

**ON COMPANY LETTERHEAD**

**DATE**

Environmental Health Branch  
Population Health Division  
San Francisco Department of Public Health  
49 South Van Ness Avenue, Suite 600  
San Francisco CA 94103

Attention: Alternate Water Source System Permitting Program (SFHC 12C)

Re: **PROJECT NAME AND ADDRESS** System Construction Verification

This letter confirms that the Alternate Water Source system serving the [insert and describe the intended end uses (e.g. irrigation, toilet flushing, cooling, etc.)] uses at [ADDRESS or NAME OF BUILDING OR PROJECT] has been constructed in accordance with the approved Engineering Report, professionally certified plans, specifications and applicable sections of state and local codes.

Very truly yours,

**P.E. SIGN AND STAMP**

This is an example of a Construction Verification Letter that should be submitted with a signature and stamp of the Engineer of Record