



CITY AND COUNTY OF SAN FRANCISCO
LONDON N. BREED, MAYOR

OFFICE OF SMALL BUSINESS
KATY TANG, DIRECTOR

**SMALL BUSINESS COMMISSION
MEETING MINUTES**

Monday, July 24, 2023
4:30 P.M.

City Hall, Room 400, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Cynthia Huie, President;
Miriam Zouzounis, Vice-President;
Tiffany Carter, Lawanda Dickerson; Tricia Gregory; Rachel Herbert; William Ortiz-Cartagena;

1. Call to order and roll call

Meeting called to order at 4:31pm.

Present: Gregory, Huie, Ortiz-Cartagena, Zouzounis

Absent: Carter, Dickerson, Herbert

2. Approval of Legacy Business Registry Applications and Resolutions (Discussion and Action Item)

The Commission heard the following Legacy Business Registry applications:

- a. Adventure Cat Sailing Charters
- b. Delano Nursery, Inc.
- c. The Dubliner
- d. Ellie and Eva Company
- e. Enclosures International Corporation
- f. Frascati Restaurant
- g. Underglass Custom Framing

Richard Kurylo, Legacy Business Program Manager, Office of Small Business presented the applications.

Public Comment:

Rebecca and John Rader, owners of Frascati

Bill Perez, owner, Enclosures International

Lillian, daughter of owners of Ellie and Eva Company

Kenneth Leong, owner, Ellie and Eva Co.

Frank Sillman, musician in support of Ellie and Eva Co.

Andrew Wong, in support of Ellie and Eva Co.

Charlie Vogue, Adventure Cat Sailing – general manager

Eric Funk, Underglass Custom Framing

Commissioner comments:

All Commissioners congratulated the applicants.

Motion to approve Legacy Business Registry applications: Zouzounis

2nd: Gregory

Ayes: Gregory, Huie, Ortiz-Cartagena, Zouzounis

Absent: Carter, Dickerson, Herbert

Motion passes

3. **AB 1347 Solid waste, paper waste, proofs of purchase (Discussion and Action Item)**

The Commission heard a presentation from Hilary Near, Senior Environmental Specialist, Office of the Environment and Maria Morales, Legislative Aide to Assemblymember Phil Ting, about CA State Assembly Bill 1347 which would, on and after January 1, 2026, require a business, as defined, that accepts payment through cash, credit, or debit transactions, subject to certain exceptions, to provide a consumer with the option to receive or not receive a proof of purchase. On and after January 1, 2026, the bill would prohibit a business from printing a paper proof of purchase if the consumer opts to not receive a proof of purchase.

Commissioner comments:

Ortiz-Cartagena: All for it. What business associations have they consulted with? Maria noted business stakeholders that included CA Retail Association, but that they hadn't met with specific small business associations.

Zouzounis: Wanted to make sure BPA free receipt paper is now readily available to small businesses. What education/support would small businesses get to implement this? Noted that CakRecycle pilot enforcement was bad so wanted more info about enforcement. Hilary explained that the media/Governor Newsom signing this bill would signal to industry leaders that they need to modify products, thus shifting market for receipt paper. This would be a complaint-based program.

Commissioner Ortiz-Cartagena stepped away from the meeting, so SBC recessed for five minutes until he returned and had quorum.

Tang: Has there been conversation with receipt paper manufacturers? Maria indicated she had had a few conversations with industry and they were supportive.

Huie: wants to support this with suggested specialized outreach to small businesses to help with compliance.

Motion to support this state proposal with an emphasis on offering outreach and support to small businesses to assist with implementation and awareness: Huie

2nd: Zouzounis

Ayes: Gregory, Huie, Ortiz-Cartagena, Zouzounis

Absent: Carter, Dickerson, Herbert

Motion passes

4. **Local Business Enterprise Program Presentation (Discussion Item)**

Stephanie Tang, Director, Contract Monitoring Division, presented an overview of how the City works to establish contracts with small businesses through the Local Business Enterprise Program. She reviewed the different types of LBE's, the benefits of the program, the process of certification, etc.

Commissioner comments:

Ortiz-Cartagena: used to be an LBE and it was fundamental in helping him start out. Asked about specific benefits for micro businesses? Dir. Tang explained that there is interest in parsing out the levels of LBEs and providing different benefits.

Gregory: How can we let more city departments know about LBEs – SFMTA didn't know about the program. SFPUC is doing a good job engaging with the program. Dir. Tang noted it takes an organizing campaign to get City to champion and prioritize the LBEs.

Huie: How does the LBE program build capacity within its businesses? Dir. Tang noted they provide mentorship. The SBA level of the program is intended as an offramp for businesses that have grown. Some LBEs want to maintain small size, some want to expand. It varies.

Zouzounis: How do we get more small businesses contracts? Two step process- once a dept. Decides where they want to buy a good, the small business needs to get into the City system as a supplier. It takes a long time.

Gregory: how do we get more private firms to use LBEs? That's the big challenge.

5. Approval of Draft Meeting Minutes (Discussion and Action Item)

Motion to approve 6.26 draft minutes: Ortiz-Cartagena

2nd: Zouzounis

Ayes: Gregory, Huie, Ortiz-Cartagena, Zouzounis

Absent: Carter, Dickerson, Herbert

Motion passes

6. General Public Comment (Discussion Item)

No members of the public requested to speak

7. Director's Report (Discussion Item)

Grant update: business training grant launched, storefront vacancy grant. \$400 million combined. Shared Spaces also has an arts/activations grant.

First Year Free was extended for one year.

Awning amnesty legislation passed, will go into effect mid-August.

OSB has been working to address impact fees associated with change of use.

We're tracking a statewide bill establishing web accessibility standards that would make third party websites liable, and set standards for small businesses. We're also hearing from many concerned merchants about the ABE deadlines and difficulty complying.

Ortiz-Cartagena: is FYF for new tenant improvements? Could they be refunded? Yes.

8. Commissioner Discussion and New Business (Discussion Item)

Ortiz-Cartagena: Mayor signed Excelsior CBD into law. Chris Corgas was fundamental in making that happen.

Zouzounis: Excelsior has a unique mix of property owners.

Huie: Went to an event on Waverly in Chinatown. Wants to talk more about succession planning.

Zouzounis: August 1st is I heart Tenderloin activations. Wanted to adjourn meeting in honor of Larry Hoogasian, and fourth generation flower business – Hoogasian Flowers.

9. Adjournment

Meeting adjourned at 6:50pm