

Laurie Green, M.D.
President

Edward A. Chow, M.D.
Commissioner

Susan Belinda Christian, J.D.
Commissioner

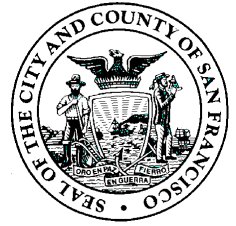
Cecilia Chung
Commissioner

Suzanne Giraudo ED.D
Commissioner

Tessie M. Guillermo
Commissioner

**HEALTH COMMISSION
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday December 5, 2023 2:00 p.m.

101 Grove Street, Room 300

San Francisco, CA 94102 & via Webex

1) CALL TO ORDER:

Present: Commissioner Edward Chow, MD, Member (Remote Participation)
Commissioner Tessie Guillermo, Member

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:01pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF NOVEMBER 7, 2023.

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Maxim contract, Commissioner Guillermo asked for the reason of the one-year extension. Mr. Goodwin stated that services will be put out to bid next year so this extension ensures the services will continue until that process is completed. Commissioner Guillermo noted that the reason for the retention was not included on the contract narrative.

Regarding the San Francisco Public Health Foundation, Commissioner Guillermo asked for the reason of the funding changes. Mr. Goodwin stated that this is a reconciliation of unspent funds that can be carried forward and the reduction of General Funds in the same amount.

Commissioner Chow asked if the change in contract amount indicates that there was a dramatic reduction of use of sugary drinks in San Francisco. Paul Jones, Director of Food Security, stated that \$700,000 was moved to the WIC program to assist pregnant women. Therefore, it is not technically a reduction but a reallocation of funds.

Commissioner Chow asked what these funds do. Dr. Jones stated that the funds purchase healthy food through two subcontractors. UCSF providers grocery vouchers for pregnancy WIC clients to purchase more fresh produce. The other program matches Cal-Fresh at farmers markets. She noted that 14,000 people accessed these services last year.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the December Contracts Report with the caveat that an update on the Positive Resource Center Contract be given in six months, to ensure the Commission is appraised of any issues with fiscal management or contract deliverables.

- 4) **Request for approval of a new software, maintenance, and services agreement with Data Innovations LLC to provide an on-premise, middleware, software application, to connect the hospital lab instruments at Zuckerberg San Francisco General Hospital's Clinical Laboratory and Public Health Lab, to the Hospital EHR Laboratory Information module, Epic Beaker. The total proposed contract amount is \$762,616 which includes optional items that may or may not be executed, and a 12% contingency for the term of December 1, 2023 through November 30, 2028 (5 years).**

Pablo Munoz, EPIC Ancillary Manager, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if this contract means there is replacement of a previous system. Pablo Munoz, EPIC Ancillary Manager, stated that it is a new connection and new module. It replaces 3 current systems that end in 2025. It takes a long time to get data innovations in place and test the Beaker modules. The DPH is starting work in order to be ready for the current systems to end in 2025.

Commissioner Guillermo noted that no board of directors is listed and the form indicates that the firm is owned by the public company. Mr. Morewitz found the list of board of directors online and Commissioner Guillermo stated that she is satisfied with the list. However, she noted that this information should have been listed on the form.

Commissioner Chow asked for clarification regarding the time it takes to establish the new connections. Mr. Munoz stated that there are over 65 analysts in the labs which must be tested rigorously. Over 2 million specimens are processed at the labs so it is very important that all aspects of lab processes be tested.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **Request for approval of a New Professional Services Agreement with Civic Edge Consulting to provide substance use public media campaigns. The total proposed agreement amount is \$540,596 which includes a 12% contingency for the term of 12/1/2023 through 12/1/2024.**

Deidre Hussey, DPH Director of Public Affairs, presented the item.

Commissioner Comments:

Commissioner Guillermo asked why this vendor was highest ranked; is it the cheapest or best etc. Mr. Goodwin stated that the Office of Contract Administration has a list of services used by City departments; departments may choose the highest ranked or conduct a mini-RFP of all the vendors in order to conduct its own internal review. The DPH had heard good reviews of this vendors. Commissioner Guillermo stated that during the year ahead, which is expected to be a difficult budget process, the Commissioners will want to understand how these vendors score as part of their review.

Commissioner Chow asked for a name of another project of the vendor. Amber Shipley, Civic Edge Consulting, stated that the company worked with the DPH on the Soda Tax fund outreach.

Commissioner Chow asked for information on the most successful campaign of this vendor. Ms. Shipley stated that the company worked with the Department of Emergency Management to support their work on educating San Francisco residents on what to do when they see people on the street in crisis. The company conducted focus groups and interviews with individuals, community-based organizations and merchants.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 6) **Request for approval of a new contract with UST Contineo Health to provide as needed specialized professional services to support Phase 3 of the Epic Electronic Health Record Implementation. Contractor will provide resources on an as needed basis. The total proposed contract amount is \$3,000,000, which may or may not be executed depending on the Department's needs and availability of resources. The total proposed contract includes a 12% contingency for the term of December 1, 2023 through November 30, 2028 (5 years).**

Garth Gilmer, EPIC EHR Director, Program Administrator, presented the item.

Commissioner Comments:

Commissioner Guillermo stated this and the next two items are identical in scope of work. She asked how the DPH decides which company to use. Mr. Gilmer stated that this list gives a pool of experts which have generally equal skills. Some have a different hourly rate.

Commissioner Guillermo noted that Contineo has a board of directors with only two people. Mr. Gilmer stated that the company is privately held.

Commissioner Chow asked for more information on the types of projects these vendors may conduct. Mr. Gilmer stated that the DPH may have to backfill some EPIC resources that have already been implemented due to staff departures. All of these contracts are for as-needed services so the vendors would only be used when there specific work to be completed.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 7) **Request for approval of a new contract with 314e Corporation to provide as needed specialized professional services to support Phase 3 of the Epic Electronic Health Record Implementation. Contractor will provide resources on an as needed basis. The total proposed contract amount is \$3,000,000, which may or may not be executed depending on the Department's needs and availability of resources. The total proposed contract includes a 12% contingency for the term of December 1, 2023 through November 30, 2028 (5 years).**

Natasha Lalani, Program Administrator, presented the item.

Commissioner Comments:

Please see comments for item 6.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 8) **Request for approval of a new contract with Impact Advisors, LLC to provide as needed specialized professional services to support Phase 3 of the Epic Electronic Health Record Implementation. Contractor will provide resources on an as needed basis. The total proposed contract amount is \$3,000,000, which may or may not be executed depending on the Department's needs and availability of resources. The total proposed contract includes a 12% contingency for the term of December 1, 2023 through November 30, 2028 (5 years).**

Natasha Lalani, Program Administrator, presented the item.

Commissioner Comments:

Please see comments for item 6.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 9) **Request of approval of a new contract with Virtelligence Inc. to provide as needed specialized professional services to support Phase 3 of the Epic Electronic Health Record Implementation. Contractor will provide resources on an as needed basis. The total proposed contract amount is \$3,000,000, which may or may not be executed depending on the Department's needs and availability of resources. The total proposed contract includes a 12% contingency for the term of December 1, 2023 through November 30, 2028 (5 years).**

Joanna Li, Program Administrator, presented the item.

Commissioner Comments:

Please see comments for item 6.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 10) **SOLICITATION 7482: EQUITY BASED MATERNAL HEALTH-IMPROVING BLACK AFRICAN AMERICAN MATERNAL MENTAL HEALTH**

Min Tan, Behavioral Health Services Director of School Based Mental Health Services, Children, Youth, Families System of Care, presented the item.

Commissioner Comments:

This item was not discussed due to technical issues of the presenter.

11) SOLICITATION 7781: MHSA SCHOOL BASED AND SOLICITATION 7782: MHSA WELLNESS INITIATIVE

Min Tan, Behavioral Health Services Director of School Based Mental Health Services, Children, Youth, Families System of Care, presented the item.

Commissioner Comments:

Commissioner Guillermo asked how the students referred are being identified. Mr. Tan, stated that students can self-refer, school social workers, school administrators and parents may also refer students.

Commissioner Guillermo asked if services are offered in primary languages. Mr. Tan stated that school wellness centers offer services in all primary languages and each school may have additional language capacity.

Commissioner Chow noted that the map of the Wellness initiative does not match the list of funded programs. He also asked what is different between Lowell Alternative versus Lowell High School. Mr. Tan apologized for the map not fully matching the list of providers; there is one school that was left off of the map. He noted that Lowell Alternative is Lowell High School.

12) EMERGING ISSUES

This item was not discussed.

13) PUBLIC COMMENT

There was no public comment.

14) ADJOURNMENT

The meeting was adjourned at 3:38pm.