



Voting Accessibility Advisory Committee (VAAC) Agenda

September 28, 2023

1:30 p.m. – 3:00 p.m.

Remote Meeting - MS Teams

Link: [VAAC Meeting Agenda - 9/28/2023](#)

I. Welcome and Introductions

1:30 – 1:40 pm

II. State VAAC Update

1:40 – 1:50 pm

III. Current and New Laws & Legislation Update

1:50 – 2:00 pm

A. AB545 update

IV. Voting System Update

2:00 – 2:20 pm

A. Update on pending software updates to the voting system related to improving accessibility.

B. Lessons learned – Review successful voting practices

C. Feedback

1. Review how and from where is feedback gathered on current and new versions of the equipment

2. Channels for VAAC participants and San Francisco voters to share their feedback with the vendor

D. Voting Equipment Health Check – annual preventative maintenance

V. Department Update

2:20 – 2:45 pm

- A. Ballot-Marking Device (BMD) and Accessible Vote-by-Mail System (AVBM)
 - 1. Statistics
- B. Outreach
 - 1. In-person efforts
 - 2. Website
- C. Polling Place Matters
 - 1. Signage
 - 2. Signature Guide
 - 3. Braille Instructions on Ballot-Scanning Machine (BSM)

VI. VAAC Projects Update

2:45 – 2:55 pm

- A. Request for assistance in creating Braille content for the Ballot-Scanning Machine (BSM) ballot insert slot.
- B. Discussion on possible questions voters with disabilities may have for the Department of Elections regarding accessible voting options and materials.

VII. Summary and Next Meeting

2:55 – 3:00 pm

- A. Questions or comments on meeting topics
- B. Suggestions for future agenda items
- C. Schedule for upcoming VAAC meetings