

ELECTIONS COMMISSION
City and County of San Francisco

Robin M. Stone, President
Christopher Jerdonek, Vice President
Lucy Bernholz
Cynthia Dai
Nancy Hayden Crowley
Renita LiVolsi
Michelle Parker



John Arntz, Director of Elections
Marisa Davis, Commission Secretary

SPECIAL MEETING AGENDA

San Francisco Elections Commission

Friday, December 1, 2023

12:00 p.m.

Pier 31 Embarcadero (not available via WebEx)

and

North Beach Public Library, 2nd Floor Meeting Room

2:00 p.m.

850 Columbus Avenue

San Francisco, California 94133

& Remote via WebEx

The meeting will be held both in person at the locations listed above and remotely via WebEx for the library portion of the meeting only. WebEx details are provided on the following page.

Members of the public may attend the meeting to observe and provide public comment either at the physical meeting location of the North Beach Public Library listed above or remotely / online. Instructions for providing public comment remotely appear on the last page of this agenda.

In addition to participating in real time, interested persons are encouraged to participate in this meeting by submitting public comment in writing by 12:00 p.m. on the day before the special meeting to elections.commission@sfgov.org.

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Audio & Video Conferencing

Join from the webinar link

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m0c63ed085aa65e12a6bfe096dc0159de>

Webinar number (access code): 2662 908 3307

Webinar password: Special (7732425 from video systems)

While you may enter your name before joining the meeting, you are not required to do so to participate.

Please see the last page of this agenda for instructions on providing remote public comment.

Order of Business

There will be an opportunity for public comment on each agenda item.

1. Call to Order & Roll Call

Announcements: President Stone will provide a brief overview of the retreat and meeting procedures.

2. Department of Elections – Pier 31 Warehouse Site Tour

Warehouse Manager Crispin Tirso will lead a tour of the Department's warehouse and an overview of Election Day operations and procedures.

3. Recess

Commissioners will recess for lunch and relocation to the North Beach Public Library Meeting Room.

4. Reconvening Call to Order & Icebreaker

Land Acknowledgment: A member of the Commission will state the following (from the adopted 10/19/22 Elections Commission Land Acknowledgment Resolution):

The San Francisco Elections Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors and relatives of the Ramaytush Community and affirming their sovereign rights as First Peoples.

5. Open Source Voting 101

Vice President Jerdonek will lead a discussion on open source voting and its history in San Francisco, including guest presentations from Trent Lange, PhD, President and Executive Director, California Clean Money Campaign, and Matt Rowe, VotingWorks.

6. Special Projects & Announcements

President Stone will share updates on ongoing special projects, including an Elections Commission Rules of Order document and updates to the Commission's website.

7. General Public Comment

Public comment on any issue within the Elections Commission's general jurisdiction that is not covered by another item on this agenda.

8. Adjournment

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access: The Commission meeting will be held at the North Beach Public Library, 2nd Floor Meeting Room, 850 Columbus Avenue, San Francisco, CA. The meeting room is wheelchair accessible. The closest accessible BART station is the Embarcadero Station. Accessible MUNI lines serving this location are: F Trolley, and #30 Stockton. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to the North Beach Public Library.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the meeting; to make arrangements for a disability-related modification or accommodation please review: <https://sfpl.org/services/accessibility-services>

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code): Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE: Sunshine Ordinance Task Force; 1 Dr. Carlton B. Goodlett Place; Room 244; San Francisco, CA 94102-4689. Phone: (415) 554-7724; Fax: (415) 554-5163; Email: sotf@sfgov.org; Website: <http://sfgov.org/sunshine>. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://sfgov.org>.

Lobbyist Registration and Reporting Requirements: Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue; Suite 220; San Francisco, CA 94102. Phone: (415) 252-3100; Fax: (415) 252-3112; Email: ethics.commission@sfgov.org; Website: <http://www.sfethics.org>.

Public Comment Instructions for Remote Participants

When calling in by telephone (preferred):

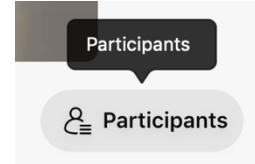
When your item of interest comes up, dial *3 (star button followed by the number 3) on your phone to raise your hand and be added to the public comment line. You will then hear, "You have raised your hand to ask a question." Please wait until the host calls on you.

The line will be silent as you wait your turn to speak. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including television, radio, or computer. It is especially important that you mute your computer if you are watching via the web link to prevent feedback and echo when you speak.

If you change your mind and wish to withdraw yourself from the public comment line, press *3 again. You will hear the system say, "You have lowered your hand."

Using your computer web browser (when phone not available)

Make sure the "Participants" side panel is showing by clicking the "Participants" button shown in the picture at the right.



Then, make sure the "Participants" panel is expanded in the side panel by pressing the small arrow indicator in the panel. You should see a list of Panelists, followed by a list of Attendees. At the bottom of the list of Attendees is a small button or icon that looks like a hand (see where the red arrow is pointing in the picture at the right).

Press the hand icon to raise your hand. The host will unmute you when it is time for you to comment. When you are done with your comment, click the hand icon again to lower your hand.

