

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Contractor: <u>Center Point</u>	Division/Section: <u>BHS/ SUD</u>
Address: <u>135 Paul Avenue</u>	Deputy Director: <u>Marlo Simmons</u>
<u>San Rafael, CA 94903</u>	DPH Administrator: <u>Max Rocha</u>
Contact: <u>Maurice Lee</u> Phone: <u>415.526.7808</u>	Program Administrator: <u>Rebecca Mathew</u> Phone: <u>628-271-6593</u>
Contract Analyst: <u>Loan Tran</u>	Phone: _____

Request for approval of a New Professional Services Agreement with Center Point to provide overflow capacity to BHS when there is insufficient residential treatment availability in San Francisco to meet the needs of SF Residents, but an immediate need for a placement. This agreement will provide funding for up to five total dual diagnosis residential treatment slots in any one of the following three programs: (1) Men’s Residential Home (\$415 bundled daily rate), (2) Women’s Residential Home (\$415 bundled daily rate), and (3) Women and Children Home (children up to five years with mother) (\$465 bundled daily rate). The slot utilization and placement will be based on need, and slots will only be reimbursed if utilized. The total proposed contract amount is \$1,120,000 which includes a 12% contingency for the term of November 1, 2023 through June 30, 2025 (1 year and 8 months).

Mark only one for each question below:

- Vendor Type** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP Delegated Authority 21.04(a)1 <TBD> GPO
- Does DPH have other existing contracts with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed.

CONTRACT INFORMATION

Proposed Transaction
11/1/2023 through 6/30/2025

FUNDING SOURCES:	Initial Year	All Ongoing Years <i>exclude initial year</i>	Total
General Fund	\$500,000	\$500,000	\$1,000 ,000
<u>TOTAL DPH REVENUES:</u>			
12% Contingency Amount			\$120,00
<u>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</u>			\$1.120,000
<u>ONE-TIME UPFRONT COSTS:</u>			
<u>ANNUAL AMOUNT OF CONTRACT*:</u> <i>*Excludes one-time upfront/implementation costs.</i>			

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

[FOR PROGRAM ADMINISTRATION CONTRACTS ONLY]

Program Administrator Indirect Percent			
<u>TOTAL INDIRECT EXPENSES:</u>			
<u>TOTAL DIRECT EXPENSES:</u>			

PROPOSED BREAKDOWN OF ITEMS/SERVICES

Item or Service	Quantity	Unit Price	Amount
Men's Residential Home Residential Treatment Day	TBD	\$415.00	\$TBD
Women's Home Residential Treatment Day	TBD	\$415.00	\$TBD
Women & Children's Home Residential Treatment Day	TBD	\$465.00	\$TBD
Total	TBD		\$500,000

Purpose of Contract:

To provide overflow capacity when there is insufficient Residential Treatment or Withdrawal Management availability in San Francisco to meet the needs of residents, and there is an immediate need for a placement. This agreement will provide funding for up to five total dual diagnosis residential treatment slots in any one of the following three programs: (1) Men's Residential Home (\$415 bundled daily rate), (2) Women's Residential Home (\$415 bundled daily rate), and (3) Women and Children's Home (children up to five years with mother) (\$465 bundled daily rate). The slot utilization and placement will be based on need, and slots will only be reimbursed if utilized.

Performance Monitoring:

The Substance Use Disorder (SUD) BHS System of Care will monitor placement and provision of services through regular meetings with this new provider and chart reviews during the utilization of these services, as they are required to be offered to meet the needs for overflow capacity during this this 4 years and 8-month term.

Health Equity and Inclusion Compliance:

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:

CEO: Maurice Lee, MBA

Board of Directors: Sally Freedman, Board Chair; Terrell Anderson, Vice Chair; Janyce Bussell, Treasurer; Arnett Moore, Secretary; Armon Cooper; Justin Mace; Congressperson Lynn Woolsey (retired); Dr. Virginia Joyce; Dr. Sushma Taylor;

Owners of 10% or more of the Firm:
