



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

**AGENDA
Regular Meeting
October 2, 2023**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2664 718 2757. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: #2664 718 2757
Press # twice in order to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

LONDON N. BREED, MAYOR

COMMISSIONERS

JACQUELINE MINOR

President

KATE FAVETTI

Vice President

F.X. CROWLEY

VITUS LEUNG

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meeting use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code # 2664 718 2757.

Regular Meeting October 2, 2023

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID #
2664 718 2757

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sf.gov/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, remote participation, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner F. X. Crowley
Commissioner Vitus Leung
Commissioner Elizabeth Salveson

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of September 18, 2023 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(5) HUMAN RESOURCES DIRECTOR'S REPORT

(6) EXECUTIVE OFFICER'S REPORT

**Civil Service Commission Priority Goals and Objectives for Fiscal Year 2023-24.
(File No. 0202-23-1) – Action Item**

Recommendation: Adopt the report.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(7) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0197-23-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
41676-23/23	City Administrator	\$800,000	Contractor will perform natural areas management on Yerba Buena Island to include invasive plant removal and habitat restoration activities using hand and small-tool techniques. This work is to support the Yerba Buena Island (YBI) Habitat Management Plan, following pre-established site priorities developed by the Treasure Island Development Authority (TIDA).	Regular	9/30/2027
42481-23/24	City Administrator	\$300,000	Vendor will perform as-needed specialized toxicological analyses. Tests will be performed for such substances such as synthetic cannabinoids, designer opiates, and bath salts. The office of the Chief Medical Examiner (OCME) developed several leading analytical methods to detect, quantify and confirm over 450 common drugs of abuse, medications poisons and novel psychoactive drugs. This is beyond national minimal standards and recommendations for decedents, impaired driving, and sexual assault casework. The capacity to perform these tests in-house has mitigated some of the additional work required during the City’s fentanyl drug overdose epidemic. However, an outside accredited laboratory contract is necessary to perform specialized work that OCME cannot do.	Regular	12/31/2028
45826-23/24	Controller	\$7,000,000	The City seeks responses from Respondents to provide professional services for the following: PeopleSoft Financials and Supply Chain Management (FSCM); PeopleSoft Human Capital Management (HCM); PeopleSoft Enterprise Learning Management (ELM); Oracle Business Intelligence Applications (OBIA); Oracle Business Intelligence Enterprise Edition (OBIEE); Potential replacement systems for the above listed products; Potential change in infrastructure used to support the above listed products; and City legacy and related systems. Respondents must be able to provide functional, technical, and project management services for these systems both remotely and on-site at the Office of the Controller’s City Hall Office. These services will be used to assist the Controller’s Office and other City Departments with system enhancements, modifications, and additional systems support.	Regular	10/31/2028
32820-23/24	Municipal Transportation Agency	\$2,500,000	The contractor will plan, coordinate, and conduct an in-person survey of the San Francisco Municipal Transportation Agency’s (SFMTA) transit riders to collect data on their demographics and transportation practices. The consultant will collect statistically significant data about customer travel patterns, income levels, ethnic background, language proficiency, and fare media usage both on a temporal and geographic basis. Riders will be surveyed on all routes and modes of transit vehicles, on platforms, and by telephone as necessary. The consultant shall produce a final report that includes a discussion of the survey results and relevant high-level data summaries.	Regular	12/31/2025

PSC	Department	Amount	Type of Service	Type of Approval	Duration
35159-23/24	Municipal Transportation Agency	\$2,000,000	<p>The U.S. Department of Transportation (USDOT) awarded the San Francisco Municipal Transportation Agency (SFMTA) \$2 million from the SMART (Strengthening Mobility and Revolutionizing Transportation) grants program to support the SFMTA’s Digital Curb project. The SMART grants program funds innovative approaches to using technology to solve transportation problems -- the Digital Curb project will create a first-of-its-kind citywide database and map of all curb locations and regulations, which will provide valuable information for the agency and public, and help achieve the agency’s curb management goals. The SFMTA intends to issue an RFP for a Contractor to support the Digital Curb project in assembling curb data for the first time by leveraging existing data and collecting data on the street using innovative digital mapping tools; keeping data up to date via software tools as SFMTA plans legislate, and implements curb regulation changes; and disseminating data via maps, analytical tools, and an open data feed using the Curb Data Specification (CDS) industry standard.</p> <p>As part of the Digital Curb project, SFMTA will also partner with the Open Mobility Foundation (OMF). OMF is a non-profit organization that develops digital tools for public agencies and manages the CDS standard. OMF will make changes to CDS as necessary to support the Digital Curb project, as well as work with SFMTA and other cities with similar projects to document costs, benefits, lessons learned, and best practices, which will help SFMTA meet its grant obligations to USDOT.</p>	Regular	9/15/2025
44669-22/23	Municipal Transportation Agency	\$250,000	To provide federally mandated urine analysis for Safety-Sensitive employees with the San Francisco Municipal Transportation Agency (SFMTA).	Regular	2/1/2029
41458-23/24	Public Utilities Commission	\$15,000,000	Perform highly specialized engineering tasks that include conducting geotechnical field explorations, investigations, and laboratory testing; hydraulic modeling, seismic vulnerabilities of water treatment facilities and chemical storage tanks, site surveying in remote locations, reliability and maintenance issues with chemical pumps, preparing reports for new and existing facilities; The SFPUC intends to award one (1) contract, not to exceed \$15,000,000.	Regular	1/31/2035
45295-23/24	Sheriff	\$140,000	The San Francisco Sheriff’s Office proposes to enter into a contract for the garbage collection services for the San Francisco County Jail #3 located in San Bruno, CA, and to comply with the San Bruno Municipal Code 10.20.050, which the City of San Bruno issued an exclusive contract for the collection of garbage.	Regular	9/30/2024
48964-23/24	Department of Technology	\$15,000,000	Background: The City retired its physical mainframe equipment in 2022. While the City offers its own private City Cloud Platform, it must also offer Public Cloud Service options to those City departments who choose not to leverage the City’s Cloud Services. In addition, the City needs Cloud Services from Public Web Services providers for the City to maintain redundancy and disaster recovery services. The Public Cloud Providers are expected to provide Cloud Technical Support and professional services to cover development and production issues for Cloud products and services, along with other key stack components: "How to" questions about Cloud services and features, Best practices to help successfully integrate, deploy, and manage applications in the cloud, Troubleshooting Application Programming Interface (API) and Software Development Kit (SDK) issues, Troubleshooting operational or systemic problems with Cloud resources, Issues with our Management Console or other Cloud tools, Problems detected by Cloud Providers health check tools, and f A number of third-party applications such as Operating System (OS), web servers, email, Virtual Private Network (VPN), databases, and storage configuration.	Regular	12/31/2030

PSC	Department	Amount	Type of Service	Type of Approval	Duration
48582-22/23	City Administrator	Current Approved Amount \$6,000,000 Increase Amount Requested \$8,000,000 New Total Amount Requested \$14,000,000	The Office of Contract Administration (OCA) would like to establish contracts for departments to obtain short-term and intermittent security guard services for special events and locations without existing service. Uniformed security guard services will provide a visible presence to the public and City staff while monitoring the grounds/facilities; protecting the safety of persons on sites; protecting the property against fire, theft, damage, and trespass; and investigating and reporting unusual or suspicious activities. These services will be available to all City departments requiring a short turnaround and for short-term duration services. Services will not cover long-term or consistent/regular security guard services.	Regular	8/30/2028
43319-21/22	Airport	Current Approved Amount \$7,000,000 Increase Amount Requested \$8,000,000 New Total Amount Requested \$15,000,000	Professional support services for the Noise Insulation Program (NIP) particularly on the following as-needed tasks: review of County records and updated noise impact boundaries to identify properties that may qualify for noise insulation improvements, outreach efforts to invite potentially eligible homeowners to participate in the NIP, coordination of aircraft noise easement acquisitions and recording, coordination of noise insulation design and construction work, handling inquiries from property owners regarding eligibility for noise insulation improvements funded by the Federal Aviation Administration (FAA) and the San Francisco International Airport (Airport), and preparation of outlay reports.	Regular	6/30/2028
44356-19/20	Airport	Current Approved Amount \$3,000,000 Increase Amount Requested \$3,500,000 New Total Amount Requested \$6,500,000	Complete integrated parking access revenue control system (PARCS) support and maintenance for both hardware and software at the San Francisco International Airport (Airport) public and employee parking facilities. Contractor shall provide all labor, materials, spare parts, software, testing equipment, tools, etc. necessary to perform technical maintenance services for all PARCS equipment and software.	Regular	12/31/2026
32594-15/16	Municipal Transportation Agency	Current Approved Amount \$100,000 Increase Amount Requested \$10,000 New Total Amount Requested \$110,000	The consultant will provide the services of a Medical Review Officer (MRO) for the San Francisco Municipal Transportation Agency (SFMTA). This is a mandatory service under the Department of Transportation/ Federal Transit Administration (DOT/FTA), TITLE 49: TRANSPORTATION, Code of Federal Regulations, PART 40 – PROCEDURES FOR TRANSPORTATION WORKPLACE DRUG AND ALCOHOL TESTING PROGRAMS (49 CFR Part 40).	Regular	6/30/2025
39913-23/2	Police	Current Approved Amount \$100,000 Increase Amount Requested \$425,000 New Total Amount Requested \$525,000	The contractor will provide background investigation services for civilian and command-level San Francisco Police Department (SFPD) employment applicant positions. The contractor's services will include, but not be limited to, interviewing applicants, investigating records from the criminal justice system, credit reporting agencies, and Department of Motor Vehicles, and contacting employers and references.	Regular	10/31/2026
47706-16/17	Public Health	Current Approved Amount \$2,590,000 Increase Amount Requested \$5,000,000 New Total Amount Requested \$7,590,000	The initial engagement will be in support of a task force established by the Board of Supervisors in preparation for the possible legalization and regulation of adult use and possession of cannabis, the Cannabis State Legalization Task Force, begun in early 2016, to be active for a two-year period. The Task Force is comprised of 22 members, including non-voting representatives of City departments such Planning, Fire, Police, Building Inspection and Public Health and voting members from various sectors, including advocates, business and tourism sector representatives. Services will include assistance in planning; identifying best practices, legal mandates and other relevant information; determining the stakeholder needs; facilitating meetings and handling task force/project documentation and communications; development of findings and recommendations; and making large and small group presentations.	Regular	12/31/2028

PSC	Department	Amount	Type of Service	Type of Approval	Duration
47743-17/18	Public Health	Current Approved Amount \$962,000 Increase Amount Requested \$550,000 New Total Amount Requested \$1,512,000	The contractor(s) will provide a behavioral workforce program to prepare students and residents for the behavioral health services workforce by teaching up-to-date, evidenced-based practices. This program will develop and implement a drug and alcohol studies certificate program (currently provided at City College of San Francisco) that will span 2-3 academic years for counselors employed through Department of Public Health (DPH) Behavioral Health Services (BHS)-funded programs, or those who plan to seek employment with San Francisco agencies. The program will reinforce segments of the DPH BHS’s planned education and training “pipeline,” with a focus on drawing candidates of varying ethnic and cultural heritages, language backgrounds, sexual orientations/gender identities, and experiences with behavioral health systems. The format will be weekly night classes accessible to working adults and those who may have interrupted academic histories due to family responsibilities and/or time needed for recovery. Enrollment will be aimed to reflect the populations currently served, prioritizing students from diverse communities (e.g., African Americans, Latino/as, Asians, Pacific Islanders, Native Americans and immigrant groups from the neighborhoods of Bayview-Hunters Point, Visitacion Valley, the Mission, Western Addition, Tenderloin and other disenfranchised areas of the city) and marginalized groups (e.g., Lesbian/Gay/Bisexual/Transgender/Queer/Questioning/Intersex [LGBTQQI], formerly-incarcerated, homeless, etc.).	Regular	12/31/2024
43527-17/18	Public Utilities Commission	Current Approved Amount \$1,200,000 Increase Amount Requested \$200,000 New Total Amount Requested \$1,400,000	The work under this agreement includes identifying underutilized and other SFPUC properties that are candidates for revenue enhancement; assessing land economics; assessing project and entitlement feasibility; making entitlement applications; building and sustaining local government and community relationships to generate project support; securing necessary local government entitlement approvals outside of San Francisco; analyzing and resolving complex title issues and boundary issues; performing appraisals and providing pre-acquisition and pre-disposition services.	Regular	4/1/2027
37035-22/23	Sheriff	Current Approved Amount \$100,000 Increase Amount Requested \$61,000 New Total Amount Requested \$161,000	Coordinate efforts among multiple city agencies to identify and reduce barriers to pre-release Medi-Cal enrollment for persons incarcerated in the San Francisco County jails. Interview stakeholders and map existing Medi-Cal enrollment processes that occur in custody, Identify barriers for enrollment efforts and operational gaps that need to be addressed to implement the pre-release enrollment and suspension processes, including but not limited to IT system modifications. Facilitate meetings and collaborative planning sessions between Sheriff’s Office and County Health and Social Service agencies. Identify protocols and IT modifications to strengthen pre-release enrollment, Identify the technology systems and staff needed to more efficiently identify Medi-Cal status at booking, provide enrollment assistance to those in need, while also providing accurate booking and release information to the HSA. Work with partner agencies to develop a comprehensive application for implementation funding which is due to the State Department of Health Care Services by December 31, 2022. The initial deliverable of the implementation grant proposal is due no later than December 9, 2022. Scope Change: Implementation Assistance, meetings, and Project Management.	Regular	4/20/2025
44886-19/20	Treasurer/Tax Collector	Current Approved Amount \$1,670,000 Increase Amount Requested \$1,000,000 New Total Amount Requested \$2,670,000	The Office of the Treasurer and Tax Collector, Office of Financial Empowerment (OFE) is seeking to expand its one-on-one financial coaching program, Smart Money Coaching (SMC), to reach more residents in low-income communities and in communities with inequitable economic opportunity. The financial coaching service provider would have opportunities to support coaching across the City at City department sites, community-based organizations (CBOs) and other locations identified by the financial coaching service provider in partnership with OFE.	Regular	6/30/2026

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

CONSENT AGENDA

All matters on the Consent Agenda considered by the Civil Service Commission will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Consent Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Consent Agenda.

- (8) Certification of the Highest Prevailing Rate of Wages of the Various Crafts and Kinds of Labor Paid in Private Employment in the City and County of San Francisco. (File No. 0198-23-3) – Action Item**

Recommendation: Adopt the report of the Office of Labor Standards Enforcement.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (9) Appeal by Barbara Dullea of the Q-60 Lieutenant Examination. (File No. 0146-23-4) – Action Item**

Recommendation of the Human Resources Director:

Adopt the report and deny the appeal by Barbara Dullea.

- (10) Appeal by James Sanabria of the Rejection of Their Application for Supervising Electronic Maintenance Technician (7287) (CBT-7287-T00044). (File No. 0145-23-8) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the report and deny the appeal by James Sanabria.

- (11) Proposed Changes to Civil Service Commission Rules: 102, 202, and 302 Definitions; 109, 209, and 309 Position Classification; 114, 214, and 314 Appointments; 120, 220, and 320 Leaves of Absence; 121, 221, and 321 Layoffs to Modernize and Expedite Hiring. (File No. 0200-23-5) – Action Item**

Recommendation: Accept the report and post proposed amended Rules.

- (12) Proposed Amendments to Civil Service Commission Rules: 113, 213, AND 313 Certification of Eligibles to Modernize and Expedite Hiring. (File No. 0201-23-5) – Action Item**

Recommendation: Accept the report and post proposed amended Rules.

CLOSED SESSION AGENDA

- (13) **Public Comment on all matters pertaining to Items 14, 15, and 16**
- (14) **Vote on whether to hold Items 15 and 16 in closed session. (Action Item)**
- (15) **Appeal by Henry Xe of the Human Resources Director's Determination to Administratively Close Appellant's Complaint of Harassment, Retaliation, and Failure to Report. PERSONNEL EXCEPTION – San Francisco Administrative Code Section 67.10(b) and California Government Code Section 54957 (b)(1) – (File No. 0106-23-6) – Action Item**

Recommendation of the Department of Human Resources:

Adopt the report, uphold the decision of the Human Resources Director, and deny the appeal by Henry Xe.

- (16) **Performance Evaluation – Executive Officer – PERSONNEL EXCEPTION – San Francisco Administrative Code Section 67.10(b) and California Government Code Section 54957 (b)(1) – (File No. 0199-23-1) – (Discussion and possible Action)**
- (17) **Reconvene in Open Session. Vote to elect whether to disclose any or all discussions on Items 15 and 16 in closed session (S.F. Admin. Code §67.12 (a)) – Action Item**

Recommendation: Open for discussion.

- (18) **COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**
- (19) **ADJOURNMENT**