



DPH PLAN REVIEW APPLICATION

The applicant must complete all fields below.

Construction plan submissions and fee payments are accepted at
 The Permit Center at 49 South Van Ness Avenue, DPH Counters 82/83
 Monday-Friday 9-3PM

| BUSINESS INFORMATION | |
|-------------------------------|--|
| Business Address | |
| Business Name | |
| Building Permit Application # | |

| APPLICANT INFORMATION | | | |
|---------------------------|--|--|--|
| Applicant Name (print) | | Applicant Title (business owner, architect, contractor, permit expeditor, etc.) | |
| Email Address | | Phone Number | |
| Signature | | Date | |

| PLAN REVIEW SERVICE REQUESTED FOR <i>(select as applicable)</i> : |
|--|
| New Construction Remodel of an Existing Facility Consultation Only Field Site Evaluation Office Preliminary Review |
| <i>*Please note that new businesses or a business with a change in ownership must apply for a DPH Health Permit to Operate a minimum of 1 month before the first day of operation. https://www.sfdph.org/dph/EH/Food/default.asp</i> |

| FOOD FACILITY TYPE <i>(select as applicable)</i> : |
|---|
| Select One: Restaurant Bar + Restaurant Bar Only Coffee/Tea Shop Deli Market Commissary Micro Kitchen/Employee Cafeteria Other <i>(fill in the blank)</i> : _____ |
| Food Facility with Food/Drink Preparation Yes No Will you cook food? Yes No Will you be cooling down food? Yes No Will you need to wash, rinse, soak, or thaw food such as fruits/vegetables, and or meat? |
| Prepackaged Food Facility Only, Without Food/Drink Preparation |

| NON-FOOD FACILITY TYPE <i>(select as applicable)</i> : |
|--|
| Laundry Facility with washers, dryers, extractors Pet Shop/Kennel/Pet Hospital with Overnight Animal Boarding |

Required for Submittal:

1. DPH Plan Review Application
2. Construction Plans
3. DPH Plan Review Fee Payment