

**SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS
REQUEST TO THE HEALTH COMMISSION**

This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.

Vendor:	Asian & Pacific Islander Wellness Center DBA San Francisco Community Health Center	Division/Section:	BHS
Address:	730 Polk St Fl 4 San Francisco, CA 94109	Deputy Director:	Hillary Kunins ^{DS}
Contact:	Kate Franza Phone: 415-292-3420 ext 213	DPH Administrator:	Jeffrey Hom <i>JH</i>
		Program Administrator:	Krista Gaeta Phone: 415-508-6251
		Contract Analyst:	Philip Mach Phone: 628-271-6212

Request for approval of a New Grant Agreement with ASIAN & PACIFIC ISLANDER WELLNESS CENTER to perform Tenderloin Night Navigator Program to provide trauma-informed mental care, hygiene, and referral services during the nights and weekends. The total proposed agreement amount is \$1,120,000 which includes a 12% contingency for the term of 8/1/2023 through 7/31/2025.

The Department is requesting approval for a retroactive agreement due to delays in receiving program documents.

Mark only one for each question below:

- Vendor Type:** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP Sole Source
21G.8 Grant Solicitation
Waiver - Approved 4/11/23
- Does DPH have other existing agreements with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. DPH has been contracting with APIWC for thirty years or more.

AGREEMENT INFORMATION

FUNDING SOURCES:

MH Adult - CPC Tenderloin Comm Action Plan PC
Neighborhood Profiles Project

TOTAL DPH REVENUES:

12% Contingency Amount

TOTAL AGREEMENT AMOUNT WITH CONTINGENCY:

Proposed Transaction

8/1/2023 – 7/31/2025

Initial Year	All Ongoing Years <i>exclude initial year</i>	Total
\$500,000	\$500,000	\$1,000,000
<u>\$500,000</u>	<u>\$500,000</u>	<u>\$1,000,000</u>

		\$120,000
		<u>\$1,120,000</u>

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ONE-TIME COSTS:

ANNUAL AMOUNT WITHOUT CONTINGENCY*:

**Ongoing years excludes one-time costs.*

PROPOSED UNITS OF SERVICES

Mode(s) of Service & Unit of Service (UOS)/ Number of Contacts (NOC) Definition	Number of Clients		Number of Units/ NOC	Unit Cost
	<input type="checkbox"/> Duplicated	<input checked="" type="checkbox"/> Unduplicated		
1 UOS = 1 hour of Community Based Case Management UOS - 5 hours x 5 days per week x 45 weeks = 1,125 UDC - 10 people served x 225 days per year (45 weeks) = 2,250	2,250		1,125	\$4,528.99

PRIMARY TARGET POPULATIONS

Agreement's Primary Target Groups	The agency and its subcontractor's welcome all San Franciscans in need and will serve all ethnicities and populations. Persons experiencing homelessness, persons experiencing mental health, substance abuse or other crises, and all Tenderloin residents that need crisis support during operating hours.
Agreement's Primary Target Neighborhood or Area	Tenderloin

Purpose of Agreement:

The goal of the Tenderloin Night Navigator program is to provide trauma-informed mental care, hygiene, and referral services during the nights and weekends, filling an engagement and service gap in the neighborhood. Through providing resources, referrals, de-escalation support, and other on-the-spot and medium-term case management services, the Program adds capacity to community public health care. Code Tenderloin, the designated subcontractor will lead the service delivery.

In June 2022, the Mayor's Office approved \$4.1 million dollars to the Planning Department to begin bringing to life projects and programs which fall under the T-CAP. Of that funding, \$3.5 million is for community development projects and programs that were selected by the Tenderloin community through a participatory budgeting process. The Night Navigator program was among the projects selected for funding through the participatory budgeting

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process in December 2022. SF Planning has requested that DPH provide a funding and oversight mechanism, given that the goals of the program are aligned with DPH's mission to improve public health.

The agency's mission is to transform lives by advancing health, wellness, and equality. Their comprehensive, integrated approach to individual and community health puts their clients at the center of their work. Their wide array of medical, mental health, education, and community services are designed to empower people in safe, respectful, and supportive spaces. The agency is located in San Francisco.

Monitoring Report/Program Review & Follow-up:

This Agreement will receive annual monitoring through the DPH Business Office of Contract Compliance (BOCC), including for performance and fiscal stability.

Health Equity and Inclusion Compliance:

The Vendor will provide the necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will work collaboratively to remove systemic and operational barriers that impede providing appropriate levels of services to meet the needs of disadvantaged BIPOC stakeholders and communities.

Sole Source:

The Agreement is authorized under the San Francisco Administrative Code Section 21G.8 for Grant Agreements.

In June 2022, the Mayor's Office approved \$4.1 million dollars to the Planning Department to begin bringing to life projects and programs which fall under the T-CAP. Of that funding, \$3.5 million is for community development projects and programs that were selected by the Tenderloin community through a participatory budgeting process. The Night Navigator program was among the projects selected for funding through the participatory budgeting process in December 2022. SF Planning has requested that DPH provide a funding and oversight mechanism, given that the goals of the program are aligned with DPH's mission to improve public health.

To accommodate the Tenderloin Community Action Plan participatory budgeting process results, the Department is requesting approval by the Health Commission of a Chapter 21G.8 Administrative Code sole source waiver, which if approved will enable DPH to contract for the one-time 12-month Tenderloin Night Navigator program to help improve conditions in the Tenderloin.

Listing of Executive Director and Board of Directors:

Executive Director: Lance Toma

Board of Directors: Ben Plumley, Board Chair

Michael Rabanal, Board Treasurer

Alexander Rivera, Board Member

Kate McKinley, Board Member

Jacob Moody, Board Member

Nick Clem, Board Member

Melisa Marquez-Rodriguez, Board Secretary

John Jones, Board Member

Vivek Jain, Board Member

Emma You, Board Member

David Win, Board Member

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