

## Rent Board Commission Remote Meeting Access Information

The September 12, 2023 Rent Board Commission Meeting will be held in-person  
at:

25 Van Ness Avenue, Room 610  
San Francisco, CA 94102

The meeting will also be streamed on Webex and can be viewed at:

<https://bit.ly/3RbmjEb>

Webinar Password for viewing online: RENT (7368)

Public comment may only be given by dialing in on the phone to:

(415) 655-0001

Webinar Meeting Number: 2662 575 0684

- 1) Dial (415) 655-0001
- 2) Enter **Webinar Meeting Number 2662 575 0684** then #, then # again (no second code needed)
- 3) Stop and LISTEN. You will be muted.
- 4) When public comment is announced, dial \* then **3** to be added to the speaker queue.
- 5) You will hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.”
- 6) Ensure you are in a quiet location. Mute the sound of any televisions and radios around you. **Mute your computer** if you are watching online so there is no echo sound when you speak.
- 7) When you hear “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
- 8) State your name clearly if you wish to give your name. You will have 3 minutes to provide your comment (6 minutes if you are on the line with an interpreter). Once your 3 minutes have ended, you will be muted.
- 9) To withdraw your question, dial \* then **3** – you will hear “You have lowered your hand.”
- 10) If you wish to speak during other public comment periods, you may stay on the line and listen for the next public comment opportunity or hang up to disconnect.