



Notice

Regular Meeting of the Committee on Information Technology City and County of San Francisco

Thursday, November 16, 2023

10:00 am – 12:00 pm

City Hall Room 305

Meeting will also be broadcast online via WebEx event.

To view the online presentation, join the meeting using this link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m91f8e8f491e0b51570bcd9b07772aac0>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code 2664 566 1417, webinar password COIT (2648 from video systems), and press *3.

Agenda

1. Call to Order by Chair

2. Roll Call:

Carmen Chu, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Michael Makstman, Chief Information Security Officer, Department of Technology

Sophia Kittler, Director, Mayor's Office of Innovation

Aaron Peskin, President, Board of Supervisors

Angela Calvillo, Clerk, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Dennis Herrera, General Manager, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Sheryl Davis, Executive Director, Human Rights Commission

3. General Public Comment

4. Approval of the Meeting Minutes from September 21, 2023 (Action Item)

5. Review Surveillance Technology Policy - Police Department - Drone or Unmanned Aerial Systems (Action Item)

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

The Police Department will present their Drone/ Unmanned Aerial Systems Surveillance Technology Policy and Surveillance Impact Report for review.

6. Review Surveillance Technology Policy Amendments - City Administrator's Office - Security Cameras (Action Item)

The City Administrator's Office will present their amendments to the department's Security Camera Surveillance Technology Policy for review and approval. The original policy was heard by the Committee in January of 2021 and approved by the Board of Supervisors in July 2021.

7. Update on Generative AI Planning

This item is an overview of the generative AI landscape including practical guidelines gathered by the City Administrator's Office and next steps for the City from the Mayor's Office.

8. Chair Update

9. CIO Update

10. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.