



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

August 7, 2023

To:

Gloria Romero
Executive Director
gloria.romero@ifrsf.org

Benny Ng
Chief Financial Officer
benny.ng@ifrsf.org

Instituto Familiar de la Raza

Subject: Citywide Fiscal and Compliance Monitoring of Current Contracts/Grants for Instituto Familiar de la Raza for FY22-23

List of Contracts Reviewed:

Department / Program	Contract Name / Description
Department of Early Childhood	ECE Training & Technical Assistance
Department of Early Childhood	FRC-Immigrant Families
Department of Early Childhood	FRC-Immigrant Families Enhancements
Department of Early Childhood	Excelsior
Department of Early Childhood	FRC-Mission
Department of Early Childhood	FRC-Mission Enhancements
Department of Early Childhood	Bernal-Alemany
Department of Children Youth and Their Families	Cambios
Department of Children Youth and Their Families	Destinos Nuevos
Department of Children Youth and Their Families	IFR - Connective Services Program
Department of Children Youth and Their Families	Latinas Unidas
Department of Children Youth and Their Families	Promesa
Department of Children Youth and Their Families	Roadmap to Peace
Human Services Agency	Differential Response Coordination Services 21-26
Department of Public Health	MH-Adult: Adult Outpatient -Behavioral Health Clinic
Department of Public Health	MH-Adult: BH/PC Integration
Department of Public Health	MH-Adult: Day Laborer

Department of Public Health	MH-Adult: Indigena Health & Wellness COLL
Department of Public Health	MH-Adult: Indigena Health & Wellness COLL - CoVid
Department of Public Health	MH-Adult: TAY Engagement and Treatment - Latino
Department of Public Health	MH-Child: Child Outpatient Behavioral Health Services
Department of Public Health	MH-Child: Child Outpatient EPSDT
Department of Public Health	MH-Child: Childcare MH Consultation (ECMHCI)
Department of Public Health	MH-Child: ECMHCI - MHSA PEI
Department of Public Health	MH-Child: ECMHCI Training
Department of Public Health	MH-Child: FSP - 0-5
Department of Public Health	MH-Child: Intensive Services Clinical Supervision
Department of Public Health	MH-Child: Intensive Services Clinical Supervision - MCO
Department of Public Health	MH-Child: MHSA PEI-School Based Youth Centered Wellness
Department of Public Health	MH-Child: TAY Engagement and Treatment - Latino
Department of Public Health	HHS: Mission-focused Integrated Case Management
Department of Public Health	HHS: outpatient mental health services & Golden Compass
Department of Public Health	HPS: Hermanos Por Vida
Department of Public Health	HPS: Latino Prevention Collaborative
Department of Public Health	HPS: Cat B: PrEP Services for Latino MSM

Dear Gloria Romero:

This letter conveys the results of the Citywide Fiscal and Compliance Monitoring for FY 22-23.

The fiscal monitoring included the review of the following documents:

1. Agency-wide budget and cost allocation plan
2. Board minutes
3. Recent 990 form
4. Recent DE 9, DE 9C, and 941 reports
5. Most recent audited financial statements
6. Fiscal policies and procedures
7. Financial reports, balance sheets, and profit loss statements
8. Supporting documentation for invoices

We are pleased to report that there were no findings identified in our fiscal and compliance monitoring.

Please extend our appreciation to your staff for their preparation in advance of the monitoring and assistance during the process. We thank you for your work in serving the San Francisco community.

Sincerely,

Wasim Samara

Wasim Samara, CMA – Department of Public Health

Cc:

- Elizabeth Leone, Human Services Agency

- Greg Rojas, Department of Children Youth and Their Families
- Tony Tyson, Department of Early Childhood