

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Contractor: <u>Horizon's Services, Inc</u>	Division/Section: <u>BHS/ SUD</u>
Address: <u>24051 Amador Street</u>	Deputy Director: <u>Marlo Simmons</u>
<u>Hayward, CA 94544</u>	DPH Administrator: <u>Max Rocha</u>
Contact: <u>Jaime Campos</u> Phone: _____	Program Administrator: <u>Rebecca Mathew</u> Phone: <u>628-271-6593</u>
	Contract Analyst: <u>Sarah Ghoneim</u> Phone: _____

Request for approval of a New Professional Services Agreement with Horizon's Services Inc. to provide overflow capacity to BHS when there is insufficient residential treatment or Withdrawal Management availability in San Francisco to meet the needs of SF Residents, with an immediate need for a placement. This agreement will provide funding for up to two total dual diagnosis men's residential treatment slots at the Cronin House (\$785 bundled daily rate), and up to five total Withdrawal Management slots at Cherry Hill or Palm Avenue (bundled rate of \$785 daily) with funding available for up to 240 days. The slot utilization and placement will be based on need, and slots will only be reimbursed if utilized. The total proposed contract amount is \$6,272,000 which includes a 12% contingency for the term of November 1, 2023 through June 30, 2025 (1 year and 8 months).

Mark only one for each question below:

- Vendor Type** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP Delegated Authority 21.04 (a)1 <TBD> GPO
- Does DPH have other existing contracts with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed.

CONTRACT INFORMATION

Proposed Transaction
11/1/2023 through 6/30/2025

FUNDING SOURCES:

Initial Year All Ongoing Years Total
exclude initial year

General Fund	\$2,800,000	\$2,800,000	\$5,600,000
<u>TOTAL DPH REVENUES:</u>			
12% Contingency Amount			\$672,000
<u>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</u>			\$6,272,000
<u>ONE-TIME UPFRONT COSTS:</u>			
<u>ANNUAL AMOUNT OF CONTRACT*:</u>			
<i>*Excludes one-time upfront/implementation costs.</i>			

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[FOR PROGRAM ADMINISTRATION CONTRACTS ONLY]

Program Administrator Indirect Percent			
<u>TOTAL INDIRECT EXPENSES:</u>			
<u>TOTAL DIRECT EXPENSES:</u>			

PROPOSED BREAKDOWN OF ITEMS/SERVICES

Item or Service	Quantity	Unit Price	Amount
Men's Residential Home Treatment Bed Day	TBD	\$785.00	\$TBD
Men's Residential Home Withdrawal Management Day	TBD	\$785.00	\$TBD
Total	3,567	\$785.00	\$2,800,000

Purpose of Contract:

To provide overflow capacity when there is insufficient Residential Treatment or Withdrawal Management availability in San Francisco to meet the needs of residents, and there is an immediate need for a placement. This agreement provides funding for up to two total dual diagnosis Men's Residential Treatment slots at the Cronin House (\$785 bundled daily rate), and up to five total Withdrawal Management slots at Cherry Hill or Palm Avenue (bundled rate of \$785 daily) with funding available for up to 240 days. The slot utilization and placement will be based on need, and slots will only be reimbursed if utilized.

Performance Monitoring:

The Substance Use Disorder (SUD) BHS System of Care will monitor placement and provision of services through regular meetings with this new provider during the utilization of these services, as they are required to be offered to meet the needs for overflow capacity during this eight-month term.

Health Equity and Inclusion Compliance:

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

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Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:

CEO: Jamie Campos _____

Board of Directors: Christopher Rand, MBA, Board Chair
_____ Tripti Upreti, MA; Edward Loss; Sarah Hesketh, MA; Ron Marblestone, JD; Mariana Torres, LCSW;
_____ Lara Andrizzi; Wajeeha Khan, LMFT; Amanda Clarke, MPH

Owners of 10% or more of the Firm: _____

