

San Francisco Food Security Task Force (FSTF)  
Reimagining Food Coordination Subcommittee Charter

Fall 2023

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## Goal

Develop detailed recommendations for a new food policy body in San Francisco that will be presented to the Board of Supervisors, Mayor, and Department Heads.
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## Vision & Values

Vision	<p>A food secure San Francisco in which all people at all times are able to obtain and consume enough nutritious food to support an active and healthy lifestyle.</p> <p>In alignment with the San Francisco General Plan’s Environmental Justice Framework on Healthy Food Access: We envision a City where everyone has easy and secure access to healthy, affordable food that suits their needs and dietary preferences, and supports their cultural identity. Food is healthy when it promotes a healthy environment and the well-being of everyone involved in its production, processing, distribution, consumption, and disposal.</p>
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Values	<ul style="list-style-type: none"><li>• Equity: We focus on eliminating inequities food insecurity and on ensuring that the promise of a food secure San Francisco extends to all our residents.</li><li>• Community partnership: We work bi-directionally with communities experiencing food insecurity to amplify their voices, share information, and collaborate on solutions.</li></ul>
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## Core Team

Subcommittee Chair	Jade Quizon, voted in on September 26, 2023
Subcommittee Facilitators	Eric Chan DeJanelle Bovell La Rhonda Reddic
Members	Jade Quizon (Chair) Austin Dalmaso Campbell Barbee Chester Williams Cissie Bonini Ellen Garcia Irene Garcia John McCormick Lura Jones Paula Jones Raegan Sales Tiffany Kearney

## Key Stakeholders

<ol style="list-style-type: none"><li>1. San Francisco residents who are food insecure or at risk of food insecurity.</li><li>2. The Food Security Task Force.</li><li>3. Government agencies, San Francisco Unified School District, community-based organizations who are advocating for food security in San Francisco.</li><li>4. Public, private and non-profit social services entities interacting with residents who are food insecure or at risk of food insecurity.</li><li>5. San Francisco Board of Supervisors, Mayor, and Department Heads.</li></ol>
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## Background

2018	<ul style="list-style-type: none"><li>• The 2018 Food Security Task Force Assessment calls for advancing food systems that prioritize principles of food justice.</li></ul>
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2020/2021	<ul style="list-style-type: none"><li>• The FSTF member &amp; stakeholder survey brought about recommending changes to the structure of the task force for reauthorization and to compensate resident members.</li><li>• The Office of Racial Equity presents the Food Sovereignty Framework, and Supervisor Safai and Mayor Breed call for “reimagining food security”.</li><li>• Jade Quizon researches different models for food organizing for the FSTF.</li><li>• The FSTF is reauthorized by the BOS until 2026 without changes in structure.</li></ul>
2022/2023	<ul style="list-style-type: none"><li>• The FSTF 2022 and 2023 recommendations calls for a centralized food policy office in City government, and to invest in neighborhood-level and community-led food policy, and to compensate members.</li><li>• The FSTF presents these recommendations to the BOS, Mayor’s office, and Department heads.</li><li>• The FSTF in the fall of 2023 develop a proposal for moving this recommendation forward.</li></ul>

## Process and Scope of Work

Formation of subcommittee	<ul style="list-style-type: none"><li>• Will need at least one task force member to chair subcommittee.</li><li>• FSTF and community members are encouraged to join.</li><li>• DPH/Office of Anti-Racism and Equity will staff subcommittee.</li></ul>
Host monthly meetings	<ul style="list-style-type: none"><li>• Meetings will be virtual and are public and open to everyone to participate and provide public comment.</li></ul>
Defining and prioritizing criteria	<ul style="list-style-type: none"><li>• Subcommittee will collectively develop and review criteria for evaluating different food policy structures and models.</li><li>• Subcommittee will decide priority criteria based on what’s most important for San Francisco’s needs.</li></ul>

Research on food policy structures and models	<ul style="list-style-type: none"><li>• Subcommittee members will engage in research on food policy structures and models outside of the monthly meeting and report back to subcommittee on findings.</li></ul>
Guest presentations on different food policy structures and models	<ul style="list-style-type: none"><li>• Subcommittee will coordinate and connect with other food policy bodies throughout the country to have them present at subcommittee meetings or meet with them about their structure, best practices, challenges, advantages, and disadvantages, etc.</li></ul>
Discussion and collaborative decision-making	<ul style="list-style-type: none"><li>• Subcommittee will engage in discussion related to criteria and food policy structures and models.</li><li>• Subcommittee will review advantages and disadvantages of each structure and model and see which best meet the food security needs of San Francisco.</li><li>• Subcommittee will provide monthly updates to the FSTF and prepare recommendations for the FSTF to vote on to present to the Board of Supervisors, Mayor, and Department Heads.</li></ul>

## Subcommittee Structure and Membership

1. The subcommittee will be chaired by a Food Security Task Force member.
2. The subcommittee will include FSTF members as well as people not on the Task Force.
3. The minimum time commitment is a monthly, 1.5 hour virtual meeting.
4. The subcommittee will be required to engage in independent work outside of the monthly meeting to prepare for discussions and decision-making at the monthly meeting.
5. The subcommittee will report to the FSTF at least once a month.

## Timeline and Milestones

September 2023	<ul style="list-style-type: none"><li>• Subcommittee proposal shared on September 6 FSTF meeting.</li><li>• First subcommittee meeting to be held on September 26.</li></ul>
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**-DRAFT- updated 10.11.23**

October – November 2023	<ul style="list-style-type: none"><li>• Bring in presenters from other city/state food policy councils to show examples of other models.</li><li>• Nov 1 FSTF meeting – subcommittee to bring back recommendations for criteria for entire FSTF to vote on.</li></ul>
January – February 2024	<ul style="list-style-type: none"><li>• Subcommittee continues to meet to develop recommendations.</li><li>• February 7 FSTF meeting – FSTF votes on model to recommend to BOS/Mayor.</li></ul>
February – April 2024	<ul style="list-style-type: none"><li>• Present recommendations to BOS, Mayor, Department Heads, and community meetings.</li><li>• Refine recommendations as needed.</li></ul>
May – July 2024	<ul style="list-style-type: none"><li>• Process to adopt recommendations is outlined and FSTF takes action to implement.</li></ul>

## Resources Needed

Staffing	<ul style="list-style-type: none"><li>• Consultant to support with meeting design, creating communications materials, summarizing, analyzing, and evaluating different food structures and food policy bodies and models.</li></ul>
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