

**Dan Bernal**  
President  
**Laurie Green, M.D.**  
Vice President  
**Edward A. Chow, M.D.**  
Commissioner  
**Susan Belinda Christian, J.D.**  
Commissioner  
**Cecilia Chung**  
Commissioner  
**Suzanne Giraud ED.D**  
Commissioner  
**Tessie M. Guillermo**  
Commissioner

**HEALTH COMMISSION  
CITY AND COUNTY OF SAN  
FRANCISCO**

**London N. Breed Mayor**  
**Department of Public Health**



**Grant Colfax, MD**  
Director of Health  
**Mark Morewitz, M.S.W.**  
Executive Secretary

TEL (415) 554-2666  
FAX (415) 554-2665  
Web Site: <http://www.sfdph.org>

**MINUTES**  
**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**

**Tuesday May 2, 2023 2:00 p.m.**  
**101 Grove Street, Room 300**  
**San Francisco, CA 94102 & via Webex**

**1) CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:03pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF APRIL 4, 2022**

Action Taken: The Committee unanimously approved the March 7, 2023 minutes.

**3) MONTHLY CONTRACTS REPORT**

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the UCSF Child, Adolescent Services contract, Commissioner Guillermo asked for more information regarding the poor client survey return percentage. Chris Lovoy, Assistant Director, Children, Youth, and Families, stated that patients are infants so the parents have to return the survey. DPH staff think the fact that services were only offered via telehealth impacted families' response rate to the paper survey, which was mailed out.

Commissioner Guillermo asked what the plan is for future client survey processes. Farah Farahmond, Director, DPH Children and Youth Services, stated that the DPH will work with the vendor to determine how best to administer surveys now that services are again offered in-person.

Regarding the Conard House contract, Mr. Goodwin noted that the vendor met contract objectives except the client satisfaction due to staffing issues during the pandemic.

Regarding the Salvation Army contract, Commissioner Chow noted that previous monitoring reports indicate that the vendor was only meeting 35-45% of its contractual objectives; he asked what makes the DPH think the vendor will do better. Theresa Ick, Director of Special Programs, Street Based and Justice Involved Behavioral Health Services, stated that the pandemic impacted the program due to a pause in enrollment and congregant setting COVID-19 restrictions. There were also multiple outbreaks at the program. These issues are not expected to repeat.

Commissioner Chung stated that the pandemic impacted the program's capacity and now it is back to full capacity.

Commissioner Guillermo stated that the fiscal monitoring was very helpful to get a sense of this contractor's issues.

Regarding the 3<sup>rd</sup> Street Youth Clinic contract, Commissioner Guillermo stated that since the two monitoring reports are in draft form, she requested that the committee members receive the final reports when they are completed.

Regarding the UCSF Infant and Parent contract, Commissioner Chow stated that the monitoring report indicates that the vendor had difficulty meeting its objectives and is curious why it is receiving an increase in funding. Min Tan, Director of School Based Mental Health Services, stated that the vendor developed a consumer survey to meet contract objectives, but the pandemic interrupted effective implementation. The program hired a nationally renowned evaluator when it returned to in-person services in the spring of 2021. She added that since that time, the vendor has met performance objectives.

Commissioner Chung noted that all of the contracts on the report seem to have been impacted by the pandemic. Mr. Goodwin stated that performance objectives for most contractors were impacted during the pandemic.

Commissioner Guillermo stated that when the evaluation is completed, the committee would be interested in understanding unique issues related to new babies and new parents, especially as this information relates to ethnic and racial populations.

Commissioner Chow stated that it is not enough to just show client services but to learn about each population's challenges and the best strategies to address these challenges.

Commissioner Chung stated that this contract is an example of why the committee want to review client outcomes so it can better understand what is being learned about each population.

Regarding the Bayview Hunter's Point Foundation contract, Commissioner Green submitted a question asking for clarification of the role of fiscal sponsors within DPH contracts. Mr. Goodwin stated that a fiscal sponsor is an entity selected by the vendor because it does not have a 501C3 status or the administrative infrastructure needed to run the program. The DPH does not choose a fiscal sponsor for its contractors. Program administration contracts, which were previously called fiscal intermediary contracts, are monitored for the administrative functions it provides. The DPH uses some program administration contracts to hire non-civil services staff for granted funded or shorter term projects.

Commissioner Guillermo asked for clarification on why the increase in funds because the school-based program and Dimensions clinic will be discontinued as of June 2023. Mr. Goodwin stated that the requested increase is to pay for services through the end of fiscal year.

Commissioner Guillermo asked for more information regarding the fiscal stability of the organization. Wasim Samara, DPH Business Office, stated that the PPP loan helped the organization with cash reserves; the organization is waiting for the IRS to give them employee retention credit, which would also help their cash reserves. The DPH meets with the vendor regularly to review financial information. He noted that as of this time, the vendor's financial team is fully staffed.

Commissioner Chow noted that this organization has historically had financial difficulties. It seems COVID-related funds have helped stabilize, but these funds are a temporary fix. Mr. Samara stated that the DPH is working with them on program feasibility to ensure that the vendor understands the true costs of its program and the DPH contract is only paying for services funded by the DPH.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the report.

4) **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA, SAN FRANCISCO (UCSF) TO PERFORM COLLABORATIVE WORK THAT SUPPORTS PREGNANT PEOPLE EXPERIENCING SIGNIFICANT BARRIERS TO ACCESSING CLINIC BASED PRENATAL CARE THRU THE TEAM LILY PROGRAM.**

Stephanie Cohen, MD, Director, STI Prevention and Control Section, presented the item.

Commissioner Comments:

Commissioner Chow stated that this is a very important program with a very small contract amount.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

5) **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA, SAN FRANCISCO (UCSF) TO PERFORM COLLABORATIVE WORK IN ORDER TO IMPROVE INFANT AND MATERNAL HEALTH IN SAN FRANCISCO THROUGH THE VOUCHERS 4 VEGGIES – EATSF PROGRAM**

Priti Rane, Director of Nutritional Services, presented the item.

Commissioner Comments:

Commissioner Guillermo asked why the contract term is only for a year. Ms. Rane stated that the additional funding was provided as an add-back in the Mayor's budget. As new funding becomes available, the DPH will bring additional contract modification requests to the Commission for approval.

Commissioner Chung recommended that this program be presented to the Community and Public Health committee in the future.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

6) **REQUEST FOR APPROVAL OF A NEW GRANT AGREEMENT WITH THE HOMELESS PRENATAL PROGRAM TO PERFORM COORDINATED CARE SERVICES THAT SUPPORT PREGNANT PERSONS, CHILDREN AND THEIR FAMILIES**

Jenna Bilinski, ZSFG Chief Integrity Officer, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the services offered by the Homeless Prenatal Clinic are an enhancement of Solid Start and will it be provided to all client or is there a selection process. Dr. Melanie Thomas, Director of Solid Start, stated that funding is not enough to provide the enhanced services to everyone at this time. The program will use stated guidelines for enhanced care management focusing on Black and African American families and those people experiencing housing instability.

Commissioner Chung stated that she hopes there will be additional funds to provide enhanced services to all clients.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

7) **REQUEST FOR APPROVAL OF A NEW SOFTWARE CONTRACT WITH EVIDEON, INC. ("EVIDEON") TO ACQUIRE ACCESS TO THE EVIDEON VIBE HEALTH PATIENT EXPERIENCE SYSTEM CURRENTLY IN USE AT ZUCKERBERG SAN FRANCISCO GENERAL HOSPITAL**

Terry Saltz, Facility Administrator, presented the item.

Commissioner Comments:

No Commissioner Comments.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

8) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH COMTEL SYSTEMS TECHNOLOGY INC. IN THE AMOUNT OF \$793,308, TO ACQUIRE MAINTENANCE SERVICES FOR THE LENEL ONGUARD/PRISM SECURITY SYSTEM IN USE AT MULTIPLE FACILITY LOCATIONS BY THE DEPARTMENT OF PUBLIC HEATH**

Terry Saltz, Facility Administrator, presented the item.

Commissioner Comments:

Commissioner Chung asked if all DPH clinics have the video monitor system. Mr. Saltz stated that over time, all DPH clinics will upgrade their video systems.

Commissioner Chow asked what happens to clinics not covered by this contract. Mr. Saltz stated that the DPH hopes to integrate all platforms used by all of its clinics.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

**9) DRAFT CHARITY CARE REPORT: 2020-2021**

Max Gara, Senior Program Planner, presented the item.

Commissioner Comments:

Commissioner Chow noted that the chart on page 13 is blank and includes important data. He noted the an important purposes of the Charity Care report is to see and understand the value of charity for non-profit hospitals. The report shows whether hospitals have fulfilled their commitment. Data comparing hospitals is also helpful. He is in favor of including data from the past 5-years to show trends. He also noted that it is important to explain the difference between data showing number of patients and dollars spent. He added that the CPMC Development Agreement also touches upon Charity Care data.

Commissioner Guillermo stated that it is important to understand from a social benefit how each hospital compares with its revenue base and operation cost to understand the value of this data. She noted that pages 50-51 include valuable data. She recommended considering a focus on equity issues in the future.

Commissioner Chung reminded the Commissioners that they will have an opportunity to review and discuss the report further when it is presented to the full Commission on June 6<sup>th</sup>.

**10) EMERGING ISSUES**

This item was not discussed.

**11) PUBLIC COMMENT**

There was not public comment.

**12) ADJOURNMENT**

The meeting was adjourned at 3:54pm.