

CITY AND COUNTY OF SAN FRANCISCO
JUVENILE PROBATION COMMISSION



PROGRAM COMMITTEE MEETING
Tuesday, September 26, 2023
6:00pm – 7:00pm

Meeting held in-person with virtual public comment at:
City Hall, #1 Dr. Carlton B. Goodlett Place, Room 421
San Francisco, CA 94102

Commissioners:

Johanna Lacoce, Chair
Linda Martley-Jordan
James Spingola

Meeting Minutes

Remote public comment instructions were provided.

1. Roll Call:

- A. Meeting called to order at 6:01 PM.
- B. Members Absent: Linda Martley-Jordan.
- C. **JPD Staff Present:** Chief Katherine Miller, Gabriel Calvillo, Maria McKee

2. Public Comment on items not on the agenda:

- A. No public comment.

3. Discussion of JPD Monthly Data Reports from the September 13, 2023, Full Commission Meetings:

- A. Committee members and Department staff discussed JPD Monthly Data Report specifically:
 - i. JH Chart 1.1 - Admissions and Release
 - ii. JH Chart 1.2 - Average & Peak Population
 - iii. JH Chart 2.3 - Average Daily Population (ADP) by Age
 1. Public Question/Comment:
 - Jenny Pokempner asked: "Can committee speak more about status of Transitional Housing contract and anything else related to housing?"
 - Chief Miller responded: "Due to not being a topic on the agenda today, this topic will be talked about on next month's agenda."
 - iv. JH Charts 3.3 - Average Length of Stay for Youth in Custody
 - v. PS Chart 1: Probation Referrals, CARC Referrals, & MIR Referrals.
 - vi. PS Chart 2.1: Probation Active Caseload
 - vii. PS Chart 3: Active Caseload Active in Programs
 - viii. PS Chart 5.1: Active Warrants by Type
 1. Public Question/Comment:

- Lyeshia asked: “How is the young person’s commitment determined and how do they get into the step-down program?”
- Chief Miller provided a brief overview of the judicial process and guidelines of how commitment is determined and the different factors that allow a youth to be eligible for step-down.

B. Committee members discussed and proposed different possibilities and solutions to making data report more useful.

i. For the next meeting, JPD will prepare a highlights memo referencing the charts of interest with the full monthly report.

ii. During the Chief’s Report, JPD will review the highlights.

iii.

1. Public Question/Comment:

- No public question or comment.

3. Review and Approval of the Program Committee Meeting Minutes of June 27, 2023:

A. No discussion, no public comment.

B. Motion to approve the June 27, 2023 Meeting Minutes.

C. Vote: Ayes: Lacoë, Spingola

D. Note – there was no second to the motion.

4. Adjournment:

A. Meeting adjourned at 7:00 PM.