

DRAFT FSTF Subcommittee on Reimagining Food Coordination Meeting Minutes

September 26, 2023

Present: Paula Jones (SFDPH – Food Security/Office of Anti-Racism & Equity); Austin Dalmasso (Tenderloin Neighborhood Development Corporation); Jade Quizon (API Council); Raegan Sales (Children’s Council of SF); Tiffany Kearney (Department of Disability and Aging Services); Chester Williams (Community Living Campaign); Priti Rane (SFDPH – Nutrition Services); Cissie Bonini (UCSF/Vouchers4Veggies - Eat SF);

Also Present: DeJanelle Bovell (SFDPH – Office of Anti-Racism & Equity); Ellen Garcia (EatSF); Eric Chan (SFDPH – Office of Anti-Racism & Equity); La Rhonda Reddic (SFDPH – Office of Anti-Racism & Equity); Lura Jones (Leah’s Pantry); Anika Yu (API Council)

Agenda Item	Discussion	Next Steps
1. Call order to order 2:00 p.m.	Call to order at 2:04 p.m.	None.
2. Land Acknowledgment 2:00 p.m.	Eric Chan recited the Land Acknowledgment.	None.
3. Welcome, member roll call, introductions, Cissie Bonini (Chair, EatSF/Vouchers4Veggies) 2:05 p.m.	<p>Cissie Bonini did member roll call and introduced the agenda.</p> <p>Quorum is not needed for subcommittee meetings.</p> <p>Public Comment: N/A</p>	None.
4. Election and nominations of subcommittee chair and members, Cissie Bonini (Chair, EatSF/Vouchers4Veggies) 2:10 p.m.	<p>The subcommittee chair has to be a task force member.</p> <p>Paula Jones: I nominate Jade Quizon to be subcommittee chair.</p> <p>Campbell Barbee: I second the nomination.</p> <p>Public Comment: None</p> <p>Yes votes by FSTF Members: Paula Jones, Austin Dalmasso, Raegan Sales, Tiffany Kearney, Cissie Bonini, Campbell Barbee, Jade Quizon (7 total)</p> <p>Opposed: none</p> <p>Abstentions: none</p>	None.

	<p>Yes votes by members of the public: 10 (including Eric, La Rhonda, DeJanelle) Opposed: none Abstentions: none</p> <p>Motion has passed, Jade Quizon has been elected as subcommittee chair.</p>	
<p>5. Logistics for meeting, Eric Chan (SFDPH, Office of Anti-Racism & Equity) 2:20 p.m.</p>	<p>Subcommittee selected monthly meeting time on the 4th Tuesday from 2-3:30pm, starting September 2022 until February 2023. No objections were made. Meetings will be cancelled/rescheduled to observe holidays.</p>	<p>Eric to send monthly calendar invites.</p>
<p>6. Ground rules (Subcommittee Chair) 2:25 p.m.</p>	<p>Please refer to slide outlining ground rules, linked here.</p> <p>Paula Jones: to make amendments to the bylaws, we need to show the changes we want to make to the bylaws, must be a public notice, and then the task force votes on it. Bylaws can be amended.</p> <p>John McCormick: I have interest in co-chairing/being a vice-chair.</p> <p>Paula Jones: We can make proposed amendments and bring it to the larger taskforce at the October meeting.</p> <p>Raegan Sales: The proposal is to amend the bylaws to include an optional vice-chair that can support the subcommittee chair with planning and facilitating meetings, and I vote for John McCormick to be the vice-chair.</p> <p>Austin Dalmasso: I second the proposal.</p> <p>Cissie Bonini: The vice-chair can be a member of a public, and the task force can vote on that.</p>	<p>Eric to draft amendment language. This will then be brought to the FSTF October meeting.</p>

	<p>This change will be reflected for all future subcommittee formations, and to emphasize that the vice-chair position is optional and is not needed for every future subcommittee.</p> <p>Public Comment:</p> <p>Eric Chan: I want to go over the distinction between being a subcommittee member vs. being a public member.</p> <p>Subcommittee member expectations (as outlined in the ground rules slide): consistent attendance from now until February, and committing to following through on next steps after each meeting for people to do work on their own outside of meetings. That time commitment is about an hour two. A public participant can drop in when you can and listen in, and can provide public comment but not held accountable to attending each meeting.</p> <p>Interest in being subcommittee members:</p> <p>Raegan Sales Ellen Garcia Cissie Bonini Lura Jones Austin Dalmasso Campbell Barbee Irene Garcia Tiffany Kearney</p> <p>The subcommittee vice-chair does NOT need to be a task force member, but MUST be a subcommittee member.</p> <p>All subcommittee members in favor of amending the bylaws to include language around an optional vice-chair for subcommittees: Paula Jones, Raegan Sales, Austin Dalmasso, Jade Quizon, Tiffany Kearney, Irene Garcia, Campbell Barbee,</p>	
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	<p>John McCormick, Ellen Garcia, Marchon Tatmon, DeJanelle Bovell, Lura Jones, (12 total votes) Opposed: none Abstentions: none</p>	
<p>7. Brief overview of subcommittee charter, Eric Chan (SFDPH, Office of Anti-Racism & Equity) 2:35 p.m.</p>	<p>Eric Chan shared draft of the charter to review the following topics: the core team, subcommittee members, key stakeholders, background of the journey of developing deeper recommendations, process and scope of work of the subcommittee, subcommittee structure and membership, timeline and milestones, and resources needed for the subcommittee.</p> <p>Cissie Bonini: Other cities don't necessarily have to present. Someone(s) can meet with them and present a summary - this will help avoid scheduling issues.</p> <p>Ellen Garcia: Food policy body vs food security policy body. Food policy implies this body will look at the whole food system in San Francisco whereas food security is a more specific lane.</p> <p>Cissie Bonini: This is a part of our criteria that the subcommittee will be deciding on.</p> <p>John McCormick: So do we get to shape this ourselves? Is it up to us?</p> <p>Paula Jones: Does it matter if it's a food policy or food security body at this juncture? Following the charter that was passed by the FSTF is important.</p> <p>John McCormick: I think the broad structure is helpful.</p> <p>Jade Quizon: Through the research, we'll be able to define what we focus on.</p> <p>Please see the project charter linked here.</p>	<p>Eric to continue making edits to draft.</p>

<p>8. Brief overview of 2-pager summary outlining food policy models and structures, Jade Quizon (FSTF member, API Council) 2:45 p.m.</p>	<p>Please see the summary of Jade Quizon’s FPC research, linked here.</p> <p>Jade Quizon quickly went over the purpose of her research and focused on the results of the interviews hosted with seven different food policy councils. Jade developed schematics for each food policy council’s model and origin stories, their conditions, key players involved, government structure, staffing, funding, membership, what they focus on, and if they evaluated their work.</p> <p>Public Comment: None.</p>	<p>None.</p>
<p>9. Share-out of meeting with Johns Hopkins, Jade Quizon (FSTF member, API Council) 3:00 p.m. (POSTPONED)</p>	<p>This has been postponed as we have not been able to connect with Johns Hopkins yet.</p>	<p>Jade Quizon to follow up with Johns Hopkins contact.</p>
<p>10. Review proposed criteria to evaluate food policy models and structures (Cissie Bonini, EatSF/Vouchers4Veggies) 3:10 p.m.</p>	<p>Cissie Bonini: How do we take these different policy bodies and get moving somewhere. Those bodies were developed specifically for their needs, so we need to develop criteria that is most important to examine San Francisco’s needs. For example, Austin TX model, we can rank this with our criteria, might not be the best match based off what we consider is most important for SF, or it might be a great match.</p> <p>Please review the criteria list, linked here.</p> <p>Cissie Bonini: What’s missing in this criteria, and does this process make sense? Some criteria that were particularly important to us as we’ve heard from stakeholders is addressing siloes across cities and addressing siloes across non-city entities and soliciting and integrating community voice in decision making, particularly those with lived experiences of food insecurity.</p> <p>We will need to refine and provide more clarity on some of the listed criteria, some being the following:</p>	

	<ul style="list-style-type: none"> - autonomy over decision-making - Ties to local government (pros and cons) - process-based vs. outcome-based <p>Tiffany Kearney: are we trying to determine, which are the most valued/most important or are we thinking about the models that were just presented, and how those models match up to this list of criteria?</p> <p>Jade Quizon: looking back at the process outlined in the document, we want to establish criteria first, and then assign weight to it.</p>	
11. Next steps in preparation for next subcommittee meeting (Subcommittee Chair) 3:25 p.m.	Please see the slide on next steps, linked here .	Subcommittee members to complete next steps by October subcommittee meeting.
12. Adjournment 3:30 p.m.	Meeting adjourned at 3:32 p.m.	None.