

Memorandum

San Francisco Police Department



TO: Chief William Scott
Chief of Police

Through: Executive Director Catherine McGuire
Strategic Management Bureau

FROM: Director William Sanson-Mosier
Chief Information Officer
Technology Division

APPROVED	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick N. Leung Chief Financial Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
WILLIAM SCOTT Chief of Police	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

WS #2

DATE: August 4, 2023

SUBJECT: Travel Authority for 2023 Benchmark Analytics EIS Leadership Conference

Issue:

Request approval for the following staff members to travel and attend the 2023 Benchmark Analytics EIS Leadership Conference event occurring September 27–29, 2023, in Chicago, Illinois:

- Director William Sanson-Mosier, CIO
- Sergeant Darwin Naval
- Analyst Stephanie Soileau
- Executive Director Catherine McGuire

Discussion:

The 2023 Benchmark Analytics EIS Leadership Conference is an invitation-only event bringing together leaders from key law enforcement agencies to discuss EIS topics and trends within the current policing landscape, as well as relevant certification and state-wide compliance issues.

SFPD is being invited to participate and discuss our implementation and usage of the Benchmark Management System.

At the Benchmark User Conference event, attendees gain lessons learned, quality presentations, professional development, and networking covering a broad array of new and emerging research-based early intervention topics. By attending the conference, SFPD will be able to showcase and highlight our utilization of Benchmark's research-based early intervention technology systems from our journey of continuous improvement to becoming a 21st century state-of-art police department.

Without attendance to this conference, staff will not have the necessary resources or tools to ensure we are engaging and utilizing the most advanced technological services to the fullest benefit of the police department and therefore could adversely impact our critical research-based early intervention systems and applications.

Total estimated costs are below:

2023 EIS Leadership Conference

Name: Will Sanson-Mosier

Registration Fee	\$ -	- Benchmark
Flight to Chicago, IL (roundtrip)	\$ 350.00	
Transfer to/from SFO	\$ 150.00	
Transfer to/from conference hotel	\$ 100.00	
Host hotel for three nights	\$ 702.00	
TOTAL	\$ 1,302.00	

Name: Darwin Naval

Registration Fee	\$ -	- Benchmark
Flight to Chicago, IL (roundtrip)	\$ 350.00	
Transfer to/from SFO	\$ 150.00	
Transfer to/from conference hotel	\$ 100.00	
Host hotel for three nights	\$ -	- Benchmark to cover
TOTAL	\$ 600.00	

Name: Stephanie Soileau

Registration Fee	\$ -	- Benchmark
Flight to Chicago, IL (roundtrip)	\$ 350.00	
Transfer to/from SFO	\$ 150.00	
Transfer to/from conference hotel	\$ 100.00	
Host hotel for three nights	\$ -	- Benchmark
TOTAL	\$ 600.00	

Name: Catherine McGuire

Registration Fee	\$ -	- Benchmark Department?
Flight to Chicago, IL (roundtrip)	\$ 350.00	
Transfer to/from SFO	\$ 150.00	Catherine will cover
Transfer to/from conference hotel	\$ 100.00	Catherine will cover
Host hotel for three nights	\$ 702.00	Catherine will cover
TOTAL	\$ 1,302.00	

Grand Total All Participants = \$ 3,804.00

Because SFPD is such a strategic partner to Benchmark, as well as a true thought leader in this space, Benchmark is providing complimentary registration fees for all participants and complimentary hotel accommodations for two attendees.

Recommendation:

I humbly request Chief Scott approve travel and attendance at the 2023 Benchmark Analytics EIS Leadership Conference as outlined above.

YOU'RE INVITED!

HOSTED BY:



BENCHMARK Summit

SEPTEMBER 27-29 | CHICAGO

2023

This invitation only Benchmark User Conference will bring together leaders from key law enforcement agencies to discuss EIS topics and trends within the current policy landscape.

EARLY INTERVENTION SESSIONS

1

EIS Policy: What You Need to Know for Your Agency

Hear from agency leaders who have walked the walk and were instrumental in providing oversight for the agencies - including both the law processes and interventions in courses of action. This session will address writing and adopting an effective EIS policy, identifying the potential impact of an EIS policy, and distinguishing between current and future EIS policies.

2

What's New: Revving the Engine on Research-Based Early Intervention

First Sign Early Intervention is a tool that provides agencies with the metrics, data and informed law enforcement performance. In this session, we'll be in high gear by sharing new First Sign advancements - as well as product roadmap features and what one may expect in the coming months. This is your chance to hear the results of Q&A and product feedback - provided in plain language and customer-driven input.

3

Birds of a Feather: Set the Agenda

Is there a topic you're looking to discuss? Are you looking for a session with other attendees? No problem! Join us here - just bring your ideas, questions and topics and discuss what you want to discuss - and we'll take care of the rest of the agenda.

4

Asking the Tough Questions: What Interventions Work?

First Sign that reports is designed to proactively shape and improve positive performance to ensure officer safety, effectiveness and wellness. In this session, you'll learn about multiple tools for achieving goals, including different EIS interventions, the types, themes and effectiveness, as well as non-legal strategies for getting officers back on track and adding improvement.

5

Stakeholder Management: Playing Well with Others

Launching an EIS and ensuring sustained success involves the collaboration and partnership of all stakeholders within an agency's operational ecosystem. In this session, consensus on policy, in this session, we'll discuss the necessary steps and impact of that policy on leadership, and discuss the commitment and support of the community as a whole.

WEDNESDAY
09.27.23

Welcome Reception at the Rosemont - The Home Depot Center in Arlington Heights, IL

THURSDAY
09.28.23

Friday breakfast at the American Airlines Conference Center in Arlington Heights, IL

THURSDAY
09.28.23

Private dining at the Home Depot Center in Arlington Heights, IL

FRIDAY
09.29.23

Half-day breakfast at the American Airlines Conference Center in Arlington Heights, IL

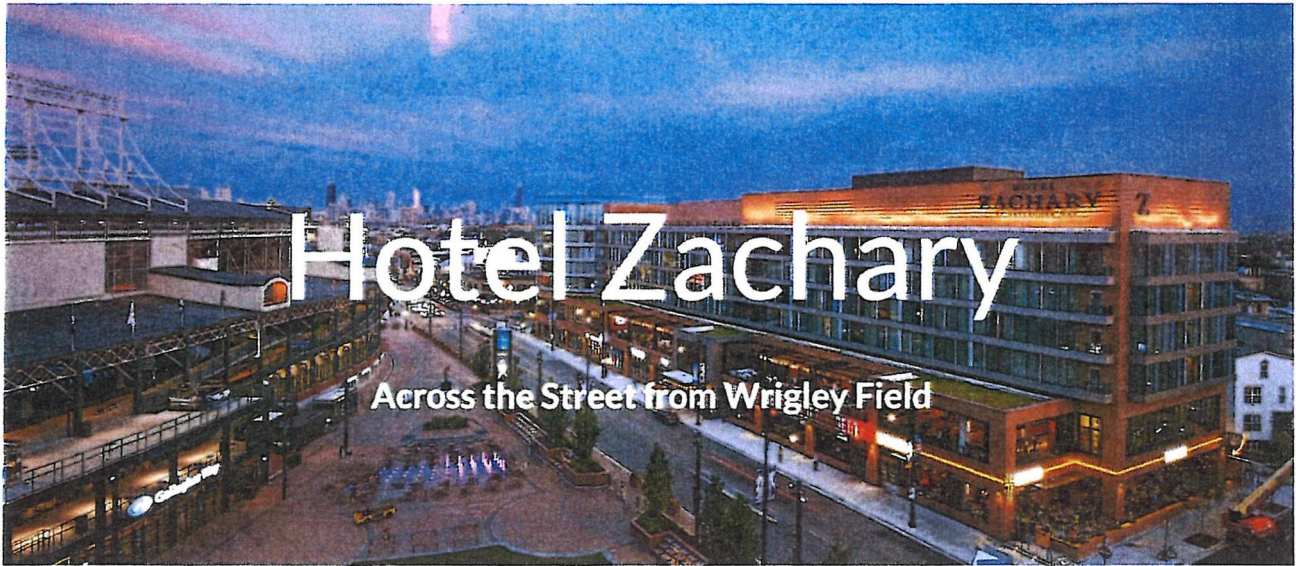
REGISTRATION - \$550 per Attendee

Includes:

- Welcome Reception on Wednesday
- Continental breakfast and afternoon coffee on Thursday and Friday
- Wrigley Field tour
- Dinner Thursday evening

Registration and Hotel Details

To contact Benchmark Analytics regarding conference registration and information, please email us at conference@benchmarkanalytics.com.



A convenient hotel in the heart of the iconic Wrigleyville neighborhood -> [About Hotel Zachary](#)

Room reservations are the responsibility of each attendee.

A special discounted room rate is available.

In order to hold a room reservation, a credit card and deposit for the first night room rate will be needed.

Call in Dallas, Dallas 888-40BENCH and use Batchname: Analytics User Group to rate the discounts.
1/18.

[BOOK NOW](#)

[BACK TO REGISTRATION](#)



Memorandum

San Francisco Police Department



TO: Chief William Scott
Chief of Police

Through: Executive Director Catherine McGuire
Strategic Management Bureau

FROM: Director William Sanson-Mosier
Chief Information Officer *WASM*
Technology Division

APPROVED *WASM*

YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<i>WASM</i> WILLIAM SCOTT <input checked="" type="checkbox"/>	<input type="checkbox"/>
Chief of Police <i>WASM</i> <input type="checkbox"/>	<input type="checkbox"/>

DATE: August 4, 2023

SUBJECT: Police Commission Approval Request for 2023 Benchmark Analytics EIS Leadership Conference Staff Donor Disclosures

Issue:

Request approval for the following staff members to accept the complimentary registration fees for the 2023 Benchmark Analytics EIS Leadership Conference occurring September 27–29, 2023, in Chicago, Illinois:

- Director William Sanson-Mosier, CIO
- Sergeant Darwin Naval
- Analyst Stephanie Soileau
- Executive Director Catherine McGuire

The value of each complimentary registration fee is \$550 for a total value of \$2,200.

Additionally, request the following staff members to accept complimentary hotel accommodations provided during this same event:

- Sergeant Darwin Naval
- Analyst Stephanie Soileau

The value of each complimentary registration hotel accommodations is \$703 for a total value of \$1,406.

Discussion:

The 2023 Benchmark Analytics EIS Leadership Conference is an invitation-only event bringing together leaders from key law enforcement agencies to discuss EIS topics and

trends within the current policing landscape, as well as relevant certification and state-wide compliance issues.

SFPD is being invited to participate and discuss our implementation and usage of the Benchmark Management System.

At the Benchmark User Conference event, attendees gain lessons learned, quality presentations, professional development, and networking covering a broad array of new and emerging research-based early intervention topics.

Because SFPD is such a strategic partner to Benchmark, as well as a true thought leader in this space, Benchmark is providing complimentary registration fees for all participants and complimentary hotel accommodations for two attendees.

By accepting these complimentary items and attending the conference, SFPD will be able to showcase and highlight our utilization of Benchmark's research-based early intervention technology systems from our journey of continuous improvement to becoming a 21st century state-of-art police department.

Recommendation:

I humbly request Chief Scott approve and submit to the Police Commission for their approval of the complimentary items.

DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to [name of department or agency].
 In order to help the [name of department or agency] comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: [address where the form should be returned] Attention: Donor Disclosure.

Thank you again for contributing to [name of department or agency].

Donor: Benchmark Analytics Date: September 27-29, 2023
 Gift: Comp registration to EIS Leadership Conference 2023 Estimated Value: \$550
 (For gifts other than cash gifts)

Contact Information:		
Name: <u>William Sanson-Mosier</u>	Address: <u>1245 3rd St, 4th Flr</u>	Telephone: <u>415-837-7300</u>
	<u>Street</u>	<u>Apt.</u>
	<u>San Francisco CA</u>	<u>94158</u>
	<u>City</u>	<u>State ZIP code</u>
The above contact information is: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Residence		

Financial Interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- Contract with City (Please describe): Contract ID 1000021311
- Grant from the City (Please describe): _____
- Lease of Space to or from the City (Please describe): _____
- City License, Permit or Entitlement for Use (Please describe): _____
- Pending request for a City Contract, Grant, Lease, License, Permit or Other Entitlement for Use. (Please describe): _____
- Other Financial Interest (Please describe): _____
- No Financial Interest

RESET FORM

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding

No official or employee or agent of the City shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

SAN FRANCISCO POLICE DEPARTMENT

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Thank you again for contributing to [name of department or agency].

Donor: Benchmark Analytics Date: September 27-29, 2023
 Gift: Comp reg/hotel to EIS Leadership Conference 2023 Estimated Value: \$1,253
(For gifts other than cash gifts)

Contact Information:		
Name: <u>Darwin Naval</u>	Address: <u>1245 3rd St, 4th Flr</u>	Telephone: <u>415-837-7300</u>
	Street <u>San Francisco</u> Apt. <u>CA 94158</u>	
	City State ZIP code	
The above contact information is:		
<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Residence	

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Thank you again for contributing to [name of department or agency].

Donor: Benchmark Analytics Date: September 27-29, 2023
 Gift: Comp reg/hotel to EIS Leadership Conference 2023 Estimated Value: \$1,253
 (For gifts other than cash gifts)

Contact Information:		
Name: <u>Stephanie Soileau</u>	Address: <u>1245 3rd St, 4th Flr</u>	Telephone: <u>415-837-7300</u>
	Street: <u>San Francisco</u> City, State <u>CA</u> Apt. <u>94158</u>	
	City, State ZIP code	
The above contact information is: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Residence		

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Thank you again for contributing to [name of department or agency].

Donor: Benchmark Analytics Date: September 27-29, 2023
 Gift: Comp registration to EIS Leadership Conference 2023 Estimated Value: \$550
 (For gifts other than cash gifts)

Contact Information:		
Name: <u>Catherine McGuire</u>	Address: <u>1245 3rd St, 4th Flr</u>	Telephone: <u>415-837-7300</u>
	Street <u>San Francisco</u> City, State	Apt. <u>CA 94158</u> ZIP code
The above contact information is: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Residence		

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