, 2024

Dear SF Arts Commissioners:

On behalf of the Manilatown Heritage Foundation, I am writing to support the Chinese New Year Project "Dragon on Parade" presented by the SF Chinese Chamber of Commerce (SFCCC).

SFCCC will have 5 painted Dragon sculptures displayed at various SF locations, each approximately 9.5' length x 4.5' width x 5' high. They will be displayed from Jan 28 to March 3, 2024. After the display period, they will be auctioned off with the proceeds to benefit local nonprofits. A photo contest will be held with prizes awarded to winners.

I support this project wholeheartedly. I believe this project and photo contest will provide significant cultural benefits and excitement to local residents and will attract thousands to visit the aesthetically painted Dragon sculptures.

Sincerely,

Caroline Cabading

Caroline Cabading
Executive Director
Manilatown Heritage Foundation



美國華裔精神健康聯盟[®]

Mental Health Association for Chinese Communities

01/02/2024

SF Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102

Dear SF Arts Commissioners:

On behalf of Mental Health Association for Chinese Communities, I am writing to support the Chinese New Year Project "Dragon on Parade" presented by the SF Chinese Chamber of Commerce (SFCCC).

SFCCC will have 5 painted Dragon sculptures displayed at various SF locations, each approximately 9.5' length x 4.5' width x 5' high. They will be displayed from Jan 28 to March 3, 2024. After the display period, they will be auctioned off with the proceeds to benefit local nonprofits. A photo contest will be held with prizes awarded to winners.

I support this project wholeheartedly. I believe this project and photo contest will provide significant cultural benefits and excitement to local residents and will attract thousands to visit the aesthetically painted Dragon sculptures.

Sincerely,

Steven Chen

Steven Chen
Deputy Director
Mental Health Association for Chinese Communities (MHACC)
stevenchen@mhacc-usa.org

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Haas & Wilkerson Insurance 4300 Shawnee Mission Parkway Fairway, KS 66205 913 432-4400	CONTACT NAME: Christina Ramirez PHONE (A/C, No, Ext): 913 432-4400 E-MAIL ADDRESS: christina.ramirez@hwins.com		FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A : ACE American Insurance Company (CHUBB)		NAIC # 22667
INSURED Chinese Chamber of Commerce of San Francisco dba Alaskan Airlines 730 Sacramento St San Francisco, CA 94108-1441	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			G20661768	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XCPN00733489	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
See attached additional insured and primary non-contributory endorsements attached.

CERTIFICATE HOLDER City and County of San Francisco SFMTA 1 South Van Ness Avenue, 8th Floor San Francisco, CA 94103	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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TEMPORARY PUBLIC ART PROPOSAL INFORMATION FORM

Lead Artist Stephanie Mufson Mailing Address 730 Sacramento Street City San Francisco State CA Zip 94108 Phone # (510-260-6097) Fax # (415) 982-3000 Email _steph@theparadeguys.com

Project Coordinator Tony Lau

Mailing

Address 414 15th Ave City San Francisco State CA Zip 94118 Phone # 415-812-4776 Fax # (415) 221-3229 Email tony.lau@chinese Parade.com

Sponsoring

Organization Chinese Chamber of Commerce

Contact Person: Tony Lau

Street Address

730 Sacramento Street City San Francisco State CA Zip 94108 Phone # 415-982-3000 Fax # (415) 982-3000 E-mail tony.lau@chinese Parade.com

Funding Source(s) Sponsorships

Proposed Site of Temporary Public Art Project (Address/Cross Streets):

Sponsor Name	Location
Sky River	Rose Pak Station
Alaska Airlines	Union Square Plaza

Title of Temporary Public Art Project Chinese New Year 2024 Celebration

Approximate Dimensions of Artwork :

Weight = 200 lbs; 350 lbs with base

Height = 5.0'

Width = 4.5"

Length = 9'10"

Duration of Project (Install and Deinstall Dates):

Approximately 5 weeks, from 01/28/24 to 03/2/24

Supervisor's District where proposed art project will be installed #

District 3

District numbers can be found at

<http://gispubweb.sfgov.org/website/nuviewer/monsmap.asp>

Attach your proposal to the completed Temporary Public Art Proposal Information Form. Please include the following:

- 1) Letter of approval from the City agency having jurisdiction of over the site, or the property owner if project is funded by City funds.

Verbal approval has been provided by Recreation and Park Department and SFMTA. Permits from these respective departments will be completed prior to installation.

- 2) Three letters of community support.

Attached

- 3) Brief narrative description of the proposed project. Please address the intent of the artwork and how it relates to the site.

Dragon statues will be displayed around the City for the upcoming celebration of the Chinese New Year, the "Year of the Dragon". Each artwork will depict a Chinese New Year message that relates to the CNY celebration.

- 4) Scale drawing or model of the proposed project.

Please see attachments.

- 5) Image(s) of proposed site.

Please see attachments.

- 6) List of proposed materials.

Wood

7) Budget, including the funding source for the project.

Sponsorship

8) Timeline, including dates of installation and deinstallation.

Approximately 5 weeks, from 01/28/24 to 03/2/24

9) Maintenance plan for duration of display.

Report maintenance needs to Tony and I will dispatch our float builder, Stephanie, to address maintenance for the dragon.

10) Structural engineer drawings to ensure safety and stability of proposed installation.

See attached letter, which shall be included in permit applications for additional review.

11) Thorough ADA compliance review.

Will be approved in permit applications.

12) Resumes of all artists involved.

Stephanie Mufson graduated with a BFA in Fine Arts in 2003 from the Maryland Institute College of Art.

She has spent more than 15 years in the arts and entertainment industries as an Artist, Designer, Fabricator, Float Builder, and occasional Entertainer working in California's beautiful Bay Area.

Specializing in bringing Big Ideas to life with attention to the smallest details, Steph loves to work in a variety of mediums and lead teams of skilled artisans to add high impact visual elements to parades, events, and high profile spaces for corporate and private clients throughout northern California and beyond.

Steph is currently enrolled in the San Francisco State University Graduate Design Program pursuing a Masters in Industrial Design

Qinghui Ji is a comic artist and illustrator born and raised in Shanghai, China, currently based in the Bay Area.

13) Signed Waiver of Proprietary Rights for Artworks Placed on City Property or Private Property.

See attached.

Incomplete proposals will not be reviewed by the Arts Commission.



KA Lau Construction, Inc.
LIC#823195
(415) 812-4776

December 2, 2023

Jill Manton
Director, Public Art Trust and Special Initiatives
San Francisco Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102

RE: San Francisco Chinese Chamber of Commerce - Year of the Dragon 2024- Dragon Sculpture

Dear Ms. Jill Manton:

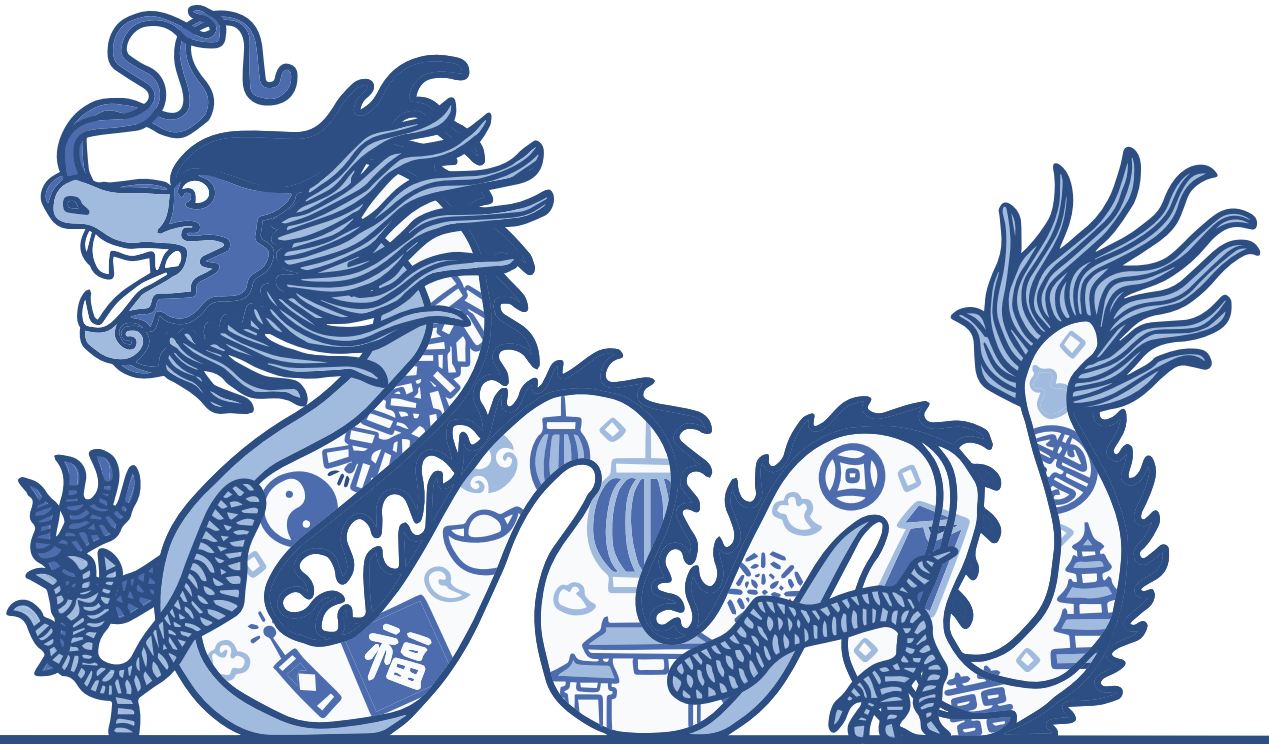
Per our discussion, the Year of the Dragon 2024 Dragon Sculptures that are built by our builder, Ms. Stephanie Mufson, are made with wood. The material has a compressive resistance of 4800 psi. With Safety Factor, the sculpture will be adequate to take 400lb uniform loads on the back of the dragon. Please let me know if you have any questions,

Sincerely,

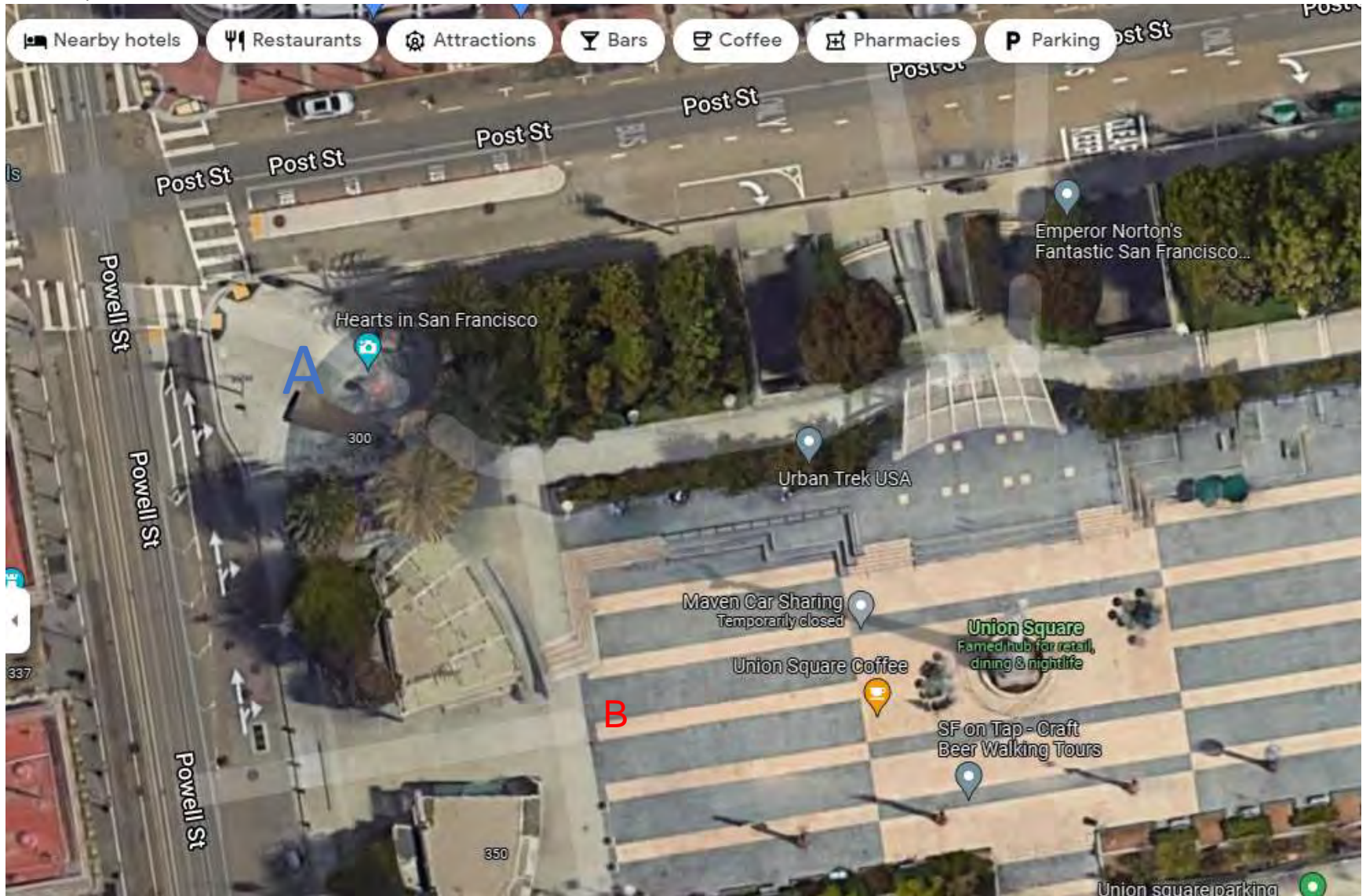
A handwritten signature in black ink, appearing to read 'Tony Lau', is written below the word 'Sincerely,'.

Tony Lau, PE
415-812-4776





Union Square Plaza




Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for
DocuSign Envelope ID: D012A0C0-2DB7-449C-B5D7-6EA745822B43
Notice. Notice of changes must be mailed to the Arts Commission, 401 Van Ness Avenue, Suite 325, San Francisco, CA 94102 **AND to the City Agency with jurisdiction over the property.**

CITY AGENCY


San Francisco Recreation and Parks Department
Agency: _____
Authorized Agent: Dana Ketcham
Address: 501 Stanyan Street
San Francisco, CA 94117
Email: dana.ketcham@sfgov.org
Phone: 415-831-6868
DocuSigned by:
Dana Ketcham
C2BB66D54A184F3...
SIGNATURE: _____
DATE: / /
1/4/2024

ARTIST

ARTIST understands the effect of this waiver and hereby acknowledges that ARTIST is surrendering the rights described herein with respect to the Work.

Artist: Stephanie Mufson
Address: _____
_steph@theparadeguys.com
Email: _510-260-6097
Phone: _____
SIGNATURE: - 
DATE: _ 1/4/2024

SAN FRANCISCO ARTS COMMISSION

Authorized Agent: Mary Chou
Address: San Francisco Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102
Email: mary.chou@sfgov.org
Phone: Office:
415-252-2233
DocuSigned by:

8BA72D52A3214FE...
SIGNATURE: _____
DATE: / / 1/4/2024

For more information regarding VARA and CAPA:
<http://www.sfartscommission.org/pubartcollection/mural-guidelines/pa05-mural-guidelines/pa05-2-visual-artists-rights-act/>
<http://www.sfartscommission.org/pubartcollection/mural-guidelines/pa05-mural-guidelines/pa05-3-california-art-preservation-act/>

for Artwork Placed Upon CITY PROPERTY under VARA and CAPA

Artist has designed a work of visual art. In consideration of the City’s approval of the Artist design of visual art.

DESCRIPTION: [type, mural, medium]:

Wooden Dragon Statue

TITLE, DATE: Blue and White Porcelain, 2023

DIMENSIONS: 5'-0" H x 4'-6" W x 9'10" L

ADDRESS/LOCATION: Union Square Plaza

(“the Work”) for the City artist agrees to waive and does hereby waive voluntarily all rights to attribution and integrity with respect to the Work and any and all claims as may arise under the Visual Artists Rights Act of 1990, 17 U.S.C. §§106A and 113(d) (“VARA”), the California Art Preservation Act (Cal. Civ. Code §§987 and 989) (“CAPA”), or any other local, state, foreign or international law, as currently drafted or as may be hereafter amended, that conveys the same or similar rights (“Moral Rights Laws”), with respect to the Work, its display, removal from display, exhibition, installation, conservation, storage, study, alteration and any other activities conducted by the City, its officers, employees, agents, contractors, licensees, successors or assigns. If the Work is incorporated into a building such that the Work cannot be removed from the building without physical defacement, mutilation, alternation, distortion, destruction, or other modification (collectively, “Modification”) of the Work, artist waives any and all such claims under any Moral Rights Laws arising out of or against any current or future owners of the site, and its agents, officers and employees, for Modification of the Work.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the Work, in whole or in part, in City’s sole discretion.

The City has no obligation to pursue claims against third parties for modifications or damage to the Work done without the City’s authorization. However, the City may pursue claims against third parties for modifications or damage or to restore the Work if the work has been modified without the City’s authorization. In the event that the City pursues such a claim, it shall notify the Artist, and Artist shall cooperate with the City’s efforts to prosecute such claims.

If the City modifies the Artwork without the Artist’s consent in a manner that is prejudicial to Artist’s reputation, Artist retains the right to disclaim authorship of the Artwork in accordance with 17 U.S.C. § 106A (a) (2).

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for
DocuSign Envelope ID: D012A0C0-2DB7-449C-B5D7-6EA745822B43
Notice. Notice of changes must be mailed to the Arts Commission, 401 Van Ness Avenue, Suite 325, San Francisco, CA 94102 **AND to the City Agency with jurisdiction over the property.**

CITY AGENCY

San Francisco Recreation and Parks Department
Agency: _____
Authorized Agent: Dana Ketcham _____
Address: 501 Stanyan Street _____
San Francisco, CA 94117 _____
Email: dana.ketcham@sfgov.org _____
Phone: 415-831-6868 _____
SIGNATURE:  _____
DATE: ___/___/___
1/4/2024


DocuSigned by:
Dana Ketcham
G2BB66D64A184F9...

ARTIST

ARTIST understands the effect of this waiver and hereby acknowledges that ARTIST is surrendering the rights described herein with respect to the Work.

Artist: Qinghui Ji _____
Address: 920 E.Evelyn Ave, Sunnyvale _____
CA 94086 _____
Email: offrampq@gmail.com _____
Phone: 646-220-6792 _____
SIGNATURE:  _____
DATE: 01 / 04 / 24

SAN FRANCISCO ARTS COMMISSION

Authorized Agent: Mary Chou _____
Address: San Francisco Arts Commission _____
401 Van Ness Avenue, Suite 325 _____
San Francisco, CA 94102 _____
Email: mary.chou@sfgov.org _____
Phone: office: _____
415-252-2233 _____
SIGNATURE:  _____
DATE: ___/___/___ 1/4/2024

DocuSigned by:
8BA72D52A3214FE...

For more information regarding VARA and CAPA:

<http://www.sfartscommission.org/pubartcollection/mural-guidelines/pa05-mural-guidelines/pa05-2-visual-artists-rights-act/>

<http://www.sfartscommission.org/pubartcollection/mural-guidelines/pa05-mural-guidelines/pa05-3-california-art-preservation-act/>